

THE LAWRENCE SCHOOL ORDERS

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SANAWAR, 22ND JANUARY, 1965.

Part II

No. 1. APPOINTMENTS.

Mr. Hari Khushal Chand is appointed Tuck shop Junior Clerk, on one year's probation, with effect from 1st January, 1965, F.N.

(2) Mr. Dwarka Parshad is appointed Mazdoor temporarily with effect from 18th November, 1964.

(3) Mr. Hari Singh, Tuck shop Junior clerk, vacated his appointment on the afternoon of 7th December, 1964.

(4) The services of the following members were terminated on the afternoon of the dates shown against their names :—

Mr. Manphool,	Temporary Bearer	10-12-1964
„ Prabhoo,	„ „	10-12-1964
„ Sham Lal,	„ „	10-12-1964
„ Rati Ram,	„ „	10-12-1964
„ Balam,	„ Bakery man	14-12-1964

No. 2. EXTENSION OF SERVICE.

Mr. Bishna, Sweeper, is granted one year's extension in service with effect from 8th December, 1964.

No. 3. LEAVE.

The following members of the staff are granted earned leave for the periods shown against their names :—

Mr. Mohinder Singh	Q.M.	7-12-64—19-12-64—13 days
„ Bish Ram T/Shop Jr. clerk		2-11-64—20-12-64—49 „
„ Sunder Lal Verma	Compositor	21-12-64— 8- 1-65—19 „
„ Jagat Ram	Peon	11- 1-65—13- 2-65—34 „
„ Narain	„	4- 1-65— 3- 2-65—31 „
„ Bansi	„	11- 1-65—20- 2-65—41 „
„ Hem Singh	„	{ 14-12-64 28- 1-65 46 „ 29- 1-65—11- 2-65—14 „ H. pay

Please Turn Over.

Mr. Gujroo	Mali	12-12-64—26-12-64—15 days
„ Dila Ram	Mazdoor	23-12-64—22- 1-65—31 „
„ Harji Ram	„	4- 1-65— 3- 2-65—31 „
„ Shamsher Singh	Grounds man	{ 30-12-64—31-12-64— 2 „ 4- 1-65—23- 1-65—20 „
„ Battoo	Head cook	23-12-64—21- 1-65—30 „
„ Panna Lal	„ „	23-12-64—21- 1-65—30 „
„ Chet Ram	cook	28-12-64—12- 1-65—16 „
„ Rattan Singh	„	14-12-64—30- 1-65—48 „
„ Hari Das	„	23-12-64—21- 1-65—30 „
„ Mool Chand	„	28-12-64—11- 1-65—15 „
„ Gurditta	Bearer	23-12-64—21- 1-65—30 „
„ Pachkori	„	23-12-64—21- 1-65—30 „
„ Girdhari	„	28-12-64—11- 1-65—15 „
„ Basanta	„	23-12-64—21- 1-65—30 „
„ Paras Ram	„	4- 1-65— 3- 2-65—31 „
„ Chet Ram	„	28-12-64—11- 1-65—15 „
„ Bishan Das	„	28-12-64—16- 1-65— 20 „
„ Jagdish	„	23-12-64—21- 1-65—30 „
„ Lajjya Ram	Asst. baker	11- 1-65—30- 1-65—20 „
Smt. Marry	Ayah	4- 1-65— 3- 2-65—31 „
„ Marium	„	4- 1-65—11- 1-65— 8 „
„ Devki	„	11- 1-65—10- 2-65—31 „
Mr. Ishar	Sweeper	28-12-64—16- 1-65—20 „
„ Babban	„	3- 1-65—18- 1-65—16 „
„ Sadhu No. 1.	„	4- 1-65—23- 1-65—20 „
„ Basanta	„	11- 1-65—22- 1-65—12 „
„ Parsa	„	4- 1-65—23- 1-65—20 „
„ Shankar	„	4- 1-65—13- 1-65—10 „
„ Rulda	„	4- 1-65—13- 1-65—10 „
„ Ram Sarup	„	4- 1-65— 3- 2-65—31 „
„ Gangoo Ram	„	2- 1-65— 1- 2-65—31 „
„ Bhagat Singh	Temp. tailor	4- 1-65—13- 1-65—10 „
„ Hakam Singh No. I	„ „	11- 1-65—20- 1-65—10 „
„ Balwant Singh	„ „	9- 1-65—23- 1-65—15 „
„ Kulwant Singh	„ „	4- 1-65—13- 1-65—10 „

(2) Reference S.O. Part II, No. 42, dated 13-11-64, so far as it relates to Mr. Jeet Ram, Mazdoor, he was granted 15 days' extension of leave with effect from 29-11-64 to 13-12-64.

(3) Reference S.O. Part II, No. 44, dated 11-12-64, so far as it relates to Mr. Kishan No. I, Sweeper, he resumed his duties on the forenoon of 29th December, 1964, therefore leave from 29-12-64 to 6-1-65 is cancelled.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

:o:

SANAWAR, 26TH FEBRUARY, 1965.

No. 1. WELCOME.

The Headmaster would like to welcome to Sanawar all members of the Staff and the children, and would like to wish them a very happy and successful term in School.

No. 2. SCHOOL PROGRAMME.

Normal timings will be observed with effect from Monday, 1st March. Supper will be at 7-00 p.m. until further notice. M. I. timings will be as for last term. A detailed programme will issue later.

No. 3. MEDICAL.

On return to School on February 27th, 1965, children must report first to their Matrons. Leave Slips, which incorporate Medical Certificates, will be handed over to the Matron concerned, who will forward them to the R. M. O. on Sunday, 28th February, 1965. **In no case will a child be accepted in a Department without a medical certificate.** Any child without this certificate, as also any child who appears unwell on arrival, will be sent **immediately** to the R.M.O. This applies in particular to children who have coughs and colds. Any case of unfitness for admission on medical grounds will be reported **immediately** to the Bursar by the R.M.O. for orders.

No. 4. RECEPTION.

New admissions will be made on 1st March to 6th March. All new parents on their arrival will be guided to the Parents' Rooms. Hot water and tea will be made available for them on their arrival. Quartermaster will arrange for hot water, towels, soap etc., and Mrs. Sehgal for tea and biscuits.

Mr. Pillai will be on duty from 9-00 a. m. to 1-00 p. m. in the Parents' Rooms to guide parents on the Reception dates.

From the Parents' Rooms, parents and the children together with their luggage, will be taken to the office. From there children will be directed to the Deputy Headmaster in the case of Senior School, and to the Mistress I/c Prep. School in the case of children

for admission to the Prep. School, for an interview and test. Miss Rudra will arrange for children to be tested in the School office. After having tested them the Deputy Headmaster/Mistress I/c Prep. School will return the children to the School office along with their reports. If the children have been found suitable for admission they will be sent, along with their parents, to the R. M. O. for medical inspection. The R.M.O. will return them to office with his report, and if found fit, all financial and other formalities will be completed there by parents. Thereafter the children will proceed to their respective dormitories along with their Admission Slips, duly signed by the Bursar, which will be handed over to the Matrons concerned.

No. 5. LATE ARRIVALS.

All Housemasters/Housemistresses are requested to report late arrivals among the older children, together with their explanations for late arrival. If children arrive late for reasons which are not covered by a Medical Certificate or the Headmaster's sanction disciplinary action will be taken against them as under :—

- (1) They will be denied WOPs for the whole of March.
- (2) They will be denied pocket money till the 7th March.
- (3) They will not be permitted to attend any cinema shows till the 7th March.

No. 6. NEW ADMISSIONS—RATIONS.

New children will be arriving as below, and in every likelihood parents accompanying them will require lunch or, in some cases, tea. Would Matrons I/c Kitchens please indent for four extra rations per new admission fresh from the Quartermaster to enable parents to lunch/tea in the respective departments :—

	B.S.	G.S.	P.S.B.	P.S.G.
1st March	9	4	—	1
2nd March	3	3	3	4
3rd March	3	2	8	2
4th March	—	—	11	3
5th March	—	2	5	5
6th March	—	—	16	1
9th March	—	—	1	—
15th March	—	—	1	—

No. 7. CLOTHING.

February 27th and 28th will be devoted to issuing clothes to the children according to the scale laid down. All clothes will bear

either the names or the numbers of the children and initials of the House in the case of B.D. and initials of the Departments in the case of G.D. and P. D. All this work of marking clothes must be completed by the evening of Saturday 6th, March.

Clothes will be issued to **Day Scholars** in all Deptts. at 2-00 p. m. on Sunday 28th, February.

All Matrons will please try to provide new children with new clothes as far as possible.

All Matrons will please ensure that children are in possession of and do, in fact, wear warm woollen vests in order to prevent children taking chills and colds.

Long grey flannel trousers will be worn by all boys until further notice.

No. 8. CHILDREN'S PRIVATE CLOTHING AND LUGGAGE.

Separate cyclostyled instruction have issued to all Asst. Matrons regarding the checking of children's private clothing and luggage and reporting to the Bursar all shortages/deficiencies/excesses therein. Asst. Matrons' reports must be sent to the Bursar not later than Monday, 8th March.

No. 9. STRENGTH RETURNS.

Matrons will send numbers of children present and the names of the children on leave or absent to the office **every day by 3-00 p.m.** If there is no change a slip saying no change will be sent.

No. 10. LOSSES.

All Matrons are requested to ensure that losses on account of dhobi shortages, theft, or by children, **are reported on the first of every month to the Bursar. All these reports should be in writing and dated.** For Matrons' information, losses reported at the end of the term, particularly when these losses concern losses by children, lead to very angry comments from parents and it is then too late for either the Housemaster or the School to investigate the matter. Dhobi shortages on account of dhobi washes or damage done to clothing by dhobies must be reported in writing to the office forthwith and the signature of the dhobi obtained on the dhobi-account book.

No. 11. CRICKET.

The festival match will take place on Sunday, 7th March :—

Hours of play :

10-00 a. m. to 12-30 p. m.

1-00 p. m. to 3-45 p. m.

Mrs. Sehgal will arrange lunch for 30 players and officials and tea for 80. Staff and their wives and/or husbands are cordially invited to witness the match and to stay on for tea.

No. 12. NETS.

The Head Boy will ensure that none of the prepared pitches is used without permission. Nets for the 1st XI and the Staff will be arranged by Mr. Jagdish Ram.

No. 13. WEIGHING & MEASURING.

Dates will be intimated later.

No. 14. WALKING OUT PASSES—NEW ADMISSIONS.

No newly admitted children will be granted WOPs, nor will their parents be permitted to visit them until the 2nd Sunday of April, namely Sunday, the 11th April. This will give these children time in which to settle down. This must be explained by House Staff and Asstt. Matrons to parents or guardians when they arrive.

No. 15. DOGS.

All dogs must be registered with the School office immediately. Steps are being taken to remove all stray dogs by the end of this week. All servants have been informed that they lay themselves open to serious action if any unregistered dogs are found around their quarters.

The co-operation of the Staff is asked in helping to remove stray dogs completely from Sanawar. Decisive action now will rid us of the problem for months ahead.

No. 16. SANITATION.

Members of the staff are requested to ensure that their private sweepers do NOT throw rubbish, etc., down the khud side or into drains. Should any private sweeper be found doing so, he will be liable to a fine, and should there be any difficulty in the recovery of the fine, the sum will be recovered from the employer; failing this the sweeper will be removed from the School premises.

Members of the Staff are requested to make this quite clear to their servants and to explain to them that this rule will be a condition of employment.

for admission to the Prep. School, for an interview and test. Miss Rudra will arrange for children to be tested in the School office. After having tested them the Deputy Headmaster/Mistress I/c Prep. School will return the children to the School office along with their reports. If the children have been found suitable for admission they will be sent, along with their parents, to the R. M. O. for medical inspection. The R.M.O. will return them to office with his report, and if found fit, all financial and other formalities will be completed there by parents. Thereafter the children will proceed to their respective dormitories along with their Admission Slips, duly signed by the Bursar, which will be handed over to the Matrons concerned.

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Members of the Staff are requested to make this quite clear to their servants and to explain to them that this rule will be a condition of employment.

No. 17. HOUSE FUND ACCOUNTS.

Will all Housemasters and Housemistresses please obtain an advance of Rs. 100/- each from the Cashier and arrange payments of the bills for the purchases made by them for their Houses. When the balance of the advance is exhausted will they kindly submit the statement of the expenditure along with receipted bills to the Bursar, who will arrange for the recoupment of the advance.

No. 18. HOSPITAL TIMINGS.

10-00 — 10-30 a. m.	} ...	Members of the Staff
4-30 — 5-30 p. m.		
9-00 a. m.—1-00 p. m.	} ...	Children of the School
4-30 — 5-30 p. m.		

Staff are requested that, except in emergencies, children should not be sent to the hospital except during working hours.

The R. M. O. will not visit sick members of Staff in their quarters except when such members are too ill to report to the hospital at the timings given above.

No. 19. MATERNITY CASES.

Maternity cases will be undertaken by the School Hospital subject to the following provisions :—

(1) The R.M.O. must be informed of all pending maternity cases within the first three months of pregnancy. This is most necessary in the interests of the expectant mothers themselves, and Staff in charge of Deptts. are requested to emphasize the importance of this on all their Class IV staff.

(2) Attendance at the hospital for ante-natal care as instructed by the R. M. O. or the Nursing Sister.

(3) Admission to the School hospital at the time of confinement or when instructed by the R.M.O.

Neither the R. M. O. nor the Nursing Sister will take cases except on these conditions, and Staff are advised in their own interest to abide by them.

Subject to the conditions mentioned above Rs. 10/- per case will be charged for a maternity case if conducted in the hospital, and Rs. 25/- if conduct at the residence of the person concerned.

This order applies particularly to Class IV employees.

A Dai is available for conducting maternity cases of Class IV employees only, and, when not so engaged, for assistance in the

School hospital. It is regretted that her services are not available except for these purposes.

No. 20. SCHOOL OFFICE.

Members of the Staff are requested not to deal directly with the office staff, except through the Bursar, as this interferes with their routine duties.

No. 21. WATER AND ELECTRICITY CONSUMPTION.

Will all concerned kindly take special pains to effect the greatest possible economy in the use of water and electricity? Asstt. Matrons i/c of dormitories in particular are requested to exercise effective supervision over bath-rooms, dormitories etc.

No. 22. ISSUE OF INDENTS BY QUARTERMASTER.

Will all members of staff concerned and the Quartermaster kindly note that, when an indent is to be issued to the person making the indent, the actual time of the issue is to be fixed in personal consultation between the indenting member concerned and the Quartermaster, according to the mutual convenience of both and not merely according to the convenience of the one or the other. Furthermore, such time once fixed shall not be changed unilaterally by either the member concerned or the Quartermaster, but only after mutual consultation. Such changes should not ordinarily be necessary at all but only in emergent and unforeseeable circumstances. The time so fixed should not be between 3-00 and 4-00 p. m. on full working days or between 12-00 noon and 1-00 p. m. on Saturdays.

It is the duty of the Quartermaster to have all items to be issued ready for immediate issue punctually at the time fixed, thus ensuring that no unnecessary delay occurs and that indenting staff members are not held up at the Stores for more than the minimum time necessary to actually issue the articles indented for.

Any difficulties in implementing this order should be brought to the notice of the Bursar.

No. 23. STAFF VISITS TO Q. M. STORES.

All staff members are reminded that any staff member wishing to see the Quartermaster on business should see him in his office between 3-00 and 4-00 p. m. *only* on all working days of the week except Saturdays when they should see him between 12-00 noon and 1-00 p.m., except for taking indents and also as provided below.

Members of the staff will please *not* visit the Quartermaster or the Q. M. Stores at other times, except by prior mutual arrangement with the Quartermaster (for receiving indents, for example), or in really emergent circumstances, or where, by reason of routine School duty, it is not possible for a staff member to visit the Stores at the specified times.

The three Kitchen Matrons will continue to go to Stores daily between 10-00 a. m. and 11-00 a. m. as usual.

No. 24. STAFF SUPPER TIMINGS.

Those members of the Staff who take their supper in departments are reminded that they are required to sit down to supper not later than 7-30 p. m. at the very latest. This timing, which is very necessary for administrative reasons, may please be strictly observed.

No. 25. STAFF CLUB : BADMINTON.

Gaskell Hall will be available for badminton from 5-30 p.m. to 8-00 p. m. daily for all members of the Staff Club.

It is requested that members playing badminton will kindly bring their own badminton rackets. Shuttlecocks will be provided by the Staff Club.

No. 26. STAFF RATIONS & FUEL.

On return to School on Saturday, 27th February, 1965, Staff members/families in need of milk, sugar, atta *etc.*, may obtain small quantities on loan from Kitchen Matrons for their immediate use. The equivalent amounts must be returned to Kitchen Matrons as soon as possible and Kitchen Matrons will ensure that this is done. For wood and coal Staff Members/families will send chits to the Quartermaster giving their minimum requirements for their immediate needs. The Quartermaster will arrange for the fuel to be delivered to the quarters of the persons concerned not later than the same evening, i. e. Saturday, 27th, evening. Rations on payment will normally be issued to staff between 3-00 p. m. and 4-30 p. m. on the first and third Thursdays of each month.

Wood fuel, coal and k. oil on payment will be issued between 3-00 p. m. and 4-00 p. m. on the first and third Wednesdays of each month.

Staff are requested to send their requirements slips to the Quartermaster by 11-00 a. m. on ISSUE DAYS. They should also

send necessary packing material to collect items from Stores as no packing will be issued from Stores.

The Quartermaster has authority to reduce indents, if he considers it necessary. It is always advisable to submit full monthly requirements in the first week of each month.

Staff are requested to obtain their requirements of vegetables, fruit, eggs etc., from the contractors. Servants may not be sent to the Q. M. Stores for this items, as it interferes with official routine. Meat requirements can, however, be obtained at the Ration Stand at 11-30 a. m. on the days when meat is supplied.

Gur, mustard oil, washing soap cakes and begmi rice will not be issued to superior Staff.

No. 27. LOSSES SUFFERED BY STAFF.

All members of the Staff are informed that the School is unable to accept responsibility for the investigation of any losses suffered by them on account of theft, resulting from their own negligence with regard to their personal property left lying about unprotected.

No. 28. SCHOOL PURCHASES BY STAFF MEMBERS.

It has been found that, from time to time, certain staff members have made purchases of various items for the School on their own initiative without first obtaining permission to incur such expenditure. In order to enable a proper control and regulation of the School finances it is emphasized that no purchases of whatever nature may be made against the School account without the express permission in writing of the Headmaster or the Bursar. Failure to observe this procedure will render the person concerned liable to make good from his own pocket the sum involved.

No. 29. FURNITURE INVENTORY BOARDS.

Detailed furniture inventory boards are provided in all School departments and residences of Staff members. It is the personal responsibility all concerned to ensure that these inventories are kept carefully and made available when required. All concerned are requested to check these inventories carefully on return to School and to report any discrepancies immediately to the Quartermaster.

In this connection it is also specifically brought to the notice of all concerned that articles of School furniture provided in departments and Staff quarters may not be removed therefrom or exchanged.

ed or interchanged without the permission of the Bursar or the Quartermaster. When any such changes are permitted, they shall be noted in the furniture inventory of the department/quarter concerned under the joint signatures of the staff members concerned and the Quartermaster. Departments and Staff members are held responsible for the proper maintenance of all School furniture on issue with them.

No. 30. SCHOOL BUS.

Wednesday has been fixed as the 'off day' for the School bus driver. It is, therefore, notified for the information of all concerned that, except for emergent reasons, the bus will not be available for any purpose on Wednesdays.

No. 31. STAFF VACATION PAY.

Staff members who are to draw their pay and vacation pay on their return to School may do so from the School Office between 11-00 a.m. and 1-00 p.m. on Monday, the 1st March.

No. 32. TUCK SHOP TIMINGS.

The Tuck Shop will open daily from 11-00 a.m. to 1-00 p.m. from Wednesday, 24th February, and observe the normal timings from Saturday, 27th February.

No. 33. ALTERATIONS AND ADDITIONS TO BUILDINGS AND STAFF QUARTERS.

In future all requests whatsoever involving alterations or additions of any nature to or in any school buildings, including staff quarters, should be addressed to the Bursar.

Requests regarding petty and routine repairs etc. not involving alterations or additions should ordinarily be addressed direct to the Engineer.

No. 34. TRANSFERS.

The following children are transferred from the Prep. School to the Senior School, and their Houses are noted against them :—

Boys

Anand Prakash	Him. Jr.	Ravinderjit Nalwa	Siw. Jr.
Gurinder Singh Brar	„ „	Samir Kumar	„ „
Vivek Mehra	„ „	Sat Dev Bajaj	„ „
Anil Kalia	Nil. Jr.	Suren Hira	„ „
Jagrup Singh	„ „	Sanjay Sood	„ „
Jatinder S. Pannu	„ „	Birinder S. Grewal	Vind. Jr.

K. Hargopal Singh	Nil. Jr.	Gurinder Singh Brar	Vind. Jr.
Sanjiv Bhalla	„ „	Harsh M.S. Tanwar	„ „
Sanjiv Nanda	„ „	Harjit S. Dhillon	„ „
Shashi K. Agarwal	„ „	Jarnail Singh	„ „
Virendra K. Patole	„ „	Karanjit S. Sondhi	„ „
Anil Das	Siw. Jr.	Nupinder S. Brar	„ „
Jaspal Singh Sandhu	„ „	Rupinder S. Sidhu	„ „
Jitendra D. Chanchani	„ „	Sanjiv Bery	„ „
Jyotin S. Kandal	„ „	Vijay Singh	„ „
Rajendra Y. Desai	„ „	Vivek Bammi	„ „
Ravinder Kadan	„ „		

Girls

Jagvinder Kaur	Him.	Padmini Pillai (DS)	Siw.
Balbir Kaur	Nil.	Tosh Taneja Chauhan	„
Gaitri Devi	„	Deepti Tewari	„
Kavita Mehra	„	Ravinder K. Bala	„
Geeta Rawat (DS)	Siw.	Simar Harpal Singh	„

No. 35. CINEMA.

The film BACHELOR OF HEARTS will be shown in Barne Hall at 7-00 p. m. on Sunday, 28th February, 1965. Supper will be at 6-00 p. m.

Part II

No. 4. STRENGTH.

Decrease with effect from 11th July, 1964 :—

Jatinder Kumar Ahooja ... N.P.S.

(2) Decrease with effect from 5th December, 1964 :—

Ajai Singh	H.B. Sr.	Gurvinder S. Talwar	V.B. Sr.
Bhupinder Singh	„	Kamal Malhotra	„
Darshanjit Singh Grewal	„	Kr. Narinderjit Singh	„
Harjit Singh Chima	„	Lalit S.P. Varma	„
Jaspaljit Singh Grewal	„	Maninderjit Singh Sandhu	„
Kr. Rajinder Singh	„	Nirmaljit Singh Pannu	„
Shashi Singh	„	Ramesh Marwah	„
Gurkirpal Singh	„	Sanjay Varma	„
Rampal Singh Chauhan	„	Lokinder Singh Varma	V.B. Jr.

Cora Lal	V.B. Sr.	Parthasarathi Biswas	V.B. Jr.
Manoj Bakshi	H.B. Jr.	Amita Sobti	H.G.S.
Rajdeep Singh	"	Gita Lall	"
Balraj Singh Chaudhry	N.B. Sr.	Nina Sinha	"
Bhushan Lal Bansal	"	Sunil Kumari Goel	"
Guriqbal Singh	"	Anita Grewal	"
Harbans Singh Nagpal	"	Praveen Kohli	"
Jugvirinder Singh	"	Rita Kohli	"
Mehtab Singh Gill	"	Champa Rani Mukherji	N.G.S.
Raghvan Kapur	"	Sudha Anand	"
Rakesh Nath Passi	"	Aruna Mundkur DS	S.G.S.
Raj Kumar Daw	"	Kum Kum Das	"
Sidharath Deshraj	"	Sunita Malgonkar	"
Vipen Kumar Sabharwal	"	Vijay Chopra	"
Birinder Singh Singhota	"	Zareen Anita	"
Paramjit Singh Takhar	N.B. Jr.	Sudha Rani Rao	S.G.S.
Om Prakash Singh Rawat	S.B. Sr.	Jagjit Kaur	V.G.S.
Paramjit Singh Khaneka	"	Neelu Sharma	"
Ranjit Nagrath	"	Roop Kaur Malhans	"
Ravisaran Singh Jaijee	"	Roop Som Dutt	"
Samuel Tika Ram	"	Sachdev Kaur Bala	"
Subhash Jayaswal	"	Hari Nath Maira	H.P.S.
Upinder Fotodar	"	Rita Rani Kaul	H.P.S.G.
Vipen Dutta	"	Amardeep Singh Sandhu	N.P.S.
Debabrattamaya Mitra	S.B. Jr.	Gideon Franklin	"
Deepinder Singh Chaudhry	"	Anil Kumar Chauhan	S.P.S.
Rajiv Jayaswal	"	Harjitinder Singh Grewal	"
Arjun Batra	V.B. Sr.	Kirti Kumar Arora	"
Dileep Jayaram	"	Somesh Sirkeck	"

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 5TH MARCH, 1965.

No. 36. CONGRATULATORY.

The Headmaster would like to congratulate the under-mentioned children for outstanding achievement :—

(1) Harpal Kaur in that she represented Ferozepore District in the Punjab State Athletics Meet held in Hoshiarpur, and conducted herself so ably that she won no less than seven gold medals, one silver medal and two bronze medals. She was also selected for the 'Third All India Inter-State Championship'. She broke records in the 100 metres race, long jump, 50 metres, 200 metres, Junior Girls' Relay and 80 metres hurdles.

I am sure all children would like to emulate her example.

(2) Pradeep Sharma, who won the Junior Championship in the Air Rifle and .22 Free Rifle. In the National Shooting Competitions at Bhubaneswar he fired in match 5 and 11 .22 Free Rifle 50 metres and scored 470 points out of 600 and secured tenth place in the competition.

No. 37. FORMS STAFF FOR 1965.

L-III A Miss Harvinder Kaur	L-V A Mr. P.S. Atwal
B Miss S.T. Kavary	B Mr. M. V. Gore
U-III A Mrs. P. Atma Ram	U-V A Mr. M.S. Sinha
B Mrs. P. Mountford	B Mr. D.C. Gupta
L-IV A Mr. B. Singh	VI-A A Mr. S.C. Jalota
B Mr. D.R. Mountford	B
U-IV A Miss V. Chak	
B Mrs. T. Sikund	

No. 38. STAFF GUESTS.

The Board of Governors at its meeting held on 11th December, 1962, decided that, with the prior permission of the Headmaster, members of the staff may accommodate only very close relations, and feed them in the children's messes at a cost of Rs. 5/- per day per head. This order applies to Staff who have not the facilities to run their own kitchens.

No. 39. WATER SHORTAGE.

There has been no snow and little rain during the winter. There is, therefore, certain to be a shortage of water this term. It is essential, therefore, for all concerned, both staff and students, to reduce the consumption of water for all purposes to the minimum and to ensure that taps, etc., are fully turned off after use. All cases of leaking taps, tanks, pipes, etc., should be brought *immediately* to the notice of the Engineer.

No. 40. INDENTS.

Demands through indents for the period ending 31st July, 1965, should be submitted by stock holders by the 20th March, 1965.

No. 41. DISCIPLINE : DAY SCHOLARS.

Day Scholars will not go into Assembly in their own time, but will fall in with the other children.

No. 42. STAFF RATIONS.

Eggs, supplied by the School contractor, are on sale for Staff members at the Q. M. Stores daily from 11-00 a.m. to 2-00 p.m. The contractor is required to supply hens' eggs which weigh not less than 45 grams (a little over 1½ oz.) each at the rate of Rs. 19/96 P. per 100, i. e. Rs. 2/40 P. per dozen.

Any complaints about the supply of eggs may please be brought to the notice of the Bursar.

The contractor has also contracted to supply all Staff members, on order, live chickens weighing not less than 1½ kilos each, at a cost of Rs. 4/40 P. per chicken.

No. 43. WEEKLY SHOE INSPECTION.

