

LAWRENCE SCHOOL ORDERS

Sanawar Friday, 15th February, 1980

Part I

29—50

No. 29. PROGRAMME**February**

Fri. 15th	Medical Inspection Him. & Nil. G.D.	... 2-15 p.m.
Sat. 16th	Afternoon activities cancelled	
	Medical Inspection Siw. & Vin. G.D. post-poned	
	Film for the whole school (compulsory)	... 2-30 p.m.
	Tea P.D.	... 5-00 p.m.
	Tea Sr. School	... 5-15 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 17th	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Mon. 18th	Medical Inspection Siw. & Vin. G.D.	... 2-15 p.m.
Wed. 20th	Prep cancelled	
	Tutorial meetings	6-15—7-15 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-20 p.m.
Fri. 22nd	Society meetings (after supper)	
Sat. 23rd	Project work and SUPW	5-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 24th	Festival Cricket match	
	(weather permitting)	... 10-00 a.m.
	P.D. need not watch the match after lunch	
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

No. 30. DISCIPLINE : DAY SCAOLARS

Day Scholars will not go into Assembly in their own time, but will fall in with the other children.

No. 31. WEEKLY SHOE INSPECTION

In order to ensure that children's shoes are sent to the mochi for repair in good time and before their condition becomes too unsatisfactory, all Housemasters and Housemistresses are reminded to personally conduct a shoe inspection parade of all their House children once a week on any day convenient to themselves. House Matrons if required, will also be present at such inspections.

No. 32. TENNIS

Trafford House tennis court will be reserved for use by the girls on Sundays between 10-00 a.m. and 1-00 p.m.

No. 33. BIRTHDAY PARTIES

The expenditure on these parties will under no circumstances, except with the special permission of the Headmaster, exceed the sum of Rs. 25/-; House Staff and Kitchen Matrons are requested kindly to ensure this.

No. 34. LOSSES OF SCHOOL CLOTHING AND OTHER ARTICLES

All House Matrons & I/c C. D. H. are requested to ensure that losses on account of theft and dhobi shortages, as also damage done to clothing by dhobis, **are reported immediately to the Bursar. Such reports should be in writing and dated.** A Loss Slip duly signed by the dhobi must also be sent along with the report. **The signature of the dhobi should also be obtained in the dhobi account book and on the Loss Slip.**

In this connection the attention of all Matrons is also invited to the circular instruction No. E2/A1 dated 1st June, 1966 on the subject.

No. 35. SANITATION

Members of the staff are reminded to ensure that their private sweepers/servants do NOT throw rubbish, etc., down the khud side or into drains. Should any private sweeper/servant be found doing so, he will be liable to a fine, which will be recovered from the employer; failing this the sweeper/servant will be removed from the School premises.

Members of the staff are requested to make this quite clear to their servants and to explain to them that this rule is a condition of employment.

Staff are requested to make an occasional inspection of the areas surrounding their kitchens and bungalows, particularly khud-sides, to ensure that their kitchen and sanitary staff do not create a sanitary nuisance by dumping rubbish.

No. 36. SCHOOL BUS/SCHOOL JEEP

Sunday and Thursday are the 'off days' for the School Bus driver and the School Jeep driver respectively.

It is therefore, notified for the information of all concerned that the bus/jeep will not be available for any purpose on these days, nor will they ordinarily be available before 9-00 a.m. and only seldom after 7-30 p.m. for private purposes of staff members on any day.

No. 37. RABIES

It has been found that the month of March usually finds a number of rabid dogs in the area. All staff and children are advised in their own interests not to have anything to do with stray dogs which wander about the school estate.

Children, in particular, will avoid contact with all dogs including pet dogs.

No. 38. PREPARATION OF TUCK SHOP SLIPS

- (i) All Housemasters and Housemistresses are requested to **restrict to TWO Tuckshop Slips per child per month.**
- (ii) The number/quantity of articles required should be written against each item (e.g. **one pr. P.T. shoes; two pencils**). This number/quantity should be written *before* the name of the item concerned.
- (iii) Wherever applicable and possible, the size of the item required should be written (e.g. **one pr. P.T. shoes, size 6; one bottle ink, small**). The size should be written *after* the name of the item concerned.
- (iv) After completing the slip one straight line should be scored vertically down the middle of the slip through the remaining (blank) items to the bottom of the slip.
- (v) The slip should be signed **in ink** or with ball point pen.
- (vi) Children must **sign their full signatures not merely initials or first names.**
- (vii) Housemasters/Housemistresses should also date their signatures.

- (viii) Housemasters/Housemistress must initial any corrections, amendments in Tuck Shops.

Tuck Shop Slips are not required to be sent to Bursar ; they may directly be presented to I/c Tuck Shop by children duly examined and passed by Housemasters/Housemistresses under their signatures and date.

All House Staff are also hereby informed that children of their Houses may not be permitted to buy any estables or tonics from Tuck Shop on Tuck Shop Slips, unless especially recommended by the school R.M.O., for which he will issue written recommendations to the House Staff concerned.

House Staff will kindly arrange to get a copy of the Tuck Shop slip, dispatched along with the child's letter to his parents.

No. 39. SCHOOL PLAYING FIELDS—USE BY CHILDREN OF SCHOOL EMPLOYEES.

It has been seen that many children of employees of the School, in particula the children of Class IV staff, play frequently and in some cases daily on the Schools' games grounds and do considerable damage thereto, especially to the cricket pitches. *Articles of clothing and games equipment of the school and students have also disappeared when left lying on these grounds.*

In this connection, therefore, the following orders are issued :—

- (i) During the cricket season *all* the School games grounds are reserved at all times for the excusive use of students of the School. Other children of all categories are forbidden to use any of these grounds at any time at all during the cricket season (which normally ends by the end of May).
- (ii) During the rest of the year children of School employees may play on Lower Barnes ground and the Helipad (the new field below Stoneview), but *only* when these are not being used for any purpose by students of the School.
- (iii) Upper Barne ground, the P.D. playing field and Peacestead *will not be used at any time by children who are not students of the school.*

The heads of class IV families will be held responsible for any contravention of this order, or damage done to School playing grounds or School equipment, by their children or the children of

relatives living with them. They will also be held responsible if any articles of clothing and games equipment etc. belonging to the School and to School students are found in the possession of their children or family members.

Will Heads of Departments please explain this clearly to all staff, including Class IV staff, working under them.

No. 40. LOSSES SUFFERED BY STAFF.

All members of the Staff are informed that the School is unable to accept responsibility for the investigation of any losses suffered by them on account of theft resulting from their own negligence with regard to their personal property left lying about unprotected.

No. 41. SCHOOL PURCHASES BY STAFF MEMBERS

It has been found that, from time to time, certain staff members have made purchases of various items for the School on their own initiative without first obtaining permission to incur such expenditure. In order to enable a proper control and regulation of the School finances it is emphasized that no purchases of whatever nature may be made against the School account without the express permission, in writing, of the Headmaster or the Bursar. Failure to observe this procedure will render the person concerned liable to make good from his own pocket the sum involved.

No. 42. EXTRA POSTAGE MONEY FOR FOREIGN LETTERS

Extra money to meet the cost of foreign postage will be issued with normal monthly pocket money. House staff are therefore, requested to send their lists of such children to the office by 20th February at the latest, specifying the amount required in each case for this purpose.

No 43. CHILDRENS' JERSIES & SHOES

House staff are reminded that every child is required to be in possession of 2 long-sleeved navy blue jersies and 2 pairs of broad-toed black brogue shoes, all of the School pattern, which are issued from the Q M's. Stores at parents' expense.

Will House staff kindly check up immediately and have deficiencies made up where necessary?

No. 44. MEDICAL CATEGORIES OF SCHOOL CHILDREN

The Medical categories of all school children will remain the same for the present, as published earlier through school orders,

including temporary upgrading / downgrading of the categories. Changes, if any, will be published in school orders from time to time.

This is for the information of and necessary action by all concerned.

No. 45. HOT WATER HAMAM—FILTERS

The rent per hot water hamam per year would be Rs. 24/-, with a minimum of Rs. 15/- payable if the filter is required for a period of six months or less. Q. M. and Engineer are requested to take necessary action in this connection.

Should the staff, having hamams already fitted at their residences, now want their removal, they may inform the Engineer.

No. 46. WATER CHARGES (RATES)

The rates of water charges payable by Staff from 16th February to 15th June, 1980 will be as follows :—

Category A [who take their meals in the School kitchens]

- (i) For the first 1500 litres per head per month, 90 P. per 1000 litres.
- (ii) For the next 1500 litres per head per month, Rs. 1/50 per 1000 litres.
- (iii) Above 3000 litres per head per month, Rs. 3/30 per 1000 litres.

Category B [who do not take their meals in the School kitchens]

- (i) For the first 2000 litres per head per month 90 P. per 1000 litres.
- (ii) For the next 2000 litres per head per month Rs. 1/50 per 1000 litres.
- (iii) Above 4000 litres per head per month, 3/30 per 1000 litres.

Category C [Quarters where water-meters have not been installed]

- (i) Single member : Rs. 4/25 per month—flat rate.
- (ii) Two members or more : Rs. 3/75 per head, subject to a maximum of Rs. 11/25 per month.

The above rates and scales will apply in all cases for not less than one accounting month at a time. Any adjustments in the charges due to absence should be notified to the Engineer before the 16th of a month.

No. 47. APPOINTMENT OF PREFECTS/HELPERS

Following appointment of Prefects/Helpers are made with effect from 10-2-80:—

Boys Department

<i>H.B.D.</i>	House Captain	...	Susham Kumar Singla
	School Prefect	...	Sajan Sethi
	House Prefects	...	Sanjay Mehta
		...	Jasmeet Judge
<i>N.B.D.</i>	House Captain	...	Amiruddin Ahmed Khan
	School Prefect	...	Kabui
	House Prefects	...	Mohan Bir Singh
		...	Swaran Kumar Lama
<i>S.B.D.</i>	House Captain	...	Tarun Vohra
	School Prefect	...	S.N. Albert
	House Prefects	...	Rohit Gulati
		...	Nripendra S. Negi
<i>V.B.D.</i>	House Captain	...	Subroto Mallik
	School Prefect	...	Arun Chandra
	House Prefects	...	Harbinder Singh Purewal
		...	Arjun Bedi
	M. I. Prefect	...	Amarjang Singh

Girls Department

<i>H.G.D.</i>	House Captain	...	Samiksha Khanna
	House Prefect	...	Sonia Bhasin
<i>N.G.D.</i>	House Captain	...	Eerindira Jasbir Singh
	House Prefect	...	Mohyna Khurana
<i>S.G.D.</i>	House Captain	...	Sharmila Mehta
	House Prefect	...	Vibha Sawhney
<i>V.G.D.</i>	House Captain	...	Ava Mehta
	House Prefect	...	Priyadarshini Ghosh
	M.I. Prefect	...	Harmala S.B. Singh

<i>Duty</i>			<i>Name</i>
<i>(Helper / Asstt.)</i>			
<i>(of / to)</i>			
H.M. (Head boy/Head girl & Asstt. to H.M.)		} ...	Anand Swaroop Pathak
			Oona Man Singh
D.H.M.	Sandeep Singh
			Simeryn Kullar

Sr. Mistress	Rajni Bagai
Library	Vijayendra Rao Neeraj Sethi Preeti Sridhar
Dining Hall	Rohit David Brijnath Riju Vivek Kumar Kumud R. Rajkumar Vikram Singh Vandana Awasthi Purnima Khanna Sonya Kanwar Samrita Vohra
Hobbies	Ashutosh Tripathi Komal Singh
Games	Gautam Datt Piyush Malviya
Games Prefect	Brinda Dutta
Estate Tidiness	Gautam Ahlawat Har Roop S. Dhaliwal Vivek Vohra Vivek M. Wig. Sumanjit Kaur Mann Ritu Nayar
Expeditions	Atul Kapoor Rahul Dua
Dramatics	Rohit Chopra Kanika Datta
Socials/Entertainment	Arunjeet Sodhi Atul Mittal Anuradhika Bhandari
Lost Property	Ranjan Roy
SUPW	Sharad Rawal Nitin Batra Rama Subba
Chapel	Pankaj Munjal Deepa Aggarwal

No. 48. HOUSE TUTORS

The under-mentioned members of Staff are attached as tutors to the Houses mentioned against their names:—

Boys Department

Himalaya	Nilagiri
<i>Sr.</i>	<i>Sr.</i>
Mr. B.P. Joshi	Mr. Syed M. Khalid
„ Mehra	„ Puri
<i>Jr.</i>	<i>Jr.</i>
„ A. Bhalerao	„ Gray
„ U.P. Mukherji	„ R.S. Randhawa
„ Dhani Ram	„ G.C. Arora
	„ Satnam Singh
	„ Subhash Gupta
Siwalik	Vindhya
<i>Sr.</i>	<i>Sr.</i>
Mr. K. Parel	Mr. M.J. Parel
Dr. D.C. Gupta	„ Dwivedi
Mr. Prajapati	„ Onkar Singh
	„ Attri
<i>Jr.</i>	<i>Jr.</i>
„ Batish	Mr. Mundkur
„ Mehta	Dr. Kulshreshtha
„ Malaviya	Mr. Katoch

Girls Department

Himalaya	Nilagiri
Mrs. Mundkur	Mrs. Aurora
„ Tangri	Miss Bakshi
Siwalik	Vindhya
Mrs. Matharu	Miss Gupta
„ Parel	„ Marchant

No. 49. SCHOOL FRUIT AND VEGETABLE SHOP

The following rates will be effective from 10th February, 1980 in the School Fruit and Vegetable Shop :—

Potatoes	... Rs. 1-20 per Kg.
Onion	... „ 1-20 „ „

Vegetable	...	Rs. 1-20	per Kg.
Tomatoes	...	2-00	„ „
Lime Fresh	...	6-00	„ „
Dhania Green	...	2-00	„ „
Chillies Green	...	2-00	„ „
Ginger Fresh	...	4-00	„ „
Mint Green	...	Re. 1-00	„ „
Beet Root	...	Rs. 2-00	„ „
Garlic	...	3-50	„ „
Bananas	...	2-20	„ „
Pears Kashmiri	...	3-50	„ „
Bagugoshas	...	3-50	„ „
Maltas	...	3-00	„ „
Papitas	...	2-50	„ „
Alu-Bukhara	...	4-00	„ „
Guavas	...	1-80	„ „
Cheekoo	...	4-00	„ „
Mangoes	...	3-50	„ „
Oranges	...	3-50	„ „
Apple Golden Med. Sz.	...	3-50	„ „
Apple Red/Royal	...	4-00	„ „
Grapes	...	6-00	„ „
Musamies	...	3-50	„ „
Lechies	...	6-00	„ „
Sugar Melon	...	1-70	„ „

No. 50. CINEMA

The film **FLASH GORDON TRIP TO MARS PART I** will be shown in Barne Hall at 2-30 p.m. for the whole school on Saturday, 16th February, 1980.

S. R. Das
Headmaster.

LAWRENCE SCHOOL ORDERS

Sanawar Friday, 22nd February, 1980

Part I

51—62

No. 51. PROGRAMME**February**

Fri. 22nd	Society meetings (after supper)	
Sat. 23rd	Project work and SUPW	5-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 24th	Festival Cricket match (weather permitting)	... 10-00 a.m.
	P.D. need not watch the match after lunch	
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Wed. 27th	Prep cancelled	
	Tutorial meetings	6-15—7-15 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-20 p.m.
Fri. 29th	Society meetings (after supper)	

March

Sat. 1st	Project work and SUPW	5-00—7-00 p.m.
	Supper P.D.,	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
	Staff club meeting followed by dinner (Art room)	... 7-45 p.m.
Sun. 2nd	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

**No. 52. CENTRAL BOARD OF SECONDARY EDUCATION,
NEW DELHI—TENTH GRADE EXAMINATION**

All-India Secondary School Examination, 1980.

DATE—SHEET

Morning Session

March (9-00 a.m.—11-30 a.m.)

Tue. 4th	English Course-A	Paper I
	English Course-B	Paper I
Wed. 5th	English Course-A	Paper II
	English Course-B	Paper II
Thu. 6th	Hindi Course-A	Paper I
	Hindi Course-B	Paper I
Fri. 7th	Hindi Course-A	Paper II
	Hindi Course-B	Paper II
Sat. 8th	Mathematics	Paper I
Mon. 10th	Mathematics	Paper II
Tue. 11th	Science (Physics & Chemistry) (Theory)	Paper I
Wed. 12th	Science (Life Science) (Theory)	Paper II
Thu. 13th	Social Science (History & Civics)	Paper I
	(9-00 a.m.—11-00 a.m.)			
Fri. 14th	Social Science (Geography)	Paper II
Sat. 15th	French, German, etc.			Paper I

Afternoon Session

(2-00 p.m.—4-30 p.m.)

Punjabi, Bengali Paper I

Morning Session

(9-00 a.m.—11-30 a.m.)

Tue. 18th French, German, etc. Paper II

Afternoon Session

(2-00 p.m.—4-30 p.m.)

Punjabi, Bengali Paper II

Notes :—

1. Practical Examinations in Science (Physics, Chemistry and Life Science) may be conducted from 15th March

onwards so as to be completed latest by 25th March, 1980. The dates of the Practical Examinations are to be fixed by the Principal of the school having Practical Centre in consultation with the examiner(s) appointed by the Board, on any day(s) between the above dates depending on the time table and availability of the examiner(s). The practicals can be held on examination days in the afternoon or also on holidays. The dates so fixed be intimated to the candidates concerned well in advance.

2. The candidates at a centre may be distributed in required number of batches according to the capacity of the laboratory in consultation with Examiner(s) concerned by the Principal of the school having practical examination Centres notified by the Board.
3. Private candidates should contact the Principal of the centre concerned for the dates of practical examination well in advance.
4. The result of the examination is likely to be declared towards the close of the last week of May, 1980. Since the school is not informed in advance about the date of declaration of results enquiries about the date should not be made to the school.

No. 53. OUT OF BOUNDS

Children are reminded that they are not allowed to enter the compound of staff residences without specific permission from the person concerned.

No. 54. COMMUNICATIONS TO OFFICE REGARDING CHILDREN

When addressing any communication to the School office regarding children, will all Staff members kindly write the names of children *in full* and also mention the House and Deptt. This is necessary in order to avoid confusion, since the initial letters of the names of many children are the same.

No. 55. LEAVE APPLICATION BY STAFF MEMBERS

All staff members are reminded that except in emergent and unforeseen circumstances where this is not possible, applications for leave of all kinds must be submitted so as to reach the

Bursar/Headmaster *not less than four clear days before the day from which the leave applied for will start.* Will all heads of Departments please explain this Order to all employees serving with them who do not receive Orders or cannot read them, particularly all categories of Class IV staff, and also ensure that these instructions are complied with by all concerned.

No. 56. SCHOOL SONG BOOKS

The policy with regard to purchase of Song Book by School children is as follows:—

1. All new admissions in the Senior School (B.D. & G.D.) and also those transferred from P.D. are permitted to buy one copy of the School Song Book on their Tuck Shop Slip.

2. All children who were already in the Senior School (B.D. & G.D.) in 1979, are supposed to be in possession of the Song Book. In case they have lost it, they will have to buy a new one from the Tuck Shop on their own.

All Housemasters & Housemistresses are requested to take necessary action.

No. 57. USE OF STATIONERY

The cost of different kinds of paper, pencil, ink and all other stationery articles has gone up very high. It has, therefore, become very necessary that we exercise the maximum possible economy in the use of all types of stationery items, **including wax-stencil sheets.** Will all heads of Departments, Librarian and all teaching staff kindly bear this in mind. before indenting/asking for issue of any stationery items. Your whole hearted cooperation is solicited in the matter.

No. 58. DEPOSIT/RECEIPT OF CASH

Following timings have been fixed with respect to deposit/receipts of cash in the School Office (Cashier's Counter).

Monday to Friday	...	10-30 a.m.—1-00 p.m.
Saturday	...	10-00 a.m.—12-00 noon.

The above timings will be applicable on all working days of the week, except the monthly pay day, when no other transaction, except distribution of pay will be done.

All categories of staff are requested to strictly comply with these timings.

No. 59. CASH FROM SCHOOL OFFICE (*Cashier's Counter*)

When receiving or taking cash from the School Office, all concerned are advised in their own interests to count the cash carefully, immediately after signing the receipt, at the School Cashier's counter itself. This is necessary, because it is not possible, once the person concerned leaves the counter, to verify the validity of any discrepancy; the School Office cannot make good any subsequent alleged deficiencies.

No. 60. ELECTRICITY CONSUMPTION

During the last week it has been observed that electricity consumption has gone very high, obviously due to use of electrical gadgets. The load in the evening hours is excessive, and it may cause damage to the sub-station and thus adversely affect the study hours of the children.

It is therefore notified that electrical appliances be used to the minimum, in particular during the evening hours that is from 6-00 p.m. to 9-00 p.m.

All concerned are requested to lend their co-operation so as to avoid any break-down. Persons concerned are requested to see that lights are switched off soon after the prep. is over and also in the dormitories when they are not required.

No. 61. SCHOOL VEG. AND FRUIT SHOP

The School veg. and fruit shop will remain closed on every Thursday. On other week days, it will be open at the following timings:—

- (i) 11-30 a.m. to 12-30 p.m. (ii) 1-00 p.m. to 3-00 p.m.

The rates of various items available for cash/credit purchases have been put up at the shop itself, for information of all concerned.

No. 62. CINEMA

The film MASSACRE AT MARBLE CITY will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 24th February, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS

Sanawar Friday, 22nd February, 1980

SPECIAL ORDERNo. 52, CENTRAL BOARD OF SECONDARY EDUCATION,
NEW DELHI—TWELFTH GRADE EXAMINATION

All-India Senior School Certificate Examination, 1980

DATE — SHEET*Afternoon Session*

(2-00 p.m.—5-00 p.m.)

March**Core Language :—**

Tue. 4th English

Core Languages :—

Wed. 5th Hindi, Bengali, Sanskrit, French.

Thu. 6th Mathematics

Fri. 7th Economics

Sat. 8th Physics ... Theory

Mon. 10th Chemistry ... Theory

Elective Languages :—

Tue. 11th Hindi, Bengali, French, etc.

Wed. 12th Biology ... Theory

Thu. 13th History

Morning Session

(9-00 a.m.—12-00 noon)

Fri. 14th Home Science ... Theory

Sat. 15th Political Science

Afternoon Session

(2-00 p.m.—5-00 p.m.)

Sat. 15th Psychology ... Theory

Morning Session

(9-00 a.m.—12-00 noon)

Wed. 19th Music Hindustani (Vocal) ... Theory

,, Hindustani (Instrumental Melodic) ... Theory

,, Hindustani (Instrumental Percussion) ... Theory

Physical Education, General Studies ... Theory

Afternoon Session

(2-00 p.m.—5-00 p.m.)

Wed. 19th Geography ... Theory

N.B. :—There are morning sessions also on 14th, 15th and 19th March, 1980 which should please be carefully noted.

SUBJECTS INVOLVING PRACTICAL EXAMINATION:

Physics, Chemistry, Biology, Geography, Home Science, Music Hindustani (Instrumental Percussion), Music Hindustani (Vocal), Music Hindustani (Instrumental Melodic), Painting, Commercial Art, Sculpture. Physical Education, Psychology.

- Notes :**
1. Practical Examinations will be held at centres fixed by the Board.
 2. The candidates at a centre may be distributed in required number of batches according to the capacity of the Laboratory in consultation with the Examiner(s) concerned by the Principal of the School. The dates are also to be fixed by the Principals of the schools having practical examination centres in consultation with the examiners concerned appointed by the Board and intimated to the candidates concerned well in advance.
 3. Practical examinations may be conducted in between the written papers also if the candidates of the school(s) concerned have no other paper on such date(s) and the examiner concerned is available to conduct the examination.
 4. Private candidates should contact the Principal of the centres concerned for the dates of practical examinations.
 5. The duration of examination in Practicals in Painting, Commercial Art and Sculpture is six hours i. e. from 9-00 a.m. to 12-00 O'clock and 1-00 p.m. to 4-00 p.m. The practical in rest of the subjects will be of 3 hours duration. The duration of practical examinations in Physical Education, Music and Dance will be at the discretion of the examiner.

6. The result of the examination is likely to be declared towards the end of May, 1980. Since the school is not informed in advance of the date of declaration, enquiries about the date should not be made to the school.

S. R. Das
Headmaster.

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 29th February, 1980****Part I**

64—75

No. 64. PROGRAMME

Fri. 29th Society meetings (after supper)

March

Sat.	1st	Holi—Administrative staff holiday	
		Project work and SUPW	5-00—7-00 p.m.
		Supper P.D.,	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
		Staff club meeting followed by dinner (Art room)	... 7-45 p.m.
Sun.	2nd	Tea P.D.	... 3-20 p.m.
		Film P.D.	... 3-45 p.m.
		Tea Sr. School	... 4-30 p.m.
		Film Sr. School	... 5-45 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Mon.	3rd	Afternoon prep for Upper VI and U-V discontinued	
Tue.	4th	Central Board Exams. Commence :	
		Breakfast U-Vs (79 Children)	... 8-00 a.m.
		(U-Vs will attend Assembly daily)	
		English Course A Paper I } English Course B paper I }	9-00—11-30 a.m.
		Lunch U-VIs (52 Children)	... 12-30 p.m.
		English	2-00—5-00 p.m.
		Tea U-VIs	... 5-15 p.m.
		<i>Note</i> : Normal routine for the rest of the school will continue to be followed.	
Wed.	5th	Breakfast U-Vs (79 Children)	... 8-00 a.m.
		English Course A Paper II } U-Vs English Course B Paper II }	9-00—11-30 a.m.
		(Normal routine and meal timings for others)	

		Prep cancelled	
		Tutorial meetings	6-15—7-15 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-20 p.m.
Thu.	6th	Breakfast U-Vs (79 Children)	... 8-00 a.m.
		Hindi Course A Paper I } U-Vs	9-00—11-30 a.m.
		Hindi Course B Paper I }	
		Lunch U-VI (Maths gp.)	... 12-30 p.m.
		Maths U-VI	2-00—5-00 p.m.
		Tea U-VI (Maths gp.)	... 5-15 p.m.
		(Normal routine and meal timings for others)	
Fri.	7th	Breakfast U-Vs (79 Children)	... 8-00 a.m.
		Hindi Course A } U-Vs	9-00—11-30 a.m.
		Hindi Course B }	
		Lunch U-VI (Eco. gp.)	... 12-30 p.m.
		Economics U-VI	2-00—5-00 p.m.
		Tea U-VI (Eco. gp.)	... 5-15 p.m.
		(Normal routine and meal timings for others)	
		Society meetings cancelled	
Sat.	8th	Breakfast U-Vs (79 Children)	... 8-00 a.m.
		Mathematics U-Vs	9-00—11-30 a.m.
		Lunch U-VI (Physics gp.)	... 12-30 p.m.
		Physics U-VI	2-00—5-00 p.m.
		Tea U-VI (Physics gp.)	... 5-15 p.m.
		(Normal routine and meal timings for others)	
		Project work and SUPW	5-00—7-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Sun.	9th	Film P.D.	... 3-45 p.m.
		Tea Sr. School	... 4-30 p.m.
		Film Sr. School	... 5-45 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.

No. 65. CENTRAL BOARD OF SECONDARY EDUCATION EXAMINATIONS

All India Secondary School and Senior School Certificate examinations will be conducted in Barne Hall with effect from 4th March 1980 from 9-00—11-30 a.m. and 2-00—5-00 p.m. respectively.

Co-operation of staff and students is solicited in keeping the precincts of Birdwood School perfectly quiet during the conduct of the examinations.

No. 66. SCHOOL PROMOTION EXAMINATION

School promotion examination in respect of L-Vs, U-IVs and L-IVs will commence from Tuesday, 11th March and conclude on Tuesday, 18th March. The examination will be conducted in respective Form rooms.

Normal classes will continue to be conducted for L-VI. First School for them will however be cancelled from 11th to 18th March.

No. 67. SCHOOL KITCHENS

It is requested that staff give adequate warning to the kitchen incharge when bringing in guests, whether personal or parents of children, to have meals in the C.D.H.

No. 68. SCHOOL ORDERS

It is emphasised that School Orders are intended to be read and strictly adhered to by all. Heads of Departments should ensure that these Orders are explained fully to all concerned staff working under them who either do not receive these Orders or who cannot read them including Class IV staff.

No. 69. BICYCLES

Riding bicycles in the School campus by any-body is prohibited. In the interest of safety this rule will apply to students outside the campus in the hills.

No. 70. DO NOT TOUCH STRAY DOGS—DANGER OF RABIES

This is the season when rabies-infected dogs stray up into the School area from outside. Rabies can be caught by human beings by touching dogs already, though not visibly or apparently, infected by the disease. Rabies, is incurable. **DO NOT THEREFORE, ON ANY ACCOUNT TOUCH, FEED, PET, ENCOURAGE, ANNOY OR GO ANYWHERE NEAR STRAY DOGS, EVEN IF THEY ARE WEARING COLLARS. THEY CONSTITUTE A VERY REAL DANGER.**

The presence of stray dogs anywhere in the School should be brought to the *immediate* notice of the Bursar, preferably on the telephone otherwise through a messenger.

Would Housemasters and Housemistresses explain the above very clearly to all children, and would Heads of Departments please explain it to all Class IV staff working under them.

No. 71. THE RABIES DANGER

It is clarified, for the particular information of all dog owners, that even if their dog has been properly inoculated against rabies initially and thereafter once annually, (see S.O. No. 72 below) *this may not be sufficient protection for the dog against rabies infection if it comes in contact with a rabid dog.* In such cases it is *absolutely imperative* that the dog which has been attacked be *immediately* given a course of seven inoculations, i.e. one daily.

Will all Heads of Departments please explain the above clearly to all staff working under them who do not receive School Orders, or cannot themselves read School Orders, and instruct them that should there be any suspicion of their dogs having been attacked by or in any way been in contact with a rabid dog they must report the matter *immediately* to the R.M.O., who will take necessary action. It should also be explained that where such a case comes to notice and it is found that the dog owner concerned has not reported the matter immediately to the R.M.O., strict disciplinary action will be taken against the staff member concerned.

No. 72. DOGS AT SANAWAR

1. All dog owners at the School are reminded of the requirements of School Order No. 204 of 19th August, 1966, regarding the primary inoculation/annual inoculation of all dogs against rabies, and the payment of an annual fee of Rs. 5/- for each dog. Following details are again published for the information and necessary action of all concerned. Registration and inoculation of all dogs *must be done as early as possible, but in any case before 22nd March, 1980.* All owners of dogs will register with the School Office all dogs owned by them.

Notes : (1) When dogs are acquired after 22nd March, the above action will be completed by owners *within one month of acquiring* the dogs [but also see the Note under para : 4 (d) (i) below].

(2) The term "dog" includes bitches and puppies of all ages.

(3) The annual dog fee of Rs. 5/- and the inoculation fees will be recovered from the pay bills of owners.

2. (a) On fulfilling the requirements as given above the owner will be issued by the School Office a dog token valid upto 31st March 1980. The year for which it is valid will be found stamped on it, e.g. 1980/81.

(b) If a dog token is lost during its period of validity a new one must be obtained immediately by the owner. This will cost him Rs. 2/- per token.

3. Owners failing to comply with the provisions of paras 1 and 2 (b) above will be fined Rs. 2/- per week per dog until these requirements have been fulfilled. In addition, of course, their dogs will meanwhile be liable to be destroyed if found within the school limits.

4. Inoculation against rabies.

(a) All dog owners at Sanawar must inform the RMO in writing latest by Thursday, 6th March, 1980, the number of dogs they own, so as to enable him to arrange for the required quantity of vaccine. The cost of the vaccine will be recovered from the pay of the owner.

(b) The RMO will arrange for the inoculation at the School Hospital of all dogs brought to him for this purpose. The R.M.O. will notify the date and time to this effect.

(c) After the inoculation of the dog, the R.M.O. will forward, in original, a certificate of inoculation duly dated and signed by him, to the School Office, and the duplicate handed over to the owner of the dog.

When a dog has been immunised by someone other than the R.M.O. a certificate from the R.M.O. must still be obtained by the owner. The R.M.O. will issue this only after having satisfied himself that the dog has in fact been satisfactorily immunized.

(d) (i) Dogs which have not previously been protected against rabies will in the first year be inoculated twice, the second inoculation being given six months after the first one. It will be the responsibility of the R.M.O. to ensure that the second inoculation is given at the proper time. The R.M.O. will issue the appropriate inoculation certificate in respect of each such inoculation.

Note—Puppies must receive their first inoculation at the age of four months.

(ii) Dogs which have been protected against rabies previously will be re-inoculated once annually in March.

(e) All dog owners must contact the R.M.O. in good time in March annually and ascertain from him the date and time when they should bring their dogs to him at the School hospital for inoculation.

5. Dogs owned by staff members and school employees etc., other than those whose names are on the printed annual Staff List are not permitted loose in the school area above the level of the road from the school main entrance to Moti Corner via B.D. kitchen and below the School hospital, or above the level of Moti Corner to the school main entrance along Long Back, and are liable to be destroyed if found there.

6. All heads of departments will please collect all members of staff and employees working under them to whom copies of School Orders do not go and/or those who cannot read these instructions themselves, and will explain the instructions to them in detail and satisfy themselves that they have understood them. The responsibility for compliance with the requirements of this order is entirely that of the owners of dogs and not that of the R.M.O., the School Office or anyone else [except as stated in para 4 (d) (i) above.

No. 73. STAFF CLUB

The annual meeting of the Staff Club, Sanawar, will be held on Saturday, 1st March '80 at 7-45 p.m. in the Art Room. Dinner will be served after the meeting. All members and O.S., present in Sanawar are requested to attend.

No. 74. ADMINISTRATIVE STAFF HOLIDAY

Saturday, 1st March, 1980, will be observed as a holiday by the Administrative Staff on account of Holi.

No. 75. CINEMA

The film **FOREIGN CORRESPONDENT** will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday 2nd March, 1980.