In order to ensure that children's shoes are sent to the mochi for repair in good time and before their condition becomes too unsatisfactory, all Housemasters and Housemistresses are reminded to personally conduct a shoe inspection parade of all their children once a week on any day convenient to themselves. Asstt. Matrons will also be present at such inspections.

All Housemasters and Housemistresses will also please furnish a report every Saturday morning to the Bursar, certifying that they have conducted their shoe inspection parade during the past week.

No. 44. ADVENTURE COURSE : MAY 1965.

The Himalayan Mountaineering Institute, Darjeeling, will be running an Advanced Leadership Course at Manali or Pahalgam starting in either the beginning or the second half of May, 1965, and lasting three weeks, for children, age-groups 15—19½, in order to stimulate a spirit of adventure and develop the sturdier qualities of character, physical and mental, and to instil a sense of comradeship, discipline, selflessness and self-reliance.

The Course will include trekking, upto heights not exceeding 12,000 ft., and rescue operations in the mountains.

The total expenditure per student for the Course is Rs. 100/-. In addition, of course, there will be the cost of fares to and from Manali/Pahalgam.

Will those boys who are well up in their studies and wish to volunteer for this Course please send up their names to the Bursar, not later than 20th March, 1965.

No. 45. BEDS FOR STAFF GUESTS.

Would all Staff members kindly note that in future, when placing demands with the Quartermaster for the temporary issue of beds for the use of guests, they will please specify the actual date when the beds are required and the period for which they are required. Should the guests' visit be postponed or cancelled before the date on which they are due to arrive, the Quartermaster may please be informed accordingly, so that the beds are not sent unnecessarily to the Staff quarters concerned.

No. 46. TENNIS.

Trafford House Tennis Court will be reserved for use by the girls on Sundays between 10-00 a. m. and 12-00 noon.

No. 47. BURSAR'S INTERVIEW HOURS.

In the interests of the convenience of Staff members and also in order to avoid dislocation of the Bursar's work, the following timings have been fixed for interviews by members of the Staff with the Bursar in his office. It is requested that all Staff members will kindly observe these timings, except in cases of *real* urgency :—

- | | | | |
|-----|-------------------------|-----|--|
| i) | 2-30 p. m.— 3-00 p. m. | ... | { Administrative Staff, including
Matrons and Asstt. Matrons. |
| ii) | 10-15 a. m.—10-45 a. m. | ... | Teaching Staff. |

Where members of the teaching Staff are unable to come at the above time by virtue of attendance at classes they may also come between 2-30 p. m. and 3-00 p. m.

No. 48. APPOINTMENTS—HOUSE STAFF.

Miss S.T. Kavery is appointed Housemistress Nilagiri G.D. in place of Mrs. Lyall, with effect from 27th February, 1965.

No. 49. TUTORS.

Mr. Burns from Nil. to Him.

No. 50. HOUSEMASTERS/TUTORS B.D.

Himalaya

Mr. B. Singh

„ A. Bhaleroa

„ D.C. Gupta

Mr. P.C. Atwal

„ T.P. Burns

Nilagiri

Mr. U.P. Mukherji

„ Atma Ram (on leave)

„ H. Sikund

Mr. S.C. Jatota

„ G.C. Arora

„ V. Rajamani

Siwalk

Mr. M.S. Rawat

„ M.S. Sinha

„ G.B. Wad

Mr. J. Pratap

„ D.R. Mountford

Vindhya

Mr. M.V. Gore

„ Jagdish Ram

„ U.A. Mundkur

Mr. B.P. Joshi

„ G. Pillai

„ D. Francis

No. 51. APPOINTMENTS.

Ravinder Malhotra (V) is appointed as House Prefect in V.B.D. (Jr).

No. 52. TUCK SHOP.

The Tuck Shop will remain closed on Sunday, 7th March 1965.

No. 53. STAFF RATIONS AND FUEL.

When sending their requirement slips to the Quartermaster for rations etc. will all members of the staff please note that in future quantities should be stated in terms of kilogrammes, grammes and litres and NOT pounds, ounces and pints/gallons.

No. 54. HOLIDAYS—ADMINISTRATIVE STAFF.

The following holidays will be observed during 1965 by the Administrative Staff of the School :—

1. New Year's Day	Jan.	1st	Friday
2. Republic Day	„	26th	Tuesday
3. Holi	Mar.	17th	Wednesday
4. Baisakhi	Apr.	13th	Tuesday
5. Foundation Day	„	15th	Thursday
6. Barne Memorial	May	6th	Thursday
7. Raksha Bandhan	Aug.	12th	Thursday
8. Independance Day	„	15th	Sunday
9. Janma Ashtmi	„	19th	Thursday
10. Mahatma Gandhi's Birthday	Oct.	2nd	Saturday
11. Dussehra	„	4th	Monday
12. Founder's (After Founder's)	„	8th	Friday
13. Diwali	„	23rd	Saturday
14. Guru Nanak's Birthday	Nov.	9th	Tuesday
15. Christmas Day	Dec.	25th	Saturday

Persons in-charge of various departments may recall any members of the staff to duty, if need arises.

No. 55. MEDICAL

The following are exempted from P.T. and games till the end of July next :—

S.S. Bedi (B.S.N.)

Kuldip Singh Gill (B.S.N.)

(2) The following are exempted from P.T. and games upto the end of July next :—

Rajiv Bali (B.S.N.)

Abhimanyu Avsal (B.S.S.)

No. 56. CINEMA.

The film WESTBOUND, starring Randolph Scott, Virginia Mayo and Karen Steele, will be shown in Barne Hall at 6-30 p.m. on Saturday, 6th March, 1965.

Documentary films will also be shown.

Part II**No. 5. EXTENSION OF SERVICE.**

Mr. Phool Chand, Compounder, is granted one year's extension in service with effect from 31st December, 1964.

No. 6. APPOINTMENTS.

Mr. Dwarka Pershad, temporary mazdoor, vacated his appointment on the afternoon of 31st January, 1965.

No. 7. LEAVES.

The following members of the staff are granted earned leave for the periods shown against their names :—

Dr. J. C. Sakhuja	R. M. O.	1-2-65 to 18-2-65	18 days
Mr. Devi Ram	Sr. Carpenter	25-1-65 „ 24-2-65	31 „
„ Joti Singh	Tailor	18-1-65 „ 30-1-65	13 „
„ Mastu	Male Nursing Orderly	25-1-65 „ 20-2-65	27 „
„ Kundan	Peon	21-1-65 „ 20-2-65	31 „
„ Gujroo	Mali	16-1-65 „ 30-1-65	15 „
„ Jagroop	„	21-12-64 „ 3-1-65	14 „
„ Ram Avtar	Mazdoor	1-2-65 „ 20-2-65	20 „
„ Hari Singh	„	25-1-65 „ 8-2-65	15 „
„ Wazira	Armoury Guard	27-1-65 „ 20-2-65	25 „
Smt. Kashmiro	Ayah	1-2-65 „ 15-2-65	15 „
„ Marium	„	21-1-65 „ 31-1-65	11 „
Mr. Kanshi	Sweeper	14-12-64 „ 19-1-65	37 „
„ Nankoo	Head cook	18-1-65 „ 27-1-65	10 „
„ Shakat Ram	Cook	1-2-65 „ 13-2-65	13 „
„ Ram Murti	„	18-1-65 „ 6-2-65	20 „
„ Nathu Ram	Bearer	18-1-65 „ 27-1-65	10 „
„ Lachhi Ram	„	5-2-65 „ 20-2-65	16 „
„ Arjun Das	„	4-2-65 „ 13-2-65	10 „
„ Sant Ram	„	5-2-65 „ 19-2-65	15 „
„ Jhandoo Ram	„	8-2-65 „ 20-2-65	13 „
„ Nek Ram	Bakery Mazdoor	18-1-65 „ 30-1-65	13 „
„ Gurdev Singh	Tailor	25-1-65 „ 3-2-65	10 „
„ Jagdish Singh	„	18-1-65 „ 25-1-65	8 „

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 12TH MARCH, 1965.

No. 57. CALENDAR 1965.

FEBRUARY

Sat. 27th Parties arrive
 Sun. 28th Clothes issued
 Film

MARCH

Mon. 1st Assembly—8-30 a. m.
 30 mt. classes
 Books issued
 Letter-writing
 New Admissions.
 Films

Tue. 2nd Assembly—8-30 a. m.
 Normal classes
 Books issued
 New Admissions
 Hobbies groups
 Films

Wed. 3rd Assembly 8-30 a.m.
 Books issued
 New Admissions
 Films

Thu. 4th Assembly singing
 Normal teaching
 Film

Fri. 5th Assembly singing

Sat. 6th Assembly singing
 Film

Sun. 7th Festival cricket

Mon. 8th Prep. starts

Wed. 10th Measuring: all As—1-45 p. m.

Thu. 11th „ all Cs—1-45 p. m.

Fri. 12th „ all Bs—1-45 p. m.

Sat.	13th	Film
Mon.	15th	Hodson Training commences Boxing " "
Sat.	20th	Staff Club Tea 5-30 p. m. Staff Club Meeting 6-15 p.m.
Sun.	21st	Film
Sat.	27th	Film

APRIL

Fri.	2nd	Cricket XI leaves for Patiala
Sat.	3rd	XI vs. Y. P. S. (away) Film
Sun.	4th	Colts vs. Y. P. S. (home)
Thu.	8th	Siwalik Dress Rehearsal
Fri.	9th	Holiday Good Friday
Sat.	10th	Siwalik House Saturday Club
Sun.	11th	Film
Wed.	14th	1st Mark-reading Hodson Run Final Prep. cancelled
Thu.	15th	Foundation Day Picnic
Sat.	17th	Cricket XI vs. Doon (away) Cricket P. D. vs. L-III Film
Sun.	18th	Cricket XI vs. Doon (away)
Wed.	21st	Boxing Tournament Netball House matches
Thu.	22nd	Boxing Tournament Netball House matches
Fri.	23rd	Boxing Tournament Netball House matches
Sat.	24th	Boxing Tournament Staff Club Dinner
Sun.	25th	Film
Mon.	26th	Boxing Tournament
Tue.	27th	Auckland House Fixture Vindhya House Dress Rehearsal
Wed.	28th	Auckland House Fixture Boxing Final

Thu.	29th	Vind. Sat. Club
Fri.	30th	Camp
MAY		
Sat.	1st	Camp
Sun.	2nd	Camp
Mon.	3rd	Camp
Tue.	4th	Camp
Wed.	5th	Return from Camp
Thu.	6th	Barne Memorial Cricket
Fri.	7th	Gowns discontinued
		Inter-House Cricket B.D., P.D.
Sat.	8th	Inter-House Cricket B.D., P.D. Film
Sun.	9th	Inter-House Cricket B.D., P.D.
Mon.	10th	Inter-House Cricket B.D., P.D.
Tue.	11th	Inter-House Cricket B.D., P.D.
Wed.	12th	Inter-House Cricket Finals, B.D., P.D.
Thu.	13th	P.D. Dress Rehearsal
Sat.	15th	Cricket vs. B.C.S. XI (home) Colts (away) P.D. House Show
Sun.	16th	Colts vs. B.C.S. (away)—Film
Mon.	17th	Swimming Gala (water supply permitting)
Tue.	18th	Festival Soccer
Sat.	22nd	Mock Parliament (English)
Sun.	23rd	Film
Fri.	28th	2nd Mark-reading 1st Mark-reading P.D. Friday Forum
Sat.	29th	Staff Club
Sun.	30th	Film
JUNE		
Thu.	3rd	Him. Dress Rehearsal
Sat.	5th	Him. House Show
Sun.	6th	Film
Sat.	12th	Fete & Dance
Sun.	13th	Film
Mon.	14th	Scanlon Cup
Sat.	19th	Music & Dance Recital
Sun.	20th	Film

Wed.	23rd	Inter-House Tennis (G.D.)
Thu.	24th	—do—
Fri.	25th	—do—
Sat.	26th	Inter-House Badminton (G.D.)
Sun.	27th	Badminton. Film
		Soccer vs. B.C.S. XI } away
		Colts }
Mon.	28th	Inter-House Soccer B.D., P.D.
Tue.	29th	Prep. cancelled
		Inter-House Soccer B.D., P.D.
		Nil. Dress Rehearsal
Wed.	30th	Prep. cancelled
		Inter-House Soccer Final, B.D., P.D.

JULY

Thu.	1st	P.D. vs. L-III Soccer (a.m.)
		Nil. Sat. Club
Fri.	2nd	3rd Mark-reading
		2nd Mark-reading (P.D.)
		Social 6-30—10-00 p.m.
Sat.	3rd	Term ends. Home and School parties leave
Sat.	31st	Term opens

AUGUST

Sun.	1st	Film
Mon.	2nd	Athletics season opens
		Founder's meeting
Wed.	4th	Prep. starts.
Thu.	5th	P.T. starts
Sun.	15th	Independence Day
Sat.	21st	Staff Club
Sun.	22nd	Film
Fri.	27th	Friday Forum
Sat.	28th	Film

SEPTEMBER

Thu.	30th	4th Mark-reading
		3rd Mark-reading P.D.
Sat.	4th	Film
Sat.	11th	Film

Sat. 18th Film
 Sat. 25th Film

OCTOBER

Sat. 2nd Gandhi Jayanti
 Sun. 3rd Founder's
 Mon. 4th Founder's
 Tue. 5th Founder's
 Wed. 6th Founder's
 Thu. 7th Holiday
 Fri. 8th Gowns resumed
 Inter-House P.T.
 Sat. 9th Festival Hockey
 Film
 Sun. 10th N.C.C. Camp
 Mon. 11th N.C.C. Camp
 Sun. 17th Film
 Sat. 16th Staff Club
 Wed. 20th N.C.C. Camp ends
 Sat. 23rd Diwali
 Holiday
 Sun. 24th Film
 Sat. 30th Athletics in Patiala. Film
 Sun. 31st --do--

NOVEMBER

Sat. 6th Film
 Sun. 7th Hockey Colts vs. B.C.S. (home)
 XI vs. B.C.S. (home)
 Mon. 8th Spartan Club meeting
 Tue. 9th Holiday Guru Nanak's Birthday
 Thu. 11th Inter-House Hockey (B.D., P.D.)
 Fri. 12th --do--
 Sat. 13th --do--
 Film
 Sun. 14th Sixth Form Picnic
 Children's Day
 Mon. 15th Formal teaching for Sixth Form ends
 Thu. 18th I.S.C. Exams. begin
 Sat. 20th Staff photograph
 Staff Club meeting

Sun.	21st	Inter-House shooting Film
Sat.	27th	Film
Tue.	30th	P.D. vs. L-III Hockey

DECEMBER

Wed.	1st	5th Mark-reading 4th Mark-reading (P.D.) Carol Service
Thu.	2nd	Promotion Meeting House break-up party
Fri.	3rd	I.S.C. Exams. end Prize-giving
Sat.	4th	Term ends Home and School Parties leave

No. 58. RESULTS.

The Indian School Certificate Examination results are given below. The Headmaster would like to take this opportunity of conveying his sincere congratulations to members of the Staff on the excellent results obtained. He is fully aware of the immense labour, patience and devotion which these results reflect :—

FIRST DIVISIONS

1. G. S. Talwar	10. Zareen S. Antia
2. Deb Mitra	11. S. Malgonkar
3. H. S. Nagpal	12. Ajai Singh
4. Raj K. Daw	13. P. S. Biswas
5. Vipen Datta	14. Rakesh N. Passi
6. Subhash Jayaswal	15. Neelu Sharma
7. Vijay Chopra	16. Champa R. Mukherji
8. Kamal Malhotra	17. Bhupinder S. Dhillon
9. S. Deshraj	

SECOND DIVISIONS

1. Bhushan Lal	6. Lalit P. Verma
2. Shashi Singh	7. Arjun Batra
3. Roop Som Dutt	8. Om Prakash S. Rawat
4. Raghavan Kapur	9. Sachdev K. Bala
5. Nina Sinha	10. Sudha Anand

- | | |
|--------------------------|-----------------------|
| 11. Harjit S. Chima | 18. Samuel M. Tikaram |
| 12. Vipen Sabharwal | 19. Jagjit Kaur |
| 13. Jaspaljit S. Grewal | 20. Ranjit Nagrath |
| 14. Darshanjit S. Grewal | 21. Amita Sobti |
| 15. Gora Lal | 22. Roop K. Malhans |
| 16. Dileep Jayaram | 23. Gita Lall |
| 17. Ravi S. Singh | |

THIRD DIVISIONS

Sunil Kumari	Jugvirinder Singh
Maninderjit S. Sandhu	Aruna Mundkur
Mehtab S. Gill	Paramjit S. Takhar
Upinder Fotadar	Paramjit S. Khanika
Kum Kum Dass	Rajinder Singh
Sanjay Verma	

FAILURES

Guriqbal Singh	Balraj Singh
Nirmaljit Singh	Narindrajit Singh
Ramesh C. Marwah	Lokinder Singh

No. 59. WELFARE.

All new admission to the Senior School, Preppers excepted, will report to the Headmaster in Barne Hall immediately before letter-writing on Saturday, March, 13. The Head Boy and Head Girl will accompany them.

No. 60. ORDERLY ROOM—DEFAULTER'S PARADE.

Housemasters and School Prefects will hold these parades, whenever necessary, during the hours specified below. Housemasters may, however, hold such parades at other times if they so desire and if School routine permits :—

Time : Week days — 8-15 p.m. to 8-45 p. m.
Sundays & holidays — 9-45 a.m. to 10-15 a. m.

Place : Housemasters' Orderly Room — At a place to be designated in this behalf by the Housemasters.

School Prefects' Orderly Room — School Prefects' Cubicles.

Housemasters and School Prefects will maintain a book to record the proceedings of each Orderly Room. Records will be kept, in particular, in respect of the following matters :—

- (i) Date.
- (ii) Date, time and nature of the offence.
- (iii) Punishment awarded.

Proceedings of the Housemaster's Orderly Room will be submitted to the Headmaster for scrutiny through the Deputy Headmaster on the last Saturday of each month.

The record book (School Prefects' Orderly Room) will be initialled by the Housemaster each Saturday.

No. 61. ORDERLY ROOM—SCHOOL PREFECTS' COUNCIL.

This Orderly Room will meet only in the most exceptional circumstances to decide cases of gross violation of an accepted code of good conduct and behaviour. The meeting will be held in Barne Hall, and no meeting will be complete without the presence also of the School Prefects G.D. No punishment will be awarded unless it has the unanimous approval of the whole body of the School Prefects' Council.

No. 62. ORDERLY ROOM PROCEDURE.

The defaulter will be paraded before the School Prefect by the House Prefect. He will be informed of his offence and given a chance to explain his conduct.

If he denies the offence and there are no witnesses to support the charge, the case will be dismissed.

No. 63. PUNISHMENTS.

A School Prefect may award the following scale punishment:—

- First offence :** Reprimand or an apology from the defaulter—the latter to be preferred.
- Second and similar offence :** Severe reprimand or one extra drill of 5 mins. duration.
- Third and similar offence :** The matter will be reported to the Housemaster for action at his Orderly Room.

All cases of bullying will be reported either to the Head Boy for action or to the Housemaster. If it is reported to the Head Boy, he may deal with the offence himself or report it to the House-

master concerned. If he deals with it himself, he will record the proceedings in his Orderly Room book and inform the Housemaster concerned of the action taken.

The following principles will apply:—

No punishment will be awarded in a fit of temper or anger. The purpose of the Orderly Room is to ensure that tempers have had time to cool and a defaulter is given a chance to defend his conduct.

Forms of collective punishment will be avoided as these lead to the punishment of the innocent along with the guilty; but if such are awarded, care will be taken not to interfere with School routine.

A boy may elect, if he so wishes, to be dealt with by his Housemaster in which case the School Prefect will report the matter to the Housemaster for action.

Note : Cases of indiscipline may be dealt with on the spot but ALWAYS provided that the School Prefect or House Prefect is satisfied that his own temper is completely under control and NOT otherwise.

No. 64. CUTTING OF LIVE WOOD.

It has come to notice that some members of the School staff, both Class IV servants and others, have been cutting green wood on the School estate. This has included not only branches of trees, but also shrubs and other small plants.

In this connection all concerned, and particularly Class IV servants and their families, are reminded that the cutting of any live wood whatsoever on the School estate is most strictly forbidden. One of the main reasons for this is that the cutting of live trees, shrubs etc., only harms their growth, which can and does lead to soil erosion and its attendant problems.

Will all heads of departments concerned with Class IV staff please bring these instructions pointedly to their attention?

No. 65. SATURDAY CLUB REHEARSALS.

House Staff are reminded that House Shows rehearsals are in no circumstances to be continued after 9-30 p. m. on any day. This time limit may please be strictly adhered to.

No. 66. SCHOOL GARDENS AND CLEANLINESS.

Considerable trouble has been taken to cultivate school flower gardens in order to enhance the beauty of the School and to give pleasure to all. Every one, particularly children, are requested to contribute towards this effort by doing all they can to protect flower beds and the plants in them, and also by refraining from plucking flowers etc.

Very considerable trouble has also been taken to clean up the entire school area, including the hill-sides, roads and paths. Since School reopened it has been noticed that considerable litter, chiefly pieces of paper, bits of glass and sweet wrappings, etc., have been thrown down and left lying about on the school paths. All concerned, therefore, and particularly children, are requested to keep the School clean and especially not to throw pieces of paper, etc., on to the paths and hill-sides. Waste paper bins and receptacles have been liberally provided. They may please be used.

No. 67. STAFF CLUB MEETING.

The annual general meeting of the Staff Club will be held on Saturday, 20th March, 1965, at 6-15 p. m. Tea will be served at 5-30 p.m.

No. 68. BOUNDS : SCHOOL CHILDREN.

The Mall, namely the road stretching from the Staff Club Cricket Nets to the exit from Sanawar will be out of bounds both to boys and girls, except when it is actually used by boys proceeding on WOPs and SOPs.

The following are out of bounds to all children :—

The Post Office, Mr. Sethi's shop, Charlies, the fruit and vegetable shops run by the contractor, the Q.M's Stores, the móchi's shop, the Dhobighats, and the new water-works, including the spring.

The road leading from the School Office, past Miss Chatterji's and Miss Rudra's flats to the School hospital, is out of bounds to boys (B.D.). In case of illness during School hours boys will proceed to the hospital via the road below the Post Office.

Leisure and Warriors' Grove are also out of bounds to boys (P.D. & B.D.).

G.D. girls may use the upper half of the hill-side facing south and west below Peacestead and may also use Short Back, the latter with permission of Housemistresses or House Matrons.

All staff are requested to assist children to keep to bounds.

No. 69. BOXING.

The following timings will replace the timings published in the cyclostyled programme.

	Mon.	Tue.	Thur.	Fri.
I 2-20—2-50 p.m.	S.A.	V.A.	H.A.	N.A.
II 2-25—3-25 p.m.	S.B.	V.C.	H.B.	N.C.
III 4-15—4-45 p.m.	S.C.	V.B.	H.C.	N.B.

No. 70. APPOINTMENTS : PREFECTS.

Ajai Bhadur (H. 22) is appointed M.I. Prefect for 1965.

No. 71. MEDICAL.

The following are exempted from the physical activities indicated against their names upto the end of the term.

Y.S. Chibh (B.S.N.)	... Boxing
V.P.S. Chauhan (B.S.H.)	... Boxing
U.P. Singh (B.S.S.)	... P.T & games

CORRIGENDUM—The correct date of birth of Jasbir Marwaha (V.B.D.) is 16th July, 1950. All records may, therefore, be amended accordingly.

No. 72. CINEMA.

The film **SCHOOL FOR SCOUNDRELS**, starring Ian Carmichael, Terry Thomas, Janette Scott and Alastair Sim, will be shown in Barne Hall at 6-30 p.m. on Saturday, 13th March, 1965.

Part II

No. 8. STRENGTH.

Decrease with effect from 29th January, 1965 :—

Birinder Kumar Sharma ... N.P.S.

Decrease with effect from 13th February, 1965 :—

Rashmi Gupta V.P.S.G. Nalini Gupta V.G.

Decrease with effect from 26th February, 1965 :—

Harjit Singh Grewal H.B. Sr. V. G. Kumar Das D.S. S.B. Sr.

Increase with effect from 27th February, 1965 :—

Anirudha Maitra H.B. Sr. Gurkirpal Singh H.B. Sr.

Decrease with effect from 27th February, 1965 :—

Keith A. Manley D.S. H.B. Sr. Rina Mukherji D.S. N.P.S.G.

Increase with effect from 1st March, 1965 :—

Keith Anil Manley H.B. Sr. Arun Wadhawan S.B. Jr.
 Rina Mukherji N.P.S.G. Aruna Batra V. G.
 Rajiv Tandon H.B. Jr. Preminda Batra V. G.
 Rahul Kumar H.B. Jr. Indira Kanaka Sastri V.P.S.G.
 Jagdish Singh N.B. Sr. Gurinder Singh Sobti S.P.S.B.
 Deepak Pandit N.B. Jr.

Increase with effect from 2nd March, 1965 :—

Bhupinder S. Grewal S.B. Jr. Rupa Kumari Tewari N.P.S.G.
 Sandip Bagchi H.B. Jr. Kimari Nisha S.P.S.G.
 Sumit Bagchi H.P.S.B. Sonia Bhandari V.P.S.G.
 Bhalinder S. Grewal H.P.S.B. Kerbanoo H. Sethna V.P.S.G.

Decrease with effect from 3rd March, 1965 :—

Nisith J. Chanchani ... S.B. Jr.

Increase with effect from 3rd March, 1965 :—

Ajai Pal S. Randhawa H.B. Jr. Vijay Kumar Ojha N.P.S.B.
 Keshav Bhagat N.B. Jr. Digvijaya Mann N.P.S.B.
 Amar Bir Singh Pannu V.B. Jr. Chetan K. D. Desai N.P.S.B.
 Madhu Bhim Singh S.G. Ajai Singh Virk S.P.S.B.
 Bindu Bhim Singh S.G. Gurreet Singh Mann V.P.S.B.
 Indira Prem Lal V.G. Ashok Khanna V.P.S.B.
 Anita Prem Lal V.G. Tejinder Kaur Sandhu N.P.S.G.
 Akshai Deep Kohli H.P.S.B. Harsimran Grewal N.P.S.G.
 Ajay Kumar Mahajan N.P.S.B.

Increase with effect from 4th March, 1965 :—

Anil Sud H.P.S.B. Ranjit Dhodhy V.P.S.B.
 Damanjit Singh Kang N.P.S.B. S. S. Dhaliwal V.P.S.B.
 Sanjeev Due S.P.S.B. Bina Paul N.P.S.G.
 Narindar Singh S.P.S.B. Anjali Srivastava H.P.S.G.
 Jugjeetan S. Sokhey S.P.S.B. Paranjit Kaur Sidhu S.P.S.G.

Increase with effect from 5th March, 1965 :—

Sukhwant P. Singh H.B. Jr. Umesh Malhotra S.P.S.B.
 Deepak K. Singha H.P.S.B. Asha Kiran Gupta N.P.S.G.
 Pankaj Gupta N.P.S.B. Loveleen Malhotra S.P.S.G.
 Kaka Gurnihal Singh N.P.S.B. Priya Deep Kaur V.P.S.G.
 Rajiv Aggarwal S.P.S.B. Geeta Bhandari V.P.S.G.
 Sanjiv Kapur S.P.S.B.

Increase with effect from 6th March, 1965 :—

Jai Singh Pathania	H.P.S.B.	Manu Virmani	V.P.S.B.
S. K. S. Tanwar	N.P.S.B.	Vivek Ahluwalia	V.P.S.B.
Ashok Kaicker	N.P.S.B.	Komla Bains	S.P.S.G.
Harinder S. Dhaliwal	N.P.S.B.	Ghanshyam Singh	S.P.S.B.
Pradeep Sen Bajaj	S.P.S.B.	Anita Satarawala	V.G.
Man Singh Ahluwalia	S.P.S.B.		

Increase with effect from 7th March, 1965 :—

Bina Manchanda ... H.G.

Increase with effect from 8th March, 1965 :—

Somsh Sirkeck ... H.B. Jr.

Increase with effect from 9th March, 1965 :—

Bharati Sinha D.S. ... S.P.S.G.

Increase with effect from 10th March, 1965 :—

Joginder Bikram ... N.P.S.B.

No. 9. APPOINTMENTS

Mrs. E.S. Lyall, Mistress, vacated her appointment on the afternoon of 26th February, 1965.

(2) Miss B.M. Buhariwala, Mistress, vacated her appointment on the afternoon of 26th February, 1965.

(3) Mr. Dhani Ram, Baker, vacated his appointment on the afternoon of 10th February, 1965.

(4) The following appointments are made on one year's probation each from the forenoon of the dates shown against each :—

Mrs. S.K. Sakhuja	Mistress	1-3-1965.
Miss Harvinder Kaur	„	1-3-1965.
Mr. Kanshi Ram	Head mazdoor	19-2-1965.
Mr. Ganga Ram	Mazdoor	18-2-1965.
Mr. Rati Ram	Bearer	24-2-1965.
Mr. Gorkhu Ram	„	24-2-1965.
Mr. Ronki Ram	„	24-2-1965.
Mr. Roop Ram	„	27-2-1965.

(5) Mr. Ronki, Sweeper, is promoted to the post of Head sweeper on one year's probation w.e.f. 1st March, 1965.

No. 10. EXTENSION OF SERVICE

The following members of the staff are granted extension of service for one year each from the dates shown against their names:—

Smt. Mary	Ayah	18-2-1965.
Mr. Sukh Ram	Barber	15-2-1965.

No. 11. LEAVE

The following members of the staff were granted earned leave for the period shown against their names:—

Mr. R.N. Sethi	Cashier	11-2-65 to 24-2-65—14 days
„ I.D. Sharma	Clerk	12-2-65 „ 20-2-65— 9 „
„ D.R. Sharma	Head Printer	8-2-65 „ 20-2-65—13 „
„ Sukh Ram	Barber	10-2-65 „ 24-2-65—15 „
„ Gappoo	Cook	8-2-65 „ 20-2-65—13 „
„ Mansa Ram	„	8-2-65 „ 23-2-65—16 „
„ Ram Chander	„	6-2-65 „ 19-2-65—14 „

Reference S. O. part II, No. 3, dated 22-1-65, so far as it relates to the undermentioned, the following amendments are made in respect of them :—

(2) Mr. Bish Ram, Tuck shop clerk, was granted only 30 days earned leave from 2-11-64 to 1-12-64, therefore rest of the leave was cancelled.

(3) Mr. Dilla Ram, Mazdoor, was granted extension of 15 days earned leave from 23-1-65 to 6-2-65.

(4) Mr. Ram Saroop, Sweeper, was granted extension of one day of 4th February, 1965.

No. 12. EARNED LEAVE, TUCK SHOP STAFF

With reference to the School Order Part I, No. 178, dated 20th August, 1954, with effect from 1st January, 1963, Tuck shop employees will be entitled to accumulate earned leave upto a maximum of 30 days.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 19TH MARCH, 1965.

No. 73. CALENDAR AMENDMENTS.

APRIL

Fri.	2nd	XI leaves for Kunjpura
Sat.	3rd	XI vs. Kunjpura (away) Film
Sun.	4th	XI vs. Kunjpura (away) XI returns to Sanawar
Fri.	16th	Good Friday Holiday XI leaves for Dehra Dun
Sat.	17th	P.D. vs. L-III XI vs. Doon School (away)
Sun.	18th	Easter Sunday XI vs. Doon School (away)

MAY

Cricket

Sat.	22nd	} XI vs. B.C.S. (Home)
Sun.	23rd	
Sun.	23rd	Colts vs. B.C.S (away)

Soccer

Tue.	25th	Festival match.
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NOVEMBER

Hockey

Wed.	3rd	XI Colts vs. B.C.S. (Home)
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The date of the Y.P.S. matches programmed for Sat. 3rd
Sun 4th April, will be announced later.

No. 74. DISCIPLINE : ORDER DRESS.

The poor turn out of boys granted WOPs to Kasauli has been the subject of unfavourable comment. While a measure of latitude in dress is unavoidable in respect of children proceeding on hikes and excursions, there is no excuse for shabbiness in children going to Kasauli.

Will House masters please inspect the turn out of children before they hand them WOPs.

No. 75. EXAMINATIONS : PUNJAB UNIVERSITY.

A letter No. S.T. 4586, dated 15th March, 1965, received from the Registrar, Punjab University, Chandigarh, is reproduced below :—

“The Syndicate at its meeting held on 27-2-1965 has approved your school for purposes of allowing its teachers to sit for various University examinations as private candidates like other schools recognised by the Punjab University and the Education Department”.

No. 76. MEDICAL.

The following boys of B.D. are exempted from Boxing upto the end of the term :—

Bhupinder Pal Aggarwal	(N)	Rakesh Khosla	(H)
Sanjiv Stokes	(S)	Navin Chauhan	(S)
Pritam Pal Singh	(S)		

No. 77. CINEMA.

The film THE YOUNG PHILADELPHIANS, starring Paul Newman, Barbara Rush, Diane Brewster & Brian Keith, will be shown in Barne Hall at 6-30 p.m. on Sunday, 21st March, 1965.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:—
SANAWAR, 26TH MARCH, 1965.

No. 78. WELFARE—STAFF

Mrs. G.B. Wad who has had previous experience of teaching small children has most kindly agreed to prepare children for Form Upper K.G. from 10-00 a.m. to 12-00 noon each morning in her own residence.

The School is prepared to provide all paper, black-boards, and other school equipment.

Parents of staff children who are interested are advised to contact Mrs. Wad with regard to fees, etc.

No. 79. P. T. & HODSON RUNS

Training in P.T. and Hodson Runs will be resumed with effect from Monday, 29th March.

No. 80. DEBATE

There will be a debate in Barne Hall on Sunday, 28th March from 5-30 to 7-00 p.m. The subject of the debate will be 'Spare the rod and spoil the child'. Mr. Burns will be in charge.

Staff and all children (Lower Five upwards) are welcome.

Questions from the floor should be submitted in advance to Pushpa Lata Singh.

Supper will be at 7-15 p. m.

No. 81. MEDICAL.

The following are exempted from the physical activities indicated against their names upto the end of the term :—

H.B.S. Pannu (B.S.V.)	... Boxing
A. Moitra (B.S.H.)	... P.T. & games
Rajvi Singh (P.S.B.N)	... P.T. & games
Hemant Singh Pathania (B.S.H.)	... P.T. & games

No. 82. PAY.

Pay will be available in the School Office between 11-00 a.m. and 1-00 p.m. on Thursday, 1st April, 1965.

No. 83. CINEMA.

The film SEA CHASE, starring John Wayne and Lana Turner, will be shown in Barne Hall at 6-30 p.m. on Saturday, 27th March, 1965.

Part II**No. 13. STRENGTH.**

Increase with effect from 12th March, 1965 :—

Inderjit Kaur Gill	H.P.S.G.	Shyama Bharadwaj	H.P.S.G.
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Increase with effect from 15th March, 1965 :—

Bubbles Parmpal Singh	H.G.S.	Parveen Vasisht	S.P.S.B.
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Harpreet S. Khaneka	S.P.S.B.		
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Increase with effect from 19th March, 1965 :—

Shasank Singh	S.B. Jr.	Sadhna Singh	S.P.S.G.
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Manju Kaushik	H.G.S.	Rajinder Singh Sen	V.P.S.B.
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Ashoke Kumar Kaushik	V.P.S.B.		
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R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:O:—

SANAWAR, 2ND APRIL, 1965.

No. 84 CALENDAR AMENDMENTS.

Boxing: The finals of the Inter-House Boxing will be held on Monday, April 26th.

The Inter-House Boxing Tournament will commence on Monday, April 19th.

Hodson Runs: The final Run will take place on Wednesday, April 28th.

May 14th: Auckland House arrive.

May 15th: Sanawar vs. Auckland.

May 16th: Auckland House leave for Simla.

No. 85. ASSEMBLY.

Whenever the weather is inclement Assembly will be in Barne Hall.

No. 86. MEDICAL.

Pinky Sikund is exempted from P. T. and games upto the end of the term.

No. 87. NEW SCHOOL BADGE.

The new School pocket badge is now on sale in the Tuck-shop, priced at Rs. 10/50.

No. 88. CINEMA.

The film, PT 109, starring Cliff Robertson, Ty Hardin and Grant Williams, will be shown to Sr. School in Barne Hall at 6-30 p. m. on Friday, 2nd April, 1965.

This film will be shown to Prep. School at 6-15 p.m. on Saturday, 3rd April, 1965.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—————:o:—————

SANAWAR, 9TH APRIL, 1965.

No. 89. CALENDAR AMENDMENT.

The 'Mock Parliament' will be on May 9th instead of on May 22nd.

No. 90. FOUNDATION DAY: THURSDAY, 15th APRIL.

Rouser will be at 7-00 a. m. and breakfast at 7-45 a. m.

The Boys' School will assemble on the pavement at 8-30 a. m. All Matrons should ensure that children wear shoes that fit. B. D. will wear games kit and G. D. school uniform. Housemasters/ Housemistresses will take a roll call of their Houses and children will set off at 8-45 a. m. A further roll call will be made at Choir Bridge at Dagroo before children set out for Sanawar on the return journey.

Wives/husbands of staff and staff children able to walk are cordially invited to Dagroo.

No. 91. CAMP: 30TH APRIL TO 5TH MAY.

Will all those who are planning to proceed on excursions and hikes during the period of the Camp please begin to plan **urgently** now? Last minute arrangements are always difficult and parents do require early intimation of what is intended, and the likely cost.

No. 92. LENDING AND BORROWING: CLASS IV STAFF.

It has been seen that a number of Class IV staff have been lending money to or borrowing money from other Class IV staff, particularly in respect of marriages and other religious ceremonies. Those concerned have then experienced great difficulty in obtaining repayment of or refunding such amounts.

All members of the Class IV staff are most strongly advised not to lend money to other members of the staff for any purpose whatsoever. They are also very clearly informed that the School will in no way assist in the recovery of such loans.

Will all heads of departments please collect the Class IV staff working under them and explain the above to them very clearly ?

No. 93. ADMINISTRATIVE HOLIDAYS.

Baisakhi (Tuesday, the 13th April), and Foundation Day (Thursday, the 15th April), will be observed as administrative holidays.

No. 94 COLTHING

The wearing of long grey flannel trousers will be discontinued by all boys, except prefects, from Sunday, April 11th, from which date shorts will be worn as usual.

No. 95. KASAULI.

The ban on visits to Kasauli is lifted with effect from today.

No. 96. WATER SHORTAGE.

The water position is very serious. Will every one please make every possible effort to economize water to the maximum extent and also to ensure that no water is wasted anywhere at any time ? This applies particularly to bath houses, wash houses and kitchens.

In a number of cases water taps have been left open during the hours when the water mains are closed, with the result that when the water mains are reopened the taps flow freely, thus wasting large quantities of water. Will all concerned please ensure that taps are kept closed without fail after use ? This may particularly be ensured in staff quarters for both inside and outside taps.

No. 97. MEDICAL.

Kanval Inder Dhillon is exempted from all games and P. T. till the end of this half term.

No. 98. CINEMA

The film **VALLEY OF THE DRAGONS**, starring Cesare Damova, Joan Staley, Sean McGlory & Danielle de Metz, will be shown in Barne Hall at 6-30 p. m. on Sunday, 11th April.

Part II

No. 14. STRENGTH.

Increase with effect from 27th March, 1965.

Nilima Khorana S. G. S.

Decrease with effect from 31st March, 1965.

Rina Mukherji N. P. S. G.

Increase with effect from 1st April, 1965.

Rina Mukherji D.S. N. P. S. G.

Increase with effect from 3rd April, 1965.

Amita Mohan H. P. S. G.

Increase with effect from 8th April, 1965.

Sanjeev A. Bhalerao D. S. S. P. S. B.

CORRIGENDUM—Reference School Order Part II No. 8 dated 12th March, 1965, so far as it relates to V. G. Kumar D. S. S. B. Sr. may be treated as cancelled.

No. 15. APPOINTMENTS

Mrs. N. Rajamani, is appointed Assistant Matron temporarily with effect from 24th February, 1965.

No. 16. LEAVE.

The following members of the staff were granted earned leave for period shown against their names :—

Major R. Som Dutt	Headmaster	{ 17-12-64 to 8-1-65 23 days
		{ 13- 2-65 ,, 24-2-65 12 ,,
Mr. Surrendra Nath	Engineer	4- 3-65 ,, 31-3-65 28 ,,
„ Chet Ram	Asstt. Printer	11- 3-65 ,, 3-4-65 24 ,,

No. 17. EXTENSION OF SERVICE.

The following members of the staff are granted extension of service for one year each from the date shown against each.

Shri Wazira	Armoury Guard	10-4-1965
„ Basanta	Bearer	25-3-1965

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

SANAWAR, 16TH APRIL, 1965.

No. 99. MARK READINGS : UPPER V & SIXTH FORMS.

In future mark-readings of Upper V and VI Forms will contain both marks in percentages and the equivalent Indian School Certificate gradings. These are as under :—

<i>Standard</i>	<i>Grade</i>	<i>Percentage Mark</i>
Very Good	{ 1	90 & above
	{ 2	75 " "
Credit	{ 3	66 " "
	{ 4	61 " "
	{ 5	57 " "
	{ 6	51 " "
Pass	{ 7	47 " "
	{ 8	42 " "
Fail	9	39 " below

No. 100. APPLICATIONS FOR APPOINTMENTS/EMPLOYMENTS OUTSIDE THE SCHOOL.

The Headmaster would like to remind all staff that it is customary for all such applications to be routed through the Headmaster. He assures everybody concerned that all applications will be most sympathetically forwarded by him and will not constitute a cause for any adverse view of the applicant.

No. 101. CRICKET.

The P.D. vs. L-III match is postponed till further notice.

No. 102. NEW ARRIVALS.

Art & Craft

Schlayer, W.	...	Lathe
Zaidenberg, Arthur	...	How to draw ships, trains, cars and airplanes
—do—	...	How to draw landscapes, seascapes and city scapes
—do—	...	How to draw birds, fishes & reptiles
—do—	...	Encyclopedia of drawing, painting and the graphic arts

- do— ... Drawing the human figure in action
 —do— ... How to draw dogs, cats & horses
 Richter, G. M. A. ... Greek art

English Grammar and Composition

- Martin H. ... College Composition
 Chettur, G. K. ... College Composition
 Ramji Lal ... English Composition
 Hepburn, James ... College Composition
 Ganguli & Wood ... General English for three year degree course
 Wren & Martin ... Higher course of grammar and composition
 Mukherjee & Wood ... A course in English composition

Reference Books

- Clark Ed : ... Encyclopedia of Chemistry

No. 103. CINEMA.

The film 30 FT. BRIDGE OF CANDY ROCK will be shown in Barne Hall at 6-30 p.m. on Saturday, 17th April, 1965.

No. 104. CORRIGENDUM.

The last name of Daljit Singh (SBD) and Gurdeep Singh (SPD) may please be corrected, in all records, to read as SCRA instead of SERA.

R. SOM DUTT,
 Major,
 Headmaster.

THE LAWRENCE SCHOOL ORDERS.

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SANAWAR, 23RD APRIL, 1965.

No. 105. CALENDAR.

April

- Sat. 24th ... Staff Club Dinner (Art Room)—7-30 p. m.
 Sun. 25th ... Film: 6-30 p. m.
 Mon. 26th ... Boxing Finals—2-30 p. m.
 Tue. 27th ... Vindhya Dr. Rehearsal (P.D. only) 4-30 p. m.
 Wed. 28th ... Hodson Run Final—5-00 p. m.
 Thu. 29th ... Vind. St. Club—6.30 p. m.
 Fri. 30th ... School leaves for Camp.

May

- Wed. 5th ... School returns from Camp.
 Thu. 6th ... Barne Memorial Cricket.
 Fri. 7th ... Gowns discontinued.
 Inter-House Cricket.
 Half hour Schools.
 Fete meeting (full staff)—12-00 noon.

No. 106. CAMP.

The School Camp will be held in Taradevi from 30th April to 5th May.

All children, less P.D., will proceed to Camp.

The Headmaster expects all staff Senior School to accompany them.

An advance recce party, consisting of the following will proceed to Taradevi at 8-30 a. m. on Sunday, 25th April :—

The Bursar, Miss Chatterji, Mr. Jagdish Ram, Kitchen Matrons G.D. & B.D., Q.M. and Miss Ling.

They will take haversack lunches with them.

No. 107. STAFF CLUB DINNER.

There will be a Staff Club Dinner at 7-30 p.m. in the Art Room on Saturday, 24th April, 1965.

Staff and their husbands/wives are cordially invited.

No. 108. TAILORS ATTACHED TO DEPARTMENTS.

These tailors will under no circumstances be detailed to do work other than mending. Secondly the work requiring mending should be kept ready for them when they arrive in order to avoid waste of their time.

No. 109. PAY.

Pay will be available in the Office between 11-00 a.m. and 1-00 p. m. on Thursday, 29th April, 1965.

No. 110. CINEMA.

The Hindi film KANOON will be shown in Barne Hall at 6-30 p.m. on Sunday, 25th April, 1965.

Part II**No. 18. STRENGTH.**

Increase with effect from 14th April, 1965.

Baldeep Singh ... V.P.S.B.

Increase with effect from 19th April, 1965.

Gordon Peter Price ... N.P.S.B.

Ram Rahman ... S.B. Jr.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

—:O:—

SANAWAR, 30TH APRIL, 1965.

No. 111. BARNE MEMORIAL.

Thursday, 6th May, will be observed as a holiday, and the School XI will play a one day match against the Headmaster's Cricket XI, starting at 10-00 a. m.

This day will be observed as a holiday also by the Administrative Staff.

No. 112. SUMMER UNIFORM.

Summer uniform will be worn by all children with effect from Thursday, 6th May, 1965.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:O:
SANAWAR, 7TH MAY, 1965.

No. 113. CALENDAR.

1. Assembly will be cancelled for a week.
2. Singing practice will be in Barne Hall for the new English and Hindi songs to be taken on alternate days.
3. Prep. will be cancelled on Friday, 7th May.
4. The Mock Parliament programmed for Sunday, 9th May, is cancelled.
5. The final matches of the Inter-House Cricket B. D. will take place on Wednesday, the 12th May.
6. P. D. dress rehearsal will be on Thursday, 13th May. L-III and U-III will attend.

No. 114. CINEMA.

1. Cartoons will be shown in Barne Hall at 7-15 p.m. on Friday, 7th May, 1965. P.D. may attend.
2. The film PORT AFRIQUE, starring Pier Angeli and Phil Carey will be shown in Barne Hall at 6-30 p.m. on Saturday, 8th May, 1965.

Part II

No. 19. LEAVE.

The following members of the staff were granted earned leave for the period shown against each :—

Mr. P. C. Gupta	Sr. Clerk	3-4-65 to 12-4-65 10 days
„ Sahej Ram	Carpenter	16-4-65 „ 22-5-65 37 „
„ Sant Ram	Cook	12-4-65 „ 3-5-65 22 „
„ Naranjan	Mazdoor	26-4-65 „ 22-5-65 27 „

2. Miss E. Charles, Nurse, was granted 59 days' half pay leave with effect from 24-2-65 to 23-4-65 on medical grounds.

3. Mrs. R. Mukherji, Asstt. Matron, was granted 58 days' maternity leave on full pay with effect from 24-2-65 to 22-4-65 and 8 days' leave without pay with effect from 23-4-65 to 30-4-65.

4 Smt. Gomti, Sweeperess, was granted 21 days' maternity leave on full pay with effect from 3rd April, 1965 to 23rd April, 1965.

5. Mr. Kundan Singh, Work mistry, is granted 82 days' earned leave with effect from 9th April, 1965, to 29th June, 1965. He will vacate his appointment on the expiry of his leave.

No. 20. APPOINTMENT.

Mr. Lajjya Ram, Asstt. Baker, is promoted to the post of Baker, on one year's probation, with effect from 1st April, 1965.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

:o:

SANAWAR, 14TH MAY, 1965.

No. 115. CALENDAR.

May

Fri. 14th	...	Auckland House arrive :	5-30 p. m.	
Sat. 15th	...	Rouser :	7-00 a. m.	
		Breakfast :	7-45 a. m.	
		Assembly Singing :	8-20—9-00 a. m.	
		Sanawar vs. Auckland House :—		
		Table Tennis :	9-30 a. m.	
		Netball :	4-00 p. m.	
		Letter-writing :	11-00 a. m.	
		Anti-Tetanus inoculation		
		B. D.	11-45 a. m.	
		G. D.	After lunch	
		P. D. House Show	6-30 p. m.	
Sun. 16th	...	Auckland House leave for Simla :	7-00 a. m.	
		Colts vs. Dagshai (Cricket)	10-00 a. m. Away	
		Film : PARAKH (Hindi)	6-30 p. m.	
Mon. 17th	...	Swimming Gala cancelled		
Sat. 22nd	...	Cricket XI vs. B. C. S.	(home)	
Sun. 23rd	..	Cricket XI vs. B. C. S.	(home)	
		Cricket Colts vs. B. C. S.	(away)	

No. 116. INTER SCHOOL FIXTURE : SANAWAR Vs. AUCKLAND HOUSE (Home)

The following will represent the School at table-tennis against Auckland House in the matches to be played from 9-30 a. m. in Barne Hall on Saturday, 15th May, 1965 :—

	<i>Singles</i>	...	Mala Khanna
	<i>1st string (Doubles)</i>	...	Sunita Oberoi and Ambika Devi.
	<i>2nd string (Doubles)</i>	...	Anita Thomas and Sheila Kar
	<i>Reserve</i>	...	Chitra Gouri

2. The following will represent the School at netball in the match to be played at 4-00 p. m. on Peacestead on Saturday, 15th May, 1965 :—

<i>Shoot</i>	...	Sudipta Dutta
<i>Help-Shoot</i>	...	Anita Sobti
<i>Defence</i>	...	Sunita Oberoi
<i>Help-Shoot Defence</i>	...	Pushplata Singh (Capt)
<i>Centre</i>	...	Anita Thomas
<i>Centre Attack</i>	...	Shashi Sakhuja
<i>Centre Defence</i>	...	Harpal Kaur Brar

Reserves :— Sanobar Sahni, Jasbirinder Kaur, Ambika Devi

3. Staff and Staff husbands/wives attending are invited to tea with the teams at Parker Hall after the match.

No. 117. NEW ARRIVALS.

Fiction

Reader's Digest Condensed Books Vol. 27, 28, 30, 31, 33, 35, 36, 38 and 39.

Children's Books

Mikes George	...	East is east
—do—	...	Eight humorists
Blyton, Enid	...	Mystery of the holly lane
—do—	...	Mystery of the strange bundle
—do—	...	Green story book
—do—	...	Red story book
—do—	...	Mystery of the banishing towers
—do—	...	Mystery of the tally-ho Cottage
—do—	...	Mystery of the secret room
—do—	...	Mystery of the strange messages
—do—	...	Second term at Malory Towers
—do—	...	Upper fourth at Malory Towers
—do—	...	Mystery of the hidden house.

Cartoons

Vicky	...	Home and abroad
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Art

Zaiden berg, A	...	How to draw butterflies, bees and beetles
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Biography

Thomas & Thomas	...	Living biographies of famous novelists
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Plays

Brecht, Bertolt	...	Mother Courage and her Children
Sartre, Jean-Paul	...	Crime passionnel

No. 118. WEARING OF JERSEYS AND PULLOVERS.

With immediate effect long-sleeved jerseys and cardigans may be worn or not worn at any time by children of B.D. and G.D. at the individual discretion of each child, until further notice.

The above orders will also apply in respect of the wearing of sleeveless pullovers. All concerned, however, are reminded that sleeveless pullovers alone are to be worn with games kit and not long-sleeved jerseys. House Staff and Prefects are requested to ensure that these orders are strictly complied with.

The above orders will not apply to the Prep. School, and the Mistress I/c Prep. School will issue her own instructions on the subject.

No. 119. TRANSFER.

Sanjeev A. Bhalerao D.S. has been transferred from Siwalik P.S.B. to Himalaya P.S.B.

No. 120. ICE-CREAM.

Ice-cream cups and cones will be on sale between 9-30 a. m. and 12-00 noon in B. D. Kitchen on Sundays.

Coupons can be bought from the Tuck-Shop on Saturdays. Ice-cream will not be sold on any day except Sundays.

No. 121. CINEMA.

The Hindi film PARAKH will be shown in Barne Hall at 6-30 p. m. on Sunday, 16th May, 1965.

Part II**No. 21. STRENGTH.**

Increase with effect from 26th April, 1965 :—

Kalpa Johry ... V.G.S.

Increase with effect from 1st May, 1965 :—

Rakesh Mohan Lowe ... S.P.S.B.

Sunaina Kumari Lowe ... S.P.S.G.

Increase with effect from 7th May, 1965 :—

Jatinder Kaur ... H.G.S.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 21ST MAY, 1965.

No. 122. CALENDAR.

May

Sat.	22nd	Rouser	7-00 a.m.
		Bkfst.	7-45 a.m.
		Singing Practice in Hall ...		8-20—9-00 a.m.
		(The Head boy should arrange to collect and return the song books).		
		Letter-writing	9-00 a.m.
		Cricket	9-30 a.m.
		Lunch	12-45 p.m.
		Tea	3-30 p.m.
		Supper	6-15 p.m.
		Film	7-00 p.m.
Tues.	25th	Soccer—Festival Match	...	4-00 p.m.
Fri.	28th	2nd Mark-reading		
		Friday Forum	7-30 p.m.

No. 123. CRICKET.

The Colts team with Messrs H. Sikund and Mountford will leave for Simla at 12-00 noon on Saturday 22nd May. Packet lunches will be sent with them. The team will return on Sunday, 23rd evening by 9-00 p. m. They will be given a mug of cocoa before going to bed.

The B.C.S. XI will arrive in Sanawar on Friday 21st afternoon for tea. They will be accommodated in the Reading Room.

Hours of play :—

Saturday, 22nd May

9-30 a. m. — 12-30 p. m.
 1-15 p. m. — 3-45 p. m.
 4-15 p. m. — 5-45 p. m.

Sunday, 23rd May

10-00 a. m. — 12-30 p. m.

1-15 p. m. — 3-45 p. m.

4-15 p. m. — 5-45 p. m.

(with an extra half hour on demand)

Staff and Staff husbands/wives attending are very welcome to have tea with the teams on Saturday, 22nd May, and Sunday, 23rd May.

The following will represent the Colts at Cricket against B. C. S. in the match to be played on 23rd May, 1965.

T. Vunglallian (Capt.)	Mukesh Khetharpal
Karamvir Singh (Vice Capt.)	Praveen Kumar
Pardeep Sharma	Dilbagh Singh
Surinderpal Sidhu	Bhupinder Aggarwal
Naveen Kohli	M. S. Sekhon
Shalinder Singh	

Reserves

S. Stokes

P. Dasgupta

2. The following will represent the School at Cricket against B.C.S. in the match to be played on 22nd & 23rd May.

R. Sood (Capt.)	Dharamvir Singh
A. Masand (V. Capt.)	P. Bhatia
A. Soneja	A. Marwaha
H. S. Sawhney	M. Sehgal
Z. Khan	A. S. Gujral
A. Bahadur	

Twelfth-Man G. S. Chima

No. 124. FRIDAY FORUM.

Children are reminded that the first Friday Forum of this year will be on Friday, 28th May, at 7-30 p.m.

In order to make this Forum a real success, will children please submit their questions, signed or unsigned, to the Headmaster, at a very early date. Children are also reminded that questions on any topic might be asked, and that the object of this Friday Forum is to help solve any personal or other difficulties which children might like solved.

No. 125. SALE OF CHAPPALS.

Part-worn (used) "Flex" chappals, mostly of children's sizes and in generally very good condition, are on sale at the Q.M. Stores at concessional rates (between Rs. 3/- and Rs. 6/- per pair according to condition).

A few new (unused) "Flex" chappals of size 10 only are also available at Rs. 14/- per pair.