S. R. Das
Headmaster.

LAWRENCE SCHOOL ORDERS

Sanawar Friday, 7th March, 1980

Part I

76—85

No. 76. PROGRAMME**March**

Fri.	7th	Breakfast U-Vs (79 Children)	... 8-00 a.m.
		Hindi Course A Paper II } Hindi Course B Paper II }	9-00—11-30 a.m.
		Lunch U-VI (Eco. gp.)	... 12-30 p.m.
		Economics U-VI	2-00—5-00 p.m.
		Tea U-VI (Eco. gp.)	... 5-15 p.m.
		(Normal routine and meal timings for others)	
		Society meetings cancelled	
Sat.	8th	Breakfast U-Vs (79 Children)	... 8-00 a.m.
		Mathematics I U-Vs	9-00—11-30 a.m.
		Lunch U-VI (Physics gp.)	... 12-30 p.m.
		Physics U-VI	2-00—5-00 p.m.
		Colts & Atoms leave for Chandigarh	... 4-00 p.m.
		Tea U-VI (Physics gp.)	... 5-15 p.m.
		(Normal routine and meal timings for others)	
		Project work and SUPW	5-00—7-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Sun.	9th	Colts & Atoms (Cricket) vs. Siwalik Public School (away)	
		Tea P.D.	... 3-20 p.m.
		Film P.D.	... 3-45 p.m.
		Tea Sr. School	... 4-30 p.m.
		Film Sr. School	... 5-45 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
		Colts & Atoms return	... 7-00 p.m.
Mon.	10th	Breakfast U-Vs (79 Children)	... 8-00 a.m.
		Mathematics II U-Vs	8-00—11-30 a.m.
		Lunch U-VI (Chem. gp.)	... 12-30 p.m.
		Chemistry U-VI	2-00—5-00 p.m.

	Tea U-VI (Chem. gp.)	... 5-15 p.m.
	(Normal routine and meal timings for others)	
Tue. 11th	School promotion Exams. Commence (Daily routine as published separately will continue to be followed for the duration of the exams.)	
	Breakfast U-Vs (79 Children)	... 8-00 a.m.
	Science I U-Vs	9-00-11-30 a.m.
Wed. 12th	Breakfast U-Vs (79 Children)	... 8-00 a.m.
	Science II U-Vs	9-00-11-30 a.m.
	Lunch U-VI (Bio. gp.)	... 12-30 p.m.
	Biology U-VI	2-00-5-00 p.m.
	Tea (Bio. gp.)	... 5-15 p.m.
Thu. 13th	Breakfast U-Vs (79 Children)	... 8-00 a.m.
	Social Science I U-Vs	9-00-11-30 a.m.
	Physics practical U-VI	9-00-12-00 noon
	Breakfast U-VI (practical gp.)	... 8-00 a.m.
	Lunch U-VI (Hist. gp.)	... 12-30 p.m.
	History U-VI	2-00-5-00 p.m.
	Tea U-VI (History gp.)	... 5-15 p.m.
Fri. 14th	Breakfast U-Vs (79 Children)	... 8-00 a.m.
	Social Science II U-Vs	9-00-11-00 a.m.
	Breakfast U-VI (Home Sc. gp.)	... 8-00 a.m.
	Home Science U-VI	9-00-12-00 noon
Sat. 15th	Breakfast U-V (One boy)	... 8-00 a.m.
	French U-V	9-00-11-00 a.m.
	Breakfast U-VI (Pol. Sc. gp.)	... 8-00 a.m.
	Political Science U-VI	9-00-12-00 noon
	Breakfast U-VI (Bio. practical gp.)	... 8-00 a.m.
	Biology practical U-VI	9-00-12-00 noon
	Lunch U-VI (Psycho. gp.)	... 12-30 p.m.
	Psychology U-VI	2-00-5-00 p.m.
	Tea U-VI (Psycho. gp.)	... 5-15 p.m.
Sun. 16th	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

No. 77. EXAMINATION PERIOD DAILY ROUTINE

With effect from Tuesday 11th March and upto and inclusive of 18th March, the following daily routine will be observed:-

Rouser Sr. School	... 7-15 a.m.
Breakfast P.D.	... 7-40 a.m.
M.I. G.D.	... 8-20 a.m.
M.I. B.D.	... 8-30 a.m.
House Inspection	... 8-25 a.m.
Breakfast Sr. School	... 8-40 a.m.
Assembly	... 9-25 a.m.

(Children engaged in the morning Session of Board Examinations will not attend Assembly)

Lower VI classes :

2nd School	9-40—10-15 a.m.
3rd School	10-15—10-50 a.m.
4th School	10-50—11-25 a.m.
Break	11-25—11-45 a.m.
5th School	11-45—12-20 p.m.
6th School	12-20—12-55 p.m.
7th School	12-55— 1-30 p.m.
Lunch P.D.	... 12-30 p.m.
Lunch Sr. School	... 1-35 p.m.

(First School for L-VI stands cancelled)

School Examination:

1st Session	10-00— 1-00 p.m.
2nd Session (Tue. 11th & Thu. 13th only)	2-30— 5-00 p.m.

Prep for the whole School except those having afternoon session of examination 2-40—4-00 p.m. (U-VIs and U-Vs need not attend this prep)

Tea P.D.	... 3-40 p.m.
Tea Sr. School	... 4-10 p.m.
Parade practice	4-30—5-00 p.m.
Baths	... 5-10 p.m.
House Inspection	... 5-55 p.m.
Prep	6-15—7-35 p.m.
Supper P.D.	... 6-40 p.m.
Supper Sr. School	... 7-40 p.m.

House Inspection	... 8-30 p.m.
Study Bell	... 8-40 p.m.
Lights out	... 10-00 p.m.

No. 78. FAREWELL PARTIES

Farewell parties for U-VI will be as mentioned below :—

Wed. 19th S.F.P.	... 8-00 p.m.
Thu. 20th School Farewell Lunch	... 1-35 p.m.
House farewell parties	... 8-30 p.m.

No. 79. ELECTRICAL INSTALLATIONS

All children are reminded that they are strictly forbidden from tampering/altering the electrical installations of all kinds in all the dormitories. It is also brought to their notice that they are not permitted to use any kind of electrical gadgets. Where use of electric table-lamps are permitted, such as for Prefects, etc., provision of plug-point/extension wire etc., has already been made by the Engineer. Will all Housemasters/Housemistresses please immediately check up on this, and ensure that this order is complied with. The Engineer is requested to inspect all the dormitories and report to the Bursar, if he observes any violations of this order. This inspection may please be completed latest by 24th March, 1980.

No. 80. DOGS AT SANAWAR

S.O. No. 72 dated 29-2-80 para 4 (a) is reproduced below for immediate compliance:—

“All dog owners at Sanawar must inform the R.M.O. in writing latest by Thursday, 6th March, 1980, the number of dogs they own, so as to enable him to arrange for the required quantity of vaccine. The cost of the vaccine will be recovered from the pay of the owner”.

No. 81. STAFF GUEST—MESSING IN SCHOOL KITCHEN

Staff members, entitled to have their messing in school kitchen, who wish to bring their guests for meals in the C.D.H., are required to give at least four hours notice in advance to the I/c C.D.H., failing which it will not be possible to arrange for extra meals for guests.

No. 82. TUCK SHOP FACILITIES

All categories of staff, receiving pay through Jr. Staff pay register, are reminded that they may make cash purchases from the Tuck Shop between 11-00 a.m. and 1-00 p.m. on Mondays, Wednesdays and Fridays ONLY and NOT at other times or on other days.

They are also reminded that this facility is intended to enable them to make purchases for their own personal use only.

Will Heads of Departments please explain this Order to all staff members concerned who are working under them.

No. 83. FOREIGN NATIONALS IN SANAWAR

The Ministry of Home Affairs, Government of India New Delhi have called for certain details, regarding all foreign nationals studying or working in the school. Cyclostyled blank forms connected with this issue are available with the Bursar, which have to be filled in, in duplicate, in all respects, by all foreign nationals, and returned to him as early as possible, but not later than 15th March, 1980. Will all staff concerned please take immediate action in this connection.

In the case of school children who are foreign nationals, will all Housemasters/Housemistresses collect the blank forms from school office, two, per child get them filled by the children (or fill in the details themselves in the case of P. D. children). The forms should be signed and dated, both by the child and the Housestaff, and forwarded complete in all respects to the Bursar, latest by 15th March, 1980.

No. 84. MESS COMMITTEE

Following will be the composition of the Senior School Mess Committee :

Mr. S.R. Das	Chairman
Mr. M.V. Gore	Member
Dr. U.N. Mandloi	"
Mr. R.N. Sethi	"
Mrs. B. Singh	"
Mrs. R.A. Solomon	"
Dr. Kulshreshta	"
Anand Pathak	"
Oona Man Singh	"
Rohit Brijnath	(HBD)	...	"
Rijo Vivek Kumar	(NBD)	...	"
K. R. Rajkumar	(SBD)	...	"
Vikram Singh	(VBD)	...	"
Vandana Awasthi	(HGD)	...	"
Purnima Khanna	(NGD)	...	"
Sonya Kanwar	(SGD)	...	"
Samrita Vohra	(VGD)	...	"

Notice regarding the next meeting of the Committee, will be circulated fairly soon.

No. 85. CINEMA

The film **JOHNNY YUMA** will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 9th March, 1980.

S. R. Das
Headmaster.

LAWRENCE SCHOOL ORDERS

Sanawar Friday, 14th March, 1980

SPECIAL ORDER

No. 86. MEDICAL CATEGORISATION—SCHOOL CHILDREN
(Reference School Order No. 108 dated 19th March, 1976)

The above mentioned School Order is reproduced below for information, and necessary action by all concerned. The revised list published now, replaces the list published earlier, and is effective from 7-3-80.

In order to avoid repeated medical examination for ascertaining physical fitness of children for each of the seasonal games and sports, it has been found convenient and useful to group children under separate categories, indicating the extent to which any particular child could involve himself/herself in outdoor activities, boxing, gymnastics, etc. House-wise lists of children indicating their categories, and specific limitations are given below. The medical categories are defined as follows:—

- A 1 :** The child is fit in all respects and can take part in all physical activities without any restrictions. Names of children under this category are not published.
- A 2 :** The child is fit in all respects except for boxing, gymnastics, swimming, Hodson runs, etc., as indicated by the remarks printed next to the category given to a child.
- B :** The child is permitted to take part in organised field games and P.T. only.
- C :** No physical exercise is permitted, except standing P.T.

Note : 1. All those who wear glasses, but are also expected to do boxing and gymnastics, will do so, after having removed glasses.

- 2. All Housemasters/Housemistresses and P.T.I., including staff on duty, will kindly ensure strict compliance.

<i>Name</i>	<i>Deptt.</i>	<i>Med. Ctgy.</i>	<i>Activity excused</i>
Abhijit Pande	HBD	A2	Boxing
Jasmeet Judge	"	"	Boxing
Masa Chuba	"	"	Boxing
Pankaj Sapru	"	"	Boxing
Rupinder S. Bassi	"	"	Swimming
Sanjay Choudhry	"	"	Boxing & Swimming
Sandeep S. Sandhu	"	"	Boxing
Amit Kohli	"	"	Boxing
Govind S. Ahlawat	"	"	Boxing
K. Rameshwar S. Jamwal	"	"	Boxing Hodson
Karoki Lewis	"	"	Hodson
Manbir Sandhu	"	"	Boxing
Ravinder Sirkeck	"	C	
Sandeep Sirkeck	"	A2	Boxing
Vishal Awasthi	"	"	Boxing
Vikram Grewal	"	"	Boxing
Atul Kapoor	NBD	"	Boxing
Alam S. Khara	"	"	Boxing
Chetan Gupta	"	C	
G. Kaphungangpou	"	A2	Boxing
Gunit S. Randhawa	"	"	Boxing
Harroop S. Dhaliwal	"	"	Hodson
Jagatbir S. Sandhu	"	"	Hodson
Ranbir S. Dhillon	"	"	Gym.
Rakesh Sarda	"	"	Boxing & Gym.
Rahul Dua	"	C	
Aditya Sharma	"	A2	Boxing, Hodson
Anandajit Ray	"	"	Boxing
Ashish Abrol	"	"	Boxing & Gym.
Deepinder Singh	"	"	Boxing
Gurdeep Singh	"	C	(permitted to play cricket with turban)
Hanut Ewari	"	A2	Boxing
Jayant Kapoor	"	"	Boxing & Gym.
Kartik Shridhar	"	"	Boxing
Neeraj Thakur	"	"	Boxing & Gym.
Rajan Mukherji	"	"	Boxing

Randeep Singh	NBD	C	(permitted to play cricket with turban)
Vikas Jaidka	„	A2	Swimming
Arjun Chatrath	SBD	„	Boxing
Anand Swarup Pathak	„	„	Boxing & Swimming
Hartejinder Mann	„	„	Hodson
Mohnish Chawala	„	„	Boxing
Nitin Batra	„	„	Boxing & Gym.
Rohit Gulati	„	„	Boxing & Gym.
Tarun Vohra	„	„	Boxing
Anuraj S. Sandhu	„	„	Boxing
Manu Talwar	„	C	
Vivek Vohra	„	C	for 2 months
Himmat S. Guron	„	C	
Jai Inder Shergill	„	C	1st term
Ranjit S. Jabbi	„	A2	Boxing
Rohit Ray	„	„	Boxing
Shailinder Chowdhry	„	„	Boxing
Sidhartha Kapur	„	C	
Varun Batra	„	A2	Boxing
Arun Kumar	„	„	Boxing
Ashish Bhogra	VBD	„	Boxing
Bunny M.S. Khurana	„	„	Boxing
Dev Prasad	„	„	Boxing
Gagan Virmani	„	„	Boxing
Kunal Batra	„	C	
Manjit S. Bala	„	C	1st term
Narendra Advani	VBD	B	
Prabhjot S. Sodhi	„	A2	Boxing
Harbir Singh Romana	HBD	C	1st term
Rajesh Saluja	VBD	A2	Boxing
Rajiv Oberoi	„	A2	„
Ranbir Dutt	„	A2	„
Sameer Sharma	„	C	
Sandeep Chadha	„	A2	Boxing
Vishal Sarin	„	C	
Ajay Joshi	„	A2	„
Nikhil Kapoor	„	A2	„

Nirvik Singh	VBD	A2	Boxing and Swimming
Ranjan Roy	„	A2	Boxing
Ranjit Rawlley	„	„	„
Subroto Mallik	„	A2	Boxing
Sheetal Sharma	„	„	„
Arvind Hoon	„	„	„
Vikas Verma	„	B	

G.D.

Satwinder Kaur	HGD	C	1st Term
Sujata Hoon	„	B	
Munisha Anand	NGD	C	
Rohini Vij	„	A2	Gym.
Sonali J. Bhandari	„	C	
Kanika Dutta	„	C	
Preeti Pariat Mehta	SGD	B	
Harmit Kaur Maini	VGD	B	
Nav Kiran Dhillon	„	C	
Radhika Walia	„	C	

P.D.

Gursimrat Singh	HPD	C	1st Term
Kirat Singh Brar	„	C	
Vivek Batra	SPD	A2	Boxing
Vivek Chatrath	VPD	A2	Boxing
Gagan Inder Singh	„	A2	„
Rohit Bajaj	SPD	„	„
Neville Wadia	„	„	„
Vivek Joseph	VPD	C	
Aftab M. Chopra	„	C	
Shiraz Khanna	„	C	
Nitin Rai	SPD	C	1st Term
Alok Verma	NPD	C	
Gurdeep S. Boparai	„	C	
Priya Dhillon	HPD	C	
Saisha Gore	NPD	C	
Sarita Pradhan	„	B	
Radha Khan	SPD	C	
Punam Kohli	VPD	C	1st Term

Inderjit Khullar	HPD	A2 Boxing
Jatinder Singh	„	A2 Boxing
Kuldip S. Virk	„	„ „
Petarasp Mistry	HPD	A2 Boxing
Vikas Sagar	„	A2 Boxing
Manek Contractor	NPD	A2 Boxing

S. R. Das
Headmaster.

LAWRENCE SCHOOL ORDERS

Sanawar Friday, 14th March, 1980

Part I

87—93

No. 87. PROGRAMME

March

Fri. 14th	Breakfast U-Vs (79 Children)	... 8-00 a.m.
	Social Science II U-Vs	9-00-11-00 a.m.
	Breakfast U-VI (Home Sc. gp.)	... 8-00 a.m.
	Home Science U-VI	9-00-12-00 noon
Sat. 15th	Breakfast U-V (One boy)	... 8-00 a.m.
	French U-V	9-00-11-00 a.m.
	Breakfast U-VI (Pol. Sc. gp.)	... 8-00 a.m.
	Political Science U-VI	9-00-12-00 noon
	Breakfast U-VI (Bio. practical gp.)	... 8-00 a.m.
	Biology practical U-VI	9-00-12-00 noon
	Lunch U-VI (Psycho. gp.)	... 12-30 p.m.
	Psychology U-VI	2-00-5-00 p.m.
	Tea U-VI (Psycho. gp.)	... 5-15 p.m.
Sun. 16th	Supper P.D.	... 6-00 p.m.
	Supper Sr. School	... 7-00 p.m.
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
Mon. 17th	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
	Breakfast U-Vs (79 Children)	... 8-00 a.m.
Tue. 18th	U-V practicals	9-00-1-00 p.m.
	Breakfast U-Vs (79 Children)	... 8-00 a.m.
	U-V practicals	9-00-1-00 p.m.
	French U-V	9-00-11-30 a.m.
	School promotion Exam. ends	... 1-00 p.m.
	Games/hobbies (House wise)	2-30-4-00 p.m.
	Prep Cancelled	
Supper P.D.	... 6-00 p.m.	

	Supper Sr. School	... 7-00 p.m.
	Lights out	... 9-30 p.m.
Wed. 19th	Examination period daily routine to continue	
	Breakfast U-VI (Music gp.)	... 8-00 a.m.
	U-VI Music (Theory)	9-00-12-00 noon
	L-V and downwards to sit in their respective Form rooms under Form staff (Books handed in)	10-00-1-00 p.m.
	Hobbies/games (House wise)	2-30-4-00 p.m.
	Prep Cancelled	
	Tutorial meetings	5-45-6-45 p.m.
	Supper P.D.	... 6-00 p.m.
	Supper Sr. School	... 7-00 p.m.
	S.F.P. (Art Room)	... 8-00 p.m.
	Lights out for School	... 9-30 p.m.
Thu. 20th	Examination period daily routine to continue	
	Breakfast U-VI (Chem. & Sci. practical gp.)	... 8-00 a.m.
	U-VI Chem. & Sci. practicals	9-00-12-00 noon
	L-V and downwards to have classes as per time table to be announced in their respective Form rooms under Form Staff (Books handed in)	10-00-1-00 p.m.
	Lunch P.D.	... 12-00 noon
	Lunch U-VI (Music practical gp.)	... 12-00 noon
	U-VI Music practicals	2-00-5-00 p.m.
	Last two Schools for L-VI cancelled	
	Marks handed in to Form staff	... 1-00 p.m.
	School farewell lunch to U-VI	... 1-35 p.m.
	Hobbies/games (House wise)	2-30-4-00 p.m.
	Prep cancelled	
	Supper P.D.	... 6-00 p.m.
	Supper Sr. School	... 7-00 p.m.
	House farewell parties to U-VI	... 8-00 p.m.
Fri. 21st	Examination period daily routine to continue	
	Breakfast U-VI (Home Sc. & Sci. practical gp.)	... 8-00 a.m.

	U-VI Home Sc. & Sci. practical	9-00-12-00 noon
	L-V and downwards special classes continue	10-00-1-00 p.m.
	Hobbies/games (House wise)	2-30-4-00 p.m.
	Mark Registers handed in to Sr. Mistress ...	3-00 p.m.
	Promotion meeting MCR	... 5-00 p.m.
	Prep cancelled	
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
	Lights out	... 9-30 p.m.
Sat. 22nd	Holiday for the School (academic departments)	
	Sunday timings	
	U-VI Geography practicals	10-00-1-00 p.m.
	Tea P.D.	... 4-00 p.m.
	Tea Sr. School	... 4-30 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
	Lights out	... 9-30 p.m.
Sun. 23rd	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

Note : With effect from Monday 24th March 1980 the new teaching time-table will become operative and the normal daily routine will be resumed. P.T. will begin from 24th.

No. 88. INTER - HOUSE COMPETITION—AGE GROUPING

S. O. No. 103, dated 29-3-1974 is reproduced below, for ready reference :—

For the purpose of forming Age-Groups for various events for which we hold Inter-House Competitions, the following dates should be kept in mind:—

15th April : The child should be within his age-group on this date, for all Inter-House Competitions to be held during the 1st term.

4th October : The child should be within his age-group on this date, for all Inter-House Competitions to be held during the 2nd term.

Children with their date of birth as 15th April or 4th October, will be reckoned as having gone over to the next higher age-group.

All Housemasters/Housemistresses are requested to take necessary action in this connection.

No. 89. PRIVATE TRADING

There will be no private trading by members of the school staff (including their family members residing with them) unless permission to do so has been obtained from the Headmaster previously.

Will all Heads of Deptts. please explain this order to those working under them.

No. 90. MESS COMMITTEE

(Reference S.O. No. 84, dated 7-3-1980).

Mrs. R. Joseph will also be a member of the School Mess Committee, with effect from 7-3-1980

No. 91. FOREIGN NATIONALS IN SANAWAR

(Reference S.O. No. 83, dated 7-3-1980)

All staff concerned (including Housemasters/Housemistresses) are requested to take immediate necessary action in this connection.

No. 92. SCHOOL HALWAI'S RATES 1980

The School halwai contract this year has been given to M/s Bawa Paras Ram & Bros., Sanawar (Simla Hills) H.P.

The undermentioned rates for sweets etc., sold at the School Halwai's shop have been fixed with effect from 1st March, 1980 to 31-1-81.

The School Halwai has categorical instructions that he will supply only the items mentioned below, *and has been strictly forbidden from supplying anything not included in the list below.*

Any complaints regarding supplies or non-supply of items should be brought to the immediate notice of the Bursar by members of the staff.

The rates apply to all categories of School children, staff and School visitors who make purchases from the School Halwai.

Copies of these rates will be hung prominently at the places in B.D., G.D. and P.D. where sales are conducted, and also at the Halwai's shop.

School Halwai Shop near the School Bakery, is out of bounds for all school children at all times.

All sales to School children will be for cash only

Name of articles	Rate		No. of pieces per kg.	Rate per piece Paise
	per kg. Rs.	P.		
Balu shahi	...	7-00	35	20
Barfi white	...	12-00	48	25
Barfi Chocolate	...	12-00	48	25
Barfi Besan (Patisa)	...	8-00	32	25
Besan Laddoo	...	8-00	32	25
Gulab Jaman	...	9-00	30	30
Gur toffee (with moongphali)	...	5-00	20 pkts. of 50 gms. each	25 per pkt.
Groundnut fried	...	9-00	20 pkts. of 50 gms. each	45 per pkt.
Jalebi	...	8-00	32	25
Khoa	...	14-00	—	—
Laddoo Motichoor	...	8-00	32	25
Mathi namkin	...	7-00	35	20
Palangtor (milk-cake)	...	12-00	40	30
Potatoe wafers	...	10-00	20 pkts. of 50 gms. each	50 per pkt.
Potatoe Tikki, with chutney	...	—	—	25
Rasgulla	...	9-60	32	30
Rasmalai	...	12-00	30	40
Rabdi	...	12-00	—	—
Sewian-Dal (Barik quality)	...	7-50	20 pkts. of 50 gms. each.	40 per pkt.
Bhatoora/kachori with vegetable	...	—	—	30 each
Dahi Bhalla	...	—	—	25 each
Poori (with vegetable)	...	—	—	25 each
Samosa	...	—	—	25 each
Tea glass or cup (with sugar)	...	—	—	30 each

No. 93. CINEMA

The film **I SHOT JESSE JAMES** will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 16th March, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS

Sanawar Friday, 21st March, 1980

SPECIAL ORDER

No. 94. CENTRAL BOARD OF SECONDARY EDUCATION
NEW DELHI—ELEVENTH GRADE EXAMINATION

All-India Senior School Certificate (Internal) Examination, '80.

DATE—SHEET

		<i>Morning Session</i> (9-00 a.m.—12-00 noon)	<i>Afternoon Session</i> (2-00 p.m.—5-00 p.m.)
April			
Tue. 8th	...	English Core	Core Languages Regional languages, French, Sanskrit, etc.
Wed. 9th	...	Hindi Core	Hindi Elective
Thu. 10th	...	English Elective	Other Elective Languages Regional languages, Punjabi, Sanskrit, French, etc.
Fri. 11th	...	Physics	Political Science
Sat. 12th	...	Chemistry	Psychology Principles & Practices of Commerce
Mon. 14th	...	Biology Sociology	Principles & Practices of Advanced Accountancy
Tue. 15th	...	Economics	Agriculture, Home Science
Wed. 16th	...	Mathematics	Geography
Thu. 17th	...	History	Engineering Drawing Dance (Kathak)
Fri. 18th	...	Physical Education	Music Hindustani (Vocal) Music (Instrumental Melodic)

Note : The Practical tests in various academic and vocational subjects to be conducted by the Institutions on the question papers set by them on the dates as may be convenient to them.

S. R. Das
Headmaster.

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 21st March, 1980****Part I**

95—107

No. 95. PROGRAMME**March**

Fri. 21st	Examination period daily routine to continue	
	Breakfast U-VI (Home Sc. & Sci. practical gp.)	... 8-00 a.m.
	U-VI Home Sc. & Sci. practical	9-00-12-00 noon
	L-V and downwards special classes continue	
	School Cricket XI & Atoms leave	... 2-00 p.m.
	Mark Registers handed in to Sr. Mistress	... 3-00 p.m.
	Promotion meeting MCR	... 5-00 p.m.
	Prep cancelled	
	P.P.S., Nabha Cricket Colts arrive	... 6-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
	Lights out	... 9-30 p.m.
Sat. 22nd	Holiday for the School (academic departments)	
	Sunday timings	
	U-VI Geography practicals	10-00—1-00 p.m.
	School Cricket Colts vs. P.P.S.	
	Nabha (Home)	... 10-00 a.m.
	School Cricket XI & Atoms vs. P.P.S.	
	Nabha (Away)	
	Tea P.D.	... 4-00 p.m.
	Tea Sr. School	... 4-30 p.m.
	P.P.S. Nabha Colts leave	... 5-00 p.m.
	Y.P.S. Patiala Colts arrive	... 6-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
	Lights out	... 9-30 p.m.

Sun. 23rd	School Cricket Colts vs. Y.P.S. Patiala (Home)	... 10-00 a.m.
	School Cricket XI & Atoms vs. Y.P.S. Patiala (away)	
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Y.P.S., Colts leave	... 5-00 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
	Lights out	... 9-30 p.m.

Mon. 24th	P.T. Commences	
	Daily pre-Assembly routine will be as under :	
	Rouser	... 6-00 a.m.
	Chota Hazri	... 6-20 a.m.
	P.T.	6-30—7-00 a.m.
	M.I. G.D.	... 7-20 a.m.
	M.I. B.D.	... 7-30 a.m.
	House Inspection	... 7-30 a.m.
	Breakfast (Psycho gp.)	... 8-00 a.m.
	U-VI Psycho practicals	9-00—12-00 noon
	New Teaching time-table comes into effect	
	Normal routine resumed.	

Note : The following changes in the B.D. games time-table will come into effect :

- (a) All field games will end at 4-20 p.m.
- (b) Net practice timings will be from 2-40—3-50 p.m. except for second session of Staff Court Nets.
- (c) Net practice for set 8 on Thursdays will be cancelled.
- (d) Tea for entire Sr. School will be at 4-30 p.m.
- (e) Parade practice daily will be from 4-40—5-10 p.m.

Gym. Timings :—

Gym. work sessions will be as under :

(i) 2-30—3-00 p.m. (ii) 3-00—3-30 p.m. (iii) 3-30—4-00 p.m.

Tue. 25th Upper Sixers leave

Wed. 26th	Prep cancelled	
	Tutorial meetings	6-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
	Sixers move to the Sixth Form dormitory	
Thu. 27th	Prep School promotions move to Sr. School	
Fri. 28th	Society meetings (after supper)	
Sat. 29th	P.T. cancelled	
	New admissions commence	
	Morning Prep	6-30—7-30 a.m.
	Project work & SUPW	5-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 30th	New admissions continue	
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

No. 96. S.O.Ps.

Children will not go for an overnight stay with their parents without a staying out pass duly signed by the Housemaster/Housemistress mentioning the time and duration of absence from school. This pass will be shown to the House Matron before the child leaves and will be deposited with her on his return. The House Matron will notify the time of arrival of the child to the Housemaster/Housemistress concerned. This rule is also applicable when children leave station for medical reasons on the advice of the R.M.O. When the House Matron is not available, the passes may be shown to or deposited with the Senior Prefect. Any infringement of this rule on the part of the children will be dealt with severely.

No. 97. CREDIT PURCHASES FROM Q.M. STORES

It has been observed that some employees of the School do not deposit the amounts payable by them to the School, on account of the debit caused due to heavy credit purchases made by them against their pay and they do not care to come to School Office on pay distribution day to sign the pay register.

It is brought to the notice of all concerned that, in future, (a) they must come to School Office to sign on the pay register, on the pay distribution day, (b) those whose pay account has run into debit due to reasons given above, will clear the balance **latest by 5th of the month, failing which, rations from QM stores will not be issued to them.** Such cash deposits will be accepted by the cashier between 12 noon to 1-00 p.m. on working days, upto 5th of the month.

All Heads of Departments are requested to read/translate this order, and explain the implications thereof, to such subordinate staff working under them, who do not receive School Orders, and/or who cannot read/understand them.

No. 98. STAFF GUESTS

One of the School Standing Orders, already known to all staff, reads :

“Staff must obtain permission, in advance, for friends or relatives to stay with them. Applications must give the period of stay”.

It is emphasised that the above order be observed by all concerned. All applications for permission be addressed to the Head-master.

Will Heads of Departments please explain this order, also to all subordinate staff working under them.

No. 99. LIVESTOCK

School Order No. 166 dated 15th June, 1973, is reproduced below for immediate compliance. Heads of departments are again requested to explain this order to all the employees of the School working under them, especially the subordinate staff.

Rearing of Live-stock such as buffaloes, cows, goat, sheep, pigs, etc., within the school premises is forbidden. Severe disciplinary action, including heavy fine will be imposed on those who disobey this order. Owners of live-stock are warned that their animals must remain outside the school premises and should never be found grazing on the school lands.

No. 100. PRIVATE TRADING

Ref. School Order No. 89, dated Friday, 14th March, 1980.

It is further clarified for the information and strict compliance from all concerned, that private trading, and credit or cash

dealings of any kind on this account, will not be under taken by employees of the school (including their family members residing with them) and children, without prior sanction from the Headmaster.

It is brought to the notice of all concerned that very serious disciplinary action will be taken against those who will act contrary to this order.

Will all House Staff and Heads of Departments please explain contents of this order, and that of School Order No. 89, dated 16-3-1980, and the implications thereof, to all concerned.

No. 101. ECONOMY IN WATER CONSUMPTION

The School water consumption is exceeding the supply. All concerned, and in particular Kitchen Matrons and House Matrons, are requested kindly to exercise the greatest possible economy in water consumption and also to report leakages in taps, pipes, tanks, flushes, etc., etc., to the Engineer *immediately* these come to their notice. *Particular attention should also be paid to taps being turned off in kitchens, bath houses and wash houses.* Engineer on his own should also arrange for periodic inspection of the taps to keep the leakages to the minimum.

In view of short-supply from M.E.S. Kasauli, water-rationing will be introduced with effect from Sunday 23rd March, 1980 on a temporary basis. Timings will be as under :

(a) *For all Staff*

- | | |
|--------------------------------|------------------------------------|
| (i) On working days | { 5-50—7-50 a.m.
4-20—6-20 p.m. |
| (ii) Sunday and other holidays | { 6-50—8-50 a.m.
4-30—6-30 p.m. |

Note : Water supply will be available for one hour only during this period.

(b) *For B.D. G.D. P.D.*

(i) Bath/Wash Houses

- | | |
|-----------------|------------------------------------|
| On working days | { 5-50—8-40 a.m.
4-30—5-30 p.m. |
|-----------------|------------------------------------|

Note : On Sundays and other holidays these timings will be delayed by one hour in the morning.

(ii) Night Rooms 6-30—8-30 p.m.

Fresh-water will *Not* be used anywhere in Sanawar for gardening, with immediate effect.

No. 102. LIBRARY BORROWERS CARD

All students who are leaving school in near future are required to return their Library Borrowers Card, to the Librarian, immediately, failing which Re. 1/- will be charged in lieu of the same.

House staff are requested to bring the above matter to the notice of the students concerned early.

No. 103. AWARD OF COLOURS

The following have been awarded School Colours for 1979 :—

Cricket

Kr. Suryaveer Singh	Ashish Bhatia
Rohit Singh Negi	

Soccer

Navneet Jolly	Sukhmeet Singh Sandhu
Kr. Suryaveer Singh	Rohit Singh Negi
Subir Sharma	Ashish Bhatia
T. Robindra K. Singh	Anshuk Jain
Rahul Brijnath	

Athletics

Navneet Jolly	Sukhmeet Singh Sandhu
Subir Sharma	Hemant Mattoo
Ashish Bhatia	Sanjay Joshi

Hockey

Ashish Bhatia	Suryaveer Singh
Rahul Brijnath	Anshuk Jain
Subir Sharma	Vikram Chopra
T. Robindra Kumar	Pawanjit Bala
Parminder S Gill	Sukhmeet Singh Sandhu

Boxing

Vijay Tiwari	G. Ahlawat
Sandip Hundal	V. Chopra
S.K. Sharma	S. Singla
J.S. Purewal	R. Brijnath
N.P.S. Randhawa	S.K. Bansal
S. Rawal	Ashish Bhatia

No. 104. MEDICAL CATEGORIES

The under-mentioned children are downgraded/upgraded in their medical categories as per following details:—

		<i>from</i>	<i>to</i>
Haroop S. Dhaliwal	NBD	A2	C
Kanika Dutta	NGD	C	A2 Hodson
Gourav Kant	HBD	A2	C
Rohit Kashetrapal	NBD	A1	A2 Boxing

No. 105. ADMINISTRATIVE HOLIDAY

Monday, 24th March, 1980, will be observed as a holiday by the Administrative Staff on account of Ram Maumi, instead of on 25-3-1980 as published earlier.