Requirements may please be sent in to the Quartermaster in writing within one week.

No. 126. CINEMA.

The film **LAST ANGRY MAN** will be shown in Barne Hall at 7-00 p.m. on Saturday, 22nd May, 1965.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

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SANAWAR, 28TH MAY, 1965.

No. 127. PROGRAMME.

May

Sat. 29th	Vindhya House Party	...	5-45—8-45 p. m.
Sun. 30th	Staff Club Tennis Finals & Tea	...	4-00 p. m.
	Film	...	7-00 p. m.

June

Thu. 3rd	Himalaya Dress Rehearsal	...	4-30 p. m.
	Prep.	...	7-00 p. m.

No. 128. MEDICAL INSPECTION B. D.

Groups will go to the hospital as under :—

4-15 p. m.	Thu. 27th	May	N. C.
	Fri. 28th	„	N. A.
	Sat. 29th	„	H. C.
	Mon. 31st	„	H. B.
	Tue. 1st	June	V. B.
	Wed. 2nd	„	H. A.
	Thu. 3rd	„	V. C.
	Fri. 4th	„	V. A.
	Sat. 5th	„	S. C.
	Mon. 7th	„	N. B.
	Tue. 8th	„	S. B.
	Wed. 9th	„	S. A.

No. 129. CRICKET.

The following have been awarded the School Colours for the year 1965 :—

- | | |
|------------------|--------------------|
| 1. R. Sood | 6. Z. Khan |
| 2. A. Masand | 7. A. Marwaha |
| 3. H. S. Sawhney | 8. P. Bhatia |
| 4. A. Bahadur | 9. Dharamvir Singh |
| 5. A. Soneja | |

No. 130. SOCCER.

Mr. Mukherji and Mr. Jalota will be incharge of the XI and Colts respectively.

2. Zafrullah Khan is appointed Captain of the 1st XI for the year 1965.

No. 131. STAFF CLUB TENNIS FINALS.

The Staff Club tennis tournament finals will start at 4-00 p. m. on Sunday, 30th May.

Tea will be served in the Staff Club at about 5-00 p. m. All members of the staff club and their husbands/wives are cordially invited.

No. 132. NEW ARRIVALS.*Useful Arts*

Haywards, C.	...	Carpentry Book
Creek F. N. S.	...	T. Y. S. Cricket
Hayward, C.	...	T. Y. S. Carpentry
Francis, G.	...	T. Y. S, Mountain Climbing

Geography

Anderson, M. S.	...	Geography of living things
Dobson and Virgo	...	New School Geography
Thatcher	...	Economic Geography
Sutton, G. (Sir),	...	World around us
Hobbs, J. S.	...	{ General World—physical and human geography
—do—	...	Europe and the British Isles
—do—	...	Asia and North America
—do—	...	Maps and regions
—do—	...	Southern Continents
Brooks and Finch	...	—do—

Fine Arts

Dunlop R. O.	...	Painting for pleasure
Coleman, H. S	...	Modelcraft

Chemistry

Reid, R. D.	...	Simplified Chemistry
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Reference Books

Freeman, W. ... Concise dictionary of English idioms

Health Science

Davies ... Anatomy for nurses

History and Biography

Kennedy (President) ... Strategy of peace

—do— ... Burden and the glory

George, T. J. S. ... Krishna Menon

Markham ... Napoleon & the awakening of Europe

Beloff ... { Thomas Jefferson and American
democracy

Wright ... Washington & the American revolution

Wheare, K. C. ... Abraham Lincoln & the United States

Children's Books

Farjeon & Mayne ... Book of Kings

Hope-Simpson ... Myths and legends

No. 133. PAY.

Pay will be available in the School Office between 11-00 a. m. and 1-00 p. m. on Tuesday, 1st June, 1965.

No. 134. CINEMA.

The film BRAVE WARRIORS will be shown in Barne Hall at 7-00 p. m. on Sunday, 30th May, 1965.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

—:0:—

SANAWAR, 4TH JUNE, 1965.

No. 135. PROGRAMME.

June

Sat. 5th	Himalaya House Show	...	6-30 p.m.
Sun. 6th	Film	6-30 p.m.

Swimming: With effect from *Monday, June 7th.*

B.D. (Please refer to games T.T.)

Soccer IV 2-30—3-00 Tea 4-00 p.m.

Supervision by referee Lower Barnes.

Soccer I 3-15—3-45 p.m. Tea 4-00 p.m.

Supervision by referee Lower Barnes.

Soccer II 4-15—4-45 p.m. Tea 4-00 p.m.

Supervision by referee Lower Barnes.

Soccer III 4-45—5-15 p.m. Tea 3-30 p.m.

Supervision by Mr. J. R. Acharya.

G.D. The G.D. will swim at P.T. time, every morning.

Staff The pool will be reserved for staff use from 5-30 p.m. onwards.

P.D. Timings will be arranged by Miss Rudra.

Swimming Gala

A swimming gala will be organised from 11-00—1-00 p.m. on Monday, 7th June.

Mr. Bhalerao and Miss Franck will be incharge.

Swimming

The following orders will be strictly enforced :—

- (1) No child will enter the water unless a member of staff is present.
- (2) The foot-baths (tubs) must be used before entry into the pool.
- (3) Programme timings must be adhered to, to prevent overcrowding.

- (4) Children on the M.I. list may not use the pool without the M.O's sanction.

Soccer

The first of the three Inter-House Leagues will start on Tuesday, 8th June.

House Staff will arrange referees mutually.

All results of matches should be reported to Mr. Mukherji for entry into the Soccer chart, by 9-00 a.m. on the day following the match :—

Points : Subsidiary leagues.

2 for a win

1 for a draw

Points : Open & under 13 leagues

4 for a win

2 for a draw

The total points from all three leagues will decide positions for the Cock-House competition.

No. 136. SCHOOL HOLIDAY.

Monday, 7th June, will be observed as a School holiday in recognition of how very well the girls did against the Auckland House School in their Inter-School Fixtures.

No. 137. APPOINTMENTS : PREFECTS.

Vinay Mohan Mehra and Amarendra Singh Talwar are appointed House Prefects in Vindhya House (BD) Seniors and Juniors respectively.

No. 138. NEW ARRIVALS.

Physics and Chemistry

Dull, Metcalf and Williams	...	Modern Physics
—do—	...	Modern Chemistry

History and Biography

Rogers, Adams and Browns	...	Story of nations
Grayson Cary	...	Woodrow Wilson
Mooney, Borth	...	Lyndon Johnson Story
Kennedy, Robert	...	Just friends and brave enemies
Yost, Edna	...	Women of modern science
Peattie, Donald C.	...	Lives of destiny

Fiction

Bakeless John	...	West to the Paccific
Treat Lawrence	...	Big shot
Boatright, M. C.	...	{ Folk laughter on the American frontier

No. 139. CINEMA.

The film OTHELLO will be shown in Barne Hall at 6-30 p.m. on Sunday, 6th June.

NOTICE

The Kasauli Mahila Sewa Gram will be holding a fete in Kasauli on Sunday, 6th June, 1965, commencing 2-00 p.m.

All those who are interested are cordially invited.

The Secretary has particularly asked that members of the Committee should most kindly bring with them two years' subscription for 1964 and 1965 which is now overdue.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

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SANAWAR, 11TH JUNE, 1965.

No. 140. TRAVELLING ARRANGEMENTS MID-TERM BREAK : LUGGAGE.

In order to reduce the amount of luggage being taken down during the short summer break, the Headmaster proposes to restrict the amount to an attache-case and a hold-all, and in cases where children possess no hold-alls to a small tin box per child, except in the case of children proceeding to hill stations.

For those children who prefer to dispense with a hold-all or a tin box, the Headmaster is arranging to supply, on payment small travelling bags, large enough to include all that a child could possibly require for the move down and for the holidays themselves.

Will Housemasters/Housemistresses please inform the office by next Tuesday, the 15th June, of the number of these bags which will be required.

There is obviously no purpose in taking down warm bedding or warm clothes, during the summer break. The co-operation of all children and Staff is requested in this behalf.

No. 141. KEROSENE AND DIESEL OIL SHORTAGE.

A sudden and acute shortage of both kerosene and diesel oil has arisen in the open market. Consequently:—

- (i) It may become necessary to reduce the kerosene oil ration to all members of the staff. They are very strongly advised, therefore, to use kerosene oil with the greatest possible economy for the time being.
- (ii) Until further notice it is very much regretted that the School bus will not be available for private purposes of the staff, except in cases of real necessity.

Will all heads of departments kindly explain this, particularly regarding the economy in kerosene oil, to all Class IV servants, etc.

No. 142. MOUNTAINEERING TRAINING FOR N.C.C. OFFICERS CADETS.

The following courses have been arranged, and any boys interested are requested to let the Headmaster know:—

<i>Course</i>	<i>Duration</i>	<i>Fees per boy per course</i>
Himalayan Mountaineering Institute Darjeeling		
4 adventure (Boys)	27 Dec.—16 Jan. 1966	Rs. 100/-
Himalayan Institute of Mountaineering Manali		
31 Basic (Boys)	1 Jul.—25 Jul. 1965	„ 250/-
6 Advance (Boys)	1 Jul.—9 Aug. 1965	„ 400/-

No. 143. FOUNDER'S.

There will be a full meeting of the staff in the M.C.R. at 12-00 noon on Saturday, 19th June. At this meeting the detailed final programme will be decided and duties will be allotted.

Will all members of the staff kindly come prepared with any suggestions and ideas they may like to make, and also with the names of the children they would like to retain for any particular items for Founder's?

It is also proposed that all requirements of members of the Staff for Founder's will be intimated to Q.M. not later than 25th June, 1965. This will enable the Bursar to decide what articles may be purchased during the vacation by those staff members who may wish to purchase such items from outside, and also to decide the financial limits for such purchases.

Where appropriate, two lists should be prepared, the first being of those items which the staff members concerned would like to purchase personally during the mid-term vacation, and the second list being of all other requirements which are to be arranged by Q.M.

No. 144. CONDEMNATIONS.

The Bursar will conduct condemnations of items beyond repair in B.D., G.D. & P.D. commencing Monday, 14th June, with the object that all condemnations be completed before the end of this half-term and replacements arranged by the Quartermaster during the mid-term break.

Matrons I/c dormitories and kitchens are requested to go through thier stores and stocks in hand and to prepare, in advance, lists of items they wish to have condemned, so that there is no delay in conducting condemnation proceedings. No item will be accepted for condemnation unless it is washed and clean.

The condemnations will be conducted according to the following programme :—

Mon. 14th June	12-00 noon	...	B. D. Vindhya & Siwalik
Tue. 15th ,,	—do—	...	B. D. Himalaya & Nilagiri
Wed. 16th ,,	—do—	...	B. D. Kitchen
Thu. 17th ,,	—do—	...	G. D.
Fri. 18th ,,	—do—	...	G. D. Kitchen
Mon. 21st ,,	—do—	...	P. D.
Tue. 22nd ,,	—do—	...	P. D. Kitchen

Q. M. will please arrange to have condemned articles duly stamped at the time of condemnation, and will also provide two mazdoors to be present at each of the above places at the times and on the dates specified.

Battle Dress Blouses. When conducting condemnations in B D. and P.D. the Bursar will also examine *all* battle dress blouses on charge in each department with a view to condemning those which have lost their warmth or are unduly shabby. Asstt. Matrons concerned will please have *all* battle dress blouses on their charge ready for inspection, and will also separate them into two lots, i.e. those which they consider should be condemned for the above reasons and those which they consider still to be in satisfactory condition, before the Bursar's arrival.

No. 145. CHILDREN'S PARCELS ETC.

Would all concerned please note that parcels sent by rail to children by their parents should be booked to "DHARAMPORE PUNJAB (DMP)" railway station? Parcels booked to Simla or other stations are very difficult to obtain and also take considerable time to obtain. Fruits, etc., are therefore likely to go bad.

Will House Staff please ensure that all children concerned inform their parents accordingly when next writing home ?

No. 146 AUCTION OF GRASS.

There will be an auction of grass on the estate of The Lawrence School, Sanawar at 11-30 a. m. on 21st June, 1965, in the Quartermaster's Office.

No. 147. NEW ARRIVALS.*Children's Books*

Hampden	...	Ghost stories
Sayers, Dorothy	...	Tales of detection
A. Jose, Andrey	...	Yomi's adventures
Lear, Carroll etc	...	Book of nonsense
Crown, A. W.	...	Folk tales of North America
—do—	...	„ „ Japan
—do—	...	„ „ Greece

Physics & Chemistry

Yardwood T. M.	...	School Physics Pt. I & II
McKenzie, A. E. E.	...	Hydrostatics and mechanics
Brown	...	Experimental science : Chemistry

Health Science & Biology

Elwell, F. R.	...	Your body and how it works
Brimble & Hawkins	...	Physiology, anatomy and health
Holmes & Gibbs	...	Modern biology

Education

Owen, C. B.	...	Methods for science masters
Holbrook, David	...	{ Thieves and angels, Dramatic pieces for use in schools

English Language & Literature

Milne, E. M.	...	Sixth form English
Ludowyk, E. F. C.	...	Twelfth Night

Geography

Elloy, K. M.E.	...	{ Junior geography of the monsoons lands of Asia and natural regions of the World
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Reference Books

Steinberg, S. H. Ed.	...	Statesman's year book 1964—65
Larsen Egon	...	History of invention
Chaffe & Edmonds	...	Careers encyclopedia 1963

No. 148. CINEMA.

The film **PRINCE VALIANT** will be shown in **Barne Hall** at 6-30 p.m. on Saturday, 12th June, 1965.

Part II

No. 22. EXTENSION OF SERVICE.

Mrs. W. Phillips, Assistant Matron, is granted one year's extension of service with effect from 5th June, 1965.

No. 23. APPOINTMENTS.

Miss S. Chopra, Assistant Matron, vacated her appointment on the afternoon of 6th May, 1965.

2. Mrs. N. Rajamani is re-appointed Assistant Matron temporarily with effect from 7th May, 1965, vice Miss. S. Chopra resigned.

3. Mr. Harcharan Singh is appointed, Junior Clerk, on one year's probation with effect from 24th May, 1965, vice Mr. Attar Singh Sachdeva.

4. Mrs. P. Atma Ram, Temporary Mistress, vacated her appointment on the afternoon of 23rd May, 1965, vice Mr. Atma Ram, returned to duty from study leave.

No. 24. LEAVE

Mr. Atma Ram, Master, resumed his duties after study leave with effect from 24th May, 1965.

2. Mr. Attar Singh Sachdeva, Junior Clerk, is granted 26 days' earned leave with effect from 26th May 1965 to 20th June, 1965. He will vacate his appointment on expiry of his leave.

3. The following members of the staff were granted earned leave for the period shown against their names :—

Mr. Bakshish Singh	Tuckshop Clerk	6-5-65 to 18-5-65—13 days
„ Ram Murti	Cook	15-4-65 „ 13-5-65—29 „
„ Man Singh	Chowkidar	10-5-65 „ 9-6-65—31 „
„ Bhuri Singh	Mali	10-5-65 „ 22-5-65—13 „
„ Jagroop	Mali	8-6-65 „ 28-6-65—21 „
„ Hari Singh	Mazdoor	10-5-65 „ 19-5-65—10 „
„ Hakam Singh No. I	Temp Tailor	6-5-65 „ 13-5-65— 8 „

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

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SANAWAR, 18TH JUNE, 1965.

No. 149. PROGRAMME.

June

Sat. 19th	Classes	...	8-45—11-15 a. m. (25 mins.)
	Break	...	11-15—11-30 a. m.
	Letters	...	11-30 a. m.
	Founder's Meeting		12-00 noon
	Music Recital	...	6-30 p. m.

A group of 40 trainees and children from the Basic Training School, Kasauli, will see a film at 2-30 p. m. in Barne Hall, and may attend the Music Recital in the evening.

No. 150. SWIMMING — SUNDAYS.

G. D.	Before Breakfast
B. D.	Himalaya	...	10-00—10-45 a. m.
	Vindhya	...	10-45—11-30 a. m.
	Siwalik	...	11-30—12-15 p. m.
	Nilagiri	...	12-15— 1-00 p. m.

No. 151. REVISED TIME TABLE.

The following timings will come into effect on Monday 21st June and will continue till the end of Term.

Rouser	5-45 a.m.
Chota	6-15 a.m.
P.T.	{ cancelled till Tue. 29th June.
Prep.	
Breakfast	8-15 a.m.
Assembly	9-00 a.m.
Classes	9-15—11-15
Break	11-15—11-30
Classes	11-30— 1-30 p.m.
Lunch	1-35 p.m.
Rest Period	2-05—3-35 p.m.

		B.D.		G.D.
Tea		...	3-40 p.m.	4-40 p.m.
Hobbies		...	4-45—6-15 p.m.	4-45—6-15 p.m.
Swimming	3-30—4-15 p.m.
For Soccer	I	...	5-30—6-00 p.m.	—
" "	II	...	6-00—6-30 ,, (J.R.A.)	—
" "	III	...	4-30—5-00 ,,	—
„ Soccer	IV	...	5-00—5-30 ,,	—
Games	I	...	4-00—4-45 ,,	6-15—7-15 p.m.
	II	...	4-45—5-30 ,,	—
	III	...	5-30—6-15 ,,	—
	IV	...	6-15—7-00 ,,	—
Gym. work	I	...	4-00—4-45 ,,	—
	II	...	5-00—5-45 ,,	—
N.C.C.		...	6-30—7-15 ,,	—
Supper		...	7-30 p.m.	7-30 p.m.
Lights Out		...	8-45 p.m.	8-45 p.m.

The Games & Hobbies Time Tables will continue as programmed, but adjusted to the new timings.

No. 152. SOCCER.

The School teams will leave for Simla on Saturday, 26th June at 1-10 p. m. Messrs Mukherji and Jalota will be in charge.

The teams will return on Sunday, 27th June.

No. 153. BAKERY.

Birthday Cakes, Pastries, Biscuits, etc., will be supplied from the Bakery; advance notice of three days should be given to Quartermaster.

2. Staff are requested to arrange collection of their requirements of bread from the stores between 3-00 and 4-00 p. m. on working days and between 12-30 and 1-30 p. m. on Saturdays.

No issue will be made on Sundays.

No. 154. INDENTS.

Would all indenting authorities please note carefully that their indents should NOT be written out with ball-point pens but with proper writing ink, since the ball-point ink very soon starts fading.

No. 155. SOCIAL.

Mrs. Som Dutt requests the pleasure of the company of School and House Prefects, B.D. & G.D., of **Himalaya and Siwalik Houses**, to "elevenes" on Sunday, 20th June, 1965.

No. 156. NEW ARRIVALS.

Reference Books

- Times of India ... { Directory and the year book including
who's who—1964—65
Readers' Digest ... Encyclopediac dictionary

Current Affairs

- Aggarwal & Mohan ... General Knowledge digest
Sohan Lal ... Your I. Q. and S. S. B. interviews
Khanna, O. P. ... Master guide

History

- Panikkar, K. M. ... { Foundations of new India. Pros and
Cons : Guide to the Controversies of
the day

उपन्यास

- राजेन्द्र यादव ... शह और मात

No. 157. CINEMA

The film **DON'T KNOCK THE ROCK** will be shown in Barne Hall at 6-30 p. m. on Sunday, 20th June.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:
 SANAWAR, 25TH JUNE, 1965.

No. 158. PROGRAMME.

Mon.	28th	June	...	Inter-House Soccer H. vs. N. 4-30 p.m. S. vs. V. S. vs. V. 5-40 p.m. H. vs. N. Hobbies (B.D.) cancelled
Tue.	29th	„	...	Inter-House Soccer V. vs. N. 4-00 p.m. V. vs. N. H. vs. S. 5-00 p.m. H. vs. S. Supper 6-30 p.m. Nil. Dress Rehearsal 7-00 p.m. P.D., L-III & U-III will attend Hobbies (B.D.) cancelled
Wed.	30th	„	...	Prep. cancelled Rouser 6-30 a.m. P.T. 6-40 a.m. Bkft. 7-45 a.m. Assembly 8-30 a.m. Classes 8-45 a.m.—1-10 p.m. Marks to Form Staff 9-00 a.m. Inter-House Soccer H. vs. V. 4-30 p.m. N. vs. S. N. vs. S. 5-40 p.m. H. vs. V. Hobbies (B.D.) cancelled Supper 7-00 p.m.
Thu.	1st	July	...	Rouser etc. as for Wed. 30th. Mark Books to S.M. 10-00 a.m. Hobbies (G.D. B.D) cancelled Supper 5-45 p.m. Nil. Sat. Club 6-30 p.m.
Fri.	2nd	„	...	Rouser 7-00 a.m. P.T. cancelled Bkft. 8-45 a.m. Assembly in Hall 10-00 a.m. Mark Reading 10-15 a.m.

- Fri. 2nd July ... Form Staff to Forms Rooms—till 11-30 a.m.
Meeting of Escorts in M.C.R.—12-30 p.m.
Games & Hobbies cancelled
Supper 5-45 p.m.
Social 6-30—8-30 p.m.**
- Sat. 3rd ,, ... Rouser 7-00 a.m.
Bkft. 8-00 a.m.
Term ends.**
- Sat. 31st ,, ... Term opens.**

No. 159 GENERAL

Form Rooms must be in a neat and tidy state before they are closed at 11-30 a.m. on Friday 2nd July.

Books should be tied and stacked in bundles in cupboards where possible : a list of books in each bundle should be attached in each case.

Classrooms will not be entered after 11-30 a.m. on Friday.

No. 160. VISITS : SATURDAY, 26th JUNE.

A party of 50 Higher Secondary School teachers, including 4 University Professors and 2 American Professors, (participants of the Summer Institute in Physics at Chandigarh, financed by the University Grants Commission in collaboration with United States Agency for International Development), will be visiting the School on Saturday, 26th June.

The following programme has been suggested to the party, and if there are any changes these will be intimated :—

- 10-00 a.m. Arrival of the party
- 10 10 a.m. A brief talk to the party on the history of the School, and answers to any queries which might arise.
- 10-30 a.m. A clockwise tour of the School in small groups.
- 1-30 p.m. Lunch in G.D. after the girls have fed.
- 2-30 p.m. A very brief Indian Music and dance Recital by the children, lasting approximately forty-five minutes.

Departure — to suit the convenience of the visitors.

It is proposed to split the party into three groups—the groups being conducted round the School by the Dy. Headmaster, the Senior Mistress and the Headmaster.

Gowns will be worn by all teaching staff.

All children will pay particular care to their turn out and appearance during this visit.

No. 161. SOCCER.

(1) The following will represent the Colts XI at Soccer against B.C.S. in the match to be played on June, the 27th, at Simla :—

- | | |
|---------------------------|-----------------------|
| 1. T. Vunglallian (Capt.) | 7. Maninderjit Singh |
| 2. Dilbagh Singh | 8. Mandeep Singh |
| 3. Karamvir Singh | 9. B.P. Aggarwal |
| 4. S. Stokes | 10. Karanjit Rajput |
| 5. P. Sharma | 11. Surinderpal Singh |
| 6. O.P. Joon | |

Reserve

Gurinderjit Singh

(2) The following will represent the School XI at Soccer against B.C.S. in the match to be played on June, the 27th, at Simla:-

- | | |
|---------------------------|-----------------------|
| 1. Zafrullah Khan (Capt.) | 7. S. S. Sahi |
| 2. Ashok Masand | 8. B. S. Ahluwalia |
| 3. Y. S. Chibh | 9. Gurjit Singh Chima |
| 4. Ajai Bahadur | 10. Ashwani Marwah |
| 5. Anil Soneja | 11. Virinder Singh |
| 6. Rajan Bhatia | |

Reserve

A. Paul

No. 162. MATRONS—MID-TERM BREAK.

Should Matrons wish to proceed with School parties on the 3rd they will make a personal stock taking, reporting any losses to the Dhobi to the Bursar before they leave. These reports will be duly signed by the Dhobi concerned. They will continue to be held responsible for losses which might subsequently be found at the annual stock-taking in December. In case any shortages are discovered during this check now, these should also be reported, with explanations where necessary.

No. 163. FOUNDER'S.

The following duties are allotted :—

ATHLETICS—B.D.	M/s Mundkur & Mountford assisted by M/s Rawat, Gore, Atma Ram, Sikund, Jalota & Joshi. (Seniors & U 15).
ATHLETICS—G.D.	Miss Chak and Miss Harvinder Kaur I/c.
COLOURS PARADE	M/s Bhupinder Singh & Jagdish Ram.
SCHOOL CONCERT	Miss Chatterji & Mr. J. Pratap.
P.D. CONCERT	Miss Rudra & P.D. staff
TATTOO	Mr. Kemp I/c. Mr. Jagdish Ram (P.T., Gym. work). Mr. Sinha (Fig. marching).
ARTS & CRAFTS	Mr. Bhalerao, Mr. Wad & Mrs. Mundkur.
SEATING	Prep. School Concert : Mr. Kemp & B. D. Staff. School Concert : Miss Rudra & P.D. Staff. Staff play : Miss Chatterji & G.D. staff. Speeches : Miss Rudra & P.D. Staff. Parade : M/s. Gore & Mountford.
	Tattoo—HM's party : —ditto—
DECORATIONS	Miss Chatterji I/c, and Mrs. Kemp, Miss Kavery, Mrs. Sikund and Miss Chak.
O.S. HOCKEY	Dr. D.C. Gupta.
O.S. NETBALL	Mrs. Mountford.
O.S. DINNER	Miss Chatterji I/c.
O.S. DANCE	Mr. Mountford & Miss Kemp.
TEA (Barnes)	Mrs. Sehgal
TEA (O.S. meeting)	Mrs. Sehgal
STAFF PLAY	Dr. D.C. Gupta.
STAGE	Mr. Mukherji.
VISITORS CLOAK-ROOMS	Mrs. Mountford (Ladies') Mr. Mountford (Gentlemens')

No. 164. FETE

Stalls will be organised by the following :—

Name of Stalls	Name of Persons	Place Allotted
White Elephant ...	M/s Jalota & Arora	VI B
Art, Carpentry & ...	M/s Bhalerao, Wad, Jagat	VI A
Other Crafts	Ram and Prajapati.	
Sweet Stall ...	Organised by the P.D. (Mrs. Tika Ram)	U-V A
Eats Stall ...	Miss Sinclair & Dr. D.C. Gupta.	Behind Birdwood
Ice-cream Stall ...	Organised by the B.D. (Mrs. Sehgal & Mrs. Phillips).	Birdwood
Needle-work and ...	Mrs. Mundkur & G.D. Staff	Geography Room
Embroidery		
Puppets ...	Miss Rudra & P.D. Staff.	
Fortune Teller ...	Mr. Joshi	Dy.H'S. Office
Lucky Dip ...	Mr. & Mrs. Mukherji.	L-V A
O.S. Stall ...	Mr. Kemp & Miss Chatterji	L-V B
Lottery ...	Miss Dudt & Miss Kemp.	U-IV A
Ringing of articles ...	M/s Jagdish Ram & Gore.	U-IV B
Coins in Squares ...	M/s Sikund & Atma Ram.	L-IV A
Treasure Hunt ...	M/s Rajamani & Pillai.	L-IV B
Roulette ...	Mr. Pratap & Miss Francks.	In front of Bird- Wood
Cocoonut Shy ...	M/s Bhupinder Singh & Sinha.	Behind Birdwood
Roundabout ...	Dr. Sakhuja and Mr. Surendra Nath.	In open space near the H.M's House
Darts ...	M/s Rawat & Mundkur.	Birdwood Dark- Room
Coffee, tea & drinks	Staff wives.	Behind Birdwood

No. 165. FOUNDER'S REQUIREMENTS.

All staff members are reminded that the requirements of the staff for Founder's are to be intimated to Q.M. not later than 25th June, 1965, i.e. today, vide School Order No. 143, dated the 11th June, 1965.

No. 166. PAY

Pay will be disbursed in the School Office between 11-00 a.m. and 1-00 p.m. on 1st July 1965.

No. 167. CINEMA.

The film A NIGHT TO REMEMBER will be shown in Barne Hall at 8-00 p.m. on Sunday, 27th June.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:0:—

SANAWAR, 30TH JUNE, 1965.