No. 106. NEW ADMISSIONS

In view of New Admissions scheduled on Saturday 29th March, and Sunday, 30th March, these two days will be full working days for the administrative Staff; however, in lieu of these, the administrative Staff will observe offs as per following:—

Wed. 2nd April '80—half holiday.

Thu. 3rd April '80—full holiday.

Full details regarding New Admissions will be published in School Order due on 28-3-1980.

No. 107. CINEMA

The film GODZILLA will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 23rd March, 1980.

S. R. Das
Headmaster.

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 28th March, 1980****Part I***108—113***No. 108. PROGRAMME****March**

Fri. 28th	Society meetings (after supper)	
Sat. 29th	P.T. cancelled	
	Morning Prep	6-30—7-30 a.m.
	New admissions commence	
	Project work & SUPW	5-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 30th	New admissions continue	
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Mon. 31st	Lower Sixers return from leave	

April

Tue. 1st	Lower Six Classes commence	
Wed. 2nd	Prep cancelled	
	Tutorial meetings	6-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Fri. 4th	Good Friday (Holiday)	
Sat. 5th	P.T. cancelled	
	Morning Prep	6-30—7-30 a.m.
	Project work and SUPW	5-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

Sun. 6th	Tea P.D.	...	3-20 p.m.
	Film P.D.	...	3-45 p.m.
	Tea Sr. School	...	4-30 p.m.
	Film Sr. School	...	5-45 p.m.
	Supper P.D.	...	6-15 p.m.
	Supper Sr. School	...	7-15 p.m.

No. 109. ASSESSMENT MEETING

The first assessment meeting of this term will be held on Thursday 24th April at 5-30 p.m. in the MCR.

No. 110. NEW ADMISSIONS

1. New admissions are scheduled mainly on 29th and 30th March.
2. Mr. Dhani Ram and Mr. Onkar Singh will be on duty from 8-30 a.m. to 4-00 p.m. on the above dates to guide new parents.
3. If parents desire a wash they may be directed to Parents Room No. 2. Q.M. should arrange for water, towels, soap, etc., to be placed in the bath room. A sweeper will be on duty to see that the bath room is clean at all times.
4. Otherwise parents will be directed to school office with their luggage. After completing all formalities, the parents will be sent to the House Matrons concerned, who, on production of a copy of New Admission Sheet, duly signed by the Bursar or me, will admit the child in the dormitory. The parents will also meet the House Staff concerned, before they leave Sanawar.

5. I/c CDH will kindly indent for extra fresh/dry rations, at the rate of three units per new admission and arrange for Lunch/Tea for the new parents and the new admissions. Approx. number of new admissions due are as follows:—

	B.D.	G.D.	P.D.B.	P.S.G.
Sat. 29th March ...	—	—	32	17
Sun. 30th March ...	27	19	2	—
Tue. 1st April ...	4	3	—	—

6. I/c CDH will also kindly arrange for 10-00 a.m. tea, biscuits, and also again at 3-30 p.m. tea, biscuits, in Visitors Room in the School Office, for the parents, on these three days.

7. The House-wise/Class-wise list of New Admissions and other conncted details, duly cyclostyled has already been issued by School Office, to all concerned. Some of the new admissions who are unable to come on 29th and 30th March 1980, will be arriving upto 12th April, 1980.

No. 111. VEGETABLE & FRUIT SHOP TIMINGS

With effect from Monday, 31-3-1980, the timings will be as under :—

11-00 a.m.—12-00 noon

1-00 p.m.— 3-00 p.m.

The School Bakery Bread will also be available, for Staff Credit purchases from Veg. & Fruit Shop (and not from Q.M. Stores), at the above mentioned timings.

No. 112. ADMINISTRATIVE HOLIDAY

Friday, 4th April, 1980, will be observed as a holiday on account of Good Friday, by the Administrative Staff also.

No. 113. CINEMA

The film TARZAN SAFARI will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 30th March, 1980.

S. R. Das
Headmaster.

LAWRENCE SCHOOL ORDERS**Sanawar Saturday, 5th April, 1980****Part I**

114—116

No. 114. PROGRAMME**April**

Sat.	5th	P.T. cancelled	
		Morning Prep	6-30—7-30 a.m.
		Atoms Cricket teams vs. Siwalik	
		Public School	... 10-30 a.m.
		Project work and SUPW	5-15—7-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Sun.	6th	Colts Cricket team vs. Siwalik	
		Public School	... 10-00 a.m.
		Tea P.D.	... 3-20 p.m.
		Film P.D.	... 3-45 p.m.
		Tea Sr. School	... 4-30 p.m.
		Film Sr. School	... 5-45 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Mon.	7th	Faculty Heads' meeting (H.M's House)	... 5-30 p.m.
Tue.	8th	Class XI exams. commence	
Wed.	9th	Prep cancelled	
		Tutorial meetings	6-00—7-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Fri.	11th	Re-tests for LV & UIV	
		Subject failures commence	
		Society meetings (after supper)	
Sat.	12th	P.T. cancelled	
		Morning Prep	6-30—7-30 p.m.
		Atoms leave for Dehra Dun	... 2-00 p.m.
		Project work & SUPW	5-15—7-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.

Sat. 13th	Atoms Cricket team vs. Welhams (away)	
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
	Atoms Cricket team returns	... 9-00 p.m.

No. 115. ANNUAL CAMPS/HIKES

Camp period will extend for 8 days; the exact dates are not fixed yet, but it will commence 24 hours after the visit of the President of India, for award of Colours, during the 1st week of May, 1980. Following details are published for information and necessary action from all concerned :-

- (1) All camping/hiking/trekking parties must have first aid equipment with them. Staff I/c of such parties are requested to brush up their knowledge of first aid, and get in touch with the School R.M.O., for first aid boxes for camp.
- (2) All party I/cs are required to submit in duplicate, the proforma (copies available with DHM) giving names of children along with staff going with the children, indicating House and Deptts. of the children concerned, etc., etc. This must reach the Bursar latest by 21-4-80. This will help office to work out the amount that will be paid regarding food expenses for the period they will be away from Sanawar.
- (3) If rail concession orders are required, staff concerned must send in the list of names of children along with the escorts, latest by 21st April, 1980.
- (4) Himachal Govt. transport buses could be chartered, but their availability is not guaranteed. Those concerned are requested to kindly send their requirement to the Bursar latest by Monday, 21st April 1980.
- (5) The Q.M. and Mr. Solomon have limited camp equipment with them, and therefore, Staff I/c of various parties are requested to contact them, at their earliest giving list of items required by them. It is necessary to bear in mind that whatever equipment is available has to be shared.

- (6) The School bus will not be available for any of the parties during the camp period, since it is likely to be busy with Prep. School camp.
- (7) Party I/c are requested to inform in writing the Housemasters/Housemistresses and the House Matrons concerned at least five days in advance the names of the children going with them, and the kit that is required to be issued by the House Matrons concerned.
- (8) Any requirement with respect to kitchen utensils, aluminium plates, mugs, spoons etc., be submitted to I/c C.D.H., well in time. It may be possible to provide a cook or a bearer who will also join the party if that is considered essential. The I/c C.D.H. should kindly consult the Bursar if there are any requests in this connection.
- (9) The expenses on these hikes should be kept to the bare minimum, and should not exceed Rs. 120/- per child. An allowance for food at rate Rs. 5/- per head per day will be given to each party.
- (10) Staff I/c of various hikes will be required to submit a detailed statement of account showing complete details of expenses incurred by them during the hike, including the bus fare tickets, soon after the camp period is over.
- (11) A separate administrative order will be issued with respect to Prep School camp which will be held at Indira Holiday Home (Anand Bhavan) Sadhupul.
- (12) I/c Hiking parties are also requested to indicate on the proforma [see para (2) above], whether the party is travelling by train and if so, whether Rly. concession order is required or not; for their information, I may add, that such Rly. concession orders can only be issued by shortest route, and will be valid by Mail/Express trains only, if the journey distance is 480 km. and more.

No. 116. CINEMA

The film **SINDBAD THE SAILOR** will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 6th April, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 11th April, 1980****Part I***117—121***No. 117. PROGRAMME****April**

Fri. 11th	Re-tests for LV & UIV Subject failures commence Society meetings (after supper)	
Sat. 12th	P.T. cancelled Morning Prep Atoms leave for Dehra Dun Project work & SUPW Supper P.D. Supper Sr. School	6-30—7-30 p.m. ... 2-00 p.m. 6-00—7-00 p.m. ... 6-15 p.m. ... 7-15 p.m.
Sun. 13th	Atoms Cricket team vs. Welhams (away) Tea P.D. Film P.D. Tea Sr. School Film Sr. School Supper P.D. Supper Sr. School Atoms Cricket team returns	... 3-20 p.m. ... 3-45 p.m. ... 4-30 p.m. ... 5-45 p.m. ... 6-15 p.m. ... 7-15 p.m. ... 9-00 p.m.
Wed. 16th	Prep cancelled Tutorial meetings Supper P.D. Supper Sr. School	6-00—7-00 p.m. ... 6-15 p.m. ... 7-15 p.m.
Fri. 18th	Class XI examinations conclude Society meetings (after supper)	
Sat. 19th	P.T. cancelled Morning Prep Subject re-tests conclude Project work and SUPW Supper P.D. Supper Sr. School	6-30—7-30 a.m. 6-00—7-00 p.m. ... 6-15 p.m. ... 7-15 p.m.

Sun. 20th	Proposed outside cricket fixture	...	10-00 a.m.
	Tea P.D.	...	3-20 p.m.
	Film P.D.	...	3-45 p.m.
	Tea Sr. School	...	4-30 p.m.
	Film Sr. School	...	5-45 p.m.
	Supper P.D.	...	6-15 p.m.
	Supper Sr. School	...	7-15 p.m.

No. 118. TUCK SHOP SLIPS – INFORMATION TO PARENTS

All House Staff are reminded that they are expected to ensure that children, do, in fact., send a copy of their Tuck Shop Slips to their parents. (S.O. page 13 No. 38 dated 15th February, 1980 refers).

No. 119. MEDICAL CATEGORY

The under-mentioned childrens' medical categories are as mentioned against them :—

Samar Vijay Sharma	SPD	Cat.	A2	Boxing
Rajat Kapur	NBD	„	A2	„
Aditya Kapil	VBD	„	A2	„
Shiraz Kaintal	SGD	„	C	
Rajesh Johar	HBD	„	A2	Boxing
Sudhanshu Saigal	SPD	„	C	
Roop Kiran Sodhi	VGD	„	C	
Yumna Hussain	VGD	„	C	one term
Navdeep Singh	VBD	„	C	one term
Preeti Mehta	SGD	„	B to A1	upgraded

No. 120. ECONOMY IN WATER CONSUMPTION

Reference is made to School Order No. 101, dated 21-3-'80.

In view of very low level of water in our tanks, and inadequate supply received in from M.E.S. Kasauli, it has become necessary to further restrict water-supply timings. The details are as follows :—

- (a) For Junior Staff : Water supply will be available in the morning hours only, within the timings published earlier.
- (b) For Senior Staff : Water supply will be available for $\frac{1}{2}$ hr. only in the morning and again for $\frac{1}{2}$ hr. only in the evening, within the timings published earlier.

- (c) G.I. Tubs/buckets will be used in Wash Houses for storing water for washes.

All Staff and children are requested to kindly lend full cooperation, and ensure that wastage of water is reduced to the bare minimum.

No. 121. CINEMA

The film THE MILK MAN will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 13th April, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 18th April, 1980****Part I***122—126***No. 122. PROGRAMME****April**

Fri. 18th	Class XI examinations conclude Society meetings (after supper)	
Sat. 19th	Parade practice	6-35—7-35 a.m.
	Morning Prep for rest of the School	6-30—7-30 a.m.
	Singing practic cancelled	
	Subject re-tests conclude	
	School Cricket XI vs. Mr. Malik's XI	... 2-00 p.m.
	Evening Parade cancelled	
	Project work and SUPW	5-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 20th	School Cricket XI vs. Mr. Malik's XI	... 10-00 a.m.
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Mon. 21st	Upper Six Teaching commences	
Wed. 23rd	Prep cancelled	
	Tutorial meetings	6-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Thu. 24th	Assessment meeting MCR	... 5-30 p.m.
Fri. 25th	Society meetings (after supper)	
Sat. 26th	Morning Prep	6-30—7-30 p.m.
	Project work & SUPW	6-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

Sun. 27th	Proposed outside cricket fixture	
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

No. 123. SCHOOL LEDGERS

All staff members who have School property under their charge and, therefore, maintain stock ledgers, condemnation books, etc., are requested to ensure that they are brought uptodate, with all entries completed, latest by 1st May, 1980. These ledgers will be called for, for inspection and check-up by School Office, and also by school auditors who will be coming for school audit fairly soon.

No. 124. PERFORMANCE OF MARRIAGE RITES AND RELIGIOUS CEREMONIES ON THE SCHOOL CAMPUS

It has been noticed that a lot of disturbing noise is created during the performance of marriage rites and other religious functions on the school campus which seriously interferes with the studies of the school children.

In future all such ceremonies on the campus that entail the use of a band or loudspeakers or where fireworks are likely to be used, will require the sanction of the Headmaster.

Applications for holding such ceremonies on the campus must be made in writing to the Headmaster at least three days in advance. Failure to comply will lead to serious disciplinary action.

All Heads of Deptts. are requested to ensure that the contents of this school order are very clearly explained to all staff working under them, in particular to those, who cannot read school orders, or to whom school orders do not go.

No. 125. HIKING PARTIES—INFORMATION ABOUT REST HOUSES

Following details are published for information of all concerned. Staff I/c of Hiking parties should write to the appropriate authorities, well in time, with full details about, dates, timings for

their halt, number of hikers, etc., for bookings. The main Rest Houses (P.W.D., Forest, Tourist) which are likely to be used by I/c Hiking parties are given below:—

<i>1. P.W.D. Rest Houses</i>	<i>Reservation Authority</i>
Kulu	Executive Engineer, P.W.D., Kulu, H.P.
Shoja	" " " "
Naggar	" " " "
Manali	" " " "
Narkanda	Tourist Officer, H.P. Govt. Tourist Bureau, The Mall, Simla.
Thanedhar	" " "
Seproon	" " "
Naldehra	" " "
Fagu	" " "
Taradevi	" " "
Jubbai	" " "
Chail	" " "
Kaiarighat	" " "
Theog	" " "
Joginder Nagar	Executive Engineer, P.W.D., Joginder Nagar, H.P.
Rajgarh	Executive Engineer, P.W.D., Rajgarh
Norah	" " " "
Dalhousie	Tourist Officer, H.P. Govt., Tourist Bureau, Dalhousie.
<i>2. Forest Rest Houses</i>	
Manali (Log huts, Tourist Huts, Tourist Lodge, Youth Hostel)	{
	Tourist Officer, H.P. Govt. Tourist Bureau, Manali.
Kulu (Travellers' Lodge)	Manager, Travellers' Lodge, (I.T.D.C.), Kulu.
Rohru (Log Cabin)	D.F.O., Rohur, H.P.
Chirgaon (Forest Rest House)	" "
Kalpa (Forest Rest House)	" "

3. *Tourist Rest Houses*

Chamba (Tourist Lodge)	Reception Officer, H.P. Govt., Tourist Bureau, Chamba.
Khajjiar (Youth hostel)	„ „
Dalhousie (Tourist Bungalow)	Tourist Officer, H.P. Govt., Tourist Bureau, Dalhousie.
Kulu (Tourist Bungalow)	Tourist Officer, H.P. Govt., Tourist Bureau, Kulu.
Manali „ „	Tourist Officer, H.P. Govt., Tourist Bureau, Manali.
Narkanda „ „	Tourist Officer, H.P. Govt., Tourist Bureau, The Mall, Simla.
Jogindernagar „	Reception Officer, H.P. Govt. Tourist Bureau, Jogindernagar.
Renuka (Tourist Inn)	Reception Officer, H.P. Govt. Tourist Bureau, Nahan.
Dharamsala (Tourist Bungalow)	Reception Officer, H.P. Govt., Tourist Bureau, Dharamsala.
Palampur („ Bungalow)	Reception Officer, H.P. Govt., Tourist Bureau, Palampur.

4. *Soldier's Rest House*
(Dharamsala)

The Manager, Soldier's Rest House
Dharamsala, H.P.

No. 126. CINEMA

The film FACE OF FUGITIVE will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 20th April, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 25th April, 1980****Part I**

127—132

No. 127. PROGRAMME**April**

Fri. 25th	Society meetings (after supper)	
Sat. 26th	Morning Prep	6-30—7-30 p.m.
	School Cricket Colts vs. Chandigarh Colts	... 11-00 a.m.
	Project work & SUPW	5-15—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 27th	School Cricket XI vs. Chandigarh XI	... 10-00 a.m.
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Mon. 28th	I—H Cricket tournament commences	
Wed. 30th	Prep cancelled	
	Tutorial meetings	6-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

May

Thu. 1st	School Swimming team leaves for Kunjpora	... 7-30 a.m.
	Normal games/hobbies time-table to be followed till 3rd May	
Fri. 2nd	Society meetings (after supper)	
Sat. 3rd	Morning Prep	6-30—7-30 a.m.
	Project work and SUPW	5-15—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

Sun. 4th	Tea P.D.	...	3-20 p.m.
	Film P.D.	...	3-45 p.m.
	Tea Sr. School	...	4-30 p.m.
	Film Sr. School	...	5-45 p.m.
	Supper P.D.	...	6-15 p.m.
	Supper Sr. School	...	7-15 p.m.
	School Swimming team returns	...	8-30 p.m.

No. 128. HOUSE SHOWS

Vindhya House Show 1st performance will be on Thursday 8th May and the final performance on Sat. 10th May. The dates for the remaining House Shows are as under :

Thu. 12th	June	P.D.	...	1st performance
Sat. 13th	"	"	...	Final performance
Thu. 23rd	Oct.	Himalaya	...	1st performance
Sat. 25th	"	"	...	Final performance
Thu. 6th	Nov.	Nilagiri	...	1st performance
Sat. 8th	"	"	...	Final performance
Thu. 20th	"	Siwalik	...	1st performance
Sat. 22nd	"	"	...	Final performance

No. 129. SCHOOL ANNUAL HIKES/CAMPS

School will break for annual hikes/camps from Mon. 12th May to Tue. 20th May. All hiking and camping groups must be back in school on the evening of 20th May.

No. 130. NEW ADMISSION—ISSUE OF POCKET MONEY

Whenever new admissions occur during the term, Housemasters and Housemistresses are requested to send a note to the Bursar asking for issue of pocket money for such newly admitted children in their respective Houses.

No. 131. INTERNATIONAL HEALTH CERTIFICATES

Housemasters/Housemistresses are requested to send names of children of their Houses who are going overseas during summer vacation, to R.M.O., so that he can get necessary inoculation/vaccination done well in time. Kindly send in your lists to R.M.O., latest by 10th May, 1980.

No. 132. CINEMA

The film BATTLE FOR BERLIN will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 27th April, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 2nd May, 1980****Part I**

133—136

No. 133. PROGRAMME**May**

Fri.	2nd	Society meetings (after supper)	
Sat.	3rd	Morning Prep	6-30—7-30 a.m.
		Project work and SUPW	5-15—7-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Sun.	4th	Tea P.D.	... 3-20 p.m.
		Film P.D.	... 3-45 p.m.
		Tea Sr. School	... 4-30 p.m.
		Film Sr. School	... 5-45 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
		School Swimming team returns	... 8-30 p.m.
Mon.	5th	Summer kit comes into effect	
		I—H Cricket tournament re-commences	
Tue.	6th	Weighing & measuring	
		G.D. (Him. & Nil)	2-30—4-00 p.m.
Wed.	7th	I—H Cricket tournament concludes	
		Weighing & measuring	
		G.D. (Siw. & Vin.)	2-30—4-00 p.m.
		Tea Sr. School	... 4-05 p.m.
		Prep cancelled	
		Tutorial meetings	6-15—7-15 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-20 p.m.
Thu.	8th	Soccer sets made	... 2-15 p.m.
		Weighing & measuring B.D.	
		Himalaya	3-00—4-00 p.m.
		Games & hobbies B.D. (House-wise)	
		Tea Sr. School	... 4-05 p.m.

Fri.	9th	Weighing & measuring B.D.	
		Nilagiri	2-30—3-30 p.m.
		Tea Sr. School	... 4-00 p.m.
		Vindhya House Show 1st performance	... 4-30 p.m.
		(Upper IV downwards to attend)	
		Games & hobbies (Housewise)	
		Supper P.D.	... 6-50 p.m.
Sat.	10th	Supper Sr. School	... 7-50 p.m.
		Morning Prep	6-30—7-30 a.m.
		Weighing & measuring B.D.	
		Siwalik	2.30—3-30 p.m.
		Vindhya	3-30—4-30 p.m.
		Games & hobbies B.D. (House-wise)	
		Tea Sr. School	... 4-35 p.m.
		Project work & SUPW cancelled	
		B.D. baths (Jrs.)	... 4-50 p.m.
		Vindhya House Show Final performance	... 6-00 p.m.
Sun.	11th	Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 8-15 p.m.
		Tea P.D.	... 3-20 p.m.
		Film P.D.	... 3-45 p.m.
		Tea Sr. School	... 4-30 p.m.
		Film Sr. School	... 5-45 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.

No. 134. MEDICAL CATEGORY

The under-mentioned childrens' medical categories are as mentioned againit them :—

Saisha Gore	HGD	Cat.	A2
Nav Kiran Dhillon	VGD	„	A2
Radha Khan	SPD	„	A2
Alok Verma	NBD	„	A1
Jai Inder Shergill	SBD	„	A2
Shiraz Khanna	VPD	„	A1 w.e.f. 26-4-'80

No. 135. HIKE/TREK

All staff who are taking Hike/Trek parties are requested to submit the names of their gruops to RMO by Saturday, 3rd May 1980 so as enable the RMO to get the First-Aid kit ready.

No. 136. CINEMA

The film MACKINTOSH MAN will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 4th May, 1980.

S. R. Das
Headmaster.

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 9th May, 1980****Part I***137—143***No. 137. PROGRAMME****May**

Fri. 9th	Weighing & measuring B.D.	
	Nilagiri	2-30—3-30 p.m.
	Tea Sr. School	... 4-00 p.m.
	Vindhya House Show 1st performance (Upper IV downwards to attend)	... 4-30 p.m.
	Games & hobbies B.D. (Housewise)	
	Supper P.D.	... 6-50 p.m.
	Supper Sr. School	... 7-50 p.m.
Sat. 10th	Morning Prep	6-30—7-30 a.m.
	Weighing & measuring B.D.	
	Vindhya	2-30—3-30 p.m.
	Siwalik	3-30—4-30 p.m.
	Games & hobbies B.D. (House-wise)	
	Tea Sr. School	... 4-35 p.m.
	Project work & SUPW cancelled	
	B.D. baths (Jrs.)	... 4-50 p.m.
	Vindhya House Show Final performance	... 6-30 p.m.
	Supper P.D.	... 6-15 p.m.
Sun. 11th	Supper Sr. School	... 7-15 p.m.
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
Mon. 12th	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
	Normal routine to be followed till lunch time	
	Afternoon activities cancelled	
	Camping/hiking parties permitted to leave onwards	... 2-30 p.m.

Tue. 13th	Camping/hiking parties leave	
Tue. 20th	Camping/hiking parties return	
Wed. 21st	P.T. cancelled	
	Rouser	... 6-55 a.m.
	Normal routine resumed	
	Soccer season commences	
	Prep cancelled	
	Tutorial meetings	6-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Thu. 22nd	Afternoon activities cancelled	
	Festival Soccer match	... 3-30 p.m.
	Tea for the School	... 4-50 p.m.
	Tea for the teams (C.D.H.)	... 5-15 p.m.
Fri. 23rd	Society meetings (after supper)	
Sat. 24th	Morning Prep	6-30—7-30 a.m.
	Project work and SUPW	5-15—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 25th	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

No. 138. HANDING OVER/TAKING OVER OF SCHOOL QUARTERS.

For obvious reasons it is extremely essential that all staff while handing over or taking over any staff quarter or school building, ensure that all furniture items, sanitary fittings, electrical fittings etc., etc., are in order, and should there be any discrepancy or breakages noticeable, they should be brought to the notice of the Quartermaster or his representative at the spot so that details could be noted down. Once the quarter/building is taken over, it would be the responsibility of the person to whom the quarter/building is handed over to explain reasons for breakages, sanitary or electrical fittings missing, etc., and if found responsible, he will have to make good the same.

No. 139. SWIMMING

No boy or girl will enter the swimming pool, except when he/she is programmed to swim. They will not enter the pool unless they are allocated by name to a part of the pool to which they will confine themselves, namely the shallow end in the case of those who are non-swimmers and weak swimmers, and the whole pool in the case of those who are good swimmer. *The term non-swimmers and weak swimmers will include those children who are unable to swim a length of the pool without distress.* No child will be permitted to dive into the pool unless his/her name is included in a list of those permitted to dive.

The Deputy Headmaster and the Senior Mistress will kindly supervise the immediate preparation by House Staff of lists of those who are non-swimmers and weak swimmers and those who are permitted to dive, by sets. A copy of these lists will always be in the possession of the Master/Mistress I/c on duty at the swimming pool.

The Master/Mistress on duty at the swimming pool will NOT permit swimming to commence unless :—

- (a) He/she has taken a roll call of the non-swimmers and weak swimmers present, according to the list prepared. **ALL THESE CHILDREN WILL WEAR WHITE DISTINGUISHING CAPS.** (House Staff will please arrange for the purchase of these caps by children from the tuck-shop). Children who are good swimmers and are in possession of white caps will arrange either to change their caps for coloured ones or to have them painted with a colour, to distinguish them from white caps.
- (b) He/She has checked that all swimming apparatus and personnel as detailed below are present at the side of the pool :—
 - (i) A long bamboo with a blunt hook attached at the end.
 - (ii) Float (life belts);
 - (iii) Rope;
 - (iv) One mazdoor from Q.M. stores, preferably a swimmer, present near the pool.

No. 140. SWIMMING AND SWIMMING POOL AREA

1. It is notified for the information of everyone, including staff guests and visitors, that for technical reasons, it is not possible to permit the use of the Swimming Pool, on days (and timings) given below :—

Mondays	{	The pool is not available for use at any time before 2-00 p.m.
Wednesdays		
Fridays		
Tuesdays	{	The pool is not available for use at any time before 11-30 a.m.
Thursdays		
Saturdays		

2. The R.M.O. will kindly detail one sweeper daily, who would keep the entire surrounding area swept and clean, and also the drains clear of stones, etc.
3. All children must take care and see that they do not throw stones, sweet wrappers etc. in the swimming pool.
4. Children of subordinate staff are forbidden to go near or by the side of the swimming pool. Departmental Heads are requested to explain this to such staff working under them.

No. 141. MEDICAL CATEGORY

Navdeep Singh Kindra will be in Cat. 'C' this term, and Cat. A2 (Ex. boxing) with effect from 1st August 1980.

No. 142. PRINTING OF SCHOOL ORDER

The next issue of School Order will be published on Friday, 23rd May, 1980.

No. 143. CINEMA

The film RAMPAGE will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 11th May, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 23rd May, 1980****Part I***144—151***No. 144. PROGRAMME****May**

Fri.	23rd	Eye Inspection commences Games/hobbies time-table comes into effect Society meetings (after supper)	
Sat.	24th	Morning Prep Project work and SUPW Supper P.D. Supper Sr. School	6-30—7-30 a.m. 5-15—7-00 p.m. ... 6-15 p.m. ... 7-15 p.m.
Sun.	25th	Tea P.D. Film P.D. Tea Sr. School Film Sr. School Supper P.D. Supper Sr. School	... 3-20 p.m. ... 3-45 p.m. ... 4-30 p.m. ... 5-45 p.m. ... 6-15 p.m. ... 7-15 p.m.
Wed.	28th	Prep cancelled Tutorial meetings Supper P.D. Supper Sr. School	6-00—7-00 p.m. ... 6-15 p.m. ... 7-15 p.m.
Fri.	30th	Society meetings (after supper)	
Sat.	31st	Morning Prep Project work & SUPW Supper P.D. Supper Sr. School	6-30—7-30 a.m. 5-15—7-00 p.m. ... 6-15 p.m. ... 7-15 p.m.
June			
Sun.	1st	Tea P.D. Film P.D. Tea Sr. School Film Sr. School Supper P.D. Supper Sr. School	... 3-20 p.m. ... 3-45 p.m. ... 4-30 p.m. ... 5-45 p.m. ... 6-15 p.m. ... 7-15 p.m.

No. 145. ASSESSMENT MEETING

The Second Assessment meeting will be held in MCR at 5-30 p.m. on Wednesday 11th June, 1980.

No. 146. DISCIPLINE

Children are reminded that they are not to have in their possession transistor radios, record/Cassette players and electrical gadgets except table lamps authorised for the examination classes and fitted in by the School electrician.

No. 147. HOUSE FUNDS ACCOUNTS

Will all Housemasters and Housemistresses please note that all accounts of their House Funds, duly completed, should be prepared and submitted to the Bursar, by 12th June, 1980.

No. 148. LIVE STOCK

Rearing of Live-stock such as buffaloes, cows, goat, sheep, etc., within the school premises is completely forbidden. Severe disciplinary action including heavy fine will be imposed on those who disobey this order. Owners of live-stock are warned that their animals must remain outside the school premises and should never be found grazing on the school land.

No. 149. SALARY THROUGH BANK

With effect from the May, 1980 Salary, all staff receiving their salary through Junior Staff Pay Register, will also receive their salary through *State Bank of Patiala, Sanawar*.

The Heads of Departments are requested to kindly send the Savings Bank A/c numbers of all such staff working under them to the Bursar, latest by Monday, 26th May, 1980 (1-00 p.m.), so that the office is able to credit the staff salaries to their respective Savings Bank A/c every month.

No. 150. WATER CHARGES (RATES)

The rates of water charges payable by Staff from 16th May to 15th June, 1980 will be as follows :—

Category A [who take their meals in the CDH]

- (i) For the first 1500 litres per head per month, Rs. 1/05 per 1000 litres.
- (ii) For the next 1500 litres per head per month, Rs. 1/75 per 1000 litres.
- (iii) Above 3000 litres per head per month, Rs. 3/45 per 1000 litres.

Category B [who do not take their meals in the CDH]

- (i) For the first 2000 litres per head per month Rs. 1/05 per 1000 litres.
- (ii) For the next 2000 litres per head per month Rs. 1/75 per 1000 litres.
- (iii) Above 4000 litres per head per month, Rs. 3/45 per 1000 litres.

Category C [Quarters where water-meters have not been installed]

- (i) Single member : Rs. 5/- per month—flat rate.
- (ii) Two members or more : Rs. 4/35 per head, subject to a maximum of Rs. 13/- per month.

The above rates and scales will apply in all cases for not less than one accounting month at a time. Any adjustments in the charges due to absence should be notified to the Engineer before the 15th of a month.

No. 151. CINEMA

The film GUMBALL RALLY will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 25th May, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 30th May, 1980****Part I***152—162***No. 152. PROGRAMME****May**

Fri. 30th Society meetings (after supper)

Sat. 31st	Morning Prep	6-30—7-30 a.m.
	Project work & SUPW	5-30—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

June

- Sun. 1st	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

Wed. 4th	Prep cancelled	
	Tutorial meetings	6-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

Fri. 6th Society meetings (after supper)

Sat. 7th	Morning Prep	6-30—7-30 a.m.
	Project work and SUPW	5-30—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

Sun. 8th	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

No. 153. FOUNDER'S MEETING

A meeting of all Sr. Staff will be held in MCR on Thursday 12th June, 1980 at 6-00 p.m. in order to finalise details concerning the programme and allocation of duties for the Founder's celebrations, Oct. 1980.

No. 154. INDENTS FOR NEXT TERM

Will all concerned, please submit their indents for their requirements for the period 1st August—30th November 1980, to the Bursar not later than 12th June, 1980.

No. 155. TRAVELLING ARRANGEMENTS MID-SESSION BREAK : LUGGAGE.

In order to keep the luggage being taken by children for the short summer break to the minimum, a small attache case and holdall or a tin box will be allowed except for Sixth Form students and children going to hill station. Small travelling bags are available in the Tuck Shop and may be obtained on the Tuck Shop slip. Warm clothes or bedding need not be packed unless they are in need of repair.

No. 156. MATRONS—MID-SESSION BREAK.

Should Matrons, Nursing sister wish to proceed with school parties or otherwise on 15th June, 1980, they will make a personal stock taking, reporting any losses by dhobi to the Bursar on the regular Loss Slip duly signed by dhobi, before they leave. Staff holding charge of school property will continue to be responsible for losses which might subsequently be found at the annual stock-taking in December, 1980.

No. 157. CHILDRENS' LONG-SLEEVED, NAVY BLUE JERSEYS.

All children of BD, GD and PD, (except *Merit* scholars) will take their long-sleeved navy blue uniform jerseys/cadigans home with them during the forthcoming vacation. They must ask their parents/guardians to have these jerseys cleaned/repared, whatever is necessary, at home.

All children **MUST BRING BACK THESE JERSEYS, duly cleaned/repared WITH THEM WHEN RETURNING TO SCHOOL AT THE END OF THE VACATION,** as they will need them immediately they return.

Children will NOT be permitted to wear with School uniform, jerseys which are not exactly of the pattern and colour as those issued to them by the School.

Will all Housemasters, Housemistresses and House Matrons please note the above and take necessary action accordingly.

No. 158. CONDEMNATIONS

The Bursar will conduct condemnations of items considered by all Matrons to be beyond repair in BD, GD and PD commencing Wednesday 4th June, 1980 with the object that all condemnations be completed before the end of this term and replacements arranged by the Quartermaster during the summer vacation.

Matrons I/c dormitories and I/c CDH are requested to go through their stock and stores in hand, and to prepare in advance, in their condemnation Books, lists of items they wish to have condemned, so that there is no delay in conducting condemnation proceedings. No item will be inspected for condemnation unless it is washed and clean.

4. The condemnation programme is as follows:—

Wed.	4th June '80	{ 12-00 noon G.D (Upper Dorm.) 12-30 p.m. G.D. (Lower Dorm.)
Thu.	5th „ „	{ 12-00 noon B.D. Siwalik 12-30 p.m. B.D. Vindhya
Fri.	6th „ „	{ 12-00 noon P.D. Upper dorm. (Boys) 12-20 p.m. P.D. Lower dorm. (Boys) 12-40 p.m. P.D. Girls
Sat.	7th „ „	{ 12-00 noon B.D. Himalaya 12-30 p.m. B.D. Nilagiri
Mon.	9th „ „	10-00 a.m. CDH.

Q.M. will please arrange to have condemned articles duly stamped at the time of condemnation, and will also provide three mazdoors to be present at each of the above places at the timings and date specified above.

No. 159. STAFF SICK-IN-QUARTERS

All non-academic staff, who are sick, and are likely to be placed on sick-list, are requested to report to the RMO, daily (or as per his instructions, if already on sick-list), anytime between

8-30 a.m. to 9-00 a.m. (Sundays and other holidays 10-00 a.m. to 10-30 a.m.) The RMO on medical check-up, will forward 'Sick-in-quarters-slip' to the Head of the Department concerned, with a copy to School Office. Staff on sick-in-quarters-list when discharged, will be issued 'Fitness Certificate' by the RMO, which the employee concerned, will submit to the Head of the Department he/she is working, before rejoining duty.

Will all Heads of Deptts, kindly explain the details given in this Order, to Staff working under them, especially to those who cannot read School Orders.

No. 160. MATERNITY CASES

In view of lack of proper medical Staff and hospital equipment facilities in School Hospital, it is notified to all categories of Staff that maternity cases cannot be undertaken in staff-quarters or in School hospital; the employee concerned is, therefore, requested to contact, and fix up all relevant details well in time, as also for pre-natal and post-natal care, with any of the following medical authorities :

1. Cantonment Hospital, Kasauli.
2. Primary Health Centre, Dharampore H.P.
3. District Hospital, Solan H.P.

No. 161. MEDICAL CATEGORIES

The under-mentioned children are now placed in the medical categories as per following details :—

Vivek Nagar	SBD	A2	No Boxing & Swimming
S. Singha	HBD	A2	No Boxing
Kim Sinha	NBD	C	
Jasbeer Kaur	NPD	C	
A. S. Rana	HPD	C	
Radha Khan	SPD	C	

No. 162. CINEMA

The film FREEBIE AND THE BEAN will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 1st June, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS

Sanawar Friday, 6th June, 1980

Part I

163—166

No. 163. PROGRAMME**June**

Fri.	6th	Society meetings (after supper)	
Sat.	7th	Morning Prep	6-30—7-30 a.m.
		Project work and SUPW	5-30—7-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Sun.	8th	Tea P.D.	... 3-20 p.m.
		Film P.D.	... 3-45 p.m.
		Tea Sr. School	... 4-30 p.m.
		Film Sr. School	... 5-45 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Tue.	10th	Founder's meeting MCR (instead of Thursday 12th)	... 6-00 p.m.
Wed.	11th	Assessment meeting post-poned to Thursday 12th	
		Prep cancelled	
		Prep School show 1st performance (Upper IV & down wards will attend)	... 4-30 p.m.
		Supper P.D.	... 6-40 p.m.
		Supper Sr. School	... 7-40 p.m.
Thu.	12th	Normal routine for Sr. School	
		Weighing & measuring P.D.	10-00-12-30 p.m.
		Weighing & measuring G.D. :-	
		Himalaya	2-45—3-30 p.m.
		Nilagiri	3-30—4-15 p.m.
		Assessment meeting MCR	... 5-30 p.m.
		Prep cancelled	
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.

Fri. 13th	Rouser	... 7-15 a.m.
	B.D., baths	... 7-30 a.m.
	Breakfast P.D.	... 8-00 a.m.
	Breakfast Sr. School	... 9-00 a.m.
	Escort's meeting MCR	... 10-00 a.m.
	Weighing & measuring :—	
	Siwalik G.D.	10-00-10-45 a.m.
	Vindhya G.D.	10-45-11-30 a.m.
	Himalaya B.D.	11-30-12-30 p.m.
	Nilagiri B.D.	12-30-1-30 p.m.
	Lunch P.D.	... 12-30 p.m.
	Lunch Sr. School	... 1-35 p.m.
	Weighing & measuring :—	
	Siwalik B.D.	2-30-3-30 p.m.
	Vindhya B.D.	3-30-4-30 p.m.
	Tea P.D.	... 3-30 p.m.
	Tea Sr. School	... 4-30 p.m.
	Prep School show final performance	... 6-30 p.m.
	Supper Sr. School	... 8-30 p.m.
	(P.D. Supper timings will be notified later)	
	Lights out	... 9-45 p.m.
	Swimming (Dept./House-wise) will be at the following	
	timings :—	
	H.B.D.	10-00-10-35 a.m.
	N.B.D.	10-35-11-10 a.m.
	S.B.D.	11-10-11-45 a.m.
	G.D.	11-50-12-50 p.m.
	V.B.D.	12-55-1-30 p.m.
Sat. 14th	Rouser	... 7-00 a.m.
	B.D. Baths	... 7-15 a.m.
	Breakfast P.D.	... 7-45 a.m.
	Breakfast Sr. School	... 8-45 a.m.
	End of term Assembly	... 9-30 a.m.
	Arrival Chief Guest	... 11-00 a.m.
	Guard of Honour	... 11-01 a.m.
	Prize giving	... 11-20 a.m.
	Lunch (Chief Guest, Sp. invitees, Prize winners, Prefects)	... 12-45 p.m.

Lunch (For all others including P.D)	...	1-45 p.m.
Tea P.D.	...	4-00 p.m.
Tea Sr. School	...	4-30 p.m.
Supper P.D.	...	6-15 p.m.
Supper Sr. School	...	7-15 p.m.
Sr. School Social	8-30—	11-00 p.m.

Sun 5th Home Day

No. 164. RESTRICTION ON SWIMMING

Subsequent to Eye-Inspection conducted in May, 1980, it was found that the following children suffer from *Trachoma*, and therefore, these children, on medical grounds, have not been permitted 'Swimming' activity during this year.

All concerned are requested to take necessary action, with immediate effect :—

B. D.

Sandeep R. Singh	HBD	Balinder Singh Dhillon	NBD
Rohit Brijnath	„	Chandravir Abuja	„
Amarjang Singh	„	Nadim Haidar	„
Pankaj Munjal	„	Bikramjit S. Rishi	„
Sajan Sethi	„	Neeraj Khanna	„
Sanjay Aggarwal	„	Chetan Bhandari	„
Masa Chuba	„	Kartik Shridhar	„
Abhijit Pandey	„	Dalip Sharma	„
Ravinder Sirkeck	„	Vikram Kapoor	„
Deepak Jamwal	„	Himmat Singh Sekhon	„
Dhiraj Sapru	„	Kumud R. Raj Kumar	SBD
Gaurav Kant	„	Vijayendra Rao	„
Kapil Verma	„	Vikramjit S. Grewal	„
Gautam Nanda	„	Anuraj S. Sandhu	„
Shailender Godara	„	Vivek Nagar	„
Kr. Rishi Raj Singh	„	Anand Swaroop Pathak	„
Arun Khorana	„	Vivek Vohra	„
G. Kaphungangpou	NBD	Nripender S. Negi	„
Har Roop Dhaliwal	„	Muktesh C. Chaturvedi	„
Anupal Bawa	„	Navjotpal Randhawa	„
Chetan Gupta	„	Rohit Kapur	„
Guneet S. Randhawa	„	Manu Talwar	„
Randeep S. Rai	„	Abhay P. Mehta	„
Rabindra N. Rudra	„	Vikas Attri	„
Ashish Abrol	„	Ravi Banta	„
Gagandeep S. Bedi	„	Rahul Roy	„
Ashish Bhandari	„	Rohit Roy	„

Navjit Ahluwalia	SBD	Jatinder Singh Gill	VBD
Sanjeev Dogra	,,	Christopher Rai	,,
Bhanu Pratap Singh	VBD	Guneet S. Walia	,,
Subroto Mallik	,,	Narendra Advani	,,
Kulbir Raghav	,,	Nilanjan Roy	,,
Sameer Aurora	,,	Sanjeev Singh	,,
Neeraj Sethi	,,	Sachin Taneja	,,
Arun Chandra	,,	Ranabir Dutt	,,
Vikram Singh	,,	Sukhwinder Brar	,,
Nirvik Singh	,,	Alok Verma	,,
Harpal S. Maini	,,	Parandeep Grewal	,,
Vivek Kaul	,,	Sushil K. Sharma	,,
Sheetal Sharma	VBD		

G.D.

Kamlesh Badhan	HGD	Shefali Gore	SGD
Sonia Bhasin	,,	Bhupinderjit Warnich	,,
Daisy Sukhija	,,	Nivedita	VGD
Sangeeta Shastry	,,	Shaila Chaudhry	,,
Namrata Khungar	,,	Sanjeet Kaur	,,
Sangeeta Aggarwal	,,	Sunita Barthwal	,,
Sumanjeet Mann	NGD	Navitaraj Aggarwal	,,
Shabnam Anand	,,	Deepa Aggarwal	,,
Mandeep K. Purewal	,,	Priyadarshani Ghosh	,,
Artika Bajaj	SGD	Geetinder Kaur	,,
Rashmi Sinha	,,		

P.D.

Amrinder Singh Gill	HPD	Ominder Singh	VPD
Jatinder Bhullar	SPD	Ravi Katoch	,,
Mukh Raj Singh	,,	Gurbax Singh	NPD
Samar Vijay Sharma	,,	Gaurav Shamsher Rampal	,,
Vipin Suneja	,,	Nitin Khanna	,,
Deepesh Mohan Wig	VPD	Uday Mahajan	,,
Harpatap Singh Brar	,,	Prabhdip Singh Sandhu	,,
Hemant Parmar	,,	MalaChaudhry	GHPD

No. 165. SWIMMING—SUNDAY

Swimming on Sundays will be at the following timings:—

P.D.	9-30—10-25 a.m.
G.D.	10-25—11-00 a.m.
H. B.D.	11-05—11-40 a.m.
N. „	11-40—12-15 p.m.
S. „	12-15—12-50 p.m.
V. „	12-50— 1-25 p.m.

No. 166. CINEMA

The film **DOG DAY AFTER NOON** will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 8th June, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL SANAWAR

SANAWAR, MONDAY, 9TH JUNE, 1980

Part I
167—179**SPECIAL ORDER****Summer Vacation Arrangements—1980.****No. 167. GENERAL.***Special note for all Housemasters & Housemistresses.*

Immediately on receipt of this Special Order please check up that children not included in any school party will definitely be travelling in a privately arranged home party. Where the position in respect of any child is uncertain please inform the Bursar *immediately* as nothing can be done at the last minute either to inform or enquire from parents or to include children in any school party.

(i) Children going home with their parents will be allowed to leave Sanawar from 8-00 a.m. on Sunday, 15th June, 1980. (home day). Such children must in no circumstances be permitted to leave Sanawar unless their parents/guardians, or their duly authorised representatives, call for them. The only exceptions to this rule will be senior children who go home to Kasauli.

(ii) All children travelling in school parties will also leave on the same day as detailed later in this order.

(iii) Children in hospital on home day will not be allowed to go home unless certified fit to travel by the R.M.O. Such children will only be permitted to go home under arrangements of their parents/guardians and will not be allowed to travel with school parties.

(iv) No school bedding, clothing or other school property except school books, if necessary, may be taken away from Sanawar. House Matrons must be careful about school clothes and ensure that they are not exchanged with home clothes. This rule must be strictly enforced.

(v) All Housemasters/Housemistresses are requested to instruct children in their Houses not to lock-up/leave their personal belongings in the dormitory lockers.

(vi) House Staff will please note that all demands in respect of individual children requiring travel money (subject to parents permission) must be put in to the Bursar well in advance, and **in no case later than Wednesday, 11th June, 1980 by 11-00 a.m.** Requests for travel money required by individual children **will not be entertained by office after that day.**

The normal travelling money for school parties will be issued to escorts I/c on Friday, 13th June, 1980 by the School Office.

(vii) Members of staff entrusted with sums of money for children in school parties must keep detailed accounts of all expenditure incurred. These details must show the exact amount of money handed over on the completion of the journey. The best course would be to hand money over direct to the parent or guardian meeting the child or to refund balances to the office. These detailed accounts of expenditure and all refundable balances should be submitted to the School Office **immediately on the termination of escorts' journey.**

(viii) Staff must ensure that all doors and windows are properly bolted before they lock their residences and departments. Broken window panes must be replaced before they leave. They will also please ensure that all electric lights are switched off and all water taps are turned off in their quarters and departments before they lock them.

(ix) **Before leaving Sanawar all staff members must enter their leave addresses in the address book at the School Office, and during the vacation must keep the School Office up-to-date with changes of address.**

No. 168. ESCORTS' MEETING.

A meeting of all staff members escorting school parties will be held in the M. C. R. on Friday, 13th June, 1980, at 10-00 a.m. All such staff members are required to attend.

No. 169. DISCIPLINE—and INDISCIPLINE.

(i) All children travelling in school parties are subject to school discipline until handed over to their parents/guardians. All escorts will please personally see that the children under their charge maintain discipline at Kalka and during the journey. Senior boys and girls, particularly Prefects, are expected to assist escorts in this matter.

(ii) Immediately after reaching their party destinations members of staff acting as escorts in charge of school parties will report to the Bursar in writing the names of any children who acted in an indisciplined manner or failed to behave themselves properly during the journey. Such children will not be accepted in school parties in future and their parents will be informed accordingly.

No. 170. TRAVELLING DRESS.

Children travelling in school parties will dress respectably.

No. 171. LUGGAGE ARRANGEMENTS.

(i) All luggage must be labelled with the owner's name, Department, House, home address and station of destination. For this purpose all school parties have been allotted the serial numbers given below, and they are printed partywise on the luggage labels which should be obtained from the School Office by all Staff concerned :—

Srl. No.	School Party	
1	Kalka	} Special note : Quite a few of these serial numbers have been changed and are not the same as previously. Please note the changes carefully.
3	† Bombay V.T.	
4	* Dehra Dun	
5	Ferozpur	
8	‡ Jammu Tawi	
9	Allahabad	
10	Calcutta	
	(via Saharanpur & Lucknow)	
11	Delhi Jn. 'A'	
12	Delhi ,, 'B'	

† (includes Kurukshetra, Karnal, and Panipat)

* (includes Chandigarh and Ambala Cantt.)

‡ (includes Ludhiana, Jullundur city, Amritsar and Pathankot)

(ii) Party labels will be available in the School Office fairly soon. House Matrons should personally collect these from there as per their requirement.

Special note: Stick-on labels must be pasted *on the sides or fronts* of tin trunks and **NOT ON TOP**. **It will be the personal responsibility of House Matrons to ensure this.**

(iii) Staff members and their families travelling with school parties are expressly requested to label their own luggage with these serial numbered labels. Such staff members must inform the Quartermaster by the evening of Friday, 13th June, 1980, of the number of packages (luggage) to be collected from their quarters.

(iv) House Matrons are responsible for the correct labelling of the luggage of all children. They will please see that labels are firmly pasted on. **They must first ensure that all old labels are completely removed.**

(v) Luggage of all children going in **Dehra Dun party** must be ready at B.D. Quad at 5-00 a.m. on 15-6-1980. The same will be loaded on to the **School Bus**, and the entire party will move for Kalka at 5-30 a.m.

(vi) Luggage of all children going to **Simla** must be ready at the **B.D. Quadrangle by 8-00 a.m.** on home day. The Quartermaster will arrange for this luggage to be transported there from departments by the mazdoors and loaded onto the Simla bus, **which will come up to the B.D. Quad. itself, at about 8-15 a.m.**

(vii) Luggage of children going in **Bombay V.T. party** must be ready at the B.D. Quad. by 7-30 a.m. sharp on 15th June, 1980. The Q.M. will arrange for luggage to be transported from deptts. by the mazdoors and loaded on the **H.R.T.C.** bus so that it is ready to move at 9-00 a.m. All members of **Bombay V.T. party**, will get into this bus, which will leave for **Ambala Cantt Rly. Station** at 9-00 a.m.

(viii) Luggage of all other children travelling in the remaining school parties must be ready by 7-00 a.m. on home day. Such luggage will be collected by school mazdoors from **G. D. & P. D.** and taken to Gaskell Hall. Q.M. will arrange to bring heavy luggage only from **NBD** to Gaskell Hall. Boys of **B. D.** will carry their own luggage out of their dormitories and stack inside Gaskell Hall against the four walls under QM's supervision. House Staff will please ensure that this is done in an orderly manner. In Gaskell Hall luggage will be stacked according to school parties as shown above, i.e. in accordance with the serial numbers printed on their labels. The Engineer will further arrange to paint the appropriate serial numbers on all holdalls after they have been brought down to Gaskell Hall. He will also please ensure very carefully that all previously painted serial numbers are thoroughly erased or defaced where they differ from the serial numbers on this occasion.

(ix) **All luggage whatsoever, including boxes, hold-alls etc., will travel with school parties on the party buses.** The Quartermaster will arrange for the loading of such luggage onto the

buses at the B.D. Quad. immediately they arrive. Luggage should be loaded according to the order of departure of parties as given under the heading "Sanawar/Kalka Departure Arrangements." The luggage of the children and Staff of various parties will be loaded onto the buses of these very parties and will *not* be loaded onto the buses of other parties departing earlier. The Q.M. will, if necessary; engage one or two trucks, to cart all heavy luggage in one trip. The trucks may leave B.D. Quad. at **12-00 noon**. The Quartermaster will also ensure that the two sets of serially numbered poles (used for sorting out and stacking luggage at Kalka railway station) are sent with Mr. M.J. Parel. Mr. M.J. Parel will be i/c of all luggage arrangements at Kalka and all problems and enquiries should be referred to him. It is specially pointed out that although Mr. M.J. Parel is in general charge of all luggage arrangements at Kalka, escorts on arrival there are required to assist him in supervising the sorting out at Kalka of the luggage which travels with them in school party buses to Kalka. Children must **not** be permitted to touch any of their luggage at Kalka railway station or to put it into trains until permitted to do so by him. *Escorts and children will supervise the loading of their luggage into their compartments by station mazdoors* after having been permitted to do so by Mr. M.J. Parel.

(x) The school accepts no responsibility for losses, and staff and children alike must supervise the loading of luggage.

(xi) Children are warned not to give any money to the school servants for carrying their luggage to Gaskell Hall or to porters at the Kalka railway station.

No. 172. ALLOTMENT OF ACCOMMODATION IN TRAINS.

Mr. Mathra Das of the School Office will be present at Kalka railway station and will be incharge of the allotment of seats in coaches to all school parties. Escorts are requested to contact him there in this connection.

No. 173. BREAKFAST, LUNCH, TEA, SUPPER PACKETS.

(i) **Breakfast:**—Dehra Dun party will have their breakfast at Kalka or at Chandigarh. P.D. and Bombay V.T. party will have breakfast at 7-15 a.m., and the Senior School at 8-00 a.m.

(ii) **Lunch:**—(a) Bombay V.T. party will have Lunch at Ambala Cantt Rly. Station refreshment room, between 12-00 noon and 1-00 p.m. on 15-6-80.

(b) Lunch for the P.D. will be at 12-00 noon, and the Senior School, at 12-45 p.m. on **home day**.

(iii) **Tea:**—Bread/Sandwiches and tea will be served in the C.D.H. at 4-30 p.m. for all members of the Delhi 'A' Jammu Tawi and Allahabad parties, except those who will have walked down.

(iv) **Supper Packets:**—Supper packets (all vegetarian) will be arranged by the school for all children going to Ferozpur, Calcutta, Allahabad, Jammu Tawi, Delhi A, Delhi B, parties. These will be issued in Gaskell Hall half an hour before parties leave Sanawar for Kalka in baskets. Given below is a statement naming the member of staff who will be responsible for collecting the Supper packets for the school party indicated. Also shown is the number of packets for the various school parties (including packets for escorts and their family members). It will be the personal responsibility of each staff member mentioned below to collect from Gaskell Hall the correct number of Supper packets half an hour before the party is due to leave Sanawar, have them loaded onto the bus in which they travel to Kalka and have them unloaded at Kalka and to ensure their safe custody at Kalka and their subsequent proper distribution to all members of the party. They will also arrange at Kalka if possible to have the empty baskets handed over to Mr. M.J. Parel after having distributed the supper packets and before the train leaves :—

School Party	Escort	No. of Supper packets
Ferozpur	... Mr. S.R. Sharma	18
Jammu Tawi	... Mr. U. A. Mundkur	52
Allahabad	... Mr. K.L.K. Soloman	12
Delhi 'A'	... Mr. E. Squeira	90
Delhi 'B'	... Mr. Subhash Gupta	92
Calcutta	... Mr. S.B. Dwivedi	60

The Quartermaster will arrange for the issue of necessary number of clean baskets of appropriate size to the I/c C.D.H. at 9-30 a.m. on home day.

The I/c C.D.H. will please arrange for the requisite numbers of supper packets to be ready in Gaskell Hall forty five minutes before the departure of the parties in question.

Quartermasters' representative must be present in Gaskell Hall half an hour before the departure of each school party in order to supervise the distribution of supper packets baskets to the escorts concerned.

(v) **Drinking Water for Parties.**

Mr. K. K. Batish will kindly arrange for sufficient number of "surahis", for drinking water purposes during rail journey for Bombay V.T. party, and Mr. Mathra Das will do so for all other parties.

No. 174. ROLL - CALL AT KALKA.

Staff escorting the school parties are requested to arrange a roll-call of children to be escorted by them on the platform at Kalka Railway Station, half an hour before the departure time of the train. Children of each party should be present at the roll-call. No excuse for absence will be accepted. Children will stand in rows quietly as required by the escorts.

No. 175. WALKING DOWN TO KALKA [BOYS]

(i) None will be permitted to walk down from Bombay V.T., Simla and Dehra Dun parties.

(ii) Boys walking down, who do not carry their own hand luggage, i.e. air-bags etc., with them, must NOT put it into the buses at Sanawar before leaving School, but must make it over to some other boy of the same School party who will be travelling to Kalka by party bus.

(iii) Those who have been permitted to walk down to Kalka, will not leave B. D. before 1-00 p.m. Housemasters will take a roll-call of all such boys, at 1-00 p.m. The names of any boys not present will be reported immediately to the Bursar in writing.

(iv) Housemasters will only permit those boys to walk down whose names have already been intimated to Office on the House lists sent in by them. Last minute permission to walk down will *on no account* be given to other boys by anyone, including escorts.

(v) The boys who have been permitted to walk down to Kalka will not choose any other way except by the Kasauli bridle-path. These boys will have to walk down whatever the weather conditions, and will not travel by school party buses. These boys will not be

charged bus fare. They are required to report their presence at Kalka station to their escorts **immediately** the latter arrive there.

(vi) Girls will NOT walk down to Kalka.

No. 176. RAIL TICKETS FOR SCHOOL PARTIES.

(a) I/c Escorts should contact Mr. Mathra Das at Kalka Rly Station, to collect the Rly tickets, for their parties, immediately on their arrival at Kalka Railway Station, on 15-6-1980.

(b) Tickets for Bombay VT Party may be collected by the Escort I/c on 14-6-80, from Mr. Mathra Das, in School Office.

No. 177. SANAWAR/KALKA DEPARTURE ARRANGEMENTS

1. Attached with this Order are detailed lists of all School Parties, a copy of the party programme, and, for escorts only, a copy of the instructions for escorts.

2. The School parties will leave from B. D. Quadrangle, in the following order, on Sunday 15th June, 1980. Boys who have been permitted to walk down to Kalka are not included in the programme given below :—

<i>School party</i>	<i>Assemble at B.D. Quad.</i>	<i>Departure from B.D. Quad.</i>	<i>Size of party (including escorts & families)</i>	<i>Transport</i>
Dehra Dun	5-00 a.m.	5-30 a.m.	21	School Bus
Simla	8-00 a.m.	8-15 a.m.	14	By HGT Bus.
Bombay V.T.	8-30 a.m.	9-00 a.m.	63	,,
Kalka	1-30 p.m.	2-00 p.m.	2	,,
Ferozpur	—do—	—do—	5	,,
Delhi B	—do—	—do—	61	,,
Calcutta	—do—	—do—	34	,,
Jammu Tawi	6-00 p.m.	6-30 p.m.	34	,,
Allahabad	—do—	—do—	4	,,
Delhi A	—do—	—do—	72	,,

3. **Dehra Dun party** will travel by School Bus leaving B.D. Quad. at 5-30 a.m. At Kalka it will catch Kalka—Dehra Dun Haryana Roadways Bus leaving Kalka Bus Stand at 7-15 a.m.

4. **Simla party** will travel by HGT Jagjitnagar—Simla Bus leaving from B.D. Quadrangle at about 8-15 a.m.

5. **Bombay V.T. party** will travel by HGT Bus from B.D. Quad. at 9-00 a.m. upto Ambala Cantt. From Ambala Cantt, the party will travel in one extra second Class ordinary or sleeper coach, by 58 Dn, Amritsar—Dadar express leaving Ambala Cantt at 15-25 hours.
 6. **Kalka, Ferozpur, Delhi B & Calcutta parties** will travel by H.G.T. buses from B.D. Quad. up to Kalka. From Kalka all these parties (except Kalka party) will travel in extra coaches attached to 87 Dn. Chandigarh Express, leaving Kalka at 1930 hours.
 7. **Jammu Tawi party** will travel in HGT bus from B.D. Quad. upto Kalka. From Kalka, the party will travel in one extra 2nd class sleeper coach by 35 Dn. Simla Mail, leaving Kalka at 2125 hours.
 8. **Delhi A & Allahabad parties** will travel in H.G.T. bus, and if necessary in School bus from B.D. Quad. upto Kalka. From Kalka, the Delhi A will travel in one extra 2nd class three-tier sleeper coach, and Allahabad party in through Kalka—Howrah three-tier sleeper coach, in train service, respectively, by 2 Dn. Kalka—Delhi—Howrah Mail, leaving Kalka at 2345 hours.
- 9 The School Bus, after leaving Dehra Dun party at Kalka, will return to Sanawar, by 9-00 a.m. If necessary, it may have to go to Ambala Cantt with Bombay V.T. party luggage, otherwise the bus will proceed to Kalka, with part of Delhi A party, leaving B.D. Quad. at 6-30 p.m. There at Kalka, it will await for further instructions from Mr. M.J. Parel.
10. All parties, including all escorts concerned, will assemble in the B.D. Quad., partywise (or in Gaskell Hall if it is raining), under the relevant party placards at the assembly time specified above, **and will remain there—especially the escorts—**until they are requested to move. Party placards will be posted prominently in the Quad and will be arranged in the order in which the school parties will embus.
11. Children in a particular party will *on no account* be permitted by their escorts or anyone else to travel from Sanawar with any other party or bus.
12. The Bursar, assisted by Mr. Malaviya will generally supervise departure arrangements. The latter will also please note

down the numbers of staff members' families (aged over three years) and servants travelling in party buses and who are not included as escorts in school parties, in order to enable recovery of bus fares.

No. 178. ADMINISTRATIVE STAFF WEEKLY OFF

In view of end of term rush of work, Sat. 14th June, and Sunday 15th June 1980, will be full working days. However these will be compensated by observing Tuesday 17th June as half day, and Wednesday 18th June, as full holiday.

No. 179. NEXT TERM

The next term will begin on Friday, 1st, August, 1980; all children must be back by 4-00 p.m. on that day.

S. R. Das
Headmaster.

LAWRENCE SCHOOL ORDERS

Sanawar Friday, 13th June, 1980

Part I

180—185

June

No. 180. SUMMER VACATION

The School will close on 15th June, 1980 for the summer vacation, and will reopen on 1st August 1980 on which date all children must be back in the School, by 4-00 p.m.

A detailed **Special Order** in connection with the Summer Vacation School parties' arrangements has been published separately.

No. 181. STAFF FAMILIES' RATIONS ETC., DURING VACATION

With effect from 16th June, 1980 the following arrangements have been made to meet the requirements of eggs, vegetables, fruit, dry rations and fuel of staff families who will be at Sanawar during this vacation:—

Vegetables & Fruit

The vegetable and fruit shop at the Bakery will be open throughout the vacation from 11-00 a.m. to 1-30 p.m. on Monday, Wednesday and Saturday.

Eggs

Eggs will be on sale at the Tuck Shop as usual.

Dry Rations & Fuel

These will continue to be issued from the Q.M. stores on the same days and at the same timings as usual.

No 182. SWEEPERS OFFS

The R.M.O. is the authority for fixing/regulating all sweepers' weekly offs. The R.M.O. will also arrange for a relief.

Sweepers attached to dormitories or kitchen will inform, well in time, about their 'offs' to the House Matrons or Kitchen Matron concerned. Changes in the 'offs' will normally be not done and in any case not without the consent of the Matrons concerned.

No. 183. STOCK REQUIREMENTS—SECOND TERM 1980

All stock-holders will please send in their requirements for the **Second Term** of 1980 [1st August to 30th Nov. '80], by filling in their expendable and non-expendable indent books, and send these indent books to the Bursar latest by 14th June, 1980. They are requested to please give the details of proper sizes, weight, etc. along with their indent books.

Only in very exceptional circumstances a second indent during the second term will be considered.

No. 184. TUCK SHOP HOURS DURING VACATION

The Tuck Shop will open throughout the vacation from 11-00 a.m.—1-00 p.m. on Monday, Wednesday and Saturday.

No. 185. STAFF CLUB GET-TO-GETHER

There will be a get-to-gether and a fare well party, in the Staff Club at 5-30 p.m. on Saturday, 14th June, 1980, to bid farewell to Mrs. R. John. All members of the Staff Club and the O.S. on the campus are cordially invited.

S. R. Das
Headmaster.

LAWRENCE SCHOOL ORDERS

Sanawar Friday, 1st August, 1980

Part I

186—206

No. 186. WELCOME

Mrs. Das and the Headmaster welcome all students, staff and their families to the Founder's term.

No. 187. PROGRAMME

August

Fri.	1st	School re-opens	
		Kit issued	
		Breakfast	8-30—10-00 a.m.
		Lunch	1-00—2-00 p.m.
		Tea P.D.	... 4-00 p.m.
		Tea Sr. School	... 4-30 p.m.
		House Masters/Mistresses meeting (HM's House)	... 6-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
		Lights out	... 9-30 p.m.
Sat.	2nd	Morning Prep cancelled	
		Rouser	... 7-00 a.m.
		M.I. G.D.	... 7-30 a.m.
		M.I. B.D.	... 7-45 a.m.
		Singing practice cancelled	
		Normal daily routine commencing with 1st school onwards (P.D. will also follow the usual meals and teaching schedule)	... 8-00 a.m.
		Afternoon activities cancelled	
		Kit issued	
		Tea P.D.	... 4-00 p.m.
		Tea Sr. School	... 4-30 p.m.
		B.D. baths	... 5-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
		Lights out	... 9-30 p.m.

Sun.	3rd	Sunday timings	
		Rouser Sr. School	... 7-15 a.m.
		Head Baths (B.D.)	... 7-30 a.m.
		Breakfast P.D.	... 8-30 a.m.
		Breakfast Sr. School	... 9-15 a.m.
		Lunch P.D.	... 12-30 p.m.
		Lunch Sr. School	... 1-30 p.m.
		Tea P.D.	... 3-20 p.m.
		Film P.D.	... 3-45 p.m.
		Tea Sr. School	... 4-15 p.m.
		Film Sr. School	... 5-45 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
		Lights out	... 9-30 p.m.

Note : Swimming will remain cancelled

Mon.	4th	P.T. commences	
		Normal routine including games/hobbies/Prep resumed.	
		New teaching time-table comes into effect.	
		Weighing & measuring G.D.	
		Himalaya & Nilagiri	2-30—3-30 p.m.
		Siwalik & Vindhya	3-30—4-30 p.m.
Tue.	5th	Weighing & measuring B.D.	
		Himalaya	2-30—3-30 p.m.
		Nilagiri	3-30—4-30 p.m.
Wed.	6th	Weighing & measuring B.D.	
		Siwalik	2-30—3-30 p.m.
		Vindhya	3-30—4-30 p.m.
		Prep cancelled	
		Tutorial meetings	6-00—7-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Thu.	7th	Weighing & measuring P.D.	2-30—5-00 p.m.

Note : R.M.O. requests that a member of staff
accompany each House with a House
list in duplicate for weighing & measuring

Fri.	8th	Dental inspection commences	
		Society meetings (after supper)	

Sat. 9th	Morning Prep	6-30—7-30 a.m.
	Dental inspection	
	Project work & SUPW	5-15—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
Sun. 10th	Supper Sr. School	... 7-15 p.m.
	Dental inspection	... 10-00 a.m.
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

Note : Till 20th August the daily routine and games/hobbies time-table as published in the cyclostyled soccer programme will continue to be followed.

No. 188. SWIMMING—SUNDAYS

Swimming (Dept./House wise) will be at the following timings :

HBD	... 10-00—10-35 a.m.
NBD	... 10-35—11-10 a.m.
SBD	... 11-10—11-45 a.m.
GD	... 11-50—12-50 p.m.
VBD	... 12-50— 1-30 p.m.

(No child will enter the swimming pool unless a member of staff is present).

No. 189. RETURN OF SCHOOL CHILDREN

All Housemasters/Housemistresses will please send immediately the lists of children in their Houses, who have not yet reported back to School, to the Headmaster. They will also report about the late arrivals giving reasons for their not being able to join the School, latest on Saturday, 2nd August, 1980 5-00 p.m.

No. 190. RETURN SCHOOL PARTIES AUGUST, 1980

Escorts Incharge of All Return School parties are requested to communicate in writing, to the Bursar by 4th August 1980 about the unusual situations, problems faced by them in connection with the School return parties. They are also requested to submit

the list of children who did not turn up to join the party; also the list of children who were not included in the party, but did travel with the School party.

No. 191. NEW ADMISSIONS—RECEPTION

New admissions will take place on 2nd August. All new parents on their arrival will be guided to the School Office, C.D.H. Incharge will arrange for tea and biscuits to be available for parents at the School Office from 9-30 a.m. to 12-30 p.m. and from 3-00 p.m. to 4-00 p.m.