SPECIAL ORDER

Mid - term Vacation Arrangements—1965.

No. 168. GENERAL.

(i) Children going home with their parents will be allowed to leave Sanawar after 9.00 a.m. on Saturday, 3rd July, 1965, (home day). Such children must in no circumstances be permitted to leave Sanawar unless their parents/guardians, or their duly authorised representatives, call for them. The only exceptions to this rule will be senior children who go home to Kasauli.

(ii) Children travelling in School parties will also leave on the same day, as detailed later in this order.

(iii) Children in hospital on home day will not be allowed to go home unless certified fit to travel by the R.M.O. Such children will only be permitted to go home with their parents/guardians and will not be allowed to travel with School parties.

(iv) No School bedding, clothing or other School property may be taken away from Sanawar. Matrons must be careful about School clothes and ensure that they are not exchanged with home clothes. This rule must be strictly enforced.

(v) House Staff will please note that all demands in respect of individual children requiring travel money must be put in to the Bursar well in advance, and in no case later than Thursday, 1st July. Travel money required by individual children will not be issued by office after that day.

The normal travelling money for school parties will be sent to escorts on Thursday, 1st, July, by the School Office.

(vi) Members of staff entrusted with sums of money for children in School parties must keep detailed accounts of all expenditure incurred. These details must show the exact amount of money handed over on the completion of the journey. The best course would be to hand money over direct to the parent or guardian meet-

ing the child or to refund balances to the office. These detailed accounts of expenditure and all refundable balances should be submitted to the School Office immediately on the termination of escorts' journeys.

(vii) Staff must ensure that all the doors and windows are properly bolted before they lock their residences and departments. Window panes must be replaced before they leave. They will also please ensure that all electric lights are switched off in their quarters and departments before they lock them.

(viii) **Before leaving Sanawar all staff members must enter their leave addresses in the address book at the School Office.**

ESCORTS' MEETING.

A meeting of all staff members escorting school parties will be held in the Masters' Common Room at 12-30 p.m. on Friday, 2nd July. All such staff members are required to attend.

DISCIPLINE—and INDISCIPLINE.

(i) All children travelling in School parties are subjects to School discipline until handed over to their parents/guardians. All escorts will please personally see that the children under their charge maintain discipline at Kalka and during the journey. Senior boys and girls, particularly prefects, are expected to assist escorts in this matter.

(ii) Immediately after reaching their party destinations members of staff acting as escorts to school parties will report to the Bursar in writing the names of any children who acted in an undisciplined manner or failed to behave themselves properly during the journey. Such children will not be accepted in school parties in future and their parents will be informed accordingly.

TRAVELLING DRESS.

Children travelling in school parties will dress as follows:-

Girls: Salwar, qamiz and dupatta, or skirt and blouse.

Boys: Shirts or bush-shirt with trousers or shorts and stockings

Jeans will not be worn by either girls or boys.

SANAWAR DEPARTURE ARRANGEMENTS.

Details are given in the Annexure to this Order.

LUGGAGE ARRANGEMENTS.

(i) All luggage must be labelled with the owner's name, Department, House, home address and station of destination. For this purpose all School parties have been allotted the serial numbers given below, which serial numbers are printed partywise on the luggage labels (which should be obtained from the School Office by all concerned):—

Srl. No.	School Party
1	Kalka
2	Ambala Cantt
3	Bombay Central
4	Bombay V.T.
5	Dehra Dun
6	Lucknow
7	Ferozepore
8	Amritsar
9	Pathankot
10	Calcutta
11	New Delhi 'A'
12	New Delhi 'B'
13	New Delhi 'C'
14	New Delhi 'D'
15	(Vacant)
16	Bangalore/Madras

(ii) Staff members and their families travelling with School parties are expressly requested to label their own luggage with these serial numbered labels. Such staff members must inform the Quartermaster by the evening of Thursday, 1st July, of the number of packages (luggage) to be collected from their quarters.

(iii) Asstt. Matrons are responsible for the correct labelling of the luggage of all children. They will please see that labels are firmly pasted on. They must first ensure that all old labels are completely removed.

(iv) Luggage of all children travelling in School parties (except Simla party) must be ready by 10-00 a.m. on home day. Such luggage will be collected by School mazdoors and taken to Gaskell Hall. In Gaskell Hall luggage will be stacked according to School

parties as shown above, i.e. in accordance with the serial numbers printed on their labels. The Engineer will further arrange to paint the appropriate serial numbers on all holdalls after they have been brought down to Gaskell Hall.

(v) Luggage of all children going to Simla must be ready at the Bakery by 6-45 a.m. on home day. The Quartermaster will arrange for this luggage to be transported to the Bakery from departments by the mazdoors and loaded on the Simla bus, **which will come up to the Bakery itself at 7-00 a.m.**

(vi) Heavy luggage, i.e. boxes, hold-alls, etc., will be despatched by the Quartermaster to Kalka by truck at about 12-00 noon. Mr. Mukherji will be i/c of all luggage arrangements at Kalka and all problems and enquiries should be referred to him. It is specially pointed out that although Mr. Mukherji is in general charge of all luggage arrangements at Kalka, escorts on arrival there are required to assist him in supervising the sorting out at Kalka of the luggage which travels with them in School party buses to Kalka. Children must **not** be permitted to touch any of their luggage at Kalka Railway Station, or to put it into trains until permitted to do so by Mr. Mukherji. *Escorts and children will supervise the loading of their luggage into their compartments by station mazdoors after having been permitted to do so by Mr. Mukherji.*

(vii) The School accepts no responsibility for losses, and staff and children alike must supervise the loading of luggage.

(viii) Children are warned not to give any money to the School servants for carrying their luggage to Gaskell Hall or the Bakery or to porters at the Kalka Railway Station.

ALLOTMENT OF ACCOMMODATION IN TRAINS.

Mr. P. C. Gupta of the School Office will be present at Kalka Railway Station and will be incharge of the allotment of seats in coaches and sleeping cars to all School parties. Escorts are requested to contact him there in this connection.

LUNCH, TEA AND SUPPER PACKETS.

(i) **Lunch.** Lunch will be at 12-00 noon in all departments on home day.

(ii) **Tea.** Nimbu pani and buns will be arranged in B.D.K. by the B. D. K. Matron at 2-15 p. m. for all school parties. The Kalka and Ferozepore parties must be served first, and all others thereafter.

In addition to the above, buns, fruit and tea will be served in the B.D. Kitchen at 6-00 p. m. for all members of the Pathankot, Calcutta and Amritsar School parties.

(iii) **Supper Packets.** Supper packets (all of which will be vegetarian) for all School parties will be issued in Gaskell Hall half an hour before parties leave Sanawar for Kalka. They will be issued in baskets. Given below is a statement naming the member of Staff who will be responsible for collecting the supper packets for the School party indicated. Also shown is the number of packets for the various School parties. It will be the personal responsibility of the staff member mentioned below to collect from Gaskell Hall the correct number of supper packets half an hour before the party is due to leave Sanawar, have them loaded on to the bus in which they travel to Kalka, and have them unloaded at Kalka, and to ensure their safe custody at Kalka and their subsequent proper distribution to all members of the party. They will also arrange, if possible, to have the empty baskets handed over to Mr. Mukherji at Kalka after having distributed the supper packets and before the train leaves :—

School Party	Escort	No. of supper packets
Bombay Central	Mr. Rawat	32
Bombay V.T.	Miss Sinclair	20
Calcutta	Miss Dudt	38
Lucknow	Mrs. Phillips	22
Dehra Dun	Miss Chatterji	12
Pathankot	Mr. Jagdish Ram	39
Amritsar	Mr. Gore	29 { to be given to Mr. P. C. Gupta at Kalka.
Ferozepore	Mr. Sethi	42
Ambala	Dr. Gupta	7
New Delhi 'A'	Mr. Joshi	34
New Delhi 'B'	Mrs. Tika Ram	34
New Delhi 'C'	Miss Franks	35
New Delhi 'D'	Mrs. Sehgal	26
Bangalore/Madras	Miss Kavery	15

The Quartermaster will arrange the necessary number of clean baskets of appropriate size to be in Gaskell Hall at 1-30 p.m. on home day.

The three Kitchen Matrons will arrange for the requisite number of supper packets to be ready in Gaskell Hall forty-five minutes before the departure of the parties in question. Each Kitchen Matron will also arrange to provide twelve extra supper packets in addition to her total requirements in order to meet any emergencies.

At least one of the three Kitchen Matrons must be present in Gaskell Hall half an hour before the departure of each School party in order to supervise the distribution of supper packets to the escorts concerned. The three Kitchen Matrons will please arrange among themselves as to which of them will be present on each such occasion.

ROLL - CALL AT KALKA.

Staff escorting School parties are requested to arrange a roll-call of children to be escorted by them at 6-30 p.m. on the platform at Kalka Railway Station. Children of each party should be present at the roll-call. No excuse for absence will be accepted. Children will stand in rows quietly as required by the escorts.

WALKING PARTIES.

(i) Boys who have been permitted to walk down to Kalka will not leave B.D. before 2-30 p.m. Housemasters will take a roll-call of all such boys at 2-15 p.m. The names of any boys not present will be reported immediately to the Headmaster in writing.

(ii) Housemasters will only permit those boys to walk down whose names they have already intimated to Office on the House lists sent in by them. Last minute permission to walk down will on no account be given to other boys by anyone, including escorts.

(iii) The boys who have been permitted to walk down to Kalka will not chose any other way except by the Kasauli bridle path. These boys will have to walk down whatever the weather conditions, and will not travel by School party buses under any circumstances.

(iv) These boys will not be charged bus fare. They are required to report their presence at Kalka station to their escorts immediately the latter arrive there.

(v) Girls will NOT walk down to Kalka.

RAIL TICKETS FOR SCHOOL PARTIES.

Tickets for the School parties will be collected by the escorts from the School office on Saturday, 2nd July, between 8-30 and 10-00 a.m.

NEXT TERM.

The next term will begin on Saturday, 31st July, 1965, and all children must be back by 4-00 p.m. on that day.

R. SOM DUTT,
Major,
Headmaster.

ANNEXURE

(i) The School parties will leave the School by bus from the Quad. in the following order, starting at 2-45 p.m. on Saturday, 3rd July, as per programme below :—

School party	Assemble at Quad.	Departure time.	Size of party (including escorts)		Total	Train from Kalka
			Over 12 years	Under 12 years		
Kalka	2-30 p.m.	2-45 p.m.	1	4	5	87 up. Chg. Express dep. Kalka at 6-20 p. m.
Ferozepore	—do—	—do—	6	15	21	
					26	
The above will travel in the first bus.						
Bombay Central	3-00 p. m.	3-30 p.m.	8	12	20	Special train dep. Kalka at 7-10 p. m.
Bombay V.T.	—do—	—do—	8	4	12	
Lucknow	—do—	—do—	5	6	11	
Dehra Dun	—do—	—do—	4	2	6	
Delhi 'A'	—do—	—do—	3	4	7	
„ 'B'	—do—	—do—	2	14	16	
„ 'C'	—do—	—do—	12	13	25	
„ 'D'	—do—	—do—	13	11	24	
„ 'E'		(vacant)				
Ambala Cantt	—do—	—do—	2	1	3	
Bangalore/Madras	—do—	—do—	4	5	9	
					133	

The above will travel in the second, third, and fourth buses and the school bus, and will embus strictly in the order in which the parties are listed above, i.e. the Bombay Central party first, the Bombay V.T. party next, then the Lucknow party, and so on. No party will move from its assembly point until the preceding party has completely embussed. Escorts will be responsible for putting their own parties into the buses and for ensuring the necessary control over their parties.

Pathankot	6-30 p.m.	7-00 p. m.	6	15	21	*
Amritsar	—do—	—do—	4	16	20	*
Calcutta	—do—	—do—	14	11	25	†
					66	

* 35 Dn. Simla Mail dep. Kalka at 9-50 p. m.

† 2 Dn. Howrah Mail dep. Kalka at 11-35 p. m.

The above three parties will travel in the last bus and the school bus.

(ii) All parties, including all escorts concerned, will assemble in the Quad partywise under the relevant party placards at the assembly time specified above, and will remain there—especially the escorts—until the departure. Party placards will be posted prominently in the Quad, and the school parties have been arranged in the order in which they will embus. No party will embus unless requested to do so by the Bursar.

(iii) Children in a particular party will on no account be permitted by their escorts or anyone else to travel from Sanawar with any other party or bus.

(iv) The Bursar, assisted by the Bhopinder Singh, will generally supervise departure arrangements. The latter will also please note down the numbers of staff members, families (aged over three years) travelling in party buses and who are not included as escorts in school parties, in order to enable recovery of bus fares.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 2ND JULY, 1965.

No. 169. MID - TERM VACATION.

The School will close on Saturday, 3rd July, 1965, for the mid-term vacation, and will reopen on Saturday, 31st July 1965, on which date all children must be back in the School by 4-00 p.m.

A detailed Special Order in connection with the Mid-Term Vacation School Parties' arrangements has already been issued.

No. 170. STAFF FAMILIES' RATIONS ETC. DURING VACATION.

(1) With effect from Monday, 5th July, the following arrangements have been made to meet the requirements of bread, eggs, meat, vegetables, fruit, dry rations and fuel of staff families who will be remaining at Sanawar during this vacation. Provision has only been made in the case of bread, eggs and meat for the availability of the quantities which have been intimated separately to the Bursar. Quantities in excess of these will not be issued unless at least four days' notice of excess requirements is given to the Q.M. Stores :—

Bread

Bread will be available at the Q.M. Stores between 11-00 a.m. and 12-00 noon on Wednesdays and Saturdays.

Meat

Meat required on Mondays will be available at the Q.M. Stores between 11-00 and 12-00 noon on Mondays. The meat contractor will also be present at that time to take orders for meat required on other days of the week, which he will arrange to supply direct to the staff members requiring it.

Eggs & Fowls

Eggs will be available at the Bakery from 4-00 p.m. to 6-00 p.m. on Mondays, Wednesdays and Saturdays.

The contractor is required to provide fowls of not less than one kilo., dressed weight, to staff members on three days' notice.

Vegetables & Fruit

The Vegetable and Fruit Shop at the Bakery will be open on Mondays, Wednesdays and Saturdays from 4-00 p.m. to 6-00 p m.

Dry Ration & Fuel

These will continue to be issued from the Q.M. Stores on the same days and at the same time as usual.

(2) The Bursar particularly requests that any complaints or difficulties of staff families in respect of supplies of the above articles by contractors should be brought to his notice immediately, or in his absence to the notice of the Q.M., in order to enable him to take corrective and, if necessary, deterrent action against the contractor concerned. He would like to point out that unless such complaints are brought to his notice, he is unaware of them and can take no action to improve matters.

No. 171. TUCKSHOP HOURS DURING VACATION.

The Tuckshop will remain open from 11-00 a.m. to 1-00 p.m. on Mondays, Wednesdays and Saturdays throughout the vacation.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

:o:

SANAWAR, 23RD JULY, 1965.

No. 172. FILM.

The Hindi film **GHUNGHAT** will be shown in Barne Hall at 5-30 p. m. on Saturday, 24th July, to all staff members and their families (including Class IV servants).

Heads of Departments are requested to inform all servants working under them.

Part II

No. 25. EXTENSION OF SERVICE.

Mr. Madho Ram, Head Tailor, is granted one year's extension of service with effect from 2nd July, 1965.

No. 26. LEAVE.

The following members of the staff are granted earned leave for the period shown against their names :—

Mr. F. B. Manley	Bursar	5-7-1965 to 21-7-1965	17 days
„ A. S. Saklani	Clerk	28-6-1965 „ 17-7-1965	20 „
„ Murli	Carpenter	14-6-1965 „ 10-7-1965	27 „
„ Hari Ram	Tin-smith	14-6-1965 „ 3-7-1965	20 „
„ Madho Ram	Head Tailor	15-6-1965 „ 5-7-1965	21 „
„ Mastu	Male Nursing Orderly	5-7-1965 „ 17-7-1965	13 „
„ Tanna Ram	Chaprasi	5-7-1965 „ 24-7-1965	20 „
„ Bansi Ram	„	7-7-1965 „ 26-7-1965	20 „
„ Sunder	Watch man	14-6-1965 „ 14-7-1965	31 „
„ Bela Ram	Mazdoor	31-5-1965 „ 30-6-1965	31 „
„ Keshab Ram	„	14-6-1965 „ 13-7-1965	30 „
Smt. Savitri	Ayah	6-7-1965 „ 15-7-1965	10 „
Mr. Mangta	Sweeper	8-7-1965 „ 17-7-1965	10 „

(2) Mr. Mani Chand, Fitter-cum-driver, is granted 122 days' earned leave with effect from 8-3-1965 to 7-7-1965 and 55 days' leave without pay with effect from 8-7-1965 to 31-8-1965. He will vacate his appointment on expiry of his leave.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:
SANAWAR, 30TH JULY, 1965.

No. 173. WELCOME.

The Headmaster welcomes all Staff and children and wishes them every success in their endeavours.

No. 174. SCHOOL PROGRAMME.

Assembly (in Hall)	8-35 a. m.
Classes	8-45—1-05 p. m.
Prep.	6-30—8-10 p. m.

The School will assemble in Hall on Monday, 2nd August, at 2-30 p. m. Staff concerned with selection of children for various items should be present.

P.T. will start on Wednesday, 4th August.

Prep. will start on Wednesday, 4th August.

No. 175. BURSAR'S INTERVIEW HOURS.

These will be as follows this term :—

- (i) 11-30 a. m.—12-00 noon Administrative Staff.
- (ii) 2-30—3-00 p.m. (except Saturdays) Teaching Staff.

It is requested that all members of the staff will observe these timings, except in cases of *real* urgency.

Where members of the teaching staff are unable to come at the above time on account of unavoidable school duty, they may also come between 11-30 a.m. and 12-00 noon.

No. 176. FOUNDER'S SCHOOL CONCERT.

Reference School Order No. 163/65.

Miss R. Chatterji will be in general charge in addition to producing the one act English play.

All difficulties will be referred to her.

No. 177. PAY.

Pay will be disbursed in the School Office between 11-00 a. m. and 1-00 p. m. on Tuesday, 3rd August, 1965.

No. 178. CINEMA.

A film will be shown to the School in Barne Hall at 6-30 p. m. on Sunday, 1st August.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:
SANAWAR, 6TH AUGUST, 1965.

No. 179. MATHEMATICS.

There appear to be yet a few children who feel that they need not work at Maths. as it is permissible to drop the subject in their final year.

It is my duty to warn them that **no child may be promoted to the Sixth Form unless he or she has passed** a test in Maths. at the end of Upper V.

No. 180. HEALTH INSURANCE SCHEME.

The Headmaster once again appeals to members of the staff, Class III and upwards, to join this Scheme which in time of emergency has always been found well worth the cost.

The cost per head is Re. 1/- per month and details of the benefits which will be available are given below :—

The Scheme covers, while a member of the staff and his family are actually physically present in the School, and provided all arrangements in this behalf are made by the School itself, the cost of the following, which the School hospital is not in a position to provide :—

- (1) Hospitalisation, other than in the School Hospital, arranged by the School authorities. This would be necessary only in very serious cases.
- (2) Laboratory charges for examination of blood, stools, sputum etc.
- (3) Charges on account of X-ray examinations.
- (4) The setting of serious fractures and connected charges.
- (5) The cost of medicines and drugs (excluding tonics and patent medicines) not normally stocked in the School hospital.
- (6) Periodic specialist examination for diseases of the eye, ear, nose, throat and teeth. These examinations are most important. While the cost of examination would be free under this clause the cost of operations, extractions, dental fillings, provision of spectacles etc., would not come under the coverage of this Scheme.

Obviously if the Scheme is to be successful, it will be necessary for as many members of the staff as possible to join.

No. 181. NEHRU AWARDS OF 'SOVIET LAND' FRIENDSHIP FUND.

A prize of a month's holiday in Artek on the Black Sea coast of the USSR will be awarded to the boy or girl who submits the best drawing or painting, presenting the idea of what he or she considers most interesting to show a boy or girl visiting India for the first time. Mr. Bhalerao will explain this idea to those who would like to compete.

The competition is open to all children upto the age of 13. Entries must be submitted to the Headmaster by 9th September, 1965, for onward transmission to "Soviet Land" Nehru Award Committee, 25, Barakhamba Road, New Delhi—1.

No. 182. ACADEMIC: HEADMASTER'S SPECIAL LIST.

The following children are placed on the Headmaster's Special List of children who must report to him, along with reports on their work by the teachers concerned, each Saturday before letter-writing home. Housemasters/Housemistresses concerned are requested to ensure their presence on each Saturday :—

Jarnail Singh	Madhu Bhim Singh
Rajiv Bali	Bahram Mehta
Bindu Bhim Singh	

No. 183. INDEPENDENCE DAY.

(1) The following programme will be observed on Sunday, August 15th :—

Sunday timings will be observed.

Assembly	9-45 a.m.
Lunch (in departments—Staff families are cordially invited)	} 12-30 p.m.
Football match—School v. Sanawar Star Club	
Sports (on Peacestead)	4-30 ,,
Distribution of sweets & prizes	5-30 ,,
Cold Supper and Cocoa	7-15 ,,

Matrons I/c Kitchens will arrange for the cold supper to be prepared before-hand to enable the kitchen staff to attend the sports.

School Prefects, boys and girls, will organise the following events :—

1. Women's Race (Open)
2. Women's Race (School Ayahs)
3. Men's Race (Open)
4. Men's Race (Over 40 years of age)
5. Toddlers' Race
6. Boys, under 10
7. Girls, under 10
8. Tug-o-war (12 a side)
9. Men's Relay Race P.D., G.D., B.D. (Teams of 4 a side).

In case the weather is really bad, the children will organise a School Concert for Class IV servants in Barne Hall commencing at 5-00 p.m., and Sweets will be distributed at 4-30 p.m. outside Barne Hall.

Will all concerned please inform all Class IV staff working under them ?

(2) There will be a cocktail dance in Kasauli Club from 7-30—9-30 p.m. on 14th August.

Members of the staff and wives are invited.

The School Band will play.

No. 184. MEDICAL.

S.S. Bedi (B. S. N.) is exempted from P.T. and games till the end of the term.

No. 185 AMNESIA.

Mr. Kemp would be grateful if staff could help him to re-discover his gown (s) which vanished last Term.

No. 186. ADMINISTRATIVE HOLIDAY.

Thursday, 12th August, will be observed as a holiday by the Administrative Staff on account of Raksha Bandhan.

No. 187. CINEMA.

The film CITY BENEATH THE SEA will be shown in Barne Hall at 6-30 p.m. on Saturday, 7th August.

Part II

No. 27. STRENGTH.

Decrease with effect from 1st July, 1965 :—

Thulasi Pillai	D.S.	...	S.G.S.
Padmini Pillai	D.S.	...	S.G.S.

Decrease with effect from 1st July, 1965 :—

Ravi Murthy		...	S. B. Jr.
Rita Murthy		...	S.P.S.G.
Gurkirpal Singh		...	H.B. Sr.
Ram Rahman		...	S.B. Jr.
Sanjiv Bhalla		...	N.B. Jr.

Increase with effect from 5th August, 1965 :—

Bhagwati Singh Pathania		...	H.B. Jr.
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R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

—:—

SANAWAR, 13TH AUGUST, 1965.

No. 188. INDEPENDENCE DAY.

All concerned are reminded of the Independence Day programme as published in last week's School Order No. 183.

No. 189. FRIDAY FORUM: 27th AUGUST.

Children are reminded that it will be held at 7-30 p.m. on 27th August.

In order to make this Forum a real success, will all children please submit their questions, signed or unsigned, to the Headmaster at a very early date. This is in order to enable the panel to search for answers.

Children are reminded that questions on any topic might be asked and that the object of this Friday Forum is to help solve any personal or other difficulties which children might like solved. Provided these are reasonable, children will be permitted to raise supplementaries to any questions that are being discussed.

No. 190. LOSS OF BOOKS.

The Librarian has reported that far too many books, many of these difficult to obtain, are being lost by children. Quite apart from the attitude of mind on the part of children which these losses represent, parents are quite correctly concerned about the debiting of the cost of losses to their accounts.

In future, the Librarian is being asked to send up a list of those children who are particularly careless, and on receipt of these lists the Headmaster will have no option but to recover double the cost of the books so lost.

No. 191. NEW ARRIVALS.

History:

Martin	...	India's first Prime Minister
Kennedy, J.F.	...	Why England slept

Physics, Chemistry & Biology :

Thompson	...	Atom
Larson	...	Men who changed the world
Andrade	...	Physics for the modern world
Porter	...	Chemistry for the modern world
Waddington	...	Biology for the modern world
Taylor	...	General Biology

Radio Engineering :

Hellman	...	Elements of radio
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Children's Books :

Cross, Keir	...	Best black magic stories
Corbett, Jim	...	Man-eaters of Kumaon.

No. 192. ADMINISTRATIVE HOLIDAY.

Thursday, 19th August, will be observed as a holiday by the Administrative Staff on account of Janma Ashtmi.

No. 193. ICE CREAM.

Ice cream will not be on sale on Sunday, 15th August.

Part II**No. 28. APPOINTMENTS.**

Mr. Brij Lal Sharma is appointed Work mistry on one year's probation with effect from 20th July, 1965, vice Mr. Kundan Singh, retired.

(2) Mr. Mathra Dass is appointed Tuck shop Junior clerk with effect from 1st July, 1965, vice Mr. H. K. Chand, resigned.

(3) Mr. Kanshi Ram, Head Mazdoor, vacated his appointment on the afternoon of 22nd July, 1965, having resigned.

(4) Mr. Devi Singh is re-appointed Head Mazdoor with effect from 12th July, 1965, vice Mr. Kanshi Ram, resigned, and is confirmed in the post from the same date.

No. 29. LEAVE

The following members of the staff are granted earned leave for the period shown against their names:—

Mr. Kanshi Ram	Head Mazdoor	11-7-1965—22-7-1965—12 days
„ Bala Ram	Black smith	5-7-1965—10-7-1965— 6 „
„ Panna Lal	Head cook	{ 21-5-1965—25-5-1965— 5 21-7-1965—26-7-1965— 6 „
„ Chet Ram	Bearer	8-7-1965—17-7-1965—10 „
„ Robin	„	15-7-1965—20-7-1965— 6 „
„ Lachhi Ram	„	15-7-1965—20-7-1965— 6 „
Smt. Kashmiro	Ayah	19-7-1965—24-7-1965— 6 „
Mr. Rulda	Sweeper	19-7-1965—24-7-1965— 6 „
„ Gurcharan	„	{ 10-7-1965—15-7-1965— 6 17-7-1965—10-8-1965—25 „

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:o:—

SANAWAR, 20TH AUGUST, 1965.

No. 194. AWARDS AND PRIZES AND RESULTS OF INTER-SCHOOL/HOUSE GAMES, FIXTURES B.D., G.D. & P.D.

Records with regards to sports fixtures, awards, prizes and special prizes are in rather a muddle. The Headmaster is anxious to bring all records upto date; in future will all Housemasters/Housemistresses, Masters/Mistresses I/c games please intimate to the School Office the results of these fixtures, prizes, awards etc, to enable these records to be maintained through the medium of School Orders. This order has retrospective effect from the beginning of this term.

The Headmaster publishes for purposes of record the winners of the following trophies:—

The Carlill Cup

Yashpal Agarwal	1957
Sheila Kar	1958
A. Pal Singh Nakai	1959
Asha Bery	1960
Pradeep Patel	1961
Paramjit Singh Khanika	1962
Girija Lal	1963
Anil Kalia	1964

Yog Raj Palta Memorial Art Prize

Renu Shiv Dayal	1963
Samuel Tika Ram	1964

No. 195. COMMONWEALTH EDUCATION COOPERATION SCHEME—TEACHER TRAINING BURSARIES OFFERED BY THE GOVERNMENT OF UNITED KINGDOM (1965—67)

Details with regard to the Bursaries available are in the School Office, and may be seen by any teacher who is interested.

Applications in the prescribed form must reach the Ministry of Education by the 20th of September, 1965, latest.