Mr. Katoch will be on duty from 8-30 a.m. to 1-00 p.m. at the Bakery to guide parents on the reception date. After having completed all financial and other formalities, the parents will be sent to the House Matrons concerned, who only on production of a copy of New Admission Sheet, duly signed by the Bursar, will admit the child in the dormitory. The parents will also meet the Housemaster/Housemistress concerned before they leave Sanawar.

No. 192. NEW ADMISSION—RATIONS

New children will be arriving as detailed below, and in all likelihood parents accompanying them will require lunch and in some cases, tea. Would I/c C.D.H. please indent for three extra rations per new admission from the Quartermaster to enable parents to have lunch/tea in the C.D.H. :-

	B.S.	G.S.	P.S.B.	P.S.G.
2nd August	15	3	4	—

No. 193. DEPOSIT OF CASH IN SCHOOL OFFICE

Following timings be adhered to, with respect to deposits/withdrawals at the School Cashier's counter:—

Monday to Friday ... 10-30 a.m. — 1-00 p.m. (for all)
 Saturday ... 10-30 a.m. —12-30 p.m. (for all)

No cash dealings, however, will be done by the School Office/Cashier on the monthly pay day.

No. 194. DAY SCHOLARS—ATTENDANCE IN KITCHEN

Will all staff members concerned **immediately** on their return to school, please inform the Bursar in writing as to which of their children, being day scholars will be taking meals in the C.D.H. and state in respect of each child:

(a) which meals (also veg. or non-veg.) he/she will be taking,

(b) Date from which this will come into effect.

Staff may kindly note that their decision to this effect will be in force up to the end of this term, and changes therein, may not be acceptable.

No. 195. CASH FROM SCHOOL OFFICE

When receiving or taking cash from the School Office, all Staff members are advised in their own interests to count the cash carefully, immediately after signing the receipt at the School Cashier's counter itself. This is necessary because it is not possible, once the person concerned leaves the counter, to verify the validity of the discrepancy pointed out; the office cannot make good any subsequent alleged deficiencies.

No. 196. TROPHIES MEDALS, ETC.

All Staff concerned are requested to send in their requirement slips to the Bursar with regard to Trophies, cups, medals etc. at least two days in advance of the date on which these are required.

No. 197 STATE BANK OF PATIALA IN THE SCHOOL

The working hours of the State Bank of Patiala Sanawar are reproduced below for information of all concerned:—

Mondays to Fridays	...	11-00 a.m.—3-00 p.m.
Saturdays	...	12-00 noon—2-00 p.m.
Sundays & Bank Holidays	...	Closed

No. 198. SCHOOL PROPERTY ON LOAN FROM QM STORES

It has been brought to my notice that Staff do not return various things received by them on loan from Quartermaster's Stores. For obvious reasons it is necessary that these should be returned immediately the purpose, for which they were borrowed, is over. With regard to items of furniture, such as beds, mattresses, etc., it will now be necessary for Staff to specify on their requisition slips to QM, the dates during which these items are required.

No. 199. SCHOOL BUS

When the School Bus goes out on School Duty, it is regretted that it will not be possible to permit Staff (or any of their family members) to go in the School Bus, without prior permission of Bursar.

No. 200. STAFF VISITS TO BURSAR

All staff are requested to reduce their visits to the minimum, and observe the following timings:—

Mondays to Saturdays	...	12-00—1-00 p.m.
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No. 201. LOW MEDICAL CATEGORY STUDENTS

It has been brought to my notice that a number of children placed in low-medical categories, (carrying restrictions/exemption from their participation in games and other physical activities) are not observing specified instructions. This can cause serious problems. Will the staff concerned, therefore, please take care to adhere strictly to the "Low Medical Category" list published in the Special School Order No. 86 dated 14-3-1980, and also take into consideration the 'Upgrading—Downgrading' of medical categories of children published in School Orders from time to time.

No. 202. M I TIMINGS OF SUNDAYS & HOLIDAYS

On Sundays and Holidays M. I. timings for the entire School will be at 9-30 a.m. to 10-00 a.m., in School Hospital.

No. 203. HOSPITAL TIMINGS

The revised hospital Out Door Patients timings are as given below :

8-30 a.m. to 1-00 p.m.	}	Children of the School
4-00 p.m. to 5-00 p.m.		
8-30 a.m. to 11-30 a.m.	}	For all others
4-00 p.m. to 5-00 p.m.		

No. 204. SCHOOL HALWAI RATES

Ref. S.O. No. 92, dated 14th March, 1980. The rates of the following items have been revised, effective from 1-8-1980. The new rates are :—

<i>Name of articles</i>	<i>Rate</i>		<i>No. of pieces</i>	<i>Rate per piece</i>
	<i>per kg.</i>			
	<i>Rs.</i>	<i>P.</i>		
Rasgulla	...	10-50	30	35
Gulab Jaman	...	10-50	30	35
Sewian-Dal (Barik quality)	...	8-00	20 pkts. of 50 gms. each. }	40 per pkt.
Bhatoora/kachori with vegetable	—	—	—	35 each
Samosa	...	—	—	30 each

No. 205. SCHOOL FRUIT & VEGETABLE SHOP.

The following rates will be effective from 1st July, 1980,
in the Fruit & Vegetable Shop :—

	<i>Rs.</i>
Potatoes	... 1-40 per Kg.
Onion	... 1-30 „
Vegetable	... 1-30 „
Tomatoes	... 2-20 „
Lime Fresh	... 7-00 „
Dhania	... 2-50 „
Chillies Green	... 2-50 „
Ginger Fresh	... 5-00 „
Mint Green	... 1-50 „
Beetraot	... 2-50 „
Garlic	... 4-00 „
Banana	... 2-40 „
Pears Kashmiri	... 4-00 „
Bagugoshas	... 4-00 „
Malta	... 3-50 „
Papita	... 2-50 „
Alubukhara	... 4-50 „
Guavas	... 2-00 „
Peaches (Adu)	... 3-00 „
Cheekoo	... 4-50 „
Mangoes	... 4-00 „
Oranges	... 4-00 „
Apple Golden Med. size	... 3-70 „
Apple Red/Royal	... 4-50 „
Grapes	... 8-00 „
Mussamis	... 4-00 „
Leechies	... 7-00 „
Sugar Melon	... 1-80 „

No. 206. CINEMA

The film LOGAN'S RUN will be shown in Barne Hall at
3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday,
3rd August, 1980.

S. R. Das
Headmaster.

LAWRENCE SCHOOL ORDERS

Sanawar Friday, 8th August, 1980

Part I

207—216

No. 207. PROGRAMME**August**

Fri. 8th	Dental inspection commences Society meetings (after supper)	
Sat. 9th	Morning Prep Dental inspection School Colts & Atoms (soccer) leave for Chail Project work & SUPW M.S., Chail 1st XI (soccer) arrive Supper P.D. Supper Sr. School	6-30—7-30 a.m. ... 2-30 p.m. 5-15—7-00 p.m. ... 6-00 p.m. ... 6-15 p.m. ... 7-15 p.m.
Sun. 10th	Dental inspection School Soccer Colts & Atoms vs. M.S. Chail (away) School Soccer 1st XI vs. M.S. Chail (home) Chail Soccer XI leaves Tea P.D. Film P.D. Tea Sr. School Film Sr. School Supper P.D. Supper Sr. School	... 10-00 a.m. ... 10-30 a.m. ... 2-00 p.m. ... 3-20 p.m. ... 3-45 p.m. ... 4-30 p.m. ... 5-45 p.m. ... 6-15 p.m. ... 7-15 p.m.
Note: School will go down to watch the match		
Wed. 13th	Prep cancelled Tutorial meetings Supper P.D. Supper Sr. School	6-00—7-00 p.m. ... 6-15 p.m. ... 7-15 p.m.
Thu. 14th	Independence eve staff club dinner (Art Room)	... 8-15 p.m.

Fri. 15th	Independence Day	
	Rouser	... 6-30 a.m.
	Baths	... 6-45 a.m.
	Breakfast P.D.	... 7-30 a.m.
	M.I. G.D.	... 8-00 a.m.
	M.I. B.D.	... 8-20 a.m.
	Breakfast Sr. School	... 8-30 a.m.
	Flag hoisting followed by special Independence Day Assembly (Birdwood)	... 9-30 a.m.
	Independence Day community lunch	... 12-00 noon
	Class IV staff sports (weather permitting)	... 2-30 p.m.
	School Soccer Colts & Atoms leave	... 3-00 p.m.
	Tea P.D.	... 4-00 p.m.
	Tea Sr. School	... 4-30 p.m.
	Dry Supper	... 6-00 p.m.
	Y.P.S., Soccer 1st XI arrive	... 6-00 p.m.
	Hindi film show for staff and families	... 6-45 p.m.
	Lights out	... 9-00 p.m.
Sat. 16th	Morning Prep	6-30—7-30 a.m.
	School Soccer Colts & Atoms vs. Y.P.S., Patiala (away)	
	School Soccer 1st XI vs. Y.P.S., Patiala (home)	... 3-00 p.m.
	Y.P.S. Soccer XI leave	... 5-00 p.m.
	(Afternoon activities will remain cancelled. School will go down to watch the match)	
	Project work & SUPW	5-30—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	P.P.S. Soccer XI arrive	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 17th	School Soccer Colts & Atoms vs. P.P.S., Nabha (away)	
	School Soccer 1st XI vs. P.P.S., Nabha (home)	... 10-30 a.m.
	P.P.S., Nabha leave	... 2-30 p.m.
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.

Tea Sr. School	...	4-30 p.m.
Film Sr. School	...	5-45 p.m.
Supper P.D.	...	6-15 p.m.
Supper Sr. School	...	7-15 p.m.

No. 208. APPOINTMENT OF PREFECTS/HELPERS

Following appointments, of Prefects/Helpers have been made with effect from 1-8-80:—

Boys Department

<i>H.B.D.</i>	House Captain	...	Amarjang Singh
	School Prefect	...	Sanjay Metha
	House Prefects	...	Arunjeet Sodhi
		...	Rohit Brijnath
<i>N.B.D.</i>	House Captain	...	G. Kaphungangpou
	School Prefect	...	Mohanbir Singh
	House Prefects	...	Swaran Kumar Lama
		...	Riju Vivek Kumar
<i>S.B.D.</i>	House Captain	...	Anand Swaroop Pathak
	School Prefect	...	Kumud Ranjan Rajkumar
	House Prefects	...	Tarun Vohra
		...	Nitin Batra
<i>V.B.D.</i>	House Captain	...	Subroto Malik
	School Prefect	...	Arjun Bedi
	House Prefects	...	Vikram Singh
		...	Ranjan Roy
	M.I. Prefect	...	Amiruddin Ahmed Khan

Girls Department

<i>H.G.D.</i>	House Captain	...	Simeryn Khullar
	House Prefect	...	Vandna Awasthi
<i>N.G.D.</i>	House Captain	...	Brinda Datta
	House Prefect	...	Purnima Khanna
<i>S.G.D.</i>	House Captain	...	Vibha Sawhney
	House Prefect	...	Harsimran Rana
<i>V.G.D.</i>	House Captain	...	Priyadarshani Ghosh
	House Prefect	...	Deepa Aggarwal
	M.I. Prefect	...	Mohyna Khurana
	Games Prefect	...	Oona Man Singh

<i>Duty</i> (Helper / Asstt.) (of / to)		<i>Name</i>
Head boy/girl & Asstt. to H.M.)	...	Susham Singla
	...	Eerindra Singh
D.H.M.	...	Arun Chandra
	...	Samiksha Khanna
Sr. Mistress	...	Kanika Datta
C.D.H.	...	Jasmeet Judge
	...	Harroop S. Dhaliwal
	...	S.N. Albert
	...	Arvind Hoon
	...	Sonia Bhasin
	...	Preeti Shridhar
	...	Ritu Nayar
	...	Samriti Vohra
Library	...	Sharad Rawal
	...	Harbinder S. Purewal
	...	Rajni Bagai
Hobbies	...	Sajan Sethi
	...	Rohit Gulati
	...	Sharmila Mehta
Games	...	Nripender S. Negi
	...	Vivek Mohan Wig
Estate Tidiness	...	Sonya Kanwar
	...	Ashutosh Tripathi
Expeditions	...	Rama Subba
	...	Sandeep Singh
Dramatics	...	Gautam Ahlawat
	...	Pankaj Munjal
	...	Atul Kapur
	...	Harmala S.B. Singh
Socials/Entertainment	...	Gautam Dutt
	...	Rohit Chopra
	...	Komal Singh
Lost Property	...	Rahul Dua
	...	Sumanjit Mann
SUPW	...	Atul Mittal
	...	Piyush Malviya
	...	Anuradhika Bhandari

Chapel ... Vijayendra Rao
 ... Neeraj Sethi

No. 209. HOUSE TUTORS

The under-mentioned members of Staff are attached as tutors to the Houses mentioned against their names:—

Boys Department

Himalaya	Nilagiri
<i>Sr. Dom.</i>	<i>Sr. Dom.</i>
Mr. B.P. Joshi	Mr. S.M. Khalid
„ S. Idris	„ R. Puri
	„ Sud
<i>Jr. Dom.</i>	<i>Jr. Dom.</i>
„ Sukhvinder Singh	„ R.S. Randhawa
„ A. Bhalerao	„ Arora
„ Dhani Ram	„ Subhash Gupta
	„ Satnam Singh
	„ Prajapati
.Siwalik	Vindhya
<i>Sr. Dom.</i>	<i>Sr. Dom.</i>
Mr. K. Parel	Mr. M.J. Parel
Dr. D.C. Gupta	„ Dwivedi
Mr. A.S. Gray	„ B.D. Attri
<i>Jr. Dom.</i>	<i>Jr. Dom.</i>
Mr. K.K. Batish	Mr. Mundkur
„ Mehta	Dr. Kulshreshtha
„ Malaviya	Mr. Katoch
	„ Onkar Singh

Girls Department

Himalaya	Nilagiri
Mrs. Mundkur	Mrs. Aurora
„ Tangri	Miss Bakshi
Siwalik	Vindhya
Mrs. L. Parel	Miss Marchant
„ Matharu	„ Davar

No. 210. INDEPENDENCE DAY-COMMUNITY LUNCH

A Community Lunch will be held in the Central Dining Hall on Friday, 15th August, 1980. Following details are given for necessary action from all concerned :—

(1) The entire community that is all employees of the School, their families and children, including daily wages employees, are invited for this lunch.

(2) Lunch will be served in CDH on tables with chairs as usual. The food will be served on 'patal'.

(3) The first shift will consist of P.D. children, and staff and families of engg. Deptt., and Q.M. stores employees and their families, commencing at 12-00 noon. All P.D. staff are requested to kindly supervise the serving for this shift.

The next shift will be for classes LIV to UV, and the employees and their families working in hospital, all ayas, printing office staff and sanitary staff. GD teaching staff is requested to supervise for this second shift.

The third shift will consist of LVI and UVI children, all clerical staff and their families and all other senior staff and their families. The BD teaching staff is requested to supervise the serving for this shift.

(4) I/c CDH is requested to hold a meeting with the Head Boy and Head Girl to fix up the batches of servers for each shift and all other details connected with the serving part of the lunch. Since it is envisaged that minimum number of cooks and bearers will be retained on duty on this day, it may be necessary that a separate batch of students will be required to clear the tables and clean them for laying down 'patals' for the next shift. This may kindly be discussed by Major Menon with the Head Boy and the Head Girl. Q.M. and Engineer are requested to provide six large size 'Use Me' tins in which used 'patals' will be thrown. They may kindly be kept at the bottom of the stairs from the CDH down to short-back side.

(5) The first shift will sit for lunch at 12-00 noon and the next would sit at intervals of 40 minutes. The servers, the CDH cooks and bearers (those hwo have been retained on duty) may have to sit in the fourth shift.

(6) The supper on 15-8-1980 will be in the form of supper packets, and will be served in the CDH at 6-00 p.m.

(7) Subordinate staff sports which are scheduled at 2-30 p.m. may get delayed by about 30 minutes, in case the community lunch is not over by 2-30 p.m.

(8) All Heads of Deptt. are requested to inform all staff working under them the details about community lunch given above.

(9) Co-operation from one and all is requested. There will be many inconveniences but the staff would kindly overlook the same and lend their helping hand to make the occasion a success.

No. 211. LEAVE PASSES TO SUBORDINATE STAFF

Some staff members are not aware that whenever a member of the Subordinate staff is sanctioned leave of any kind, he/she is issued a "Leave Pass" by the School Office before he/she proceeds on leave. The Pass gives details of the name and designation of the individual granted leave, and also the dates from and to which leave has been sanctioned.

The following procedure is observed in respect of leave Passes :—

- (i) On receipt of his/her Leave Pass from the School Office the individual concerned will, the very same day, give it to his/her immediate superior (being a member of the Senior Staff) under whom he/she is working.
- (ii) His/her immediate superior will inform the individual as to the dates from and to which the leave has been sanctioned.
- (iii) The immediate superior will keep the Leave Pass in his/her own possession until the return of the individual concerned from leave, will then complete the space provided in the Leave Pass regarding the individuals' return to duty, and thereafter send the Leave pass back to the School Office for necessary action and record there.

Will all Senior Staff who have Subordinate Staff working directly under them kindly explain this order clearly to all such staff.

No. 212. HOLIDAY

Friday, 15th August, 1980, will be observed as a holiday on account of Independence Day by the children and also by the Administrative Staff. Tuckshop will also remain closed on that day.

No. 213. TUCKSHOP CLOSING DAY

The monthly Tuckshop closing day for August, will be observed on Monday, 18th August, 1980.

No. 214. FRUIT AND VEGETABLE SHOP

The fruit and vegetable shop at the bakery will also remain closed on Friday, 15th August, 1980.

No. 215. MEDICAL CATEGORIES

The under-mentioned children are now placed in the medical categories as per following details :—

H.S. Romana	HBD	A2	Boxing, Gym. & Football
Rohit Borvankar	NPD	C	1 Month Ex. P.T.
Jasdeep Singh	NPD	A2	Hodson
Jasbeer Kaur	NPG	A2	Swimming & Gym.
Shaila Maira	NGD	C	1 Month Ex. P.T.
Alka Malhotra	NGD	C	1 Term Ex. P.T.
Debjani Mukherjee	NGD	C	1 Term Ex. P.T.
A. Chopra	VBD	A1	Upgraded
A. Nagpal	HPDG	C	
Gautam Nanda	HBD	A1	Upgraded
Vivek Vohra	SBD	A2	Ex. Boxing

No. 216. CINEMA

The film SUPER COPS will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 10th August, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS

Sanawar Saturday, 16th August, 1980

Part I

217—225

No. 217. PROGRAMME**August**

Fri. 15th	Independence Day	
	Rouser	... 6-30 a.m.
	Baths	... 6-45 a.m.
	Breakfast P.D.	... 7-30 a.m.
	M.I. G.D.	... 8-00 a.m.
	M.I. B.D.	... 8-20 a.m.
	Breakfast Sr. School	... 8-30 a.m.
	Flag hoisting followed by special Independence Day Assembly (Birdwood)	... 9-30 a.m.
	Independence Day community lunch	... 12:00 noon
	Class IV staff sports (weather permitting)	... 2-30 p.m.
	School Soccer Colts & Atoms leave	... 3-00 p.m.
	Tea P.D.	... 4-00 p.m.
	Tea Sr. School	... 4-30 p.m.
	Dry Supper	... 6-00 p.m.
	Y.P.S., Soccer 1st XI arrive	... 6-00 p.m.
	Hindi film show for staff and families	... 6-45 p.m.
	Lights out	... 9-00 p.m.
Sat. 16th	Morning Prep	6-30—7-30 a.m.
	School Soccer Colts & Atoms vs. Y.P.S., Patiala (away)	
	School Soccer 1st XI vs. Y.P.S., Patiala (home)	... 11-30 a.m.
	Y.P.S. Soccer XI leave	... 5-00 p.m.
	(Afternoon activities will remain cancelled. School will go down to watch the match after milk break)	
	Project work & SUPW	5-30—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	P.P.S. Soccer XI arrive	... 6-15 p.m.

	Supper Sr. School	... 7-15 p.m.
	Sr. School Social (Barne Hall)	8-00—11-00 p.m.
Sun. 17th	School Soccer Colts & Atoms vs. P.P.S., Nabha (away)	
	School Soccer 1st XI vs. P.P.S., Nabha (home)	... 10-30 a.m.
	(School will go down to watch the match)	
	P.P.S., Nabha leave	... 2-15 p.m.
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Mon. 18th	Inter-House Soccer tournament commences.	
	(Normal afternoon activities will remain cancelled for the duration of the House Matches)	
Wed. 20th	Inter-House Soccer tournament concludes	
	Prep cancelled	
	Tutorial meetings	6-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Thu. 21st	Afternoon activities to remain cancelled.	
	Sr. School to assemble in Barne Hall for 'body-snatching'	... 3-00 p.m.
Fri. 22nd	Swimming/Athletics/Founder's preparation programme comes into effect	
	Society meetings (after supper)	
Sat. 23rd	Project work & SUPW	5-30—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 24th	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.

Tea Sr. School	...	4-30 p.m.
Film Sr. School	...	5-45 p.m.
Supper P.D.	...	6-15 p.m.
Supper Sr. School	...	7-15 p.m.

No. 218. ASSESSMENT MEETING

The first assessment meeting of the Founder's term will be held in MCR at 5-30 p.m., on 1st September 1980.

No. 219. VISIT TO HOSPITAL WARDS

All children are required to obtain permission from the R.M.O. or the Sister-in-charge before they enter any of the Hospital wards; this includes the visits during the evening visiting hours also.

No. 220. STAFF VISITS TO SCHOOL OFFICE

Would all Staff concerned kindly bring into action the old practice of keeping their visits to School Office to the bare minimum, and instead of visits in person, send in, in writing, slips/notes/official papers, through peons.

Where it is absolutely necessary to visit the School Office, would they kindly meet the Bursar first, who will arrange to meet the requirements. It is requested that direct dealings with any of the clerks be avoided altogether.

No. 221. ELECTRIC ENERGY CONSUMPTION

During the last week electric energy consumption has touched a new high, and unless immediate precautionary measures are taken, damage to the transformer, traction lines and buildings wiring may occur any time. Following measures, will therefore be taken by all concerned with immediate effect :—

- (1) Street lights will be switched off at 9-15 p.m. by Head Chowkidar.
- (2) Class-room lights will be switched off immediately after the evening Prep is over. Head boy and Head girl will please ensure that this has been done.
- (3) Minimum lights be switched on in Barne Hall during the rehearsals; at the end of the rehearsal, only one light be left on; the rest be switched off.
- (4) Dormitory, class room, MCR CDH lights, be switched off when not required. Staff concerned are requested to

kindly emphasise the need for economising electricity consumption.

- (5) All staff are requested to reduce the use of electric gadgets to the maximum extent. Can I elicit cooperation from all concerned please !

No. 222. HOSPITAL O.P.D. TIMINGS

In view of the Soccer Match on Sunday 17th August, 1980, the Out Patients Department timings, for that day will be from 8-00 a.m. to 9-30 a.m. instead of from 8-30 a.m. to 11-30 a.m.

No. 223. SOCCER

The following will represent the School XI in the matches to be played in Patiala & Nabha against Y.P.S. and P.P.S. on 16th and 17th August 1980 :—

R. Brijnath (Capt.)	Nirvik Singh
Susham Singla	G. Ahlawat
G. Kabui	Tarun Vohra
S. Malik	Kim Sinha
U. Rana	Raj Kumar
R. Mohan	

Reserves :

S.N. Albert	B. Virmani
P. Sapru	J. Mayadas
V. Kaul	

2. The following will represent the School Atoms in the match to be played in Sanawar against Y.P.S. Patiala and P.P.S. Nabha on 16th and 17th August 1980 :—

Basant Kumar	Ravi Banta
Rajiv Verma (Capt.)	V. Mahajan
Parminder S. Sethi	Apoorva Lakhia
Deeraj Sapru	K.S. Gill
B. Saklani	N. Ahluwalia

Reserves :

K.S. Gill	Sandeep Bhagat
Manmeet Singh	Deepak Seth

No. 224. MEDICAL CATEGORIES

The under-mentioned children are now placed in the medical categories as per following details:—

G.S. Bedi	NBD	C	for one term
Komal Singh	SGD	C	Ex. P.T. for this term
Kim Sinha	NBD	C	No P.T.

No. 225. CINEMA

The film **HEARTS OF THE WEST** will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 17th August, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 22nd August, 1980****Part I**

226—238

No. 226. PROGRAMME**August**

Fri. 22nd	Swimming/Athletics/Founder's preparation programme comes into effect Society meetings (after supper)	
Sat. 23rd	Morning Prep Project work & SUPW Supper P.D. Supper Sr. School	6-30—7-30 a.m. 5-30—7-00 p.m. ... 6-15 p.m. ... 7-15 p.m.
Sun. 24th	Tea P.D. Film P.D. Tea Sr. School Film Sr. School Supper P.D. Supper Sr. School	... 3-20 p.m. ... 3-45 p.m. ... 4-30 p.m. ... 5-45 p.m. ... 6-15 p.m. ... 7-15 p.m.
Wed. 27th	Prep cancelled Tutorial meetings Supper P.D. Supper Sr. School	6-00—7-00 p.m. ... 6-15 p.m. ... 7-15 p.m.
Fri. 29th	Society meetings (after supper)	
Sat. 30th	Morning Prep Project work & SUPW Supper P.D. Supper Sr. School	6-30—7-30 a.m. 5-30—7-00 p.m. ... 6-15 p.m. ... 7-15 p.m.
Sun. 31st	Tea P.D. Film P.D. Tea Sr. School Film Sr. School Supper P.D. Supper Sr. School	... 3-20 p.m. ... 3-45 p.m. ... 4-30 p.m. ... 5-45 p.m. ... 6-15 p.m. ... 7-15 p.m.

No. 227. SWIMMING-CHANGE IN SUNDAY TIMINGS

The following changes will be observed in Sunday swimming timings :—

G.D.	...	10-00-10-55 a.m.
H.B.D.	...	11-05-11-40 a.m.
N.B.D.	...	11-40-12-15 p.m.
S.B.D.	...	12-15-12-50 p.m.
V.B.D.	...	12-50-1-30 p.m.

No. 228. FOUNDER'S DUTIES—1980

Athletics (Organisation) Mr. K. K. Batish I/c, Mr. Chauhan, Mr. Mundkur, Mr. M. J. Parel, Mr. Sukhvinder Singh, Mrs. Rawal, Mrs. Joseph, Mr. Williams, Miss Randhwa & Mrs. Ramchandani.

Colours Parade ... M/s B. Singh, Dhani Ram, Onkar Singh & Katoch.

{ **Staff Play** ... Mr. B. Singh
{ **Stage Manager** ... M/s Dwivedi & S. Idris

Variety Concert

(i) Hindi Play ... Dr. D.C. Gupta

(ii) Orchestra ... Dr. Kulshrestha

(iii) Dances ... Mrs. Tangri

(iv) P.D. items ... Mrs. Kapila & P.D. Staff

I/c Co-ordination ... Mr. U.P. Mukherji

Stage Management ... Miss Bakshi, M/s Khalid and Hegde

School Play

... Mr. A. Gray I/c, Mrs. Das, Mrs. Khan, Miss Marchant and Mr. Rajiv Mehta

Tattoo

(i) I/c co-ordination ... Mr. Sequeira

(ii) Mike ... Mrs. Channa

(iii) P. T., & Gym. ... M/s Dhani Ram & Onkar Singh

(iv) Bugle Band ... Mr. Katoch

(v) Folk Dance ... Mrs. Tangri

(vi) Coffee ... Mrs. Harkirat Kaur, Mrs. Khan and Miss Z. Daver

Exhibition

(i) Arts & Crafts etc.,	...	Hobbies Staff
(ii) Camps	...	Mr. Solomon
(iii) SUPW	...	Mr. M.J. Parel
(iv) P.D.	...	P.D. Staff
<i>Athletics</i>	}	Major Menon and the Kitchen helpers.
Parents coffee		
Cold drinks/Ice cream (Athletics)	}	Mr. Sethi
O.S. Basket-Ball		
„ Hockey	...	Dr. Gupta
„ Dinner	...	Mrs. Channa & Major Menon
Decorations	...	Mr. Gore I/c., M/s G. C. Arora and Charanjit Singh
Fete Organisation Committee	...	{ Mrs. Das, Dr. Dhillon and Mrs. Solo- mon (Co-ordination will be done by Dr. Dhillon)
Sound Equipment	...	Mr. Subhash Gupta
Seating		
Variety Concert	...	B.D. Staff
Staff Play	...	G.D. „
School Play	...	P.D. Staff & O.S.
Tattoo	...	M/s Mundkur and Solomon
Parade & Speeches	..	M/s Abraham, Batish & P.D. staff.
I/c Barne Hall	...	Mr. Randhawa
I/c Costume Room & make up	}	Mr. Abraham
Nursery		
Checking Invitation Cards	...	One P.D. Matron & two Ayahs M/s Joshi, Hasan & Puri

No. 229. DISCIPLINE

Children are reminded not to tamper with any of the notice boards or remove drawing pins and paper cuttings put up by the Librarian. The incidence of scribbling on the walls is also on the increase and this malpractice must stop forthwith.

No. 230. CHILDREN VISITING SCHOOL OFFICE

It has come to my notice that very often school children, on one excuse or the other come to school office. This is not permissible. Will all Housemasters and Housemistresses please

announce to the children in their Houses, that school office is out of bounds for all children.

No. 231. FOUNDER'S—STAFF GUESTS

Members of the staff are well aware of the limitation of the school resources. Much as we would like to extend help, it is regretted that it will not be possible to spare any beds or accommodation for staff guests and visitors, in school.

While extending any invitations or accepting the requests of guests, staff may, if it helps them, plead school policy in refusing requests for accommodation.

No. 232. POST-FOUNDER'S WOP/s, SOP/s

WOPs and SOPs may be granted by the Housemasters/ Housemistresses at their own discretion from 12-00 noon on Sunday, 5th October, to 6-00 p.m. on Wednesday, 8th October, 1980, or upto 6-00 p.m. on Thursday, 9th Oct. 1980, if the Chief Guest declares a holiday.

No. 233. TRESSPASSING

It has been noticed that some of the staff and their families use hospital as a thoroughfare for going over to the Moti Corner side, which is not permissible. It is therefore brought to the notice of all concerned that those desirous of going towards Moti Corner should go along the circular cemented path and should not use the passage through the hospital for this purpose.

No. 234. MEDICAL TREATMENT—SCHOOL HOSPITAL

It appears that some staff members do not have a clear idea as to which members of their families are entitled to treatment at school hospital. Through this school order it is clarified that medical treatment at the school hospital will be available to staff and their families (wife and children) and those dependants who are living with them on permanent basis. It is regretted that the school is unable to extend this facility, to other relatives of school employees.

No. 235. POST FOUNDER'S BREAK

The Post Founders short break will be from Sunday, the 5th Oct. (12-00 noon), to Wednesday, the 8th Oct. (6-00 p.m.) If the Chief Guest declares a holiday, the break will extend to Thursday, the 9th Oct. '80 (6-00 p.m.). Children may please be asked to write home, these details on the next letter-writing day.

No. 236. ICE-CREAM SALE

With effect from Saturday, 23-8-1980, the following rates will be applicable :-

Ice-cream Brick	...	Rs. 10/- per brick
Ice-cream Cup	...	Rs. 1/50 per cup

Coupons for these items will be on sale in Tuck Shop, with effect from Saturday 23-8-1980. The items can be had from CDH, on Sundays, (commencing 24-8-1980), on presentation of the coupon that can be purchased from Tuck Shop on Saturdays or Sundays. The CDH will cater for sale of Ice-cream on Sundays only, from 10-00 a.m. to 12-00 noon.

No. 237. ADMINISTRATIVE HOLIDAY

Tuesday, 26th August, 1980, will be observed as a holiday on account of Raksha Bandhan, by the Administrative Staff.

No. 238. CINEMA

The film TRAVELS WITH MY AUNT will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 24th August, 1980.

S. R. Das
Headmaster.

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 29th August, 1980****Part I**

239—244

No. 239. PROGRAMME**August**

Fri.	29th	Society meetings (after supper)	
Sat.	30th	Morning Prep	6-30—7-30 a.m.
		Project work & SUPW	5-30—7-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Sun.	31st	Tea P.D.	... 3-20 p.m.
		Film P.D.	... 3-45 p.m.
		Tea Sr. School	... 4-30 p.m.
		Film Sr. School	... 5-45 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.

September

Mon.	1st	Assessment meeting (MCR)	... 6-00 p.m.
Tue.	2nd	Janam Ashtami—Holiday (Sunday Timings)	
Wed.	3rd	Prep cancelled	
		Tutorial meetings	6-00—7-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Fri.	5th	Society meetings (after supper)	
Sat.	6th	Morning Prep	6-30—7-30 a.m.
		Project work & SUPW	5-30—7-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Sun.	7th	Tea P.D.	... 3-20 p.m.
		Film P.D.	... 3-45 p.m.
		Tea Sr. School	... 4-30 p.m.
		Film Sr. School	... 5-45 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.

No. 240. CHANGE IN DAILY ROUTINE

From 25th August the following changes have come into effect :—

Teaching Schools reduced by 5 mts. each from the Second School onwards.

2nd to 4th School	9-10—10-55 a.m.
Break	10-55—11-15 a.m.
5th to 7th School	11-15— 1-00 p.m.
Lunch	... 1-05 p.m.
School Athletics & Swimming teams' Sp. coaching	1-10— 1-55 p.m.
Lunch for teams	... 2-00 p.m.

The rest of the programme to remain as scheduled.

No. 241. REPAIRS (CANING) TO SCHOOL FURNITURE

All Staff concerned are requested to kindly send written notes to Quartermaster giving details regarding caning work required to be done, to School furniture on issue, in their residences/ departments, so that Q.M. is able to plan out and arrange to get this work done.

No. 242. FOUNDER'S DUTIES

Founder's is drawing near, and it is requested that all concerned staff members take timely action to avoid, any last-minute rush. In this connection attention is invited to School order No. 228, dated the 22nd August, 1980, wherein the details of the duties have been given.

No. 243. ADMINISTRATIVE HOLIDAY

Tuesday, 2nd September, 1980, will be observed as a holiday by the administrative staff and also by children on account of Janani Ashtami. The Tuck Shop, will however, remain open as usual.

No. 244. CINEMA

The film **W A L K I N G T A L L** will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School, on Sunday, 31st August, 1980.

S. R. Das

Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 5th September, 1980****Part I**

245—254

No. 245. PROGRAMME**September**

Fri	5th	Teachers' Day Classes to be conducted by U-VI from 1st School onwards. Normal routine to be resumed from 1-00 p.m. onwards. Society meetings (after supper)	
Sat.	6th	Morning Prep	6-30—7-30 a.m.
		Project work & SUPW	5-30—7-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
		Teachers' Day party hosted by Upper Sixth (Barne Hall)	... 8-15 p.m.
Sun.	7th	Tea P.D.	... 3-20 p.m.
		Film P.D.	... 3-45 p.m.
		Tea Sr. School	... 4-30 p.m.
		Film Sr. School	... 5-45 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Wed.	10th	School Swimming team leaves for Rai	... 9-00 a.m.
		Prep cancelled	
		Tutorial meetings	6-00—7-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Fri.	12th	Jr. Swimming team leaves for Chandigarh	... 9-00 a.m.
		Society meetings (after supper)	
Sat.	13th	Morning Prep	6-30—7-30 a.m.
		Inter-Public Schools' Swimming meet, Rai	
		Project work & SUPW	5-30—7-00 p.m.

	Supper P.D.	...	6-15 p.m.
	Supper Sr. School	...	7-15 p.m.
Sun. 14th	Inter-Public Schools' Swimming meet, Rai		
	Junior Swimming meet, Chandigarh		
	Tea P.D.	...	3-20 p.m.
	Film P.D.	...	3-45 p.m.
	Tea Sr. School	...	4-30 p.m.
	Film Sr. School	...	5-45 p.m.
	Supper P.D.	...	6-15 p.m.
	Supper Sr. School	...	7-15 p.m.

No. 246. STAGE ALLOTMENT (BARNE HALL)—SUNDAYS

The stage will be used for re-hearsals on Sundays as under:-

English Play	...	9-45-11-00 a.m.
A.D.S.	...	11-00-1-15 p.m.
Hindi Play	...	{ 2-15-3-15 p.m. 8-15-9-30 p.m.

No. 247. INTER-HOUSE SWIMMING MEET

The Inter-House swimming meet will be held at 2-30 p.m. on Wednesday 17th September 1980.

No. 248. ASSESSMENT MEETING

The Second Assessment meeting of this term will be held at 6-00 p.m. in the MCR on 26th September 1980.

No. 249. FOUNDER'S FETE—STALLS IN BARNE HALL

Following distribution has been made, with regard to looking after of various Stalls in Barne Hall, to be organised, during Fete to be held on 5-10-1980 :-

Cakes & Cookies Stall	...	I/c Mrs. Das—Mrs. Dhillon, Mrs. Ramchandani, Mrs. Bhalarao.
Kabab & Alu Tik-ki Stall	...	I/c Mrs. Mukherji—Mrs. Joshi, Mrs. Parel, Mrs. Malaviya.
Tea & Coffee Stall	...	I/c Mrs. Kapila—Mrs. Gore, Mrs. Rampal, Mrs. Rai, Mrs. Kohli, Mrs. Ahlawat.
Cold Drink Stall	...	I/c Mrs. Rawal—Mrs. Khan, Mrs. Batish, Mrs. Satnam Singh.
Ice - Cream Stall	...	I/c Mrs. B. Singh—Q.M. Staff.
Chat Stall	...	I/c Mrs. Sidhu—Mrs. Ram Singh, Mrs. Har- kirat Kaur, Mrs. Kumar, Mrs. Sequira.

Sand-wich Stall ... I/c Mrs. Channa—Miss Bakshi, Mrs. Aurora.

I/c's of the various stalls will please put in their indent to Mr. Sethi as early as possible.

No. 250. PROVIDENT FUND

All staff are requested to confirm the balances in their P.F. account as on 31st December, 1979 and sign the P.F. register on 8th September, 1980, in School Office.

Heads of all departments are requested to inform all persons working under them.

No. 251. SCHOOL STUDENTS VISIT TO SCHOOL VEG. AND FRUIT SHOP

School Students may visit on Sundays only, School Veg. and Fruit Shop in the Bakery, to purchase on cash payment Fruit only from 1-00 p.m. to 3-00 p.m., with verbal sanction from the House Staff concerned.

No. 252. MERIT SCHOLARS

The under-mentioned students are Merit Scholars of the Govt. of India, Ministry of Education. They are entitled to get jerseys from the school (which are to be taken back at the end of the term) without any cost. This is for information of and necessary action by the staff concerned :—

Madan Lal Dipta	H.B. Sr.	Sanjive Singhal	N.B. Jr.
S. Ngulkhansiam Albert	S.B. Sr.	Basant Kumar	S.B. Jr.
G. Kaphungangpou	N.B. Sr.	Preetinder Singh	V.B. Jr.
Kamlesh Kumari Badhan	H.G.	Arup Kumar Medhi	N.B. Sr.
K. Rajan Raj Kumar	S.B. Sr.	Mrityunjay Kumar	S.B. Jr.
Masa Chuba	H.B. Sr.	Manoj Kumar Upmanyu	S.B. Jr.
Muktesh C. Chaturvedi	S.B. Sr.	Arun Kumar Kaushal	S.B. Jr.
Gunjan Singh	N.G.	Dalip Sharma	N.B. Sr.
Savita Kumari	V.G.	Sanjive Sharma	V.B. Sr.
Vishv Bhushan Sud	V.B. Jr.		

No. 253. MEDICAL CATEGORIES

The under-mentioned children are now placed in the medical categories as per following details :—

Anuraj S. Sandhu	SBD	C
Pawan Gulati	HBD	C (No P.T.)

Rahul Roy	SBD	C (No P.T.)
Piya Sarma	SGD	C
Oona Man Singh	NGD	C
Navodita	HPDG	C
Archana Nagpal	HPDG	A2 (Gym./ Ground work, P.T.)

No. 254. CINEMA

The film **Q U O — V A D I S** will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 7th September, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 12th September, 1980****Part I**

255—267

No. 255. FOUNDER'S CHIEF GUEST

The Chief Guest for Founder's this year is Gen. O.P.,
Malhotra PVSM, Chief of Army Staff.

No. 256. PROGRAMME**September**

Fri. 12th	Jr. Swimming team leaves for Chandigarh	... 9-00 a.m.
	Society meetings (after supper)	
Sat. 13th	Morning Prep	6-30—7-30 a.m.
	Inter-Public Schools' Swimming meet, Rai	
	Project work & SUPW cancelled	5-30—7-00 p.m.
	Talk by Mr. Krishen Khanna on Art (Barne Hall)	... 6-00 p.m.
	(L-V and upwards to attend. Others, interested, are also welcome)	
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 14th	Inter-Public Schools' Swimming meet, Rai	
	Junior Swimming meet, Chandigarh	
	Swimming heats, G D.	10-00—11-00 a.m.
	Swimming heats, B.D.	11-05—1-25 p.m.
	Film Cancelled	
	Swimming heats, P.D.	2-30—3-30 p.m.
	Tea P.D.	... 3-35 p.m.
	Tea B.D.	... 4-00 p.m.
	Swimming heats, B.D.	4-15—5-15 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Mon. 15th	Jr. Swimming meet, Chandigarh	
	Swimming teams return	... 7-00 p.m.
Wed. 17th	Afternoon activities cancelled	
	Inter-House swimming meet	... 2-30 p.m.

	Tea P.D.	... 4-30 p.m.
	Tea Sr. School	... 5-00 p.m.
	Parade Practice	... 5-20 p.m.
	Prep cancelled	
	Tutorial meetings	6-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Thu. 18th	Swimming discontinued	
Fri. 19th	Society meetings (after supper)	
Sat. 20th	Morning Prep	6-30—7-30 a.m.
	Project work & SUPW	5-30—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 21st	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

No. 257. ATTENDANCE AT PERFORMANCES

Upper V and downwards will attend the 1st performances in Barne Hall.

No. 258. FOUNDER'S EXHIBITIONS

The Arts, Crafts, Carpentry, Needlework, Science and Camp exhibitions will be open from 2-15 p.m. to 4-00 p.m. on 2nd, 3rd and 4th October, 1980.

No. 259. O S. DINNER

A small payment of Rs. 3/- per head is fixed for this dinner. It is hoped that as many staff members and their wives and husbands as possible will attend. Staff will please notify the Bursar in writing latest by Monday, 22nd September, 1980 giving the number of dinners required and whether vegetarian or non-vegetarian.

No. 260. ACCOMODATION—BARNE HALL

Staff members are well aware of the limited accomodation which we have, and it is requested that they kindly give preference on the flnal days of various indoor functions, to School guests and invitees.

No. 261. SPECIAL POCKET MONEY FOUNDER'S & DIWALI

Special Pocket money for Founder's and Diwali at the rate of Rs. 10/- each, has already been issued to House Staff through the bank to B.D. & G.D. and, direct to P.D. in August 1980.

No. 262. TRANSPORT FOR FOUNDER'S

It is likely that the school bus may be available for transporting from Kasauli (near SSO's Office) to the school and back, for the functions given below, for those parents/guests who do not have their own transport with them. The bus timings will be as follows:—

		<i>Departure from Kasauli</i>	<i>Departure from Sanawar</i>
Thursday, 2nd Oct.			
Athletics	9-30 a.m.	8-30 a.m.	12-45 p.m.
A.D.S. (Staff play)	5-30 p.m.	4-00 p.m.	8-30 p.m.
Friday, 3rd Oct.			
Variety Concert	4-00 p.m.	3-00 p.m.	—
Tattoo	7-30 p.m.	—	9-15 p.m.
Saturday, 4th Oct.			
School Colour Parade	10-00 a.m.	8-45 a.m.	—
Speeches	10-55 a.m.	—	12-45 p.m.
School Musical Play	5-00 p.m.	3-30 p.m.	7-30 p.m.
Sunday, 5th Oct.			
Fete	10-30 a.m.	9-30 a.m.	

School children CANNOT be allowed in the school bus even with their parents/guardians.

No. 263. NON-ATTENDANCE OF SUBORDINATE STAFF AT FOUNDER'S EVENTS

It is regretted that, for administrative reasons, it will not be possible for subordinate staff and their family members to watch or be present at the following events during Founder's.—

Athletics	Tattoo (final performance)
Fete	Parade —do—

Subordinate staff and their family members may, however, attend both the dress rehearsal of the Tattoo at 7-15 p.m. on peace-
stead on 27th September, and the first performance on 30th September, 1980.

Subordinate staff and their family members are also NOT permitted in Barne Hall or near and around Birdwood School or in the upper School area at any time except for purposes of their normal official duties there.

Will the heads of all departments kindly explain the above very clearly to all such staff working under them, and impress upon them that these instructions have to be strictly complied with by all concerned, and that they must pass them on to their own family members, for whom they will be held responsible.

No. 264. FOUNDER'S SPECIAL LUNCH

Founder's lunch will be on 4th October, 1980 at 1-30 p.m. Husbands/wives of staff are cordially invited. Staff will please inform I/c CDH, latest by 22nd September, 1980, if they are joining for Lunch.

No. 265. PROVIDENT FUND

All staff are reminded to confirm the balances in their P.F. account as on 31st December, 1979 and sign the P.F. register latest on 17th September, 1980, in School Office.

Heads of all departments are requested to inform all persons working under them.

No. 266. TUCK-SHOP TIMINGS

The Tuck-Shop timings for all the Subordinate Staff, with immediate effect, will be as follows:—

- | | |
|---|----------------------------|
| (i) On all Tuck-Shop working days | } 11-00 a.m. to 12-00 noon |
| (ii) CDH Morning shift staff on all Tuck-Shop working days. | |

No. 267. MEDICAL CATEGORIES

The under-mentioned child is now placed in the medical category as per following details :—

Sanjay Choudhury HBD Cat. A2 (Ex. Boxing) Up-graded

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 19th September, 1980****Part I**

268—274

No. 268. PROGRAMME**September**

Fri. 19th	Athletics heats for B.D. Commence Society meetings (after supper)	
Sat. 20th	Morning Prep	6-30—7-30 a.m.
	Project work & SUPW	6-00—7-15 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-30 p.m.
Sun. 21st	Athletics heats for B.D.	11-30—1-15 p.m.
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-00 p.m.
	Athletics heats for B.D.	4-15—5-15 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Wed. 24th	Tutorial meetings cancelled	
	Prep	6-20—7-40 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-45 p.m.
Thu. 25th	Assembly cancelled	
	P.T.	6-30—7-15 a.m.
	Prep cancelled	
	Supper P.D.	... 6-00 p.m.
	Supper Sr. School	... 7-00 p.m.
	Partial tattoo rehearsal	... 7-40 p.m.
	Cocoa/tea & biscuits Sr. School	... 9-15 p.m.
Fri. 26th	Assembly cancelled	
	P.T.	6-30—7-15 a.m.
	Assessment meeting (MCR)	... 6-00 p.m.
	Supper P.D.	... 6-00 p.m.
	Prep cancelled	

	Supper Sr. School	... 7-00 p.m.
	Partial tattoo rehearsal	... 7-40 p.m.
	Cocoa/tea & biscuits Sr. School	... 9-15 p.m.
Sat. 27th	Classes discontinued Founder's preparation routine as per cyclostyled programme comes into effect	
Sun. 28th	Variety Concert Dress rehearsal	... 10-30 a.m.
	Tattoo Dress rehearsal	... 7-30 p.m.

No. 269. FOUNDER'S PROGRAMME

Sept.

Tue. 30th	Variety Concert 1st performance	... 10-30 a.m.
	School musical play 1st performance	... 4-00 p.m.
	Tattoo 1st performance (L-VI & downwards to attend performances in Barne Hall)	... 7-40 p.m.

Oct.

Wed. 1st	A.D.S. (staff) play 1st performance (L-VI & downwards to attend)	... 5-00 p.m.
Thu. 2nd	Rouser	... 6-00 a.m.
	Breakfast Sr. School	... 6-45 a.m.
	Breakfast P.D.	... 7-20 a.m.
	Flag hoisting followed by Gandhi Jayanti Assembly (Birdwood)	... 8-00 a.m.
	Athletics (Barnes)	... 9-30 a.m.
	Parents' Coffee (Gaskel Hall)	... 12-00 noon
	Lunch L-VI & downwards (incl. Prep)	... 12-30 p.m.
	Lunch (U-VI & guests)	... 1-30 p.m.
	Tea (L-VI & downwards)	... 3-30 p.m.
	Tea (U-VI & guests)	... 4-00 p.m.
	A.D.S. play	... 5-30 p.m.
	Supper (L-VI & downwards)	... 6-45 p.m.
	Supper (U-VI & guests)	... 8-00 p.m.
	Baths (L-VI downwards)	... 7-30 p.m.
	Lights out	... 9-30 p.m.
Fri. 3rd	Rouser	... 6-45 a.m.
	Baths	... 7-00 a.m.
	Breakfast (L-VI & downwards)	... 7-45 a.m.

	Breakfast (U-VI & guests)	... 8-30 a.m.
	Trooping practice	... 9-00 a.m.
	O.S., matches	... 10-00 a.m.
	Board of Governors meeting (H.M's house)	... 11-00 a.m.
	Lunch L-VI & downwards	... 12-30 p.m.
	Lunch (U-VI & guests)	... 1-30 p.m.
	(Board of Governors will lunch in CDH)	
	Tea (U-VI & guests)	... 3-00 p.m.
	Tea (L-VI & downwards)	... 3-30 p.m.
	←Variety Concert	... 4-00 p.m.
	Supper (L-VI & downwards)	... 5-45 p.m.
	Supper (U-VI & guests)	... 6-20 p.m.
	Tattoo	... 7-30 p.m.
	Cocoa & snacks for the school	... 9-15 p.m.
	Lights out	... 9-45 p.m.
Sat.	4th Founders' Day	
	Rouser	... 6-00 a.m.
	Breakfast Sr. School	... 7-30 a.m.
	Breakfast (P.D., incl. guests)	... 8-30 a.m.
	Assembly (Chapel)	... 8-30 a.m.
	Trooping of Colours	... 10-00 a.m.
	Speeches	... 10-55 a.m.
	Founder's lunch (L-VI & downwards)	... 12-30 p.m.
	Founder's lunch (U-VI & guests)	... 1-30 p.m.
	Tea (U-VI & guests)	... 3-30 p.m.
	Tea (L-VI & downwards)	... 4-00 p.m.
	←School Musical Play	... 5-00 p.m.
	Supper (L-VI & downwards)	... 6-30 p.m.
	Supper (U-VI & guests)	... 7-20 p.m.
	O.S. Dinner (CDH)	... 9-30 p.m.
	O.S. Dance (Barne Hall)	... 10-30 p.m.
	Baths	... 8-00 p.m.
	Lights out for children	... 9-30 p.m.
Sun.	5th Rouser	... 7-00 a.m.
	Breakfast (L-VI & downwards)	... 8-00 a.m.
	Breakfast (U-VI & guests)	... 8-45 a.m.
	Fete	... 9-30 a.m.
	S.O.Ps. issued	... 12-30 p.m.

	Packet lunch	...	1-00 p.m.
	O.S. meeting (Gaskel Hall)	...	2-30 p.m.
	Tea Sr. School & P.D.	...	4-00 p.m.
	Baths	...	5-00 p.m.
	Supper P.D.	...	7-00 p.m.
	Supper Sr. School	...	7-45 p.m.
	Lights out	...	9-00 p.m.
Mon. 6th	Founder's holiday		
Tue. 7th	Founder's holiday		
Wed. 8th	Founder's holiday		
Thu. 9th	Likely holiday given by Chief Guest		

No. 270. WINTER KIT

Winter kit will be brought into use from Thursday, 2nd October, 1980.

No. 271. SENIOR STAFF FAMILIES RATIONS

Due to Founder's, fuel and rations will be issued on the following dates, at the usual timings:—

Fuel & K. oil	...	Thu. 9th Oct., '80
Rations	...	Fri. 10th Oct., '80

No. 272. SWIMMING

Results of combined Swimming meet held on 17-9-80 are published below for record :—

B.D.			G.D.		
<i>House</i>	<i>Points</i>	<i>Position</i>	<i>House</i>	<i>Points</i>	<i>Position</i>
Siwalik	140	1st	Nilagiri	78	1st
Nilagiri	127	2nd	Siwalik	68	2nd
Vindhya	67	3rd	Himalaya	40	3rd
Himalaya	64	4th	Vindhya	39	4th

The following new records were created :—

25 lengths free style : Ranjit Rawlley Rec. 7m. 41'48 secs.

4×1 Individual Medley Relay Boys U-15 : Alexander Battenberg Rec. 1m. 04'87 secs.

4×1 Individual Medley Relay Boys U-13 : Jaimal Shergill Rec. 1m. 23'77 secs.

1 length Butterfly Boys U-13 : Navel Wadia Rec. 17'5 secs.

3 lengths Butterfly Open Ranjit Rawlley Rec. 44'3 secs.

- 3 lengths Back Stroke Boys U-13 : M. Contractor Rec. 1m. 03.3 secs.
 3 lengths Crawl Girls U-15 Preeti Mehta Rec. 43.2 secs.
 3 lengths Crawl Open Girls A. Bhandari Rec. 44.6 secs.
 3 lengths Breast Girls U-15 : Preeti Mehta Rec. 51.5 secs.
 3 lengths Back Stroke Girls U-15 : Zia Gandhi 1m. 02 secs.

No. 273. ADMINISTRATIVE STAFF—HOLIDAYS

In view of the Founder's rush of work, it is regretted that administrative staff will not be able to have Sunday, 28th September, 1980, Thursday 2nd October, 1980 (Gandhi Jayanti) and Sunday 5th October, 1980 as holidays. To compensate this, administrative staff will observe the following as holidays:—

Monday	...	6th October, 1980
Tuesday	...	7th October, 1980
Wednesday	...	8th October, 1980

Heads of Departments are requested to kindly take necessary action in this connection.

The Tuck - shop will remain open on Wednesday, 1st October, and will close for the weekly off, on 6th October, 1980.

No. 274. CINEMA

The film LAUREL AND HARDY'S LAUGHING TWENTIES will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 21st September, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS

Sanawar Friday, 26th September, 1980

SPECIAL ORDER**No. 275. STRENGTH**

All staff concerned are requested to send Credit/Debit notes to the Bursar immediately, regarding losses, breakages, etc., connected with children listed below, who have left the school, and their names come under "decrease". The accounts of these children who have been withdrawn from the school on the dates specified below are being finalized. and closed by 30th Sept. 1980. No adjustment thereafter can be made.

Decrease with effect from 17-12-79 :—

Abhijit Shinde ... N.B.J.

Decrease with effect from 19-12-79 :—

Sarat Golmei ... N.B.S.

Decrease with effect from 26-12-79 :—

Deepak Singh ... V.B.J.

Decrease with effect from 2-1-80 :—

Deepali Kuthiala ... S.P.G.

Decrease with effect from 16-1-80 :—

Birender S. Dhanoa ... V.B.S.

Decrease with effect from 21-1-80 :—

Ch. Kaikho Mao ... H.B.J.

Decrease with effect from 4-2-80 :—

Ayesha Dhadha ... H.G.

Indrani Dhadha ... H.G.

Decrease with effect from 6-2-80 :—

Ajai Singh ... S.B.S.

Decrease with effect from 9-2-80 :—

A. Lahro Mao Ozho ... H.B.J.

Decrease with effect from 11-2-80 :—

Mohammed S. Ansari ... S.B.J.

Gouri Nanda ... H.P.G.

Decrease with effect from 22-2-80 :—

Utkarsh Anand ... V.B.J.

Decrease with effect from 18-3-80 :—

Vinit Abott ... S.P.B.

Decrease with effect from 25-3-80 :—

Anil Kapoor	...	H.B.S.	Sanjiv S. Bawa	...	N.B.S.
D. M. Sanghera	...	,,	Sameer Sharma	...	V.B.J.
Rajbir S. Sandhu	...	,,	Sondhi Mukherji	...	N.G.
Aparamjit Singh	...	N.B.S.	Protap Mukherji	...	N.P.B.

Increase with effect from 28-3-80 :—

Armeet S. Sandhu ... V.P.B.

Increase with effect from 29-3-80 :—

Malvinder S. punia	...	V.P.B.	Nitin Khanna	...	N.P.B.
Kumud Behal	...	S.P.G.	Anubha Jain	...	V.P.G.
Sumit Attri	...	H.P.B.	Mala Chaudhry	...	H.P.G.
Amrit Rana	...	H.P.B.	Sheena N. Singh	...	S.P.G.
Saba Hussain	...	V.G.	Gunmit S. Chug	...	S.P.B.
Rafat Hussain	...	V.P.B.	Anil K. Pachahar	...	V.P.B.
Shujaat Hussain	...	V.P.B.	Avi Narang	...	S.P.B.
Bijal Patel	...	N.P.B.	Amit Dumara	...	N.P.B.
Sudhanshu Saigal	...	S.P.B.	Raghvinder Singh	...	V.P.B.
Arup Das	...	H.P.B.	Ranjit S. Cheema	...	H.P.B.
Sameer Munjal	...	H.P.B.	Guneev Majithia	...	N.P.G.

Increase with effect from 29-3-80 :—

Harpriya Nakai	...	N.P.G.	Kantilya Nandan	...	H.P.B.
Ragini Bath	...	H.P.G.	Aman B. Singh	...	H.P.G.
H. K. Hattar	...	V.P.G.	Amrit Malhans	...	V.P.G.
Sultan Saini	...	V.P.B.	Hemant Parmar	...	V.P.B.
Indraj Gill	...	V.P.B.	Pratap S. Gaikwad	...	S.P.B.
Amit Mital	...	H.P.B.	Sarve Pal Singh	...	N.P.B.
Amar Anil Gore	...	S.P.B.	Arindam Joshi	...	N.P. 3.
Parampreet S. Bains	...	S.P.B.	Mohit Bhalla	...	N.P.B.
Navodita	...	H.P.G.	Prabh Karan	...	H.P.G.
Aditya U. Mandloi	...	H.P.B.	Harsh Lambha	...	N.B.J.

Increase with effect from 30-3-80 :—

Navina Haider	...	N.G.	Vivek Sehgal	...	H.B.S.
Nadim Haider	...	N.B.J.	Sanjay Nijhawan	...	H.B.S.

Raouf M. Gangjee	...	N.B.S.	Sanjive Saigal	...	N.B.J.
Vishal Virmani	...	V.B.J.	Shaila Chowdhary	...	V.G.
Savita Kumari	...	V.G.	Aditya Kapil	...	V.B.J.
Ish Anand	...	N.B.J.	Basant Kumar	...	S.B.J.
Ajatshatru Singh	...	S.B.S.	Rajat Kapur	...	N.B.J.
Rajesh Johar	...	H.B.J.	Alexender Battenburg	...	S.B.S.
Veeta Gill	...	V.G.	Preetinder Singh	...	V.B.S.
Yumna Hussain	...	V.G.	Madhavi Singhla	...	H.G.
Priya Anjali Kapur	...	H.G.	Shiraz Kaintal	...	S.G.
Ritu Kapur	...	H.G.	Dhiraj Walia	...	H.B.J.
Yash Gupta	...	H.B.J.	Vellayan Subbiah	...	S.B.J.
Vishav Bhushan Sud	...	V.B.J.	Parujit S. Tanwar	...	H.P.B.
Gayatri Talhiliyani	...	H.G.	Sanjay Goel	...	S.B.J.
Aditya Angrish	...	H.B.J.			

Increase with effect from 31-3-80 :—

Samar Vijay Sarma ... S.P.B.

Increase with effect from 1-4-80 :—

Meenu Pental	...	N.G.	Gurbux Singh	...	N.P.B.
Shiva Parmar	...	N.B.S.	Rajive Chauhan	...	N.B.S.
Ravina Kohli	...	H.G.	Sher Partap Singh	...	S.P.B.

Increase with effect from 2-4-80 :—

Nandita Kathpalia	...	N.G.	Mandeep S. Sidhu	...	N.P.B.
Manish Jain	...	V.B.J.	Virat Narang	...	H.P.B.

Increase with effect from 3-4-80 :—

Charu Dewan	...	H.G.	Rahul Singh	...	S.P.B.
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Increase with effect from 4-4-80 :—

Biban Sidhu	...	S.G.	Raman Mohan	...	S.B.S.
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Increase with effect from 5-4-80 :—

Sonya Sarosh Ghandy ... N.G.

Increase with effect from 7-4-80

Bhawna Mahajan	...	V.P.G.
Vishvjeet Kanwarpal	...	N.B.S.
Aneet Virk	...	N.P.B.

Increase with effect from 8-4-80 :—

Amanjit S. Gill ... N.B.J.

Increase with effect from 9-4-80:—

Gursharan S. Sandhu ... S.P.B.
Sona Cheema ... N.P.G.

Increase with effect from 10-4-80:—

Upendra S.J.B. Rana ... H.B.S. Roy Sinai ... S.B.S.
Sanjay Das Gupta ... S.B.J. Anthony Sinai ... S.B.S.
Richa Mnndra ... V.P.G. Roma Sinai ... S.P.G.
Anita Sinai ... S.G.

Increase with effect from 11-4-80:—

Sameena Zehra ... S.G. Sumeet Kumar Sud ... H.P.J.
Kajal Aggarwal ... S.P.G. Jatinder Bhullar ... S.P.B.
Paramjit S. Hundal ... H.P.B.

Increase with effect from 12-4-80:—

Vikram Luthar ... H.B.S.
Jasbeer Kaur ... N.P.G.

Increase with effect from 14-4-80:—

Imran Ali Baig ... S.B.J.
Zehra Baig ... S.G.

Increase with effect from 15-4-80:—

Mithilesh Gadkary ... V.P.B.
Jaymala Gadkary ... V.G.

Increase with effect from 16-4-80:—

Atul Malhotra ... N.P.B.

Decrease with effect from 20-4-80:—

Shiv Darshan Singh ... N.B.J.

Decrease with effect from 4-4-80:—

Shiva Parmar ... N.B.S.

Increase with effect from 22-4-80:—

Anup Kumar Medhi ... N.B.S.

Increase with effect from 23-4-80:—

Suraj Lakhani ... S.P.B.
Mrityunjay Kumar ... S.B.J.
Vikram Lakhani ... S.P.B.

Decrease with effect from 24-4-80:—

Jaytendra Singh ... N.P.B.

Decrease with effect from 27-4-80:—		
Gaytri Ahuja	...	N.G.
Increase with effect from 28-4-80:—		
Shirin Siddqui	...	N.G.
Decrease with effect from 5-5-80:—		
Vikaramjit S. Uberoi	...	S.B.S.
Decrease with effect from 9-5-80:—		
Gautam Khungar	...	H.B.S.
Manish Ahluwalia	...	H.B.S.
Decrease with effect from 23-5-80:—		
Yaeh Gupta	...	H.B.J.
Decrease with effect from 24-5-80:—		
Nikhil Kapoor	...	V.B.S.
Increase with effect from 28-5-80:—		
Hari Menon (DS)	...	V.P.B.
Vivek Menon (DS)	...	V.P.B.
Decrease with effect from 7-6-80:—		
Ava Mehta	...	V.G.
Decrease with effect from 15-6-80:—		
Bikram Singh Sidhu	...	H.B.S.
Gunit S. Randhawa	...	N.B.S.
Gurbaksh Singh	...	S.B.J.
Vishal Suneja	...	S.B.J.
Neelima Mehdiratta	...	H.G.
Vipin Suneja	...	S.P.B.
Decrease with effect from 21-6-80:—		
Himani Thakur	...	S.G.
Decrease with effect from 24-6-80:—		
Amarinder Singh Gill	...	V.B.S.
Decrease with effect from 3-7-80:—		
Rajvinder Singh Sandhu	...	N.B.S.
Decrease with effect from 7-7-80:—		
Randeep Singh	...	N.B.S.
Gurdeep Singh	...	N.B.J.
Harmit Singh Gill	...	V.B.S.

Decrease with effect from 8-7-80:—			
Vivek Bhandari	...	H.B.S.	
Decrease with effect from 9-7-80:—			
Jaspreet Bains	...	S.B.S.	
Decrease with effect from 10-7-80:—			
Jugraj Singh	...	V.B.J.	
Decrease with effect from 12-7-80:—			
Vijay Tewari	...	S.B.J.	
Decrease with effect from 2-8-80:—			
Alok Kumar	...	S.B.S.	
Increase with effect from 2-8-80:—			
Ranjit Raina	...	N.P.B.	Farokh Commissariat... N.B.J.
Mehul Johnson	...	S.P.B.	Shrmeen Hussain ... V.G.
Sudhir Nagar	...	S.P.B.	Amitabh Bansal ... S.B.S.
Arjun P. Madayil	...	N.B.J.	Nitin Kumar Garg ... V.B.J.
Atulya Sood	...	N.B.S.	Harinder M. Singh ... S.B.S.
Reyaz Ratan Mama	...	N.B.J.	Praveen Dewan ... S.B.S.
Atul Gupta	...	N.B.J.	Aman D. S. Chahal ... H.P.B.
Tara Kirplani	...	V.G.	Rabindra S. Ramana ... S.B.S.
Decrease with effect from 4-8-80:—			
Bunny Manraj S. Khorana	...	V.B.S.	
Decrease with effect from 6-8-80:—			
Atul Malhotra	...	N.P.B.	
Increase with effect from 16-8-80:—			
Mohit Mital	...	H.B.S.	
Decrease with effect from 23-8-80:—			
Sunil Roy	...	S.B.S.	
Decrease with effect from 3-9-80:—			
Narendra Advani	...	V.B.J.	
Increase with effect from 10-9-80:—			
Arun Kumar Saha	...	V.B.S.	
Increase with effect from 12-9-80:—			
Ranobir Basu	...	N.B.S.	
Decrease with effect from 15-9-80:—			
Kapil Khanna	...	N.B.S.	