No. 196. HEALTH INSURANCE SCHEME.

Reference School Order No. 180, dated the 6th August, 1965, regarding members of the staff joining the health insurance scheme, the following staff members have so far sent in their names intimating their wish that they and their families should join the scheme :—

- | | |
|------------------------|---------------------|
| 1. Major R. Som Dutt | 5. Mrs. L. Thomas |
| 2. Mr. F.B. Manley | 6. Mr. S.C. Jalota |
| 3. Dr. J.C. Sakhuja | 7. Mr. V. Rajamani. |
| 4. Mr. Bhupinder Singh | |

Would any other members of the staff, from Class III upwards, who may wish to join the scheme, kindly send in their names immediately, stating the numbers and names of their family members to whom they wish the scheme to apply.

No. 197. STAFF CLUB.

The Dinner programmed for Sat. 21st August is postponed to Sat. 4th September.

No. 198. FOUNDER'S REQUIREMENTS.

Vide School Order No. 143 dated the 11th June, 1965, and School Order No. 165 dated the 25th June last, all staff members were required to submit their lists of requirements for Founder's to the Q.M. not later than the 25th June last. It is disappointing to find that only a few staff members have so far submitted their lists.

Will all staff members who have not already done so please forward their lists to the Q. M. in order to reach him not later than Wednesday, the 25th August? *No requirements will be considered after that date.*

Indents for articles required for Founder's should NOT be submitted yet. The time when indents should be submitted will be notified in School Orders in due course.

No. 199. NEW ARRIVALS.*Children's Books :*

- | | | |
|---------------|-----|-------------------------------|
| Wilder, L. J. | ... | Little house in the big woods |
| Johnson, A | ... | Torrie |
| Andeli, M. | ... | Just like David |
| Wechter, N.W. | ... | Taffy of Torpedo junction |

Smith, Bradford	...	Indian American adventure
Kerr, Jean	...	Please don't eat the daisies
Baruch, Dorothy	...	Girl next door
Smith N.B.	...	Foolish and wise
Miller, O.B.	...	Through the gale

Biography :

Thorne, A	...	Story of Madame Curie
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Geography :

Mamer, S.	...	Exploring the New World
Andrist, R.K.	...	Steam boats on the Mississippi

General Science :

Meister M.	...	Wonder World of science
Knolle, D.N.	...	Adventures in reading : Discovery.

No. 200. GAMES KIT FOR G.D.

With effect from Monday, the 23rd August, 1965, all girls of G.D., except those who have officially been excused from P.T./games, will wear games kit during P. T./games times, and will not wear School uniform during these times.

No. 201. VISIT OF INCOME-TAX OFFICER.

The Income-tax Officer, Simla, will be visiting the School on Sunday, 29th August, 1965, to finalise income-tax cases of the staff on the spot. All members of the staff concerned are therefore advised to be present in their own interests since the Income-tax Officer has requested that they should be available.

Income-tax returns of all staff members, duly completed by office in respect of salaries paid by the School, will be sent to all staff members concerned tomorrow, Saturday, the 21st August. Staff members are requested to check these, include therein anything else required to be included, and sign and return them to the Cashier not later than Thursday, the 26th August, 1965.

No. 202. CINEMA.

The film GREEN MANSIONS, starring Audrey Hepburn, Anthony Perkins and Lee J. Cobb, will be shown in Barne Hall at 6-30 p.m. on Saturday, 21st August.

Part II

No. 30. STRENGTH.

Decrease with effect from 16th August, 1965 :—

Livleen Atwal D.S. ... H.G.S.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 27TH AUGUST, 1965.

No. 203. PROGRAMME.

With effect from Monday, 30th August :—

Hobbies	2-15—3-30—3-45 p.m.
Tea (U-11, G. D)	3-40 p. m.
Tea (B.D.)	3-50 p. m.
Orchestra practice	4-00—4-45 p.m.
Dance Drama	4-00—4-45 p.m.
Bharat Natyam Dancers	8-20—8-40 p.m.
Bharat Natyam Singers	8-20—8-40 p.m.

No. 204. SWIMMING.

The Inter-House Swimming Sports will be held on Saturday, 28th August, from 3-00 p.m.

No. 205. FIG. MARCHING (Tue., Thu., Sat.).

I/c M_r Sinha and Jalota.

Practices will commence on Monday, 30th August. All children not specially chosen for other activities will attend Fig. Marching. Staff incharge of Fig. Marching will inform Hobbies Staff whenever children are required for practices. Meanwhile all children will continue to attend Hobbies in groups as in the time table at present in force.

No. 206. HOUSE TUTORS.

Mr. J. Fusté is attached to Himalaya (B.D.)

No. 207. KALINGA CUP : ATHLETICS.

The names of the winners are published for purposes of record :—

1952	Ranjit Bhatia & Ashok Bhatia
1953	Ashok Bhatia
1954	Brijinder S. Bala
1955	K.K. Soi
1956	Gurpartap Singh
1957	Richard Mountford
1958	Richard Mountford

1959	Baldev Dua
1960	Birinder S. Bala
1961	Baldev Dua
1962	Suman Sehgal
1963	Siddharth Kak
1964	Deb Mitra

No. 208. NELLIE LOVELL PRIZE.

The Nellie Lovell Prize for the year 1964 is awarded to Vijay Chopra.

No. 209. FRIDAY FORUM.

7-30 p.m. on Aug. 27th.

No. 210. FOUNDER'S REQUIREMENTS ON LOAN FROM Q.M.

Will all members of staff who require any articles or items *on loan* from the Q.M. Stores for Founder's purposes please go personally to the Stores to select and collect them in consultation with the Q.M. They should not go to the Stores for this purpose at the last minute, but should go there at least two or three days ahead of the date on which they will need those items.

The Q. M. will not send such items to the staff members concerned until staff members have themselves been to the Stores to select them along with the Q. M.

No. 211. SOCCER.

The following Inter-House and Inter-School Match results are being published for purposes of record :—

Soccer Inter-School 1965

Sanawar 1st XI vs. B. C. S. 1st XI.

Result 2—2

Draw

Sanawar Colts vs. B. C. S. Colts

Result 2—0

Sanawar won

Soccer Inter-House 1965

House positions :—

1.	Nilagiri	...	60	points
2.	Himalaya	...	59	„
3.	Vindhya	...	38	„
4.	Siwalik	...	35	„

No. 212. NEW ARRIVALS.*English Language.*

McMordiew, ... English idioms and how to use them

Children's Books

Catherall, Arthur ... Jave sea duel

—do—

... Sea wolves

Fiction

Snow, C. P. ... Corridors of power.

No. 213. CINEMA.

The film **LONELY ARE THE BRAVE**, starring Kirk Douglas and Gena Rowlands, will be shown in Barne Hall at 6-30 p.m. on Saturday, the 28th August.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:o:—

SANAWAR, 3RD SEPTEMBER, 1965.

No. 214. HOLIDAYS FOLLOWING FOUNDER'S.

Children will be allowed out of the School with their parents and guardians from 12-30 p.m. on 5th October until 5-30 p.m. on the 7th October. Children will not be permitted to leave the School before 12-30 p.m. on the 5th, as attendance at the Fête is compulsory.

All enquiries from parents may please be replied to in the light of the above.

No. 215. TUCKSHOP SLIPS AND SALES TO STAFF ON SUNDAYS.

Owing to the rush for ice-cream coupons on Sunday mornings, it is very difficult for the tuckshop clerks to attend to other sales between 10-00 a.m., and 11-30 a.m. since preference has to be given to children requiring ice-cream coupons. Therefore all concerned, including staff members, are requested not to present tuckshop slips to the tuckshop between the above hours on Sundays, nor to visit the tuckshop or send their servants to it for other purchases.

No. 216. STAFF CLUB DINNER.

There will be a Staff Club Dinner at 7-45 p.m. in the Art Room on Saturday, 4th September, 1965.

Staff and their husbands/wives are cordially invited.

No. 217. NEW ARRIVALS.

Reference Books :

Preston, Frank Ed.	...	Healthy minds & bodies
Magazine	...	Children's Digest, May 1965.

No. 218. CINEMA.

The film HIGH TIME, starring Bing Crosby, Fabian, Nicole Maurey & Tuesday Weld, will be shown in Barne Hall at 6-30 p.m. on Sunday, 5th September, 1965.

Part II

No. 31. APPOINTMENTS.

Mr. Pritam Singh Atwal, Master, relinquished his appointment on the afternoon of 23rd August, 1965.

(2) Mr. J. Fusté is appointed Master on one year's probation with effect from the forenoon of 9th August, 1965, vice Mr. Pritam Singh Atwal, resigned.

(3) Mr. R. G. Gokhale, is appointed Technical Instructor (Diplomaed) Indian Music and Dance, on one year's probation with effect from the forenoon of 23rd August, 1965, in a newly created post.

(4) Mr. Gurcharan, Sweeper, was discharged from service with effect from the afternoon of 15th August, 1965, due to his negligent work during the period of probation.

(5) Mr. Gobind is appointed Sweeper on one year's probation with effect from the forenoon of 16th August, 1965, vice Gurcharan, discharged.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:0:—

SANAWAR, 10TH SEPTEMBER, 1965.

No. 219. PROGRAMME CHANGES

With effect from Monday. 13th September, 1965.

Rouser	5-30 a. m.
Chota	6-10 a. m.
Prep	6-30—8-10 a. m.
Breakfast	8-20—8-40 a. m.
Assembly	9-05 a. m.
Classes (35 mts.)	9-15—11-00, 11-20—1-05 p.m.
Lunch	1-15 p. m.
Afternoon programme	as published
Tea G. D.	3-50 p. m.
Tea B. D.	4-00 p. m.
P. T. (B. D. G. D.)	4-15—4-55 p. m.
			M. W. Fr. Tue Th. Sat.
Athletics	Himalaya } Nilagiri }	...	5-15—5-45 5-45—6-15 p.m.
	Siwalik } Vindhya }	...	5-45—6-15 5-15—5-45 p.m.
Athletics G.D.	5-10—5-40—6-10 p. m.
Orchestra	6-00—7-00 p. m.
Bharat Nat/Singers	7-30—8-00 p. m.
Supper (B. D. & G. D.)	7-00 p. m.
Lights Out	8-30 p. m.
	P. D.	...	7-15 p. m.
M. I. B. D.	8-10 a. m.
	G. D.	...	8-40 a. m.
Barne Hall. Dancing	2-15—3-00 p. m.
	English Play	...	3-00—3-50 p. m.
	P. D. Play	...	4-00—6-00 p. m.
	A. D. S. Play	...	6-00—9-00 p. m.

No. 220. CONGRATULATORY.

The Headmaster would like to express his sincere acknowledgement and appreciation of the exemplary spirit of service and calm courage which all members of the staff and children have evinced and the degree of co-operation shown by all. It is precisely this attitude of mind which will pull the country through its present danger.

No. 221. BLACK - OUT.

Private servants are inclined to be careless in kitchens and pantries. Would all members of the staff please make an occasional check to see that their servants are observing the blackout? Would members of the staff also please make sure that sky-lights opening upwards are blacked out. If necessary they might approach the Engineer for help in this behalf.

No. 222. INFILTRATORS AND PARATROOPERS OF THE PAKISTAN ARMY.

These might be in any disguise, and all staff and children are requested to keep a careful look-out for anybody who appears to be in any way suspicious, particularly anybody who asks questions concerning water storage tanks, power houses, stores, and so on.

All staff members of the staff are reminded that the Punjab Government has offered a reward of Rs. 500/- to any one who is able to provide information leading to the capture of any of these infiltrators and paratroopers.

Should anybody find any one whom he/she suspects, he/she is requested to report the matter **immediately** to any one of the following: the Headmaster, the Dy. Headmaster, the Bursar, the R.M.O., the Quartermaster. Such reports must be made **immediately** whether by day or by night.

All Heads of the Deptts. are requested to explain this to Class IV staff under them.

No. 223. FOOD, ETC.

It is our **absolute duty** to our country not to waste food. Children are particularly reminded of this, and kitchen Matrons are requested to ensure that food is not wasted.

The matter of waste applies to a less extent, but nevertheless it does apply to all items in common use: clothing, books, stationery, and so on.

No. 224. DAMAGE—LIBRARY BOOKS.

It is with very great regret that it has been found that in a number of cases pages and illustrations in expensive reference books in the library have been torn out or cut out by children. The magazines "Children's Digest" (May 1965) and "Illustrated Weekly" (8th August) have also been removed from the Reading Room. All this is most deplorable and very regrettable. Children are most earnestly requested to appreciate their responsibility in the matter and to realise that library facilities are intended for the recreation and benefit of all. Children who have removed the above magazines from the Reading Room are requested to return them immediately.

Prefects are requested to help in this matter.

No. 225. INTER-HOUSE SWIMMING 1965.

The results are published below for purposes of record:—

Boys			
Nilagiri	Siwalik	Himalaya	Vindhya
65½	49½	40	24

No. 226. PROVIDENT FUND.

All staff are requested to confirm the balances in their P. F. account as on 31st December, 1964, and sign the P. F. register in the forenoon of Monday, 13th September, 1965.

The R. M. O., Quartermaster, Engineer and Matrons are requested to send their staff to the office for this purpose on that day positively.

No. 227. NEW ARRIVALS.

Reference Books:

Kapur, M. L. ... Punjab sports and who's who.

Magazines

Children's Digest July 1965

Bambino July/August 1965.

Education

Detjen & Detjen ... Elementary school guidance.

No. 228. PRECAUTIONS—EMERGENCY.

(1) Head Cooks of B. D., G. D. & P. D., accompanied by one or two other cooks from each of these departments, Head Sweeper with two other sweepers, Head Mazdoor with two other mazdoors, Head Mali, dhobi contractors with one or two other dhobies and the Engineer together with one or more intelligent masons, mazdoors, etc., of the Engineering Deptt., will assemble in Barne Hall at 10-00 a.m. on Sunday next for briefing with regard to action to be taken in the event of an air attack and instruction with regard to first aid measures to be taken in case of a casualty.

The R. M. O. will kindly arrange to be present.

(2) All Matrons, including Asstt. Matrons, of B. D., G.D. and P. D. will assemble in the School hospital tomorrow (Saturday) at 11-30 a. m. for instruction from the R. M. O. with regard to first aid in case of casualties arising out of air attacks.

No. 229. CINEMA.

The film **THE MAN IN THE SKY** starring Jack Hawkins and Elizabeth Sellars, will be shown in Barne Hall at 6-30 p. m. on Sunday, 12th September, 1965.

The film is about thrills in the sky.

Part II**No. 32. STRENGTH.**

Decrease with effect from 8th September, 1965.

Rajiv Tandon

... H. B. Jr.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 17TH SEPTEMBER, 1965.

No. 230. V. P. P. PARCELS OF CHILDREN.

A number of V. P. P. parcels are being received in the School Office, representing orders placed by children for books, etc. This presupposes that a child has money to pay for these parcels, which is against the School Rules, for a child should have no more in his/her possession than the authorised amount of pocket money issued.

In future all V. P. P. parcels will be automatically returned to senders unless the following conditions are fulfilled:—

- (1) Should a child order anything per V. P. P., he/she will obtain the Housemaster's/Housemistress's previous sanction. This sanction will not be given unless the Housemaster/Housemistress is satisfied that the item in question is really needed.
- (2) If the Housemaster/Housemistress authorises placing of an order, he/she will do so only after verifying that the child concerned has sufficient money to his/her credit in his/her private account in the School Office to enable payment to be made.
- (3) The Housemaster/Housemistress who has acted as in (1) & (2) above will inform the office in writing of the fact that a V.P.P. parcel in respect of a child, by name, will be received in due course, and will also mention its value.

Once these conditions are fulfilled, the office will receive the parcel, pay the money to the Post Office and debit the child's private account accordingly.

All children will please note that procedure contrary to these instructions will involve both the rejection of the parcel and disciplinary action against the child concerned.

No. 231. GAMES (G. D.) 1965.

The following results are published for purposes of record:-

Inter-House	Netball	Himalaya
—do—	Tennis	Vindhya
—do—	Badminton	Nilagiri
—do—	Swimming	Vindhya

Scanlon Cup (Tennis Singles) Mala Khanna.

Inter-School Netball Sanawar vs. Auckland House (home)
22—12

Inter-School Table Tennis Sanawar vs. Auckland House
(home).

Singles	21—16 ; 21—18
1st String	21— 9 ; 21— 6
2nd String	21— 9 ; 21— 8

No. 232. HEALTH INSURANCE SCHEME.

Reference School Order No. 180, dated the 6th August, '65.

The following staff members have joined the Health Insurance Scheme with effect from 1st September, 1965 :—

<i>Name of staff member</i>	<i>Total number of members of family joining the scheme</i>	
Major R. Som Dutt	...	2
Mr. F.B. Manley	...	4
Dr. J.C. Sakhuja	...	5
Mr. Bhupinder Singh	...	4
Mr. S.C. Jalota	...	1
Mr. V. Rajamani	...	4
Miss R. Chatterji	...	1
Miss R. Suri	...	1
Miss P. Rudra	...	1
Mrs. Cherian	...	1
Mrs. H. Kaur	...	1
Miss R. Dudt	...	1
Mrs. L. Thomas	...	3
Mr. B.P. Joshi	...	1
Mr. R.N. Sethi	...	3

No. 233. NEW ARRIVALS.*Science—History & Philosophy*

Walker, M.	...	Nature of scientific thought
Read, John	...	Prelude to chemistry
Bloom Field, L.P.	...	Outer space

Fiction

Du Guard	...	Postman
De Robertof	...	Viceroy
Verne, Jules	...	Demon of Cawnpore

Plays

Childerode	...	Seven plays
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Art

Zaidenberg, A.	...	How to draw flowers, fruit & vegetables.
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No. 234. PROVIDENT FUND.

Attention of the staff is drawn to S.O. Part I, No. 226, dated 10th September, 1965. Those who have not yet signed the register are requested to sign the name on the 18th September, 1965.

No. 235. SCHOOL HALWAI—RESTRICTION ON SWEETS.

In order to secure the defence of the country, civil defence and the maintenance and increase of supplies and services essential to the life of the community, the Punjab Government have issued a notification under the Defence of India Rules forbidding, with immediate effect, the use of milk for the production of cream, khoa, rnb-ree, etc. etc., and any kind of sweets in the preparation of which milk or any of its products, except ghee, may be an ingredient, and also the sale of any of these milk products and any kind of sweets in the preparation of which such products are used.

In view of the above the school halwai has been forbidden with immediate effect, to prepare any such sweets. Such sweets will not, therefore, be available with him until further notice.

No. 236. ICE - CREAM.

For the reasons given in Order No. 235 above ice-cream will in future neither be on sale in the school nor will be prepared for and served in departments.

No. 237. FOOD, ETC.

School Order No. 223, dated 10th September, 1965, is repeated again, for the reason that strict compliance with this order is necessary not only for ourselves but for the country :—

“ It is our **absolute** duty to our country not to waste food. Children are particularly reminded of this, and kitchen Matrons are requested to ensure that food is not wasted.

The matter of waste applies to a less extent, but nevertheless it does apply to all items in common use : clothing, books, stationery, and so on ”.

No. 238. FOUNDER'S—STAFF MEMBERS' DUTIES.

Founder's is drawing near. The attention of all staff members is invited to School Orders Nos. 163 and 164, dated the 25th June, 1965, in which duties for Founder's and the Fete were detailed by name. All staff members concerned are requested to start thinking ahead of what these duties will required and entail, and are requested to take preparatory action *now*, in good time, in order to avoid a last-minute rush.

No. 239. CINEMA.

The Hindi film HUM DONO, starring Dev Anand, Sadhana, Jagirdar and Leela Chitnis will be shown in Barne Hall at 6-30 p.m. on Saturday, 18th September.

The film is a drama of life as lived by people with all their hopes, aspirations and emotions engulfed in the turbulent tide of war and destruction & the story of brave men who fight for their country and those who are left behind.

R. SOM DUTT,
Major
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:O:—

SANAWAR, 24TH SEPTEMBER, 1965.

No. 240. PROGRAMME.

<i>Assembly Singing Practices</i>	...	From Mon. 27th September.
<i>Prep.</i>	...	Cancelled from Tue. 28th Sept.
<i>4th Mark Reading</i>	...	In Hall, after Assembly at 9-00 a.m. on Thur. 30th September.
<i>Gandhi Jayanti (2nd Oct).</i>	...	Assembly in Hall at 9-00 a.m. House letters 9-30 a. m.

No. 241. FOUNDER'S ARRANGEMENTS.

A detailed time-table for Founder's and O. S. Day is given below for the information and necessary action of all concerned :—

Sunday 3rd October

8-30 a. m.	...	Chief Guest arrives
3-15 p. m.	...	Tea
4-00 p. m.	...	Prep School Concert
6-15 p. m.	...	Light supper
7-15 p. m.	...	Tattoo
8-45 p. m.	...	Cocoa and biscuits for all children

Monday 4th October

8-00 a. m.	...	Breakfast
8-45 a. m.	...	Assembly
10-00 a. m.	...	School Colour Parade
11-00 a. m.	...	Arts and Crafts exhibition
12-00 noon	...	Speeches
1-10 p. m.	...	Light Lunch
2-30 p. m.	...	Athletics
3-30—5-00 p. m.	...	Tea for visitors, etc.
5-00 p. m.	...	" Beating of the Retreat "
After the Retreat	...	Tea for children (kitchens)
7-15 p. m.	...	Supper
8-00 p. m.	...	School Concert
After 9-30 p. m.	...	Cocoa and biscuits for Concert participants

Tuesday 5th October

8-45 a. m.	...	Breakfast
10-00 a. m.	...	Fete
1-10 p. m.	...	Light Lunch
4-15 p. m.	...	Tea
5-00 p. m.	...	Staff play
8-15 p. m.	...	Founder's Dinner

Wednesday 6th October

8-45 a. m.	...	Breakfast (School and O.Ss.)
10-00 a. m.	...	O. S. Hockey (Barnes)
11-15 a. m.	...	O. S. Netball („)
1-00 p. m.	...	Lunch (School and O. Ss.)
2-30 p. m.	...	O. S. Meeting
3-15 p. m.	...	O. S. Tea
4-00 p. m.	...	Tea (School children)
5-45 p. m.	...	Cold supper (School children)
7-00 p. m.	...	O. S. Dinner
8-15 p. m.	...	Cocoa (School children)
9-00 p. m.	...	O. S. Dance

(2) Founder's dinner at 8-15 p.m. on 5th October will be arranged Department-wise. Husbands and wives of the Staff are very cordially invited. Staff will please inform Matrons I/c Kitchens before 2nd October as to where they will be dining.

(3) **O.S. Dinner:** A charge of Rs. 2/- per head is fixed for this dinner. It is hoped that as many staff members and their wives and husbands as possible will attend. Staff will please notify, in writing, to the Bursar before **2nd. October**, giving the number of suppers required.

(4) **Meals:** Arrangements are being made to enable guests and visitors to buy fruit, pastries, and meat and vegetable patties at the swimming pool on the 4th and 5th October. The Tuck Shop will be closed from 12-00 noon to 3-00 p.m. on both days for this purpose. Sweetmeats, etc., will also be available at the swimming pool from the School halwai on all days. School kitchens will **not** be able to cater for visitors or staff guests in dining rooms.

(5) **Transport:** It has been arranged that the School bus will be available for transporting from Kasauli (near SSO's Office) to the School bakery and back, for the functions given below, those parents who do not have their own transport with them. The bus will leave Kasauli one hour before the scheduled time of the school function concerned and will leave the bakery on the return journey half an hour after the end of the function in question (except where otherwise stated). Each of the following functions only will be covered:—

- (i) Prep School Concert. (Bus will leave for Kasauli again after the Tattoo.)
- (ii) School Colour Parade. (Bus will leave for Kasauli again at 5-00 p.m.)
- (iii) School Concert.
- (iv) Fete (School children will not be allowed in the bus after the Fete, even with their parents.)
- (v) Staff play
- (6) **Dress Rehearsals:**
 - P.D. Play
 - Tattoo
 - School Concert
 - A.D.S.

} will be announced later

Every effort should be made to make dress rehearsals as complete and polished as possible.

All members of the Staff and their wives are advised, purely in their own interests, to attend the full dress rehearsals, when they can make certain of good seats and also help the performers by providing a thickened audience. This advice must not be misconstrued as debarring any members of the Staff from attending the final performances during Founder's. They are most welcome to attend these in whatever seats are available after visitors and guests have been accommodated, but a large number of guests are expected this year since Founder's coincides with Dussehra.

No. 242. POST-FOUNDER'S SOPs.

SOPs may be granted entirely at the discretion of Housemasters and Housemistresses as under. In exercising their discretion, past experience of parents who have abused these privileges will be

taken into account. If permission is at all granted in these cases, parents must be warned beforehand that disciplinary action, which will affect their children, will be taken should there be any departure from the dates and timings given :—

<p>P.D. B.D. G.D.</p>	}	<p>After 12-30 p.m. on Tuesday, 5th October, till 5-00 p.m. on Thursday, 7th October.</p>
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The holidays are intended primarily to enable children to enjoy complete rest after the stress of Founder's and Housemasters/ Housemistresses are requested to use their discretion when granting SOPs, which will include that day, if they are not satisfied that the aim will be fulfilled.

No. 243. WINTER KIT.

Winter kit will be taken into use from Thursday, 30th September, 1965.

House Staff will please check up that children in their Houses have got woollen vests to wear.

No. 244. DRESS.

Jodhpuris and white trousers will be worn by all the boys of B.D. before going to supper on 4th and 5th October. They will go to Barne Hall for the School Concert, Staff Play and O.S. Dinner and Dance in the same order of dress.

Those who wish to attend the O.S. Dance on the 6th October may dress up after supper on that day.

No. 245. POCKET MONEY.

Rs. 5/- as special pocket money for Founder's will be issued to each child along with pocket money for October, 1965.

No. 246. FOUNDER'S.

Members of the Staff are bound to be asked by parents and friends for accommodation with them during Founder's.

While the Headmaster has no desire whatever to interfere in the hospitality extended by members of the Staff to such guests, he would like to point out that they will be very busy indeed in the parts they will play during Founder's, and will have little time, if any, to devote to guests. Secondly, it will not be possible for kitchen

matrons to provide meals for guests and visitors, particularly as they will be extremely busy with their own duties in making arrangements connected with Founder's.

It is regretted that due to shortage of beds in the school it will not be possible to issue any temporarily to staff members for guests.

Members of the Staff may, if they so wish, plead School policy in refusing requests for accommodation.

No. 247. STAFF RATIONS.

Owing to Founder's rations on payment will be issued on Friday, 8th October, and Saturday, 9th October, as follows :—

Friday 8th Dry rations (in afternoon as usual).

Saturday 9th Oil, wood and coal.

Staff members should send their demand slips for both dry rations and fuel to the Q.M. on October 6th *morning*.

No. 248. ADMINISTRATIVE HOLIDAYS.

Since, on account of Founder's, the administrative staff will miss the administrative holidays on Saturday, 2nd October (Mahatma Gandhi's Birthday), Sunday, 3rd October, and Monday, 4th October (Dussehra), the administrative staff will observe administrative holidays on Thursday, 7th October, and Monday, 11th October. These two administrative holidays, however, will not be observed by the Tuckshop.

No. 249. PAY.

Pay will be available in Office between 11-00 a.m. and 1-00 p.m. on Friday, 1st October, 1965.

No. 250. CINEMA.

The film NORTH OF ALASKA, starring John Wayne, Capucine, Fabian & Stewart Granger, will be shown in Barne Hall at 6-30 p.m. on Saturday, 25th September, 1965.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 8TH OCTOBER, 1965.

No. 251. FOUNDER'S.

The Headmaster would like to express his profound gratitude for the way in which every one, staff and children, co-operated to make Founder's an outstanding success. He is deeply appreciative of the sense of dedication to the interests of the School which this represents. He is sure that all will be greatly encouraged by the many appreciations we have so far received and continue to receive each day.

Thank you very much indeed !

No. 252. FOUNDER'S IMPROVEMENTS.

It would be very much appreciated if, in the light of the Founder's arrangements this year, any staff members who would like to raise any criticisms or to make any suggestions for improvements would kindly convey them to the Bursar, either orally or in writing, as soon as possible and while Founder's is still fresh in their minds. Criticisms and suggestions for improvements are very welcome and will be noted and taken into consideration when making arrangements for future Founder's.

No 253. BOMBAY KINDERGARTEN & JUNIOR SCHOOL TEACHERS' CERTIFICATE COURSE COMMENCING JAN. '66

St. Mary's Training College, Poona, are considering reserving places for girls who wish to take up this Course. Application forms and prospectus will be sent by the College on request. It is important that students do not wait for their School Certificate results before joining.

No. 254. ARTICLES LOANED BY STORES.

Articles taken on loan for Founder's should be returned to Stores by Tuesday, the 12th October, 1965.

No. 255. ADMINISTRATIVE HOLIDAY.

All administrative staff are reminded that Monday, 11th October, 1965, will be observed as a holiday by them.

No. 256. O. S. RAFFLE.

The 3rd prize was won by Ticket No. 324. Claims should be made to the Deputy Headmaster.

No. 257. FOUND.

One pair sunglasses. Apply to Mr. Kemp.

No. 258. CINEMA.

The film 'THE INVISIBLE BOY', starring Philip Abbot, Richard Eyer & Diane Brewster will be shown in Barne Hall at 6-30 p.m. on Saturday, 9th October.

This is a science-fiction story.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 15TH OCTOBER, 1965.

No. 259. DIWALI.

Saturday, 23rd October, 1965, will be observed as a School and administrative holiday on account of Diwali (except by the Engineering and Electrical departments who will observe BALRAJ on Monday, 25th October, as an administrative holiday).

There will be a bonfire from 6-30 to 7-30 p.m. on Peacestead. P. D. will attend the main bonfire, but will confine themselves to the Honoria Court end of Peacestead. Senior children will keep away from this end of the field and will leave punctually at 7-30 p.m., as they will be expected to change into Jodhpuris and ducks for dinner.

There will be a dinner at 8-00 p.m. departmentwise. Husbands/wives of the Staff are cordially invited. Staff should inform the Matrons I/c kitchens by the evening of Wednesday, the 20th October, which department they wish to attend.

Fire-works will be on sale for cash in the three departments as follows:—

Thursday, 21st October

P. D. P. D. Assembly Hall ... 4-00 p.m.—5-00 p.m.

Saturday, 23rd October

B. D. Gaskell Hall ... 10-00 a.m.—1-00 p.m.

G. D. Honoria Court ... 10-00 a.m.—12-00 noon

Samples of fire-works which will be available for sale and their prices will be sent to departments for display several days ahead.

All children, and in particular boys, are warned to be very careful not to use fire-works in a dangerous fashion. In particular, rockets should on no account be directed in any direction where they can strike any one, and must be fired only up into the sky. Prefects and senior boys are expected to set an example in this matter and to ensure its observance.

No. 260. P. T. & GYMNASTIC COMPETITIONS.

The following results are published for purposes of record :—

Inter-House P.T.**B. D.**

First	Nilagiri	...	72	points
Second	Vindhya	...	71	points
Third	Siwalik	...	69.25	points
Fourth	Himalaya	...	60.8	points

G. D.

First	Nilagiri
Second	Siwalik
Third	Vindhya
Fourth	Himalaya

Best Gymnast : Dharamvir Singh

Zafarullah Khan, Y. S. Chibh & N. K. Acharya were awarded ' *Merit Certificates* ' in gymnastics.

No. 261. FOUND AT THE FETE.

A dark brown plastic wallet bearing the address of a Madras industrial concern and containing some money.

Please apply to the Bursar.

No. 262. DIWALI POCKET MONEY.

Special pocket money of Rs. 2/- per child will be issued for Diwali as follows :—

P. D.	Wednesday, 20th October.
B. D.	}	...	Friday, 22nd October
G. D.			

No. 263. NEW ARRIVALS.

Reference Books :

Book of knowledge, 8 Vols.

Fiction:

Queen, Ellary	...	Mystery mixture
Menen, Aubrey	...	Shela : A satire

Chemistry :

Aylett & Smith	...	Problems in inorganic Chemistry
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Biology & Health Science :

Taverner	...	T.Y.S. human biology
Savory, T	...	Naming the living world

Hobbies :

- Palmer, King ... T.Y.S. playing the piano
 Rice, D.T. ... T.Y.S. to study art

One-Act Plays :

- Shaffer ... Private ear and the public eye

Biography :

- Burn, A.R. ... Alexander the Great
 Woods, J.A. ... Roosevelt & modern America
 Wright, E. ... Washington and the American revolution
 Hill, C. ... Lenin & the Russian revolution

No. 264. CINEMA.

The film **CIMARRON**, starring Glenn Ford, Maria Sohell, Anne Baxter & Russ Tamblyn, will be shown in Barne Hall at 6-30 p.m. on Saturday, 16th October. 1965.

The film is based on Edna Ferber's classic novel.

R. SOM DUTT,
 Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 22ND OCTOBER, 1965.

No. 265. DIWALI.

All children, and in particular boys, are reminded to exercise restraint at the bonfire on Saturday evening, and not to use fireworks, particularly rockets, in a dangerous fashion. Rockets should not be directed in any direction where they can strike any one, and must be fired only up into the sky. Prefects and senior boys are expected to set an example in this matter and to ensure its observance.

No. 266. DIWALI : WOPS & SOPS.

The Diwali Dinner is a school function and presence at this dinner is necessary.

Consequently, WOPs and SOPs will not be granted on Saturday, 23rd October. SOPs for Kasauli only may be granted after the supper is over and not before.

No. 267. HEALTH INSURANCE SCHEME.

Reference School Order No. 180, dated the 6th August, 1965, and in continuation of School Order No. 232, dated the 17th September, 1965.

The following staff members have also joined the Health Insurance Scheme with effect from the dates mentioned against their names :—

<i>Name of staff member</i>	<i>Total number of members of family joining the scheme</i>	<i>With effect from</i>
Mr. Jitendra Pratap	6	1-9-1965
Mr. Gabar Singh Rawat	1	1-10-1965

No. 268. PREPARATION OF TUCKSHOP SLIPS

Will all children and Housemasters/Housemistresses kindly note and in future implement the following points when writing out tuckshop slips :—

- (i) The number/quantity of articles required should be written against each item (e. g. one pr. P. T. shoes; two pencils). This number/quantity should be written before the name of the item concerned.

- (ii) Wherever applicable and possible, the size of the item required should be written (e.g. one pr. P.T. shoes, size 6; one bottle ink, small). The size should be written after the name of the item concerned.
- (iii) After completing the slip a line should be scored vertically down the middle of the slip through the remaining (blank) items to the bottom of the slip.
- (iv) The slip should be signed in ink.
- (v) Housemasters/Housemistresses should also date their signatures.
- (vi) Housemasters/Housemistresses must initial any cuttings/corrections/amendments in tuckshop slips.

No. 269. CHILDREN'S MONEY.

It has come to notice that many children are in the habit of writing their names and the name of their House, etc., on currency notes, i. e. Re. 1/- notes, Rs. 2/- notes, Rs. 5/- notes, etc., which are issued to them for pocket money and which they later present either at the tuckshop or to the halwai or elsewhere.

In this connection all concerned are informed that the Reserve Bank of India have issued instructions that currency notes should not be written on at all and in no way marked or defaced. All concerned are therefore strongly advised not to write on currency notes in future. The tuckshop and the halwai, etc., are also being instructed not to accept, after the 1st November, 1965, currency notes which have been written on.

No. 270. DISCIPLINE : CATAPULTS, HEDGES AND FLOWERING SHRUBS.

(1) All children are reminded that the possession of catapults is forbidden by the rules of the school. School Prefects are advised to collect all catapults and to retain them in a place of security until they are given to the children concerned when they leave for home.

(2) There has been a great deal of destruction of the hedges and flowering shrubs in the school. Owing to the shortage of water it is only with the greatest difficulty that we are able to keep Sana-war beautiful. Will all children make certain that neither they themselves nor any one else do anything to harm hedges and flowering shrubs?

No. 271. ATHLETICS.

The Team with Messrs Mundkur and Mountford in charge will leave for Patiala by School bus at 12-45 p. m. on Friday, 29th October. They will carry lunch packets with them.

The Team will return on the night of Sun, 31st Oct.

No. 272. INCOME-TAX—INSURANCE REBATE.

Income-tax rebate is admissible on life insurance premia. Would all staff members who wish this to be taken into account for their income-tax calculations please inform the Cashier immediately of the total amount of premia paid by them annually from their own resources *other* than amounts deducted from their school salary bills?

No. 273. CINEMA.

The Hindi film TERE GHAR KE SAMNE, starring Dev Anand, Nutan, Rajendranath and Om Prakash, will be shown in Barne Hall at 4-00 p.m. on Sunday, 24th October, 1965.

The film is a satire on modern living, with gay songs, and is a delightful comedy classic for pure enjoyment.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:
 SANAWAR, 29TH OCTOBER, 1965.

No. 274. HOCKEY.

(1) The Colts will leave for Simla by School bus on Monday, 1st November, at 2-00 p. m. and will return on the evening of Tuesday, 2nd November.

Mr. Kemp and Mr. Fuste will accompany the team.

(2) The B. C. S. teams will arrive in Sanawar on the evening of Monday, 1st November.

No. 275. PROGRAMME—Nov. 2nd.

Sunday timings

Atoms vs. B. C. S.	... 10-00 a. m.
XI vs. B. C. S.	... 11-00 a. m.
Lunch	... 12-45 p. m.
B. C. S. leave for Simla	... 2-00 p. m.

No. 276. ARTS AND CRAFTS : VISIT TO CHANDIGARH.

The following children will proceed to Chandigarh to visit the Arts & Crafts, Needle-work and Technical Training Institutes on Saturday, 6th November. They will arrange to leave for Chandigarh at 7-45 a. m. after an early breakfast. Since they will be the guests of the Chief Minister, Punjab, at lunch and the guests of the Governor of the Punjab at tea, it is suggested that particular attention is paid to the cleanliness of clothing and turn-out of the children. They will leave Chandigarh at about 5-15 p. m. on their return trip to Sanawar :—

Boys

Bhupinder Singh Ahluwalia
 Vinay Mohan Mehra
 Harmohinderjit Singh Pannu
 Harinderbir Singh Pannu
 Hamir Ratanji
 Pradeep Sharma
 Sarvadaman Patel
 N. Rajan

Girls

Phiroza Satarawala
 Anjana Mehra
 Sonali Moitra
 Nila Rudra
 Sudha Stokes
 Madhu Badhwar
 Virinder Kaur
 Sunaiyna Chauhan

Boys	Girls
Vinod Thakur	Mala Khanna
B. P. Aggarwal	Suniti Khanna
M. S. Sekhon	Nirmal Bala
Vijay Singh Lalotra	Sunita Bhan

No. 277. N. C. C. APPOINTMENTS : 1965.*Troop Sergeants*

- | | |
|--------------------|----------------|
| 1. Zafarullah Khan | 2. Rakesh Sood |
|--------------------|----------------|

Sec/Leaders

- | | |
|------------------------|--------------------|
| 1. Amarpal Singh Somal | 2. Amitabha Paul |
| 3. Ajai Bahadur | 4. Ashok Masand |
| 5. Y. S. Chibh | 6. B. S. Ahluwalia |
| 7. Tejinder Uggal | |

Lance Cadets

- | | |
|---------------------------|-----------------------|
| 1. Pravin Chandra G. Shah | 2. Sukhbir Singh Sahi |
| 3. Naresh Kumar Acharya | 4. Sirish Tatwawadi |
| 5. Vimal Khosla | 6. V. G. Kumar Dass |

No. 278. BOXING COLOURS 1965.

The following boys have been awarded Boxing Colours :—

H. M. S. Tanwar	Atom Weight
Samir Kumar	Gossamer Weight
Nripdev Singh	Paper Weight
Bhupinder Kaul	Midget Weight
N. Khorana	Mosquito Weight
K. S. Rajput	Gnat Weight
A. Saxena	Fly Weight
M. M. Sinha	Bantam Weight
Ajai Bahadur	Feather Weight
T. Vunglalian	Light Weight
Vijay Singh	Welter Weight
Rakesh Sood	Middle Weight
Dharamvir Singh	Light Heavy Weight
Tejpal Singh Arora	Heavy Weight

No. 279. COMBINED ATHLETICS SPORTS 1965.**Winners****Individual Championship :**

<i>Boys</i>	U-11	J. S. Sandhu	(S)
	U-13	Ajaipal Singh	(V)
	U-15	T. Vunglalian	(N)
	Open	Z. Khan	(S)
<i>Girls</i>	U-11	Arveen Sawhney	(H)
	U-13	Beneeta Burman	(S) & Kawaljit Brar (H)
	U-15	Anita Das	(S)
	Open	Anjana Mehra	(S)

Cock House

<i>Boys</i>	Nilagiri
<i>Girls</i>	Siwalik
<i>Prep</i>	Himalaya

Defence Cup

<i>Boys and Girls</i>	Nilagiri
-----------------------	-----	-----	----------

Kalinga Cup	Z. Khan
--------------------	-----	-----	---------

No. 280. ATHLETICS.

The following will represent the School at Athletics in the Inter-Public Schools Athletic Meet to be held at Patiala on 30th and 31st October, 1965.

Z. Khan (Capt.)	Y. S. Chibh
S. Patel	B. S. Ahluwalia
V. M. Mehra	T. S. Uggal
T. P. S. Arora	Dharamvir Singh
G. S. Chima	H. B. S. Pannu
Virinder Singh	T. Vunglalian
A. Talwar	P. Sharma
R. Sood	

No. 281. INTER-HOUSE FIXTURES G. D.

1. **Table-Tennis**—Wednesday 10th and Thursday 11th Nov., from 2-15—4-45 p. m. in Barne Hall.

2. **Hockey**—Saturday 27th to Monday 29th Nov., from 2-30—4-30 p. m. on Peacestead.

No. 282. MEDICAL.

Mala Khanna (G.S.V.) is excused P. T. and games till the end of the term.

No. 283. CINEMA.

The film **THE ANGRY HILLS**, starring Robert Mitchum, Elizabeth Mueller & Gia Scala, will be shown in Barne Hall at 6-30 p. m. on Saturday, 30th October.

The film is an action drama full of suspense.

Supper will be at 5-45 p. m.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

—:—
SANAWAR, 5TH NOVEMBER, 1965.

No. 284. SPARTAN CLUB.

The annual meeting of the Spartan Club will be held in the Headmaster's House at 7-45 p.m. on Monday, 8th November. Members of the Club are requested to be present.

No. 285. SIXTH FORM.

Formal teaching may cease from Monday, November 8th.

The Sixth Form will attend Assembly and evening Prep. and games as programmed. The Headmaster would like to stress the point that this privilege accorded will be rescinded immediately if any ONE child in the Form shows himself/herself incapable of accepting the personal responsibility of normal behaviour and exemplary turn-out. Bounds will be strictly adhered to. Staff teaching the Sixth will be available for consultation/tutorials in Birdwood throughout the morning. Programmed tutorials during Prep. will be cancelled.

No. 286. PHOTOGRAPHS.

Sun.	7th Nov.	G. D. Houses	...	7-45 a.m.
		G. D. Games	...	8-05 "
		B. D. Hockey Colts	...	8-15 "
		B. D. Soccer XI	...	8-25 "
		B. D. Soccer Colts	...	8-35 "
Tue.	9th Nov.	B. D. Him. (House)	...	7-00 "
		Nil. "	...	7-15 "
		Siw. "	...	7-25 "
		Vind. "	...	7-35 "
		B. D. Boxing	}	...
		Gym. Work		
		B. D. Athletics	...	8-00 "
		B. D. Cricket XI	...	8-10 "
		B. D. Cricket Colts	...	8-20 "
		B. D. Band	...	8-30 "
Sat.	20th Nov.	Staff (Tennis Court)	...	5-00 "

No. 287. PROGRAMME.

Fri. Nov. 5th	...	Hindi Oral Examination.
Sat. „ 6th	...	Craft group leave for Chandigarh visit 7-45 a.m.
Tue. „ 9th	...	Will be a holiday
Wed. „ 10th	...	G.D. Table Tennis. Hobbies cancelled
Thu. „ 11th	...	B.D. 1st Hockey League. Hobbies cancelled
Sun. „ 14th	...	Children's Day
Wed. „ 17th	...	Sixth Form Picnic
Thu. „ 18th	...	Cambridge Exam. starts 2nd Hockey Tournament B.D.
Sat. „ 20th	...	Staff Club meeting
Sun. „ 21st	...	Inter-House shooting

No. 288. APPOINTMENTS PREFECTS—HIMALAYA B.D.

The following boys have been appointed House Prefects :-

Rajan Bhatia	Man Mohan Sinha
Naresh Acharya.	

No. 289. NCC APPOINTMENTS (BAND) 1965.

The following appointments have been made :—

Troop Sergeant	...	Kiran Kirti Chauhan
Section Leaders	...	Ravinder Malhotra Amarinder Talwar Peter Kemp Vijay Sukhdial Singh Virender Singh Ashwani Marwah
Lance Cadets	...	L. R. Joshi M.S. Pannu

No. 290. COLTS' COLOURS.

The following have been awarded Colts' Colours for 1965 :—

T. Vunglallian (N)	Captain	K.S. Rajput (N)
M.S. Sekhon (V)		Aniruda Moitra (H)
Nirup D. Singh (N)		R.K. Sabharwal (N)
B.N. Kaul (H)		R.S. Gujral (S)
K.S. Sidhu (H)		A.S. Anand (H)
R.S. Oberoi (N)		Reserve Parveen Kumar (V)

No. 291. T.B. SEAL SALE CAMPAIGN.

The School has received 500 T.B. seals. Housemasters/ Housemistresses are requested to indent for the consolidated numbers they require. This is so very great and good a cause that the Headmaster is convinced that all children and staff will co-operate in buying as many seals as possible.

The cost of each seal is 10 p. and T.B. seals may be obtained direct from the Cashier against cash payment by 13th November, 1965.

No. 292. WATER SHORTAGE.

At the moment the school is consuming about 7,000 gallons of water per day more than it is receiving from all sources. At this rate our existing reserves are not sufficient to maintain water supply for the rest of this term. We **MUST**, therefore, effect economy in water consumption with immediate effect, and would prefer that this be done on a voluntary and co-operative basis. All concerned, and this applies particularly to kitchens, bath and wash houses and staff quarters, are requested to do everything possible *with immediate effect* to economise water consumption. The position will be examined again after one week, and if sufficient economy has not been found to have been effected, the only solution will be to enforce water rationing once more, including in all staff quarters. So please try to avoid this. If we can reduce our present daily consumption by even the relatively small amount of 4,000 gallons per day our reserves will be sufficient to see us through the rest of this term.

No. 293. ADMINISTRATIVE HOLIDAY.

Tuesday, 9th November, 1965, will be observed as a holiday by the school and the administrative staff on account of Guru Nanak's birthday.

No. 294. FURNITURE IN DEPARTMENTS AND STAFF QUARTERS.

Detailed furniture inventory boards are provided in all School departments and residences of staff members. Will all staff members please check these inventories carefully and report any discrepancies to the Quartermaster not later than 15th November next, in order to enable him to take necessary action in the matter?

No. 295. CINEMA.

The film **ANDY HARDY COMES HOME**, starring Mickey Rooney, Patricia Breslin & Fay Holden, will be shown in Barne Hall at 6-30 p.m. on Saturday, 6th November.

The film is a riotous comedy.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:o:—

SANAWAR, 12TH NOVEMBER, 1965.

No. 296. SIXTH FORM PICNIC.

This year the picnic for Sixth Formers will be held at GAMBHAR RIVER near Subathu. The school bus and one hired bus will leave from Quad. at 8-30 a.m. on Wednesday, 17th November, 1965. The buses will go right down to the river. The Headmaster suggests that children take with them a pair of strong walking shoes in addition to P.T. shoes and a change of socks.

No. 297. CHILDREN'S DAY.

Prep. School will be celebrating Children's Day on Sunday, 14th November, 1965, at 11-30 a.m.

P. D. children will be writing, producing and directing their own House Shows. I am sure their efforts will prove of enormous interest.

No. 298. INDIAN SCHOOL CERTIFICATE EXAMINATIONS.

(1) The Headmaster would like to offer his prayers and good wishes for the Sixth Form for success in the Indian School Certificate.

(2) The upper Chemistry and Physics labs. will not be used for Science lessons from Wed., 17th to Fri., 19th November.

On Fri., 26th Nov. the Physics and Biology labs. will not be used.

The Art Room will not be used for Art Hobbies from Thurs., 18th Nov. to 1-00 p.m. on Sat., 20th Nov.

Barne Hall will be 'out of bounds' from Sunday, 21st to Sat., 27th Nov. and from Mon. 29th Nov. to Fri., 3rd. Dec.

While Barne Hall is in use for the ISC examinations, staff and pupils are asked to make every effort to keep noise down to a minimum. UVB and Geog. Room lessons will be conducted in VIB and VIA respectively.

No. 299. TROPHIES.

All trophies at present with Houses should be returned (with labels attached) to the office by Monday, 22nd November.

No. 300. STOCK - TAKING.

Stock-taking of Boys', Girls' and Prep. Departments will be arranged by the Bursar between the 5th and 12th December, 1965. A detailed time-table will issue to all concerned in due course.

No. 301. CONDEMNATIONS.

Condemnations will be arranged by the Bursar as soon as stock-holders request him to do so in writing, except in the cases of Matrons and Asstt. Matrons of all the three Departments, whose condemnations will be conducted between the 5th December and 12th December, 1965. A detailed time-table will issue to these Matrons in due course.

No. 302. STOCK REQUIREMENTS FOR 1966.

Stock-holders, except Matrons and Asstt. Matrons, are requested to give a list of their requirements for the year 1966 to the Bursar by the 22nd November, 1965. Lists of requirements of Matrons and Asstt. Matrons will be prepared by them and given to the Bursar after condemnations of their stocks have been conducted. Details regarding sizes of shoes, socks, stockings, shorts, shirts, jerseys, cardigans, etc., should be mentioned against all items.

No. 303. SPARTAN CLUB.

The following were elected to the Spartan Club at the meeting held in the Headmaster's house on Mon. Nov. 8th, 1965, at 7-45 p.m.

Rakesh Sood	Zafarullah Khan
Anjana Mehra	Harpal K. Brar
Pusplata S. Singh	Anita Thomas

No. 304. BUILDINGS.

The Engineer will arrange to inspect all the doors and windows of dormitories and residences etc. and ensure that they close properly and that each has a bolt. Staff concerned should see that this work is done before the 25th November, 1965.

No. 305. SCHOOL MAGAZINE 1965.

Will all House Staff and Staff I/c games and other activities please ensure that full reports are submitted into the School office before the end of term to enable the printing office to proceed with the preparation of material for the school magazine.

Contributions from children are requested in particular. The Headmaster is willing to make a small monetary reward for contributions which are accepted for publication.

Please treat this as urgent.

No 306. NEW ARRIVALS

Physics

McKenzie, A. E. E.	...	Light
—do—	...	Sound
—do—	...	Magnetism & electricity
—do—	...	General physics
Oyewole, D.	...	Introduction to physics
Butler & Messel	...	A Journey through space and the atom

Chemistry

Oyewole, F.	...	Introduction to Chemistry
Cavell, A. C.	...	Chemistry for junior forms
Berry, A. J.	...	Modern Chemistry

Botany

Thoday	...	Botany
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English Language and Literature

Ludowyk	...	Understanding Shakespeare
Jones, T. S.	...	Model essays for G. C. E.

General Science

Sutcliffe and Sutcliffe	...	Stories from Science, 2 Vols.
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उपन्यास एक कहानी

के० एम० पीयाङ्कर	...	संघर्ष
प्रकाश पण्डित	...	जहाँ फूल खिलते हैं
भारत भूषण अग्रवाल	...	लौटती लहरों की बांसुरी
— यशपाल	...	मैं पूछता हूँ
— देव राज	...	अजय की डायरी
— कृष्ण चन्द्र	...	मेरी यादों के चिनार
—do—	...	सितरों से आगे
—do—	...	आधे घण्टे का सुदा

No. 307. HOCKEY

The following represented the School XI at Sanawar against B. C. S. in the hockey match played on 2nd November, 1965.

Zafarullah Khan (Captain)	Ajai Bahadur
Harinderbir Singh Pannu	Yoginder Singh Chibh
Dharamvir Singh	Bhupinder S. Ahluwalia
Rajan Bhatia	Harmohinderjit S. Pannu
Anil Soneja	Virender Singh
G. S. Chima	

Reserve :— K. K. Chauhan

2. The following represented Atom's XI at Sanawar against B. C. S. in the hockey match played on 2nd November, 1965.

Anil Kalia (Captain)	Harsh Mohan Singh Tanwar
Jarnail Singh Sachdev	Sandip Bagchi
Virender Choudhri	Pushpdev Singh Gill
Chetan Singh	Pradeep Shrivastava
Jagrup Singh	Suren Hira
A. Ansal	

Reserve :— Shashank Singh

No. 308. DISCIPLINE : LIBRARY BOOKS.

In spite of repeated requests children are still cutting extracts from extremely valuable encyclopaedias. To remove something which does not belong to you amounts to nothing short of theft and unless this attitude is corrected, the Headmaster will have no choice left except to debar children from these encyclopaedias and books of reference. He is also left with no choice but to debit the cost of the destruction of books to the accounts of the parents of such children which in the case of these encyclopaedias is by no means negligible. The Headmaster is sure that the reaction of parents will be far from happy.

No. 309. FOUND.

Below Mr. Bhalerao's house on 8th November, a key ring containing a new Godrej key and a folding pen-knife.

Also, below the Post Office, a Doric fountain pen.

Please claim from the Bursar.

No. 310. HEALTH INSURANCE SCHEME.

The following staff member has also joined the Health Insurance Scheme with effect from 1st November, 1965 :—

<i>Name of staff member</i>	<i>Total number of members of family joining the scheme</i>
Mr. Prajapati	2

No. 311. CINEMA.

The film IT HAPPENED AT THE WORLD'S FAIR, starring Elvis Presley, Joan O'Brien & Gary Lockwood, will be shown in Barne Hall at 6-30 p. m. on Saturday, 13th November, 1965.

The film is a romantic story with songs, set against Seattle World's Fair.

Part II**No. 33. APPOINTMENTS.**

Mrs. J. M. Massey, Assistant Matron, vacated her appointment on the afternoon of 31st October, 1965.

2. Mrs. Surinder Ram Singh is appointed Assistant Matron temporarily with effect from 1st November, 1965, vice Mrs. J. M. Massey, resigned.

No. 34. LEAVE.

The following members of the staff are granted earned leave for the period shown against their names :—

Mr. Gobind Ram	Store keeper	18-10-65—13-11-65—27 days
„ Chet Ram	Asstt. Printer	12-10-65—16-10-65— 5 „
„ Mansu	Smithy-mate cum fitter	8-11-65— 4-12-65—27 „
„ Dialoo	Mazdoor	8-11-65—27-11-65—20 „
„ Relu	Watch man	11-10-65—10-11-65—31 „
„ Lal Singh	Bearer	{ 15-10-65—24-10-65—10 25-10-65—30-10-65— 6 * „ *without pay

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 19TH NOVEMBER, 1965.

No. 312. PROGRAMME.

Sat. 20th Nov.	Staff Club Tea	... 4-15 p. m.
" "	Staff Photograph	... 5-00 p. m.
" "	Staff Club Meeting	... 5-15 p. m.
Sun. 21st "	Inter-house Shooting	... 10-30 a. m.
" "	Film	... 6-30 p. m.
Fri. 3rd. Dec.	Assembly	... 11-15 a. m.

No. 313. SCHOOL STOCK BOOKS.

Form Staff will see that all books, teaching aids, etc. are returned to the Librarian. If anything is left in cupboards they must be locked and keys labelled and handed over to the Librarian by 2nd December, 1965.

No. 314. STOCK LEDGERS.

Staff must send their Stock ledgers, Condemnation Books and Indent Books to the Office before they leave Sanawar.