Decrease with effect from 25-3-80;— (XII Class)

Anshuk Kumar Jain ...	H.B.S.	Raman Seth ...	S.B.S.
Ashish Bhatia ...	„	Subir Sharma ...	„
Hemant Matoo ...	„	Mohan Paul ...	V.B.S.
Gurpreet Kohli ...	„	Parminder S. Gill ...	„
Kr. Suryaveer Singh ...	„	Pawanjit Singh Bala ...	„
Kunal Chaudhary ...	„	Rajive Gupta ...	„
Navneet Jolly ...	„	Subir Viyas ...	„
Rahul Brijnath ...	„	Ashok Kumar Goel ...	„
Sunil Verma ...	„	Laikuram T. Singh ...	„
Sukhmeet Sandhu ...	„	Sanjay Joshi (DS) ...	„
Yogesh Kapur ...	„	Archana Pratap ...	H.G.S.
Harjit Singh Gill ...	N.B.S.	Chetna Nanda ...	„
Nikhil Dhaon ...	„	Ishwarpreet K. Sandhu ...	„
Prashant Chaudhary ...	„	Seema Mehrotra ...	„
Sudarshan Bansal ...	„	Pratibha Rathore (DS) ...	„
Şukhbir S. Badal ...	„	Balvinder Kaur Sohi ...	N.G.S.
Sandeep Sharma ...	„	Brinda Roy ...	„
T. Khaisianmungh ...	„	Meenakshi Sethi ...	„
T. Robindra K. Singh...	„	Dilroop Dhillon ...	S.G.S.
Y. Gopal K. Singh ...	„	Sunetra Sen ...	„
Vikram Chopra ...	„	Indermohini Oberoi ...	V.G.S.
Harmit Singh Pental ...	S.B.S.	Neena Paul ...	„
Manoj Mohanka ...	„	Purnima Rani ...	„
Rohit Singh Negi ...	„	Rajni Parmar ...	„
Rajesh Parsad ...	„	Vandana Sarin ...	„

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 26th September, 1980****Part I**

276—280

No. 276. PROGRAMME**September**

Fri. 26th	Assembly cancelled	
	P.T.	6-30—7-15 a.m.
	Assessment meeting (MCR)	... 6-00 p.m.
	Supper P.D.	... 6-00 p.m.
	Prep cancelled	
	Supper Sr. School	... 7-00 p.m.
	Partial tattoo rehearsal	... 7-40 p.m.
	Cocoa/tea & biscuits Sr. School	... 9-15 p.m.
Sat. 27th	Classes discontinued	
	Founder's preparation routine as per cyclostyled programme comes into effect	
Sun. 28th	Variety Concert Dress rehearsal	... 10-30 a.m.
	Tattoo Dress rehearsal	... 7-30 p.m.
Mon. 29th	School Musical Play	
	Dress Rehearsal	... 4-00 p.m.
Tue. 30th	Variety Concert 1st performance	... 10-30 a.m.
	School musical play 1st performance	... 4-00 p.m.
	Tattoo 1st performance	... 7-40 p.m.
	(L-VI & downwards to attend performances in Barne Hall)	
Oct.		
Wed. 1st	A.D.S. (staff) play 1st performance (L-VI & downwards to attend)	... 5-00 p.m.
Thu. 2nd	Rouser	... 6-00 a.m.
	Breakfast Sr. School	... 6-45 a.m.
	Breakfast P.D.	... 7-20 a.m.
	Flag hoisting followed by Gandhi Jayanti Assembly (Birdwood)	... 8-00 a.m.
	Athletics (Barnes)	... 9-30 a.m.
	Parents' Coffee (Gaskel Hall)	... 12-00 noon

		Lunch L-VI & downwards (incl. Prep)	... 12-30 p.m.
		Lunch (U-VI & guests)	... 1-30 p.m.
		Tea (L-VI & downwards)	... 3-30 p.m.
		Tea (U-VI & guests)	... 4-00 p.m.
		A.D.S. play	... 5-30 p.m.
		Supper (L-VI & downwards)	... 6-45 p.m.
		Supper (U-VI & guests)	... 8-00 p.m.
		Baths (L-VI downwards)	... 7-30 p.m.
		Lights out	... 9-30 p.m.
Fri.	3rd	Rouser	... 6-45 a.m.
		Baths	... 7-00 a.m.
		Breakfast (L-VI & downwards)	... 7-45 a.m.
		Breakfast (U-VI & guests)	... 8-30 a.m.
		Trooping practice	... 9-00 a.m.
		O.S., matches (Entire School will watch the matches)	... 10-00 a.m.
		Board of Governors meeting (H.M's house)	... 11-00 a.m.
		Lunch L-VI & downwards	... 12-30 p.m.
		Lunch (U-VI & guests)	... 1-30 p.m.
		(Board of Governors will lunch in CDH)	
		Tea (U-VI & guests)	... 3-00 p.m.
		Tea (L-VI & downwards)	... 3-30 p.m.
		Variety Concert	... 4-00 p.m.
		Supper (L-VI & downwards)	... 5-45 p.m.
		Supper (U-VI & guests)	... 6-20 p.m.
		Tattoo	... 7-30 p.m.
		Cocoa & snacks for the school	... 9-15 p.m.
		Lights out	... 9-45 p.m.
Sat.	4th	Founders' Day	
		Rouser	... 6-00 a.m.
		Breakfast Sr. School	... 7-30 a.m.
		Breakfast (P.D., incl. guests)	... 8-30 a.m.
		Assembly (Chapel)	... 8-30 a.m.
		Trooping of Colours	... 10-00 a.m.
		Speeches	... 10-55 a.m.
		Founder's lunch (L-VI & downwards)	... 12-30 p.m.
		Founder's lunch (U-VI & guests)	... 1-30 p.m.

	Tea (U-VI & guests)	... 3-30 p.m.
	Tea (L-VI & downwards)	... 4-00 p.m.
	School Musical Play	... 5-00 p.m.
	Supper (L-VI & downwards)	... 6-30 p.m.
	Supper (U-VI & guests)	... 7-20 p.m.
	O.S. Dinner (CDH)	... 9-30 p.m.
	O.S. Dance (Barne Hall)	... 10-30 p.m.
	Baths	... 8-00 p.m.
	Lights out for children	... 9-30 p.m.
Sun. 5th	Rouser	... 7-00 a.m.
	Breakfast (L-VI & downwards)	... 8-00 a.m.
	Breakfast (U-VI & guests)	... 8-45 a.m.
	Fete	... 9-30 a.m.
	S.O.Ps. issued	... 12-30 p.m.
	Packet lunch	... 1-00 p.m.
	O.S. meeting (Gaskel Hall)	... 2-30 p.m.
	Tea Sr. School & P.D.	... 4-00 p.m.
	Baths	... 5-00 p.m.
	Supper P.D.	... 7-00 p.m.
	Supper Sr. School	... 7-45 p.m.
	Lights out	... 9-00 p.m.
Mon. 6th	Founder's holiday	
Tue. 7th	Founder's holiday	
Wed. 8th	Founder's holiday	
Thu. 9th	Likely holiday given by Chief Guest (Children on SOP's return)	... 5-00 p.m.
	School Musical play cast leaves for Delhi	... 7-30 p.m.
Fri. 10th	Normal routine resumed Afternoon activities cancelled Hockey sets made	
Sat. 11th	P.T. cancelled Morning Prep	6-30—7-30 a.m.
	Project work & SUPW	5-30—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 12th	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.

	Supper P.D.	...	6-15 p.m.
	Supper Sr. School	...	7-15 p.m.
Mon. 13th	Girls' Athletics team		
	leaves for Lovedale	...	7-30 p.m.
	Boys' Athletics team		
	leaves for Hyderabad	...	9-00 a.m.

No. 277. INTER—HOUSE P.T. COMPETITION

The Inter—House P.T. Competition and Best Gymnast competition will be held on Wednesday, 29th October 1980 at 2-30 p.m. The House Gym. Competition will be held on Tuesday, 28th October 1980.

No. 278. PROVIDENT FUND

Attention of staff is invited to School Order No. 250 dated 5-9-80 and it is again requested that those who have yet not signed the P.F. register may kindly do so positively on 30th Sept. 1980.

Heads of departments are requested to inform all staff working under them.

No. 289. PRINTING OF SCHOOL ORDER

The next issue of School Order will be published on Friday, 10th October, 1980.

No. 280. CINEMA

The film OPERATION DAYBREAK will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 12th October, 1980.

S. R. Das
Headmaster.

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 10th October, 1980****Part I**

281—287

No. 281. PROGRAMME**Oct.**

Fri. 10th	Children on S.O.Ps. return	... 6-00 p.m.
Sat. 11th	Morning Prep cancelled	
	Rouser	... 7-00 a.m.
	Normal teaching routine, including singing practice, resumed	
	Afternoon activities cancelled	
	Hockey sets made (B.D. pavement)	... 2-30 p.m.
	Tea P.D.	... 3-30 p.m.
	Tea Sr. School	... 4-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 12th	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Mon. 13th	Normal routine, including P.T., resumed	
	Hockey/Boxing/Hodson runs season commences	
	Boys' athletics team leave for Hyderabad	... 6-45 a.m.
	Girls' athletics team leaves for Lovedale	... 4-00 p.m.
Tue. 14th	Pirates of Penzance cast returns from Delhi	
Wed. 15th	Prep cancelled	
	Tutorial meetings	6-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Thu. 16th	Inter-Public Schools' Boys' Athletics meet commences at Hyderabad	
Fri. 17th	Society meetings (after supper)	
Sat. 18th	Morning Prep	6-30—7-30 a.m.
	Project work & SUPW	5-00—6-30 p.m.

	Inter Public Schools' Girls' athletic meet commences at Lovedale.	
	Inter Public Schools' Boys' athletic meet concludes at Hyderabad.	
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 19th	Inter Public Schools' Girls' athletic meet concludes at Lovedale	
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

No. 282. FOUNDER'S

The Headmaster would like to convey his deep appreciation for all that was arranged in connection with Founder's Day. He is well aware that to make these functions such a success has meant weeks and weeks of hard toil and extra work by all concerned, staff and students alike—some working behind the scenes. Well done, and keep it up. He would, however, welcome any suggestions from all quarters for any improvements.

No. 283. ARTICLES LOANED BY STORES

Articles taken on loan for Founder's may please be returned to Stores immediately, if not already done.

No. 284. FETE MONEY

All cash takings at the Fete be kindly deposited with the Cashier immediately. Would all concerned please do this now, if not already done.

No. 285. SCHOOL VEHICLES

It is repeated that all those who ask for the booking of the School vehicles on private purposes should do so in writing well in advance, and at least 24 hrs. before the date on which the bus is required.

No. 286. LIVESTOCK

School Order No. 166 dated 15th June, 1973, is reproduced below for immediate compliance. Heads of departments are

again requested to explain this order to all the employees of the School working under them, especially the subordinate staff.

Rearing of live-stock such as buffaloes, cows goat, sheep, pigs, etc., within the school premises is completely forbidden. Severe disciplinary action, including heavy fine will be imposed on those who disobey this order. Owners of live-stock are warned that their animals must remain outside the school premises and should never be found let loose grazing on the school lands.

No. 287. CINEMA

The film LET'S DO IT AGAIN will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 12th October, 1980.

Bhupinder Singh
Offg. Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 17th October, 1980****Part I**

288—298

No. 288. PROGRAMME**Oct.**

Fri. 17th	Society meetings (after supper)	
Sat. 18th	Morning Prep	6-30—7-30 a.m.
	Project work & SUPW	5-15—6-45 p.m.
	Inter Public Schools' Girls' athletic meet commences at Lovedale.	
	Inter Public Schools' Boys' athletic meet concludes at Hyderabad.	
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 19th	Dashahra	
	Inter Public Schools' Girls' athletic meet concludes at Lovedale	
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Mon. 20th	Weighing & measuring commences	
Tue. 21st	Boys' athletics team returns	
Wed. 22nd	Weighing & measuring concludes	
	Prep cancelled	
	Tutorial meetings	6-00—7-00 p.m.
	Supper Packets P.D.	... 6-00 p.m.
	Supper Packets Sr. School	... 7-15 p.m.
Fri. 24th	Girls' athletics team returns	
	Society meetings (after supper)	
Sat. 25th	Morning Prep	6-30—7-30 a.m.
	Project work & SUPW	5-15—6-30 p.m.
	Hindi debate Jrs.	... 6-30 p.m.

	Supper P.D.	...	6-15 p.m.
	Supper Sr. School	...	7-30 p.m.
Sun. 26th	Tea P.D.	...	3-20 p.m.
	Film P.D.	...	3-45 p.m.
	Tea Sr. School	...	4-30 p.m.
	Film Sr. School	...	5-45 p.m.
	Supper P.D.	...	6-15 p.m.
	Supper Sr. School	...	7-15 p.m.

No. 289. IMPORTANT DATES FOR THE REMAINDER OF THE TERM

Oct.

Tue. 28th	Inter-House Gym. competition	...	2-30 p.m.
Wed. 29th	Inter-House P.T., and Best Gymnast competition	...	2-30 p.m.

Nov.

Wed. 5th	Assessment meeting
Fri. 7th	Deepawali—Holiday
Sat. 15th	Hodson runs finals
Sun. 16th	Inter-House Boxing tournament commences
Thu. 20th	Inter-House Boxing Finals
Fri. 21st	Exams commence
Sat. 22nd	Guru Nanak's Birthday—Holiday Staff Club meeting followed by dinner
Sun. 23rd	Inter-House Shooting Finals House Photographs
Thu. 27th	Exams conclude Inter-House hockey tournament commences
Fri. 28th	Carol singing
Sat. 29th	Teams' photographs Staff photograph Sr. School Social
Sun. 30th	End of term Assembly Escorts meeting Form Registers handed in to Sr. Mistress Reports handed in to H.M. End of term parties

Dec.

Mon. 1st Home Day

No. 290. HOUSE TUTORS

The following attachments have been made with effect from 16-10-80.

Mr. Colin Kalra	...	Nilagiri House B.D.
Mr. I.S. Minhas	...	Siwalik House B.D.

No. 291. DISCIPLINE

Following is again brought to the notice of all employees of the School, especially to the subordinate staff for strict compliance:--

1. It is not permissible to open any fund or ask for subscription/contribution to any fund or collection, or send or circulate notice to this effect, without prior written sanction from the Headmaster.
2. Lending and borrowing money between the employees of the school is prohibited.

Contravention of these orders will lead to disciplinary action against the employee concerned.

Heads of departments are requested to explain the above details once again, to all those, working under them soon after the issue of this order.

No. 292. INTERNATIONAL HEALTH CERTIFICATES

School children who are likely to go abroad during vacation are required to have International Health Certificates brought uptodate and in this connection Housemasters/Housemistresses are requested to kindly forward to the R.M.O. lists of such children of their Houses so that the R.M.O. could get necessary inoculations/vaccinations done well in time.

These lists must reach the R.M.O. latest by 25th October, 1980, failing which it will not be possible for the R.M.O. to arrange for International Health Certificates. This advance information is needed by the R.M.O. for the reason that International Health Certificates now have to be brought uptodate by the Distt. Medical authorities as per Ministry of Health, Govt. of India regulations.

Some children may be having I. H. Certificates with them; House Staff may please arrange to send these to the R.M.O.

All concerned are requested to take prompt action.

No. 293. STAFF PROCEEDING ON LEAVE

All staff are hereby informed that they must obtain proper sanction of leave, before they proceed on such leave. This also includes station leave.

No. 294. STAFF SUPPER TIMINGS IN CDH

For administrative reasons it is necessary that all staff taking supper in CDH come in for supper from 8-15 p.m. (and not earlier), and they must leave the CDH latest by 8-50 p.m. It is regretted that no supper will be served thereafter.

No. 295. STAFF GUEST MEALS IN CDH

Staff inviting their personal guests or parents in CDH for any meal(s), must inform the Catering Officer, in writing, well in advance. A requisition slip for this purpose is available with the Catering Officer.

No. 296. MEDICAL CATEGORIES

The under-mentioned children are now placed in the medical categories as per following details :—

Neeraj Sethi	VBD	C
Kunal Batra	VBD	C
Rahul Roy	NBD	C
H.S. Sangha	HBD	C
G.S. Walia	VBD	C
Pawan Gulati	HBD	C
Anuraj Singh Sandhu	SBD	C
Rashmi Sinha	SGD	C No P.T. (one month)
Shalini Kental	SGD	C
Sandhya Chand	SGD	C No P.T.
Oopa Man Singh	NGD	C No P.T.
Urayashi Prakash	VGD	C No P.T.
Anish Grewal	HPD	C
Udayant Malhotra	NBD	C from 11-10-80 3 weeks
Supriya Sircar	HPD	C No P.T.

Aditya Sharma	NBD	C
Charu Talwar	SGD	C No P.T.
Rajbir Singh	NBD	A2 Boxing
Sameer Arora	VBD	A2 Box./Gym. this term
S. Das Gupta	SBD	A2 Boxing/Hodson
Reema Sen	HGD	C

No. 297. INFLUENZA—PRECAUTIONERY MEASURES

In order to prevent further spreading of 'Flu', House Matrons, will please organise in their dormitories, warm saline gargling daily, at night. Hot water and salt may please be obtained from I/c CDH. This will take effect from 18-10-1980.

No. 298. CINEMA

The film **KISSES FOR MY PRESIDENT** will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 19th October, 1980.

Bhupinder Singh
Offg. Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 24th October, 1980****Part I****299—311****No. 299. PROGRAMME****Oct.**

- Fri. 24th** Girls' athletics team returns
Society meetings (after supper)
- Sat. 25th** Morning Prep 6-30—7-30 a.m.
Project work & SUPW 5-15—6-30 p.m.
Hindi debate Jrs. ... 6-35 p.m.
(Every one will attend)
Supper P.D. ... 6-15 p.m.
Supper Sr. School ... 7-30 p.m.
- Sun. 26th** Tea P.D. ... 3-20 p.m.
Film P.D. ... 3-45 p.m.
Tea Sr. School ... 4-30 p.m.
Film Sr. School ... 5-45 p.m.
Supper P.D. ... 6-15 p.m.
Supper Sr. School ... 7-15 p.m.
- Mon. 27th** Afternoon activities cancelled
Gym. practices 2-30—3-30 p.m.
Tea Sr. School ... 3-30 p.m.
Tea P.D. ... 4-00 p.m.
Festival hockey match 4-15—5-15 p.m.
Tea for the teams ... 5-25 p.m.
(B.D. baths will be after supper)
- Tue. 28th** Afternoon activities cancelled
Inter-House Gym. competition ... 2-30 p.m.
- Wed. 29th** Afternoon activities cancelled
Inter-House P.T. and Best Gymnast
competition ... 2-30 p.m.
Tae P.D. ... 4-00 p.m.
Tea Sr. School ... 4-30 p.m.
Staff cordially invited to stay on
for tea with the Gymnasts after the
competition.

	Prep cancelled	
	Tutorial meetings	6-00—7-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Thu. 30th	Hodson runs training replaces morning P.T.	
Fri. 31st	Society meetings (after supper)	
November		
Sat. 1st	Morning Prep	6-30—7-30 a.m.
	Project work & SUPW	5-15—6-30 p.m.
	English debate Srs.	... 6-35 p.m.
	(Every one will attend)	
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-30 p.m.
Sun. 2nd	Proposed hockey fixture with M.S. Chail	
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

No. 300. DISCIPLINE B.D.

Children are once again reminded that no one is permitted to visit the residence area of subordinate staff or buy anything from unauthorised vendors. Strict disciplinary action will be taken against all offenders.

No. 301. LEAVE ENTITLEMENTS TO VACATION DEPARTMENT STAFF

Vacation Department staff, if necessary, may consult School Rules Book with regard to vacations should anyone decide to give notice of resignation.

No. 302. IMPROVEMENTS, ALTERATIONS, SPECIAL REPAIRS TO SCHOOL BUILDINGS DURING THE WINTER VACATION

Would anyone, including House Staff, I/c CDH, House Matrons Heads of Departments etc., wishing to suggest any improvements alterations additions or special (as apposed to routine) repairs to School buildings during the forthcoming winter vacation,

please send in their suggestions in writing to reach the Bursar not later than 11th November next. This will enable such suggestions to be given proper consideration, including discussion on the spot with the sponsor and other persons concerned.

No. 303. BUILDINGS

The Engineer will arrange to inspect all the doors and windows of dormitories and residences etc., and ensure that they close properly and that each has a bolt. Staff concerned should see that this work is done before the 20th November next.

No. 304. SCHOOL MAGAZINE 1980.

Will all House Staff and Staff I/c games and other activities, please ensure that full reports are submitted to Mrs. M. Khan, at the earliest, enable the Printing Office to proceed with the preparation of material for the Magazine.

No. 305. CHILDREN DISCHARGED FROM HOSPITAL

It has been observed that children who have just been discharged from the hospital and are recovering from fracture, sprains or convalescing after illness, get pulled, pushed around or involved in playing games, thereby resulting in re-admission, as the injury/weakness get aggravated.

In order to prevent this, the R.M.O. will issue a **Red Band** to be placed on the arm of the children concerned, for a period prescribed by the RMO.

House Matrons and House Staff are requested to ensure that children concerned do, in fact, wear the Red Band on the arm for the period specified by the RMO.

No. 306. STOCK REQUIREMENTS FOR 1981

All stock-holders will send in their requirements for the **First Term of 1980** (10th Feb. to 14th June, 1981), by filling in their expendible and non-expendible indent books, and send these indent books to the Bursar latest by 24th November, 1980. They are requested to please give the details of proper sizes, weight, etc., along with their indent books.

No. 307. STOCK CONDEMNATION—November 1980

1. All condemnations will be completed by the Bursar latest by 22nd November, 1980.

2. Stock-holders other than I/c C.D.H. and House Matrons, such as I/c B.D. Games gear, I/c G.D. Games gear, R.M.O., Printing

Office, etc., etc., will kindly inform the Bursar the date and timing at which they would like him to do condemnation of their stock. He will be available for this purpose from 17th Nov. to 22nd Nov. 1980, from 10-00 a.m. to 12-00 noon.

3. Condemnations of items considered by I/c C.D.H. and House Matrons to be beyond repair, will commence on Wednesday 12th November, 1980. They are requested to go through their stock and stores in hand, and prepare in advance, in their Condemnation Books, list of items they wish to have condemned, so that there is no delay in conducting condemnation proceedings. No item will be inspected for condemnation unless it is washed and clean.

4. The condemnation programme is as follows:—

Wed. 12th Nov. '80	{	11-30 a.m. P.D. Upper dorm. (Boys)
		12-00 noon P.D. Lower dorm. (Boys)
		12-30 p.m. P.D. Girls (Sparrows)
Thu. 13th „ „	{	11-00 a.m. B.D. Himalaya
		11-30 a.m. B.D. Nilagiri
		12-00 noon B.D. Siwalik
		12-30 p.m. B.D. Vindhya
Fri. 14th „ „	{	11-00 a.m. G.D. (Upper Dorm.)
		11 30 a.m. G.D. (Lower Dorm.)
Sat. 15th „ „		11-00 a.m. CDH.

5. Quartermaster will please arrange to have condemned articles duly stamped at the time of condemnation, and will also depute three mazdoors to be present at each of the above places at timings and date specified above.

No. 308. SCHOOL HALWAI

It has come to my notice that school children are going to School Halwai Shop for making purchases. This is not permissible.

Will all House Staff kindly note that School Halwai Shop is out of bounds for all school children including Day Scholars at all times, except when they are on SOP or WOP with their parents. Children may please be told that they are allowed to make purchases from the School Halwai only on days and timings and at the place fixed for this purpose in different departments. Strict disciplinary action will be taken against any defaulters.

The School Halwai contractor has also been warned not to entertain any school children at his shop at the School Bakery.

No. 309. STOCK-TAKING-LIBRARY

Physical stock-taking will commence fairly soon of all library books in the School Central Library. All staff are therefore requested to kindly return the library books that they do not need, or present the books for physical verification and preparation of fresh borrowing slips, so that all records could be brought upto date. This may kindly be done by 6th November, 1980.

No. 310. DISCIPLINE

It has come to my notice that children of Subordinate Staff are seen roaming/playing about around the residential area of school children, and also, on BD pavement, BD Quadrangle, Peacestead, Swimming pool area. etc. This is not permissible. Employees concerned are therefore, hereby advised in their own interest, to ensure that their children do not go anywhere at such places. Consequences flowing from disobedience of this order will result in disciplinary measures against the parents of such children.

Will all Heads of Departments, under whom subordinate Staff work kindly explain the contents of this order, so that they are made aware of the implications and thus realise the urgent need to observe the instructions given in this order.

No. 311. CINEMA

The film COUNT DOWN will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 26th October, 1980.

Bhupinder Singh
Offg. Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 31st October, 1980****Part I**

312—319

No. 312. PROGRAMME**Oct.**

Fri. 31st Society meetings (after supper)

November

Sat. 1st	Morning Prep	6-30—7-30 a.m.
	Project work & SUPW	5-15—6-20 p.m.
	English debate Srs.	... 6-35 p.m.
	(Every one will attend)	
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-30 p.m.
Sun. 2nd	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Wed. 5th	Tutorial meetings cancelled	
	Prep	6-15—7-35 p.m.
	Assessment Meeting (MCR)	... 5-30 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-40 p.m.
Thu. 6th	Prep cancelled	
	Diwali Eve dinner P.D.	... 6-20 p.m.
	Diwali Eve dinner Sr. School	... 7-30 p.m.
	Sr. School Social	8-30—11-00 a.m.
Fri. 7th	Diwali—Holiday	
	Bonfire—Trafford Court (P.D.)	... 5-45 p.m.
	Supper packets P.D.	... 6-30 p.m.
	Bonfire—Peacestead (Sr. School)	6-15—7-00 p.m.
	Supper packets Sr. School	... 7-15 p.m.
	Lights out	... 9-00 p.m.

Sat.	8th	Morning Prep	6-30—7-30 a.m.
		Project work & SUPW	5-15—6-20 p.m.
		Hindi debate Srs. (Every one will attend)	... 6-35 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-30 p.m.
Sun.	9th	Tea P.D.	... 3-20 p.m.
		Film P.D.	... 3-45 p.m.
		Tea Sr. School	... 4-30 p.m.
		Film Sr. School	... 5-45 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.

No. 313. DIWALI—SAFETY PRECAUTIONS

With a view to avoid occurrence of any mishap/accident while bursting crackers on Diwali day, 7th November 1980, following precautions will be observed -

1. Blasting of crackers inside any building or in the immediate vicinity of the buildings (such as between Wavell Court and B.D. Bath House, etc.,) is completely forbidden. Lighting/blasting of any fireworks inside Gaskell Hall is also forbidden.

2. While blasting crackers on Peacestead, great care will be taken to see that they do not get projected on to the adjoining buildings or in such directions that they are likely to go and hurt others.

No. 314. DIWALI

Friday, 7th November, 1980 will be observed as a holiday on account of Diwali by both the School and the administrative staff, except the Engineer Department, which will instead observe Saturday, 8th November 1980 as a holiday on account of Vishwakarma. Tuck Shop, however, will remain open as usual.

Extra pocket money has already been issued to Housemasters/Housemistresses along with the Founder's extra pocket money.

The bonfire for Prep School will be from 5-45 p.m. on the Trafford Court and for the Senior School will be from 6-15 to 7-15 p.m. on peacestead.

Adequate safety precautions will be observed by all. Girls will wear skirts or trousers for the bonfire.

There will be a Diwali Eve-dinner for P.D. at 6-20 p.m. and for Senior at 7-30 p.m. on Thursday 6th November 1980. Husbands/wives of Staff are cordially invited.

Fireworks will be on sale as per following programme:—

6th Nov. P.D. ... P.D. Assembly Hall from 2-00 p.m. to 4-00 p.m.

7th Nov. G.D. ... Honoria Court from 2-00 p.m. to 4-00 p.m.

7th Nov. B.D. ... Gaskell Hall from 9-00 a.m. to 12-00 noon.

Quartermaster will kindly arrange for sale of fireworks.

No. 315. CATAPULTS

House staff are requested to inform all children in their Houses, that they are forbidden to keep Catapults or use them any where in the school.

No. 316. ELECTRIC CONSUMPTION

During the last week electric consumption has gone very high and unless precautionary measures are taken, damage to the transformer may occur any time. Following measures will therefore, be taken by all concerned:—

- (1) Street lights will be switched off at 9-15 p.m. by Head Chowkidar.
- (2) Immediately after Prep., class room lights will be switched off.
- (3) Dormitory lights where not required may kindly be switched off, in particular when children have gone out for supper and when there is nobody in the dormitory.
- (4) All members of staff are requested to switch off electric lights and appliances in rooms not being used.

No. 317. MEDICAL CATEGORIES

The under-mentioned children are now placed in the medical categories as per following details :—

With effect from 25-10-1980:—

Dev Prasad	VBD	A2	Boxing
A. Sinai	VBD	A2	„
Rahul Prakash	VBD	A2	„ Hodson
R. Jamwal	HBD	A2	„
S. Gulati	HBD	A2	„
H. Ewari	NBD	A2	„
Gurbinder Singh	VBD	A2	„
D. Ohlyan	NBD	A2	„ Hodson

With effect from 28-10-1980:—

Jug Raj Singh	SBD	A2	„
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No. 318. INTER HOUSE P.T./GYM. COMPETITION—1980

The results of Inter House P.T./Gym. Competition held on 28th, 29th Oct., 1980 are published below for record:—

B.D.			G.D.		
Nilagiri	... 147.2 pts.	1st	Siwalik	... 111.22 pts.	
Himalaya	... 145.3 „	2nd	Nilagiri	... 108.77 „	
Vindhya	... 134.9 „	3rd	Himalaya	... 108.72 „	
Siwalik	... 122.6 „	4th	Vindhya	... 108.33 „	
Best performer on Trampoline :			1st	Vivek Wig	
			2nd	Ranjit Rawley	
			3rd	S.K. Sharma	
Best Gymnast Girls :			1st	Shalini Bhatia	
			2nd	Seema Jamwal	
			3rd	Reena Singh	
Best Gymnast Junior Boys :			1st	M. Midha	
			2nd	B S Saklani	
			3rd	Mohit Khanna	
Best Gymnast Senior Boys :			1st	Ranjit Rawley	
			2nd	Vivek Wig	
			3rd	S.K. Lama	

Merit Certificates awarded to :—

Sandeep R. Singh
Gautam Ahlawat
S. K. Lama
S.N. Albert

Sharad Rawal
P. Malviya
Subroto Malik
Vivek Wig

No. 319. CINEMA

The film "THE TRAIN ROBBERS" will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 2nd November, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Saturday, 8th November, 1980****Part I****320—328****No. 320. PROGRAMME****November**

Fri.	7th	Diwali—Holiday	
		Bonfire—Trafford Court (P.D.)	... 5-45 p.m.
		Supper packets P.D.	... 6-30 p.m.
		Bonfire—Peacestead (Sr. School)	6-15—7-00 p.m.
		Supper packets Sr. School	... 7-15 p.m.
		Lights out	... 9-00 p.m.
Sat.	8th	Morning Prep	6-30—7-30 a.m.
		Indoor Project work & SUPW	5-15—6-15 p.m.
		Out-door Project work & SUPW	4-35—5-35 p.m.
		Hindi debate Srs.	... 6-35 p.m.
		(Every one w ll attend)	
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-30 p.m.
Sun.	9th	Film cancelled	
		Tea P.D.	... 4-00 p.m.
		Tea Sr. School	... 4-30 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-15 p.m.
Mon.	10th	Daily morning Prep replaces	
		Hodson Run training	
Wed.	12th	Tutorial meetings	6-00—7-00 p.m.
		Supper P.D.	... 6-15 p.m.
		Supper Sr. School	... 7-40 p.m.
		B.D. baths (after supper)	
Fri.	14th	Tutorial meetings (after supper)	
Sat.	15th	Afternoon activities including SUPW	
		cancelled	
		Hodson Run Finals	... 3-00 p.m.
		Tea P.D.	... 4-30 p.m.
		Tea Sr. School	... 5-00 p.m.

	Talk on "Remote Sensing" (Barne Hall)	... 6-00 p.m.
	(L V & upwards to attend)	
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 16th	Inter-House Boxing	
	Tournament commences	... 10-00 a.m.
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

No. 321. CHANGE IN DAILY ROUTINE

From Monday 10th November the following changes will come into effect :—

Morning Prep	6-30—7-30 a.m.
M.I. G.D.	... 7-35 a.m.
M.I. B.D.	... 7-45 a.m.
Hodson runs training (for every one)	... 5-25 p.m.
B.D. baths	... 6-00 p.m.
Supper P.D.	... 6-15 p.m.
Supper Sr. School	... 7-15 p.m.
House Inspection	... 8-10 p.m.
Study bell	... 8-20 p.m.
Prep in dormitories	8-20—9-40 p.m.
Lights out	... 9-45 p.m.

No. 322. SCHOOL STOCK BOOKS

Form Staff should see that all books, teaching aids, etc. are returned to the Librarian. If anything is left in the class-room cupboards, the cupboards must be locked and the keys labelled and handed over to the Librarian by 28th November, 1980.

No. 323. STOCK LEDGERS, ETC.

All Staff members must send their Stock Ledgers, Condemnation Books, etc., to the Office before they leave Sanawar. Each staff member concerned will please tie up these ledgers, etc. in one bundle, and put on the top of the bundle an open note giving details of the ledgers etc. which are contained in the bundle, and also the name of the Department.

No. 324. WHITE-WASHING OF STAFF QUARTERS

The annual white-washing of staff quarters, both married and single, will be carried out during the coming winter vacation. Before leaving Sanawar, therefore, all staff members should label the keys of their quarters and hand them over to the Quartermaster. Quarters of which the keys are not left with the Q. M. will not be white-washed either during the vacation or on the return of the staff members concerned next year.

Married staff members are also requested to lock up their valuables etc. in one room in their quarters, which will not be opened during the vacation for white-washing purposes. Such rooms only will be white-washed during the first term in 1981.

If there are any special repairs to furniture and house fittings etc. which need to be done in quarters, these may please be intimated in writing to the Bursar before the school closes. This will facilitate the work being done during the vacation,

No. 325. LONG VACATION ARRANGEMENTS

(1) Children going with their parents/guardians will be allowed to leave Sanawar after 8-00 a.m. on Monday, 1st December, 1980. They may write to parents accordingly.

(2) Children travelling in the school parties will leave Sanawar on the morning/afternoon/evening of Monday, 1st December, 1980. A Special School Order giving details of all departure arrangements etc. will be issued in due course.

No. 326. GRATUITIES : CLASS IV STAFF

Staff members, Houses & Departments are reminded that gratuities should **not** be paid direct to class IV staff.

Should any House or Deptt. or member of the staff care to make individual contributions, would they please deposit these sums with the office to ensure even distribution and **not** make any payments direct to class IV staff.

Small gifts, not monetary, given at a Christmas Tree are not affected by this School Order.

No. 327. HOUSE FUND ACCOUNTS

Will all Housemasters and Housemistresses please note that complete accounts of their House Funds for the term ending

1st December, should be prepared and submitted to the Bursar to reach him not later than 26th November, 1980.

No. 328. STOCK-TAKING-LIBRARY

Reference School Order No. 309, dated 24th October, '80.

All staff are again requested to kindly return the Library books that they do not need, or present the books for physical verification and preparation of fresh borrowing slips, so that all records could be brought upto date. This may kindly be done **immediately**.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 14th November, 1980****Part I****329—335****No. 329. PROGRAMME****November**

Fri. 14th	Society meetings (after supper)	
Sat. 15th	Afternoon activities including SUPW cancelled	
	Hodson Run Finals	... 3-00 p.m.
	Tea P.D.	... 4-30 p.m.
	Tea Sr. School	... 5-00 p.m.
	Talk on "Remote Sensing" (Barne Hall) (L V & upwards to attend)	... 6-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sun. 16th	Inter-House Boxing Tournament commences	... 10-00 a.m.
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Mon. 17th	Supper Sr. School	... 7-30 p.m.
	B.D. baths after supper	
Tue. 18th	Supper Sr. School	... 7-30 p.m.
	B.D. baths after supper	
Wed. 19th	Tutorial meetings for B.D. cancelled	
	Tutorial meetings G.D.	6-15—7-15 p.m.
	Supper Sr. School	... 7-30 p.m.
	B.D. baths after supper	
Thu. 20th	Afternoon activities cancelled	
	Inter-House Boxing Finals	... 3-00 p.m.
	Tea P.D.	... 4-30 p.m.
	Tea Sr. School	... 5-00 p.m.