No. 315. NEWSPAPERS.

Staff who wish to discontinue their copies of "The Statesman" during the Vacation must notify the Office by 30th November, 1965.

No. 316. RECORDS.

History Sheets must be completed and returned to the Office before Staff leave Sanawar. They must show, inter alia, whether or not a child has been promoted.

No. 317. PRIZE CUPS.

Prize cups must be returned to the Office by all concerned by Tuesday, 30th November, 1965.

No. 318. WHITEWASHING OF STAFF QUARTERS.

The annual whitewashing of staff quarters, both married and single, will be carried out during the coming winter vacation. Before leaving Sanawar, therefore, all staff members will please label the keys of their quarters and hand them over to the Quartermaster. Quarters

of which the keys are not left with the Q. M. will not be white-washed either during the vacation or on the return of the staff members concerned next year.

Married staff members are also requested to lock up their valuables etc. in one room in their quarters, which will not be opened during the vacation for white-washing purposes. Such rooms only will be white-washed during the following term.

If there are any special repairs to furniture and house fittings etc. which need to be done in quarters, those may please be intimated in writing to the Bursar before the school closes. This will facilitate the work being done during the vacation.

Special note :— Last year some staff quarters were found to be in a very dirty condition when they were opened for the purpose of white-washing. Will all staff members please ensure that their quarters are properly clean and tidy before they leave on vacation? It is regretted that staff quarters which are not found to be clean and tidy will be neither white washed nor cleaned by the school during the vacation.

No. 319. LONG VACATION ARRANGEMENTS.

(1) Children going with their parents/guardians will be allowed to leave Sanawar after 9-00 a. m. on Saturday, 4th December, 1965. They may write to parents accordingly.

(2) Children travelling in the School parties will leave Sanawar on the afternoon/evening of Saturday, 4th December, 1965. A Special School Order giving details of all departure arrangements etc, will issue next week.

No. 320. GRATUITIES : CLASS IV STAFF.

Staff members, Houses and Departments are reminded that gratuities should not be paid direct to Class IV staff for the reason that this leads to deprivation to some and excess payments to others. The School will debit each child's account with Rs. 2/-, which will then be distributed evenly from the office.

Should any House or Deptt. or member of the staff care to make individual contributions, would they please deposit these sums with the office to ensure even distributions and not make any payments direct to class IV staff?

Small gifts, not monetary, given at a Christmas Tree are not affected by this School Order.

No. 321. FETE—Collections.

The Headmaster has great pleasure in publishing a statement of the gross receipts from the Fête Stalls held on the 5th October, 1965, and congratulates everyone concerned :—

Sr. No.	Name of Fete Stall	Gross Receipts	
		Rs.	Ps.
1	Needlework	...	976-38 *
2	O. S. stall & Raffle	...	463-00
3	Eats stall	...	380-00
4	Drinks stall	...	285-05
5	Eats stall—Tuckshop	...	250-00
6	Lucky dip	...	215-00
7	Art	...	144-00
8	Carpentry & Craft	...	141-50 †
9	Sweets stall	...	132-26
10	O. S. Jam Session	...	129-00
11	Coconut shy	...	120-00
12	Cake Raffle	...	116-50
13	Ringing the articles	...	87-20
14	Darts	...	82-50
15	Roundabout	...	79-50
16	Knitting (by staff wives)	...	68-50
17	Coins in squares	...	55-75
18	Coffee stall	...	53-65
19	Roulette	...	50-25
20	Fortune Teller	...	32-00
21	Treasure hunt	...	12-25
22	White Elephant	...	3-95

Total Rs. ... 3,878 24

* Includes sales to children adjusted from Private accounts.

† Excludes sales to children adjusted from Private accounts.

No. 322. NEHRU AWARDS OF 'SOVIET LAND' FRIENDSHIP FUND—ONE MONTH'S HOLIDAY IN ARTEK (BLACK SEA.)

This award has been won by Rajiv Mehra. The Headmaster would like to congratulate both him and his Art Master.

No. 323. INTER-HOUSE TABLE-TENNIS G. D.

The results are published below for purposes of record :—

Himalaya	Siwātik	Nilagiri and Vindhya
10	6	4

No. 324. CALENDAR : AMENDMENTS.

(1) The House Break-up Parties will be on 1st December, after the Carol Service.

(2) The Sixth Form Party will be on Thursday, 2nd December.

No. 325. RESIGNATION OF MEMBERS OF THE VACATION STAFF.

Will those members of the staff who wish to resign please intimate this fact to the Headmaster not later than the 25th of this month? This includes those members of the vacation department who are temporary or on probation.

The reason for this request is that the leave entitlements of members of the vacation department are dependent on the receipt of such notice by the end of term.

No. 326. RADIOS.

Will all the Housemasters/mistresses, please submit the following particulars of their House radio's immediately to the Bursar.

1. Radio Number.
2. Make

No. 327. CORRIGENDUM.

The correct date of birth of Baldeep Singh (V.P.D.) is 10-11-66. All records may, therefore, be amended accordingly.

No. 328. CINEMA.

The film THE HORIZONTAL LIEUTENANT, starring Jim Hutton and Paula Prentiss, will be shown in Barne Hall at 6-30 p.m. on ~~Sunday~~, 21st November.

The film is a Service comedy.

Sat-20th

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 26TH NOVEMBER, 1965.

No. 329. PROGRAMME

Sat.	27th	Nov.	G.D. Inter-House Hockey (till Mon. 29th) Sixth Form text books handed in. Form Staff will arrange to take in the books not needed, at 8-30 a.m. in Form Rooms. Film 6-30 p.m.
Mon.	29th	,,	Normal Classes. Evening Prep. cancelled.
Tue.	30th	,,	Sr. School Teaching & Hobbies Staff Meeting (M.C.R.) ... 9-00 a.m. Marks to Form Staff ... 9-00 a.m. Assembly singing practice 9-00—9-30 a.m. Classes cancelled Prep. cancelled Hobbies cancelled Supper 7-00 p.m.
Wed.	1st	Dec.	Assembly ... 9-00 a.m. Mark Reading ... 9-15 a.m. Form slips to House Staff ... 9-45 a.m. Prize-winners to Senior Mistress ... 9-45 a.m. Mark Reading Registers to M.C.R. 9-45 a.m. Personal Mark Books and Record Books to D.H.M. ... 9-45 a.m. Text books handed in 10-00 a.m. to 1-00 p.m. Carol Service ... 5-00—6-00 p.m.
Thu.	2nd	,,	Assembly Singing Practice ... 9-00 a.m. Promotion Meeting 9-00—10-30 a.m. Text books handed in 11-00—1-00 p.m. Tutorial Sheets to Office ... 10-30 a.m. (House Staff are requested to arrange their Tutorial Sheets Form-wise in their House folders before submission). P. D. vs. L-III (Cock House B. D.) Hockey (Peacestead) ... 3-00 p. m.

Thu.	2nd	Dec.	Sixth Form Party (Art Room)	6-30—9-00 p.m.
Fri.	3rd	,,	Final Assembly 8-45 a.m.
			History Sheets to Office 9-00 a.m.
			Escort's meeting—M.C.R. 9-15 a.m.
			Sixth Form Text-books handed in ...	10-30 a.m.
			Details of Prize-giving and arrival of the Chief Guests will be published later.	
			House Break-up parties.	

No. 330. INDIAN SCHOOL CERTIFICATE EXAMINATION.

The ISC examination will continue to be held in Barne Hall from Tuesday the 30th Nov. and will not be transferred to the Art Room.

Staff and children are asked to keep disturbances outside Birdwood School to a minimum, particularly during the handing in of text books on Wednesday and Thursday.

No. 331. STAFF—VACATION ADDRESSES AND QUARTERS' KEYS.

Before leaving Sanawar all members of the Staff must enter their names and their vacation address(es) in the Address Book at the Office.

Keys of all Staff quarters must be labelled and handed over to Q.M.

No. 332. LIBRARY BOOKS.

All Library Books are to be handed in at the Library on Tuesday, 30th November, 1965, between 9-30 a.m. and 1-00 p.m. by both students and the members of the staff.

No. 333 HANDING IN OF SCHOOL CLOTHING.

Children of all Departments will hand in their school clothes etc. to the Assistant Matrons incharge of their dormitories immediately after lunch on Friday, 3rd December. The handing in of clothes etc. must be completed in good time before the House Break-up parties take place.

Will all Housemasters and Housemistresses kindly assist in ensuring the presence of children and that the handing over of the clothes etc. is done in an orderly manner ?

No. 334. SEALING OF CLOTHING ROOMS.

Matrons are requested to put all the belongings of the children and the School in the clothing rooms before they seal the locks.

No. 335. LOSSES SUFFERED BY STAFF.

All members of the Staff are informed that the School is unable to accept responsibility for the investigation of any losses suffered by them on account of theft resulting from their own negligence with regard to their personal property left lying about unprotected.

No. 336. SCHOOL PURCHASES BY STAFF MEMBERS.

Staff members are reminded that in order to enable a proper control and regulation of the School finances no purchases of whatever nature may be made against the School account without the express permission in writing of the Headmaster or the Bursar. Failure to observe this procedure will render the person concerned liable to make good from his own pocket the sum involved.

No. 337. APPOINTMENTS : PREFECTS 1966.

Indrash Babbar (BSH) is appointed M. I. Prefect with effect from the term commencing February 1966.

No. 338. INTER-HOUSE HOCKEY G.D.

These matches will be played of on Peacestead from 2-30—4-30 p.m. on Saturday, 27th November, Sunday, 28th November, and Monday 29th November, 1965.

No. 339. HOCKEY P.D. vs. L-III.

This match will take place on Peacestead at 3-00 p.m. on Thursday, 2nd December, 1965, instead of on 30th November.

No. 340. SPARTAN CLUB.

School Order No. 458, dated 5th December, 1953, is reproduced below for purposes of record :—

“ The following have been elected to the Spartan Club :—

Mr. Jagdish Ram	Ashok Desh Raj
Harbans Singh Dhillon	Om Saroop Dogra”.

No. 341. BREAK-UP PARTIES : DECORATIONS.

If any floral and other decorative hedges or trees are required, demands must be placed on the Bursar who will arrange for

these to be provided. Under no circumstances, repeat NO circumstances, will any hedges, or branches of trees be cut without his permission.

No. 342. STAFF PAY.

Pay to all members of the staff for the month of November, 1965, will be issued on Wednesday, 1st December, 1965.

Staff are warned that failure to return pay receipts to the office promptly during the Vacation will result in delay in payments. Before leaving Sanawar, they will please inform the Bursar in writing whether they wish their pay to be sent to them by Money Order or by Bank Draft.

No. 343. APPOINTMENTS PREFECTS.

The following appointments are made with effect from the term commencing February, 1966 :—

B. D.

Himalaya House

School Prefects ... R.S. Virk
G.S. Cheema

Nilagiri House

School Prefect ... Dharamvir Singh
House Prefect ... Vijay Sukhdial Singh

Siwalik House

School Prefect ... Tejpal Singh Arora
House Prefects ... Hamir Ratanje
David Tikaram

Vindhya House

School Prefect ... Amarendra S. Talwar
House Prefects ... Harmohinderjit S. Pannu
Virinder Singh

G. D.

Head Girl ... Sunita Oberoi
Games' Prefect ... Shashi Sakhuja
M.I. Prefect ... Kusm Dass

Himalaya House

School Prefect ... Anita Sobti
House Prefect ... Deepali Sharma

Nilagiri House

School Prefect ... Gurupdes K. Bhasin
House Prefect ... Tapan P. Bain

Siwalik House

School Prefect ... Ambika Devi
House Prefect ... Rekha Kashyap

Vindhya House

School Prefect ... Sudipta Dutta
House Prefect ... Suniti Khanna

No. 344. INTER-HOUSE SHOOTING COMPETITION.

The results of the shooting competition held on 21st November, 1965, are published for purposes of record :—

Nilagiri	155 points
Himalaya	153 ,,
Siwalik	102 ,,
Vindhya	96 ,,

Best Shot—Gurbir Singh Sandhu 60/80 points.

No. 345. CORRIGENDUM.

Reference School Order No. 327, dated 19th Nov. 1965, the date of birth of Baldev Singh (VPD) should read as 10th November, 1956.

No. 346. CINEMA.

The film **THE WORLD, THE FLESH AND THE DEVIL**, starring Harry Belafonte, Inger Stevens & Mel Ferrer, will be shown in Barne Hall at 6-30 p.m. on Saturday, 27th November, '65.

The film is a drama of only three people who survive an atomic blast.

Part II**No. 35. FINE.**

Mr. Ram Sarup Sweeper is fined Rs. 2/- for being careless in his work and absent from duty.

THE LAWRENCE SCHOOL ORDERS.

:o:
SANAWAR, 29TH NOVEMBER, 1965.

SPECIAL ORDER

Long Vacation Arrangements—1965.

No. 347. GENERAL.

(i) Children going home with their parents will be allowed to leave Sanawar after 9-00 a.m. on Saturday, 4th December, 1965, (home day). Such children must in no circumstances be permitted to leave Sanawar unless their parents/guardians, or their duly authorised representatives, call for them. The only exceptions to this rule will be senior children who go home to Kasauli.

(ii) Children travelling in School parties will also leave on the same day, as detailed later in this order.

(iii) Children in hospital on home day will not be allowed to go home unless certified fit to travel by the R.M.O. Such children will only be permitted to go home with their parents/guardians and will not be allowed to travel with School parties.

(iv) No School bedding, clothing or other School property may be taken away from Sanawar. Matrons must be careful about School clothes and ensure that they are not exchanged with home clothes. This rule must be strictly enforced.

(v) House Staff will please note that all demands in respect of individual children requiring travel money must be put in to the Bursar well in advance, and in no case later than Thursday, 2nd December. Travel money required by individual children will not be issued by office after that day.

The normal travelling money for school parties will be sent to escorts on Friday, 3rd, December, by the School Office.

(vi) Members of staff entrusted with sums of money for children in School parties must keep detailed accounts of all expenditure incurred. These details must show the exact amount of money handed over on the completion of the journey. The best course would be to hand money over direct to the parent or guardian meet-

ing the child or to refund balances to the office. These detailed accounts of expenditure and all refundable balances should be submitted to the School Office immediately on the termination of escorts' journeys.

(vii) Staff must ensure that all the doors and windows are properly bolted before they lock their residences and departments. Window panes must be replaced before they leave. They will also please ensure that all electric lights are switched off in their quarters and departments before they lock them.

(viii) **Before leaving Sanawar all staff members must enter their leave addresses in the address book at the School Office.**

ESCORTS' MEETING.

A meeting of all staff members escorting school parties will be held in the Masters' Common Room at 9-15 a.m. on Friday, 3rd December. All such staff members are required to attend.

DISCIPLINE—and INDISCIPLINE.

(i) All children travelling in School parties are subject to School discipline until handed over to their parents/guardians. All escorts will please personally see that the children under their charge maintain discipline at Kalka and during the journey. Senior boys and girls, particularly prefects, are expected to assist escorts in this matter.

(ii) Immediately after reaching their party destinations members of staff acting as escorts to school parties will report to the Bursar in writing the names of any children who acted in an indisciplined manner or failed to behave themselves properly during the journey. Such children will not be accepted in school parties in future and their parents will be informed accordingly.

TRAVELLING DRESS.

Children travelling in school parties will dress as follows:-

Girls: Salwar, qamiz and dupatta, or skirt and blouse.

Boys: Shirts or bush-shirt with trousers or shorts and stockings

Jeans will **not** be worn by either girls or boys.

SANAWAR DEPARTURE ARRANGEMENTS.

Details are given in the Annexure to this Order.

LUGGAGE ARRANGEMENTS.

(i) All luggage must be labelled with the owner's name, Department, House, home address and station of destination. For this purpose all School parties have been allotted the serial numbers given below, which serial numbers are printed **partywise** on the luggage labels (which should be obtained from the School Office by all concerned):—

Srl. No.	School Party
1	Kalka
2	Ambala Cantt
3	Bombay Central
4	Bombay V.T.
5	Dehra Dun
6	Lucknow
7	Ferozepore
8	Amritsar
9	Pathankot
10	Calcutta
11	New Delhi 'A'
12	New Delhi 'B'
13	New Delhi 'C'
14	New Delhi 'D'
15	New Delhi 'E'
16	Bangalore/Madras

(ii) Staff members and their families travelling with School parties are expressly requested to label their own luggage with these serial numbered labels. Such staff members must inform the Quartermaster by the evening of Thursday, 2nd December, of the number of packages (luggage) to be collected from their quarters.

(iii) Asstt. Matrons are responsible for the correct labelling of the luggage of all children. They will please see that labels are firmly pasted on. They must first ensure that all old labels are completely removed.

(iv) Luggage of all children travelling in School parties (except Simla party) must be ready by 8.00 a.m. on home day. Such luggage will be collected by School mazdoors from G.D. and P.D. and taken to Gaskell Hall. Boys of B.D. (except of the Simla party) will carry their own luggage out of their dormitories and stack it on

the pavement outside B.D. Kitchen (or in the case of rain in Gaskell Hall verandah on the D.B.K. side, i.e. next to the covered water tank). House staff will please ensure that this is done in an orderly manner. Mazdoors will then carry it into Gaskell Hall. In Gaskell Hall luggage will be stacked according to School parties as shown above, i.e. in accordance with the serial numbers printed on their labels. The Engineer will further arrange to paint the appropriate serial numbers on all holdalls after they have been brought down to Gaskell Hall.

(v) Luggage of all children going to Simla must be ready at the Bakery by 6-45 a.m. on home day. The Quartermaster will arrange for this luggage to be transported to the Bakery from departments by the mazdoors and loaded on the Simla bus, which will come up to the Bakery itself at 7-00 a.m.

(vi) The Quartermaster will arrange for the luggage truck(s) to be present at the Quad not later than 9-45 a.m. Heavy luggage, i.e. boxes, hold-alls, etc., will be despatched by the Quartermaster to Kalka by truck not later than 12 noon. However, in the cases of those parties which leave Sanawar last at about 7-00 p.m. (ordinarily the Amritsar and Calcutta parties) although their trunks should be despatched by truck by 12 noon, their hold-alls and hand luggage should accompany them on the buses in which the parties themselves travel. The Quartermaster will please ensure this. The Quartermaster will also ensure that the two sets of serially numbered poles (used for sorting out and stacking luggage at Kalka railway station) are sent in the first truck. Mr. Mukherji will be i/c of all luggage arrangements at Kalka and all problems and enquiries should be referred to him. It is specially pointed out that although Mr. Mukherji is in general charge of all luggage arrangements at Kalka, escorts on arrival there are required to assist him in supervising the sorting out at Kalka of the luggage which travels with them in School party buses to Kalka. Children must not be permitted to touch any of their luggage at Kalka Railway Station, or to put it into trains until permitted to do so by Mr. Mukherji. *Escorts and children will supervise the loading of their luggage into their compartments by station mazdoors after having been permitted to do so by Mr. Mukherji.*

(vii) The School accepts no responsibility for losses, and staff and children alike must supervise the loading of luggage.

(viii) Children are warned not to give any money to the School servants for carrying their luggage to Gaskell Hall or the Bakery or to porters at the Kalka Railway Station.

ALLOTMENT OF ACCOMMODATION IN TRAINS.

Mr. P. C. Gupta of the School Office will be present at Kalka Railway Station and will be in charge of the allotment of seats in coaches and sleeping-cars to all School parties. Escorts are requested to contact him there in this connection.

LUNCH, TEA AND SUPPER PACKETS.

(i) **Lunch.** Lunch will be at 12-00 noon in all departments on home day.

(ii) **Tea.** Buns, fruit and tea will be served in the B.D. Kitchen at 5-00 p. m. for all members of the Calcutta and Amritsar School parties.

(iii) **Supper Packets.** Supper packets (all of which will be vegetarian) for all School parties will be issued in Gaskell Hall half an hour before parties leave Sanawar for Kalka. They will be issued in baskets. Given below is a statement naming the member of Staff who will be responsible for collecting the supper packets for the School party indicated. Also shown is the number of packets for the various School parties (includes packets for escorts and their family members). It will be the personal responsibility of the staff member mentioned below to collect from Gaskell Hall the correct number of supper packets half an hour before the party is due to leave Sanawar, have them loaded on to the bus in which they travel to Kalka, and have them unloaded at Kalka, and to ensure their safe custody at Kalka and their subsequent proper distribution to all members of the party. They will also arrange, if possible, to have the empty baskets handed over to Mr. Mukherji at Kalka after having distributed the supper packets and before the train leaves:—

School Party	Escort	No. of supper packets
Bombay Central	Miss R. Suri	27
Bombay V.T.	Mr. Wad	22
Calcutta	Miss Dudt	54
Lucknow	Miss Chak	36
Dehra Dun	Mrs. Sikund	14
Pashankot	Mr. Fuste	23

Amritsar	Miss Rudra	33	} to be given to Mr. P. C. Gupta at Kalka.
Ferozepore	Mrs. Harbakhsh Kaur	35	
New Delhi 'A'	Miss Chatterji	33	
New Delhi 'B'	Mrs. Mountford	27	
New Delhi 'C'	Mrs. Mundkur	29	
New Delhi 'D'	Mrs. Cherian	28	
New Delhi 'E'	Miss Kemp	17	
Bangalore/Madras	Mr. Pillai	13	

The Quartermaster will arrange the necessary number of clean baskets of appropriate size to be in Gaskell Hall at 12-30 p.m. on home day.

The three Kitchen Matrons will arrange for the requisite number of supper packets to be ready in Gaskell Hall forty-five minutes before the departure of the parties in question. Each Kitchen Matron will also arrange to provide twelve extra supper packets in addition to her total requirements in order to meet any emergencies.

At least one of the three Kitchen Matrons must be present in Gaskell Hall half an hour before the departure of each School party in order to supervise the distribution of supper packets to the escorts concerned. The three Kitchen Matrons will please arrange among themselves as to which of them will be present on each such occasion.

ROLL - CALL AT KALKA.

Staff escorting School parties are requested to arrange a roll-call of children to be escorted by them at 5-30 p.m. on the platform at Kalka Railway Station. Children of each party should be present at the roll-call. No excuse for absence will be accepted. Children will stand in rows quietly as required by the escorts.

WALKING PARTIES.

(i) Boys who have been permitted to walk down to Kalka will not leave B.D. before 12-30 p.m. Housemasters will take a roll-call of all such boys at 12-30 p.m. The names of any boys not present will be reported immediately to the Headmaster/Bursar in writing.

(ii) Housemasters will only permit those boys to walk down whose names they have already intimated to Office on the House

lists sent in by them. Last minute permission to walk down will *on no account* be given to other boys by anyone, including escorts.

(iii) The boys who have been permitted to walk down to Kalka will not chose any other way except by the Kasauli bridle - path. These boys will have to walk down whatever the weather conditions, and will not travel by School party buses under any circumstances.

(iv) These boys will not be charged bus fare. They are required to report their presence at Kalka station to their escorts immediately the latter arrive there.

(v) Girls will NOT walk down to Kalka

RAIL TICKETS FOR SCHOOL PARTIES.

Tickets for the School parties will be collected by the escorts from the School office on Friday, 3rd December, between 10-00 and 1-00 p.m.

NEXT TERM.

The next term will begin on Saturday, 26th February, 1966, and all children must be back by 4-00 p.m. on that day.

R. SOM DUTT,
Major,
Headmaster.

ANNEXURE

(i) The School parties will leave the School by bus from the Quad. in the following order, starting at 2-00 p.m. on Saturday, 4th December, as per programme below (boys who have been permitted to walk down to Kalka are not included below):—

School party	Assemble at Quad.	Departure from Quad.	Size of party (including escorts)		Total	Train from Kalka
			Over 12 years	Under 12 years		
Bombay Central	1-30 p. m.	2-00 p.m.	8	7	15	Special train dep. Kalka at 6-10 p. m.
Bombay V.T.	—do—	—do—	6	6	12	
Lucknow	—do—	—do—	8	12	20	
Dehra Dun	—do—	—do—	3	3	6	
Delhi 'A'	—do—	—do—	4	6	10	
„ 'B'	—do—	—do—	4	14	18	
„ 'C'	—do—	—do—	11	6	17	
„ 'D'	—do—	—do—	18	7	25	
„ 'E'	—do—	—do—	2	5	7	
Ambala Cantt	—do—	—do—	2	2	4	
Bangalore/Madras	—do—	—do—	4	4	8	
Pathankot	—do—	—do—	3	8	11	
					153	

The above will travel in the first, second, third, and fourth buses and will embus, when requested to do so by the Bursar, strictly in the order in which the parties are listed above, i.e. the Bombay Central party first, the Bombay V.T. party next, then the Lucknow party, and so on. No party will move from its assembly point until the preceding party has completely embussed. Escorts will be responsible for ensuring the necessary control over their parties from the time of their assembly in the Quad. and for putting them into the buses.

Kalka	2-30 p.m.	3-00 p.m.	6	7	13	87 up. Chg. Express dep. Kalka at 7-10 p. m.
Ferozepore	—do—	—do—	5	18	23	
					36	

The above two parties will travel in the fifth bus.

Amritsar	6-30 p.m.	7-00 p.m.	4	16	20	*
Calcutta	—do—	—do—	12	19	31	†
					<u>51</u>	

* 35 Dn. Simla Mail dep. Kalka at 9-50 p. m.

† 2 Dn. Howrah Mail dep. Kalka at 11-35 p. m.

The above two parties will travel in the sixth and seventh buses.

The school bus will be held in reserve and will not be used for any purpose without the express permission of the Bursar.

(ii) All parties, including all escorts concerned, will assemble in the Quad partywise under the relevant party placards at the assembly time specified above, **and will remain there—especially the escorts—**until the departure. Party placards will be posted prominently in the Quad, and will be arranged in the order in which the school parties will embus. No party will embus until requested to do so by the Bursar.

(iii) Children in a particular party will on no account be permitted by their escorts or anyone else to travel from Sanawar with any other party or bus.

(iv) The Bursar, assisted by Mr. Sinha, will generally supervise departure arrangements. The latter will also please note down the numbers of staff members' families (aged over three years) travelling in party buses and who are not included as escorts in school parties, in order to enable recovery of bus fares.

THE LAWRENCE SCHOOL ORDERS.

—:O:—

SANAWAR, 3RD DECEMBER, 1965.

No. 348. WINTER VACATION.

The School will close on Saturday, 4th December 1965, for the winter vacation, and will reopen on Saturday, 26th February 1966, on which date all children must be back in the School by 4-00 p. m.

A detailed Special Order in connection with the Winter Vacation School Parties' arrangements has already been issued.

No. 349. STAFF FAMILIES' RATIONS ETC., DURING VACATION.

(1) With effect from Monday, 6th December, the following arrangements have been made to meet the requirements of bread, eggs, meat, vegetables, fruit, dry rations and fuel of staff families who will be remaining at Sanawar during this vacation. Provision has only been made in the case of eggs for the availability of the quantities which have been intimated separately to the Bursar.

Vegetables & Fruit.

The vegetable and fruit shop at the Bakery will be open throughout the vacation on Mondays, Wednesdays, and Saturdays from 1-00 to 3-00 p. m.

Eggs.

Eggs will be available from the egg contractor at the vegetable and fruit shop at the Bakery throughout the vacation every Monday from 1-00 to 3-00 p. m. with effect from Monday, 13th December, 1965.

Bread & Meat

No arrangements for bread and meat can be made by the school during the vacation.

Dry Rations & Fuel

These will continue to be issued from the Q. M. stores on the same days and at the same times as usual.

(2) The Bursar particularly requests that any complaints or difficulties of staff families in respect of supplies of the above articles by contractors should be brought to his notice immediately, or in his absence to the notice of the Q. M., in order to enable him to take corrective and, if necessary, deterrent action against the contractor concerned. He would like to point out that unless such complaints are brought to his notice, he is unaware of them and can take no action to improve matters.

No. 350. TUCKSHOP HOURS DURING VACATION.

The Tuckshop will remain open from 11-00 a. m. to 1-00 p. m. on Wednesdays and Saturdays throughout the vacation.

R. Som Dutt
Major,
Headmaster.