	Boxing tea	... 5-30 p.m.
	(Staff, wives/husbands & O.S. cordially invited to tea with the finalists in CDH)	
	Supper P.D.	... 6-30 p.m.
	Supper Sr. School	... 7-30 p.m.
	B.D. baths after supper	
Fri. 21st	Examinations commence (Games to be conducted House-wise for the duration of the Exams)	
	Tea P.D.	... 4-00 p.m.
	Tea Sr. School	... 4-30 p.m.
	B.D. baths	... 6-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Sat. 22nd	Guru Nanak's Birth Day—Holiday	
	Shooting Practice	... 10-30 a.m.
	Tea P.D.	... 4-00 p.m.
	Tea Sr. School	... 4-30 p.m.
	Supper P.D.	... 6-00 p.m.
	Supper Sr. School	... 7-00 p.m.
	Staff Club meeting followed by dinner (Art Room)	... 7-30 p.m.
Sun. 23rd	Shooting practice	... 10-30 a.m.
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.

No. 330. DAILY ROUTINE SENIOR SCHOOL FOR EXAM. PERIOD (21st to 27th Nov.)

The following daily routine will be observed.

Rouser	... 7-00 a.m.
Prep	7-40—8-40 a.m.
Breakfast	... 8-50 a.m.
Assembly	... 9-30 a.m.
Exams	10-00—1-00 p.m.
Lunch	... 1-05 p.m.
Exams	2-15—5-15 p.m.

Tea	5-00—5-30 p.m.
Baths	... 5-30 p.m.
Prep (Dorms)	6-00—7-00 p.m.
Supper	... 7-15 p.m.
Study Bell	... 8-40 p.m.
Lights out	... 9-45 p.m.

No. 331. INTER-HOUSE SHOOTING FINALS

Inter-House Shooting finals will now be held on Sat. 29th November '80 and not on Sunday 23rd Nov., as previously published.

No. 332. STOCK REQUIREMENTS FOR 1981

Staff concerned are reminded to take necessary action in connection with S.O. No. 306 dated 24th October 1980, and submit the indent books in time.

No. 333. USE OF SCHOOL TELEPHONES

It is regretted that children cannot be permitted to use school P. and T. telephones. All concerned are requested to take necessary action in this connection.

No. 334. CDH PANTRY

The CDH Pantry is **Out of Bounds** for all children except the CDH Helpers serving behind the counter.

Staff are requested not to enter the pantry area during meals.

The Catering Officer in his capacity as I/c CDH is solely in charge of service and meals and all problems regarding shortages, non-availability of items etc., should be brought to his notice for necessary action.

No. 335. CINEMA

The film **SUNSHINE BOYS** will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 16th November, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 21st November, 1980****Part I**

336—350

No. 336. PROGRAMME**November**

Fri. 21st	Examinations commence (Games to be conducted House-wise for the duration of the Exams)	
	Tea P.D.	... 4-00 p.m.
	Tea Sr. School	... 5-00 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-15 p.m.
Note :	Daily routine as published in the school order dated 14th November will be followed from (21st Nov. to 27th Nov.)	
Sat. 22nd	Guru Nanak's Birth Day—Holiday	
	Shooting Practice	... 10-30 a.m.
	Tea P.D.	... 4-00 p.m.
	Tea Sr. School	... 4-30 p.m.
	Supper P.D.	... 6-00 p.m.
	Supper Sr. School	... 7-00 p.m.
	Staff Club meeting followed by dinner (Art Room)	... 7-30 p.m.
	Lights out	... 9-30 p.m.
Sun. 23rd	House photographs post-poned	
	Shooting practice	... 10-30 a.m.
	Tea P.D.	... 3-20 p.m.
	Film P.D.	... 3-45 p.m.
	Tea Sr. School	... 4-30 p.m.
	Film Sr. School	... 5-45 p.m.
	Supper P.D.	... 6-15 p.m.
	Supper Sr. School	... 7-30 p.m.
Mon. 24th	Subject reports handed in to Form Staff	... 1-00 p.m.

Thu. 27th	Exams conclude	
Fri. 28th	Rouser	... 7-00 a.m.
	B.D. baths	... 7-30 a.m.
	Breakfast P.D.	... 8-30 a.m.
	Breakfast Sr. School	... 9-30 a.m.
	Weighing and measuring :	
	S.B.D.	10-00-10-45 a.m.
	V.B.D.	10-45-11-30 a.m.
	Inter-House hockey	... 11-30 a.m.
	Lunch P.D.	... 12-30 p.m.
	Lunch Sr. School	... 1-30 p.m.
	Tea P.D.	... 4-00 p.m.
	Inter-House hockey	... 3-00 p.m.
	Weighing and measuring :	
	H.B.D.	2-30—3-15 p.m.
	N.B.D.	3-15—4-00 p.m.
	Tea Sr. School	... 4-30 p.m.
	Carol Singing	... 5-00 p.m.
	Supper P.D.	... 6-00 p.m.
	Supper Sr. School	... 7-00 p.m.
Sat. 29th	Rouser	... 7-00 a.m.
	House photographs	... 7-30 a.m.
	Breakfast P.D.	... 8-30 a.m.
	Breakfast Sr. School	... 9-30 a.m.
	I—H Shooting Finals	... 10-30 a.m.
	I—H hockey	... 12-00 noon
	Lunch P.D.	... 12-30 p.m.
	Marks handed in	... 1-00 p.m.
	Lunch Sr. School	... 1-30 p.m.
	I—H hockey	... 3-00 p.m.
	Weighing & measuring :	
	H.G.D.	2-30—3-00 p.m.
	N.G.D.	3-00—3-30 p.m.
	S.G.D.	3-30—4-00 p.m.
	V.G.D.	4-00—4-30 p.m.
	Tea P.D.	... 4-00 p.m.
	Tea Sr. School	... 4-30 p.m.
	Teams photographs	... 4-30 p.m.
	Staff photograph	... 5-00 p.m.

	B.D. baths	...	5-30 p.m.
	Supper P.D.	...	6-00 p.m.
	Supper Sr. School	...	7-00 p.m.
	Lights out	...	9-30 p.m.
Sun. 30th	Rouser	...	7-00 a.m.
	B.D. baths	...	7-15 a.m.
	Breakfast Sr. School	...	8-15 a.m.
	Breakfast P.D.	...	9-00 a.m.
	End of term Assembly	...	9-15 a.m.
	Escorts meeting MCR	...	10-00 a.m.
	I—H hockey	...	10-30 a.m.
	Lunch P.D.	...	12-30 p.m.
	Lunch Sr. School	...	1-30 p.m.
	Tea P.D.	...	4-00 p.m.
	Tea Sr. School	...	4-30 p.m.
	Mark Registers handed in to Sr. mistress	...	5-00 p.m.
	Reports handed in to Form Staff	...	5-00 p.m.
	Supper P.D.	...	6-00 p.m.
	Supper Sr. School	...	7-00 p.m.
	Sr. School Social		8-00-11-00 p.m.

Dec.

Mon. 1st Home Day

No. 337. PRIZE CUPS AND TROPHIES

Prize Cups and Trophies must be returned to the School Office as soon as possible and in no case later than Saturday, 29th November, 1980.

When returning cups and trophies, House Staff will kindly ensure that a label of slip is attached with each individual cup/trophy indicating the event or prize to which a particular cup/trophy relates. **Cups/trophies will not be accepted by the Office unless those labels/slips are attached.**

No. 338. WINTER VACATION

The School will close on Monday, 1st December, 1980, for the winter vacation, and will reopen on Tuesday, 10th February, 1981 on which date all children must be back in the School by 5-00 p.m.

A detailed Special Order in connection with the winter vacation School Parties arrangements is being issued separately.

No. 339. STAFF—VACATION ADDRESSES AND QUARTERS' KEYS

Before leaving Sanawar all members of the staff must enter their names and their vacation address in the Address Book at the School Office, and during the vacation must keep the School Office up-to-date with changes of address.

Keys of all staff quarters must be **labelled and handed over to Q.M.** All Keys of residences and departments, stock-rooms, night-rooms, wash and bath houses and box-rooms etc., should be clearly labelled as such with strong labels before being handed over to the Q.M.

No. 340. HANDING IN OF SCHOOL CLOTHING

Children of all Departments including Day Scholars will hand in their school clothes, etc., to the House Matrons incharge of their dormitories immediately after lunch on Saturday, 30th November, 1980. Will all Housemasters and Housemistresses kindly assist in ensuring the presence of children and that the handing over of the clothes, etc., is done in an orderly manner.

No. 341. SEALING OF CLOTHING ROOMS

House Matrons are requested to put all the belongings of the children left behind by them, and that of the school in the clothing rooms before they seal the locks.

No. 342. LOSSES SUFFERED BY STAFF

All members of the staff are informed that the school is unable to accept responsibility for the investigation of any losses suffered by them on account of theft etc. of their personal property left lying about unprotected.

No. 343. HOUSE PARTIES : DECORATIONS

If any floral and other decorative hedges or trees are required, demands must be placed on the Bursar who will arrange for these to be provided. Under no circumstances, repeat **NO** circumstances, will any hedges or branches of trees be cut without his permission.

No. 344. CHILDREN'S BLUE JERSEYS

Children and House Staff are reminded that *all* children (except *Merit* scholars) must take home with them their privately owned school uniform pattern long-sleeved navy blue jerseys in order to enable them to be repaired and washed or dry-cleaned at home during the vacation. Children must bring these jerseys, duly repaired and dry-cleaned, back with them when they return to School in February, 1981, failing which new ones will be issued to them, at their parents' cost.

No. 345. SCHOOL PURCHASES BY STAFF MEMBERS

Staff members are reminded that in order to enable a proper control and regulation of the school finances, no purchases of whatever nature may be made against school account without the express permission *in writing* of the Headmaster or the Bursar. Failure to observe this procedure will render the person concerned liable to make good from his own pocket the sum involved.

No. 346. STAFF—VACATION ADDRESSES

All staff going on Vacation, are also requested to leave their addresses with Post Master Sanawar, so that their in-coming mail, could be re-directed to them, by the Post Office itself.

No. 347. DORMITORY LOCKERS

House Staff are requested to impress upon all House Children in their respective Houses that they must empty their lockers, and leave them open, for repairs, polishing etc.

No. 348. INTER-HOUSE BOXING TOURNAMENT 1980

The results of the I—H boxing tournament are published below for record:—

1st Himalaya	52 pts.
2nd Siwalik	49 pts.
3rd Nilagiri	41 pts.
4th Vindhya	33 pts.
Best loser		Tarun Vohra	
Best Boxer		Sharad Bhoyar	

No. 349. ADMINISTRATIVE STAFF HOLIDAY—GURU NANAK'S BIRTHDAY

Saturday, 22nd November, 1980, will be observed as a holiday by the Administrative Staff also on account of Guru Nanak's Birthday.

Tuck Shop will, however, remain open as usual.

No. 350. CINEMA

The film **THEY ONLY KILL THEIR MASTERS** will be shown in Barne Hall at 3-45 p.m. for P.D. and at 5-45 p.m. for Senior School on Sunday, 23rd November, 1980.

S. R. Das
Headmaster

LAWRENCE SCHOOL SANAWAR

SANAWAR, MONDAY, 24TH November, 1980

Part I

351—362

SPECIAL ORDER**Winter Vacation Arrangements—1980.****No. 351. GENERAL.***Special note for all Housemasters & Housemistresses.*

Immediately on receipt of this Special Order please check up that children not included in any school party will definitely be travelling in a privately arranged home party. Where the position in respect of any child is uncertain please inform the Bursar immediately as nothing can be done at the last minute either to inform or enquire from parents or to include children in any school party.

(i) Children going home with their parents will be allowed to leave Sanawar from 8-00 a.m. on Monday, 1st December, 1980. (home day). Such children must in no circumstances be permitted to leave Sanawar unless their parents/guardians, or their duly authorised representatives, call for them. The only exceptions to this rule will be senior children who go home to Kasauli.

(ii) All children travelling in school parties will also leave on 1st December 1980, as detailed later in this order.

(iii) Children in hospital on home day will not be allowed to go home unless certified fit to travel by the R.M.O. Such children will only be permitted to go home under arrangements of their parents/guardians and will not be allowed to travel with school parties.

(iv) No school bedding, clothing or other school property except school books, if necessary, may be taken away from Sanawar. House Matrons must be careful about school clothes and ensure that they are not exchanged with home clothes. This rule must be strictly enforced.

(v) All Housemasters/Housemistresses are requested to instruct children in their Houses not to lock-up/leave their personal belongings in the dormitory lockers.

(vi) House Staff will please note that all demands in respect of individual children requiring travel money (subject to parents permission) must be put in to the Bursar well in advance, and **in no case later than Tuesday, 25th November, 1980** Requests for travel money required by individual children **will not be entertained by office after that day.**

The normal travelling money for school parties will be issued to escorts I/c on Saturday, 29th November, 1980 by the School Office.

(vii) Members of staff entrusted with sums of money for children in school parties must keep detailed accounts of all expenditure incurred. These details must show the exact amount of money handed over on the completion of the journey. The best course would be to hand money over direct to the parent or guardian meeting the child or to refund balances to the office. These detailed accounts of expenditure and all refundable balances should be submitted to the School Office **immediately on the termination of escorts' journey.**

(viii) Staff must ensure that all doors and windows are properly bolted before they lock their residences and departments. Broken window panes must be replaced before they leave. They will also please ensure that all electric lights are switched off and all water taps are turned off in their quarters and departments before they lock them.

(ix) **Before leaving Sanawar all staff members must enter their leave addresses in the address book at the School Office, and during the vacation must keep the School Office up-to-date with changes of address.**

No. 352. ESCORTS' MEETING.

A meeting of all staff members escorting school parties will be held in the M. C. R. on Sunday, 30th November, 1980, at 10-00 a.m. All such staff members are required to attend.

No. 353. DISCIPLINE—and INDISCIPLINE.

(i) All children travelling in school parties are subject to school discipline until handed over to their parents/guardians. All escorts will please personally see that the children under their charge maintain discipline at Kalka and during the journey. Senior boys and girls, particularly Prefects, are expected to assist escorts in this matter.

- (ii) Immediately after reaching their party destinations members of staff acting as escorts in charge of school parties will report to the Bursar in writing the names of any children who acted in an - indisciplined manner or failed to behave themselves properly during the journey. Such children will not be accepted in school parties in future and their parents will be informed accordingly.

No. 354. TRAVELLING DRESS.

Children travelling in school parties will dress respectably.

No. 355. LUGGAGE ARRANGEMENTS.

- (i) All luggage must be labelled with the owner's name, Department, House, home address and station of destination. For this purpose all school parties have been allotted the serial numbers given below, and they are printed partywise on the luggage labels which should be obtained from the School Office by all Staff concerned :—

Srl. No.	School Party
1	Kalka
3	† Bombay V.T.
4	* Dehra Dun
5	Ferozpur
6	‡ Pathankot
8	Jammu Tawi
9	Allahabad
10	Calcutta
	(via Saharanpur & Lucknow)
11	Delhi Jn. 'A'
12	Delhi ,, 'B'

Special note :

Quite a few of these serial numbers have been changed and are not the same as previously. Please note the changes carefully.

† (includes Kurukshetra, Karnal, and Panipat)

* (includes Chandigarh and Ambala Cantt.)

‡ (includes Ludhiana, Jullundur city, Amritsar and Pathankot)

- (ii) Party labels will be available in the School Office fairly soon. House Matrons should personally collect these from there as per their requirement.

Special note : Stick-on labels must be pasted on the sides or fronts of tin trunks and NOT ON TOP. It will be the personal responsibility of House Matrons to ensure this.

- (iii) Staff members and their families travelling with school parties are expressly requested to label their own luggage with these serial numbered labels. Such staff members must inform the Quartermaster by the evening of Thursday, 27th November, 1980, of the number of packages (luggage) to be collected from their quarters.

(iv) House Matrons are responsible for the correct labelling of the luggage of all children. They will please see that labels are firmly pasted on. **They must first ensure that all old labels are completely removed.**

(v) Luggage of all children going in **Dehra Dun party** must be ready at B.D. Quad at 5-00 a.m. on 1-12-1980. The same will be loaded on to the School Bus and the Jeep, and the entire party will move for Kalka at 5-30 a.m.

(vi) Luggage of all children going to **Simla** must be ready at the **B.D. Quadrangle by 7-30** a.m. on home day. The Quartermaster will arrange for this luggage to be transported there from departments by the mazdoors and loaded onto the School Jeep, which will take the luggage and the children, if possible to Garkhal to catch Jagjit Nagar—Solan bus. At Solan bus stand the Party will catch another bus going to Simla.

(vii) Luggage of children going in **Bombay V.T. party** must be ready at the B.D. Quad. by 7-30 a.m. sharp on 1st December, 1980. The Q.M. will arrange for luggage to be transported from deptts. by the mazdoors and loaded on the **H.R.T.C.** bus so that it is ready to move at 9-00 a.m. All members of **Bombay V.T. party**, will get into this bus, which will leave for Ambala Cantt Rly. Station at 9-00 a.m.

(viii) Luggage of all other children travelling in the remaining school parties must be ready by 7-00 a.m. on home day. Such luggage will be collected by school mazdoors from G. D. & P. D. and taken to Gaskell Hall. Q.M. will arrange to bring heavy luggage only from NBD to Gaskell Hall. Boys of B. D. will carry their own luggage out of their dormitories and stack inside Gaskell Hall against the four walls under QM's supervision. House Staff will please ensure that this is done in an orderly manner. In Gaskell Hall luggage will be stacked according to school parties as shown above, i.e. in accordance with the serial numbers printed on their labels. The Engineer will further arrange to paint the appropriate serial numbers on all holdalls after they have been brought down to Gaskell Hall. He will also please ensure very carefully that all previously painted serial numbers are thoroughly erased or defaced where they differ from the serial numbers on this occasion.

(ix) **Light luggage such as hold-alls suit cases etc., will travel with school parties on the party buses.** The Quartermaster will arrange for the loading of such luggage onto the buses at the B.D. Quad. immediately they arrive. Luggage should be loaded according to the order of departure of parties as given under the heading "Sanawar/Kalka Departure Arrangements." The luggage of the children and Staff of various parties will be loaded onto the buses of these very parties and will *not* be loaded onto the buses of other parties departing earlier. The Q.M. will, if necessary; engage one or two trucks, to cart all heavy luggage in one trip. The trucks may leave B.D. Quad. at **12-00 noon**. The Quartermaster will also ensure that the two sets of serially numbered poles (used for sorting out and stacking luggage at Kalka railway station) are sent with Dr. D.C. Gupta. Dr. D. C. Gupta will be i/c of all luggage arrangements at Kalka and all problems and enquiries should be referred to him. It is specially pointed out that although Dr. D. C. Gupta is in general charge of all luggage arrangements at Kalka, escorts on arrival there are required to assist him in supervising the sorting out at Kalka of the luggage which travels with them in school party buses to Kalka. Children must not be permitted to touch any of their luggage at Kalka railway station or to put it into trains until permitted to do so by him. *Escorts and children will supervise the loading of their luggage into their compartments by station mazdoors* after having been permitted to do so by Dr. D. C. Gupta

(x) The school accepts no responsibility for losses, and staff and children alike must supervise the loading of luggage.

(xi) Children are warned not to give any money to the school servants for carrying their luggage to Gaskell Hall or to porters at the Kalka railway station.

No. 356. ALLOTMENT OF ACCOMMODATION IN TRAINS.

Mr. Satpal Verma of the School Office will be present at Kalka railway station and will be incharge of the allotment of seats in coaches to all school parties. Escorts are requested to contact him there in this connection.

No. 357. BREAKFAST, LUNCH, TEA, SUPPER PACKETS.

(i) **Breakfast:**—Dehra Dun party will have their breakfast at Kalka or at Chandigarh. P.D., Simla and Bombay V.T. parties will have breakfast at 7-15 a.m., and the Senior School at 8-00 a.m.

(ii) **Lunch:**—(a) Bombay V.T. party will have **Lunch** at Ambala Cantt Rly. Station refreshment room, between 12-00 noon and 1-00 p.m. on 1-12-80.

(b) Lunch for the P.D. will be at 12-00 noon, and the Senior School, at 12-45 p.m. on **home day**.

(iii) **Tea:**—Bread/Sandwiches and tea will be served in the C.D.H. at 4-30 p.m. for all members of the Delhi 'A' Pathankot, Jammu Tawi and Allahabad parties, except those who will have walked down.

(iv) **Supper Packets:**—Supper packets (all vegetarian) will be arranged by the school for all children going to Ferozpur, Calcutta, Allahabad, Jammu Tawi, Delhi A, Delhi B, Pathankot parties. These will be issued in Gaskell Hall half an hour before parties leave Sanawar for Kalka in baskets. Given below is a statement naming the member of staff who will be responsible for collecting the Supper packets for the school party indicated. Also shown is the number of packets for the various school parties (including packets for escorts and their family members). It will be the personal responsibility of each staff member mentioned below to collect from Gaskell Hall the correct number of Supper packets half an hour before the party is due to leave Sanawar, have them loaded onto the bus in which they travel to Kalka and have them unloaded at Kalka and to ensure their safe custody at Kalka and their subsequent proper distribution to all members of the party. They will also arrange at Kalka if possible to have the empty baskets handed over to Dr. D.C. Gupta after having distributed the supper packets and before the train leaves :—

School Party	Escort	No. of Supper packets
Ferozpur	... Mr. S.R. Sharma	20
Jammu Tawi	... Mr. A.S. Gray	13
Pathankot	... Mr. B.C. Katoch	35
Allahabad	... Mr. Satnam Singh	50
Delhi 'A'	... Mr. Mathra Dass	83
Delhi 'B'	... Mr. Dhani Ram	85
Calcutta	... Mr. S.B. Dwivedi	55

The Quartermaster will arrange for the issue of necessary number of clean baskets of appropriate size to the I/c C.D.H. at 9-30 a m. on home day.

The J/c C.D.H. will please arrange for the requisite numbers of supper packets to be ready in Gaskell Hall forty five minutes before the departure of the parties in question.

Quartermasters' representative must be present in Gaskell Hall half an hour before the departure of each school party in order to supervise the distribution of supper packets baskets to the escorts concerned.

(v) **Drinking Water for Parties.**

Mrs. R. Channa will kindly arrange for sufficient number of "surahis", for drinking water purposes during rail journey for Bombay V.T. party, and Mr. Satpal Verma will do so for all other parties.

No. 358. ROLL - CALL AT KALKA.

Staff escorting the school parties are requested to arrange a roll-call of children to be escorted by them on the platform at Kalka Railway Station, half an hour before the departure time of the train. Children of each party should be present at the roll-call. No excuse for absence will be accepted. Children will stand in rows quietly as required by the escorts.

No. 359. WALKING DOWN TO KALKA [BOYS]

(i) None will be permitted to walk down from Bombay V.T., Simla and Dehra Dun parties.

(ii) Boys walking down, who do not carry their own hand luggage, i.e. air-bags etc., with them, must NOT put it into the buses at Sanawar before leaving School, but must make it over to some other boy of the same School party who will be travelling to Kalka by party bus.

(iii) Those who have been permitted to walk down to Kalka, will not leave B. D. before 1-00 p.m. Housemasters will take a roll-call of all such boys, at 1-00 p.m. The names of any boys not present will be reported immediately to the Bursar in writing.

(iv) Housemasters will only permit those boys to walk down whose names have already been intimated to Office on the House lists sent in by them. Last minute permission to walk down will on no account be given to other boys by anyone, including escorts.

(v) The boys who have been permitted to walk down to Kalka will not choose any other way except by the Kasauli bridle-path. These boys will have to walk down whatever the weather conditions, and will not travel by school party buses. These boys will not be charged bus fare. They are required to report their presence at Kalka station to their escorts **immediately** the latter arrive there.

(vi) Girls will NOT walk down to Kalka.

No. 360. RAIL TICKETS FOR SCHOOL PARTIES.

Tickets for the school parties will be collected by the escorts from the School office on Saturday, 29th November, 1980, after the escorts meeting.

No. 361. SANAWAR/KALKA DEPARTURE ARRANGEMENTS

1. Attached with this Order are detailed lists of all School Parties, a copy of the party programme, and, for escorts only, a copy of the instructions for escorts.

2. The School parties will leave from B. D. Quadrangle, in the following order, on Monday 1st December, 1980. Boys who have been permitted to walk down to Kalka are not included in the programme given below :—

<i>School party</i>	<i>Assemble at B.D. Quad.</i>	<i>Departure from B.D. Quad.</i>	<i>Size of party (including escorts & families)</i>	<i>Transport</i>
Dehra Dun	5-00 a.m.	5-30 a.m.	37	School Bus
Simla	7-30 a.m.	7-45 a.m.	7	By School Jeep
Bombay V.T.	8-30 a.m.	9-00 a.m.	64	By HGT Bus
Kalka	1-30 p.m.	2-00 p.m.	3	„
Ferozpur	—do—	—do—	7	„
Delhi B	—do—	—do—	48	„
Calcutta	—do—	—do—	38	„
Jammu Tawi	6-00 p.m.	6-30 p.m.	6	„
Pathankot	—do—	—do—	22	„
Allahabad	—do—	—do—	40	„
Delhi A	—do—	—do—	67	„

3. **Dehra Dun party** will travel by School Bus leaving B.D. Quad. at 5-30 a.m. At Kalka it will catch Kalka—Dehra Dun Haryana Roadways Bus leaving Kalka Bus Stand at 7-15 a.m.

4. **Simla party** will travel from Garkhal by HGT Jagjitnagar—Solan Bus, leaving from B.D. Quadrangle at about 7-45 a.m. in School Jeep upto Garkhal.
5. **Bombay V.T. party** will travel by HGT Bus from B.D. Quad. at 9-00 a.m. upto Ambala Cantt. From Ambala Cantt, the party will travel in one extra second Class ordinary or sleeper coach, by 58 Dn, Amritsar—Dadar express leaving Ambala Cantt at 15-25 hours.
6. **Kalka, Ferozpur, Delhi B & Calcutta** parties will travel by H.G.T. buses from B.D. Quad. up to Kalka. From Kalka all these parties (except Kalka party) will travel in extra coaches attached to 87 Dn. Chandigarh Express, leaving Kalka at 1930 hours.
7. **Jammu Tawi party** will travel in HGT bus from B.D. Quad. upto Kalka. From Kalka, the party will travel in first class train service coach by 35 Dn. Simla Mail, leaving Kalka at 2125 hours.
8. **Pathankot party** will travel in HGT Bus from B.D. Quad. upto Kalka. From Kalka, the party will travel in one extra first class coach by 35 Dn. Simla Mail, leaving Kalka at 2125 hours.
9. **Delhi A & Allahabad** parties will travel in H.G.T. bus, and if necessary in School bus from B.D. Quad. upto Kalka. From Kalka, the Delhi A will travel in one extra 2nd class three-tier sleeper coach, and Allahabad party in through Kalka—Howrah three-tier sleeper coach, in train service, respectively, by 2 Dn. Kalka—Delhi—Howrah Mail, leaving Kalka at 2345 hours.
10. The School Bus, after leaving Dehra Dun party at Kalka, will return to Sanawar, by 8-30 a.m. If necessary, it may have to go to Ambala Cantt with Bombay V.T. party luggage, otherwise the bus will proceed to Kalka, with part of Delhi A party, leaving B.D. Quad. at 6-30 p.m. There at Kalka, it will await for further instructions from Dr. D.C. Gupta.
11. All parties, including all escorts concerned, will assemble in the B.D. Quad., partywise (or in Gaskell Hall if it is raining), under the relevant party placards at the assembly time specified above, and

will remain there—especially the escorts—until they are requested to move. Party placards will be posted prominently in the Quad and will be arranged in the order in which the school parties will embus.

12. Children in a particular party will *on no account* be permitted by their escorts or anyone else to travel from Sanawar with any other party or bus.

13. The Bursar, assisted by Mr. Malaviya will generally supervise departure arrangements. The latter will also please note down the numbers of staff members' families (aged over three years) and servants if any travelling in party buses and who are not included as escorts in school parties, in order to enable recovery of bus fares.

No. 362. NEXT TERM

The next term will begin on Tuesday, 10th February, 1981, all children must be back by 5-00 p.m. on that day.

S. R. Das
Headmaster.

LAWRENCE SCHOOL ORDERS**Sanawar Friday, 28th November, 1980****Part I**

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No. 363. PROGRAMME**November**

Fri. 28th	Rouser	...	7-00 a.m.
	B.D. baths	...	7-30 a.m.
	Breakfast P.D.	...	8-30 a.m.
	Breakfast Sr. School	...	9-30 a.m.
	Weighing and measuring :		
	S.B.D.	10-00-10-45	a.m.
	V.B.D.	10-45-11-30	a.m.
	Inter-House hockey	...	11-30 a.m.
	Lunch P.D.	...	12-30 p.m.
	Lunch Sr. School	...	1-30 p.m.
	Tea P.D.	...	4-00 p.m.
	Inter-House hockey	...	3-00 p.m.
	Weighing and measuring :		
	H.B.D.	2-30-3-15	p.m.
	N.B.D.	3-15-4-00	p.m.
	Tea Sr. School	...	4-30 p.m.
	Carol Singing	...	5-00 p.m.
	Supper P.D.	...	6-00 p.m.
	Supper Sr. School	...	7-00 p.m.
	Lights out	...	9-30 p.m.
Sat. 29th	Rouser	...	7-00 a.m.
	House photographs :		
	H.B.D.	...	7-30 a.m.
	N.B.D.	...	7-45 a.m.
	S.B.D.	...	8-00 a.m.
	V.B.D.	...	8-15 a.m.
	G.D.	...	8-30 a.m.
	Breakfast P.D.	...	8-30 a.m.
	Breakfast Sr. School	...	9-30 a.m.

	I—H Shooting Finals	... 10-30 a.m.
	I—H hockey	... 12-00 noon
	Lunch P.D.	... 12-30 p.m.
	Marks handed in	... 1-00 p.m.
	Lunch Sr. School	... 1-30 p.m.
	I—H hockey	... 3-00 p.m.
	Weighing & measuring :	
	H.G.D.	2-30—3-00 p.m.
	N.G.D.	3-00—3-30 p.m.
	S.G.D.	3-30—4-00 p.m.
	V.G.D.	4-00—4-30 p.m.
	Tea P.D.	... 4-00 p.m.
	Tea Sr. School	... 4-30 p.m.
	Teams photographs	... 4-40 p.m.
	Staff photograph	... 5-00 p.m.
	B.D. baths	... 5-30 p.m.
	Supper P.D.	... 6-00 p.m.
	Supper Sr. School	... 7-00 p.m.
	Lights out	... 9-30 p.m.
Sun. 30th	Rouser	... 7-00 a.m.
	B.D. baths	... 7-15 a.m.
	Breakfast Sr. School	... 8-15 a.m.
	Breakfast P.D.	... 9-00 a.m.
	End of term Assembly	... 9-15 a.m.
	Escorts meeting MCR	... 10-00 a.m.
	I—H hockey	... 10-30 a.m.
	Lunch P.D.	... 12-30 p.m.
	Lunch Sr. School	... 1-30 p.m.
	School kit handed in to House matrons	2-00—4-30 p.m.
	Tea P.D.	... 4-00 p.m.
	Tea Sr. School	... 4-30 p.m.
	Mark Registers handed in to Sr. mistress	... 5-00 p.m.
	Reports handed in to Form Staff	... 5-00 p.m.
	Supper P.D.	... 6-00 p.m.
	Supper Sr. School	... 7-00 p.m.
	Sr. School Social	8-00—11-00 p.m.

Dec.

Mon. 1st Home Day

Meal timings : Please see Special School
Order dated 24-11-1980, No. 357 (page 191)
Reports handed in by House Staff
to H.M. ... 10-00 a.m.
Upper Sixth pic-nic [postponed]

**No. 364. DAILY ROUTINE UPPER SIXTH (Tue. 2nd Dec.—Sun.
21st Dec.)**

Rouser	... 7-00 a.m.
1st School	8-00—8-35 a.m.
Breakfast	... 8-40 a.m.
2nd—4th School	9-10—11-10 a.m.
Break	11-10—11-30 a.m.
5th—7th School	11-30—1-30 p.m.
Lunch	... 1-35 p.m.
Games and recreation	2-30—3-50 p.m.
Tea	... 4-00 p.m.
Baths	... 4-30 p.m.
Study period (Library)	5-30—7-00 p.m.
Supper	... 7-15 p.m.
Study bell	... 8-15 p.m.

Note : On Sundays the usual 'Sunday timings'
will be followed

No. 365. HODSON RUN FINALS

The results of Hodson finals run on Sat. 15th November
1980 are published below for record :—

B.D.		G.D.	
1st Himalaya	... 110 pts.	1st Himalaya	... 105 pts.
2nd Nilagiri	... 96 ,,	2nd Vindhya	... 59 ,,
3rd Siwalik	... 69 ,,	3rd Nilagiri	... 56 ,,
4th Vindhya	... 55 ,,	4th Siwalik	... 20 ,,

No. 366. UNAUTHORISED VENDORS IN SANAWAR

This is to bring to the notice of all concerned that no out-
side vendors are permitted to go round from house to house for sale
of various items unless they have specific permission to do so from
the Headmaster. This also applies to hawkers who go round purchas-
ing empty bottles, old newspapers, etc.

Heads of Departments are requested to kindly explain the details of this order to all subordinate staff working under them, for strict compliance.

No. 367. STAFF FAMILIES' RATIONS ETC., DURING VACATION

With effect from Monday, 2nd December, '80, the following arrangements have been made to meet the requirements of eggs, vegetables, fruit, dry rations and fuel of staff families who will be at Sanawar during this vacation:—

Vegetables & fruit

The vegetable and fruit shop at the Bakery will be open throughout the vacation on Mondays, Wednesdays and Saturdays from 10-00 a.m. to 2-00 p.m.

Eggs

Eggs will be on sale at the Tuck Shop as usual.

Dry Rations & Fuel

These will continue to be issued from the Q.M. stores on the same days and at the same timings as usual.

No. 368. TUCKSHOP HOURS DURING VACATION

The Tuckshop will remain open from 2-00 to 5-00 p.m. daily except on Sundays, from 2-12-1980 to 22-12-1980, and thereafter, for the same timings, on Mondays, Wednesdays and Saturdays, throughout the vacation.

S. R. Das
Headmaster