

THE LAWRENCE SCHOOL ORDERS.

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SANAWAR, 17TH JANUARY, 1964.

Part II

1. STRENGTH.

Decrease with effect from 20th November, 1963 :—

Manjit Singh	H.B. Sr.	Manjit Kaur Puri	H.G.S.
Pinder Singh Sindhu	N.B. Jr.	Suniljit Butalia	H.G.S.
Haraninder Singh	N.B. Jr.	Sanjiv Passi	H.P.S.
Rajay Talwar	N.B. Jr.	Shivinder Singh Sindhu	N.P.S.
Harinderjit Singh Lamba	S.B. Sr.	Meera Maniktala	N.P.S.G.
Omesh Ratanje	S.B. Jr.	Rabinder Kaur Puri	S.P.S.G.
Kumari Manmohini	H.G. S.		

Decrease with effect from 3rd December, 1963 :—

Ananta Deepak Chhetri	H.B. Sr.	Suresh Kumar Madan	N.B.S.
Amil Thomas D.S.	„	Vikram Patel	„
Arun Surya	„	Yashpal Aggarwal	„
Bishwanath Chakraborty	„	Arun Kumar Mahajan	N.B. Jr.
Charanjit Singh Uggal D.S.	„	Gopal Narain Bhatia	S.B. Sr.
Harbhans Singh	„	Ranjit Singh Lamba	„
Lal Singh Bhagat	„	Subhash Kalia	„
Karan Singh Pathak	„	Sumran Singha	„
Ranjit Singh	„	Yudhister M. Bhatnagar	„
Savitri Singh	„	Yuv Raj Singh Puar	S.B. Jr.
Subir Singh	„	Asit Kumar Chaudhry	V.B. Sr.
Kilshan Singh	N.B. Sr.	Inderpal Singh Bhusri	„
Predeep Patel	„	Ravinder Wadhwan	„
Premvir Singh	„	Sarup Singh	„
Sidharath Kaur	N.B. Sr.	Renu Shiv Dial Singh	N.G.S.
Amarjit Singh	V.B. Jr.	Aruna C. Gulab	S.G.S.
Ajit Jayaram	„	Asha Bery	„
Gurbansjit Kaur	H.G. S.	Gurshinder Kaur Brar	„
Kiran Kaur	„	Sumena Sabhlok	„

Please Turn Over.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 14TH FEBRUARY, 1964.

Part II

No. 2. STRENGTH.

Decrease with effect from 8th January, 1964 :—

Ashok C. Gulab	...	S. B. Sr.
Satish C. Gulab	...	S. B. Sr.

Decrease with effect from 13th January, 1964 :—

Navjot Singh Sidhu	...	S. P. S.
Sharanjot Kaur Sidhu	...	S. P. S. G.

Decrease with effect from 31st January, 1964 :—

Ratinderbir Singh	...	H. B. Jr.
Taranjit Singh	...	H. P. S.

No. 3. LEAVE.

The following members of the staff are granted earned leave for the period shown against each :—

Dr. J. C. Sakhuja,	R.M.O.	23-12-63 to 11-1-64—20 days
Shri P.C. Gupta,	Sr. Clerk	15-1-64 ,, 25-1-64—11 ,,
„ S. R. Sharma,	Clerk	6-1-64 ,, 18-1-64—13 ,,
„ Hema Dutt,	T/Shop clerk	20-1-64 ,, 1-2-64—13 ,,
„ Sunder Lal,	Depositor	19-12-63 ,, 4-1-64—17 ,,
„ Bala Ram,	Sr. Carpenter	2-1-64 ,, 1-2-64—31 ,,
„ Bala Ram,	Black smith	15-1-64 ,, 23-1-64—9 ,,
„ Moti Singh,	Tailor	26-12-63 ,, 31-12-63—6 ,,
„ Mastu,	Printing Orderly	13-1-64 ,, 8-2-64—27 ,,
„ Sobhan,	peon	2-1-64 ,, 25-1-64—24 ,,
„ Narain,	„	13-1-64 ,, 12-2-64—31 ,,
„ Bhagat Ram,	„	13-1-64 ,, 8-2-64—27 ,,
„ Bansi,	„	5-2-64 ,, 20-2-64—16 ,,
„ Hem Singh,	„	20-1-64 ,, 22-2-64—34 ,,
„ Achhroo,	Mali	16-12-63 ,, 15-1-64—31 ,,
„ Mahabab,	„	17-1-64 ,, 25-1-64—31 ,,
„ Sun,	Watchman	10-2-64 ,, 9-3-64—31 ,,

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Shri Harji,	Mazdoor	6- 1-64	„	16- 1-64—11days
„ Ram Avtar,	„	6- 1-64	„	5- 2-64—31 „
„ Thakur,	„	10- 2-64	„	24- 2-64—15 „
„ Dialoo,	„	16-12-63	„	4- 1-64—20 „
Smt. Mary,	Ayah	10- 1-64	„	8- 2-64—30 „
„ Mariam,	„	16-12-63	„	15- 1-64—31 „
„ Kashmiro,	„	10- 1-64	„	8- 2-64—30 „
„ Savitri,	„	10- 1-64	„	8- 2-64—30 „
„ Devki,	„	6- 1-64	„	5- 2-64—31 „
Shri Khiali Ram,	Khalasi	3- 2-64	„	15- 2-64—13 „
„ Mangta,	Sweeper	17-12-63	„	6- 1-64—21 „
„ Bachana,	„	3- 1-64	„	2- 2-64—31 „
„ Kanshi,	„	3- 1-64	„	2- 2-64—31 „
„ Sadhu No. II,	„	3- 1-64	„	2- 2-64—31 „
„ Shankar,	„	1- 2-64	„	10- 2-64—10 „
„ Rulda,	„	3- 1-64	„	2- 2-64—31 „
„ Taroo,	„	3- 1-64	„	2- 2-64—31 „
„ Kishen No. I,	„	3- 1-64	„	2- 2-64—31 „
„ Tulsi Ram,	„	3- 1-64	„	2- 2-64—31 „
„ Wazira,	Armoury Guard	13- 1-64	„	10- 2-64—29 „
„ Lajjya Ram,	Asstt. Baker	17- 1-64	„	31- 1-64—15 „
„ Nek Ram,	Bakery Mazdoor	10- 1-64	„	8- 2-64—30 „
„ Chaudhury,	„	10- 1-64	„	16- 1-64— 7 „
„ Battoo,	Head Cook	10- 1-64	„	8- 2-64—30 „
„ Nankoo,	„	20- 1-64	„	1- 2-64—13 „
„ Panna Lal,	„	10- 1-64	„	29- 1-64—30 „
„ Gapoo,	Cook	10- 1-64	„	8- 2-64—30 „
„ Mansa Ram,	„	10- 1-64	„	9- 1-64—20 „
„ Chet Ram,	„	2- 1-64	„	21- 1-64—20 „
„ Rattan Singh,	„	13- 1-64	„	1- 2-64—20 „
„ Hari Dass,	„	13- 1-64	„	22- 1-64—10 „
„ Sant Ram,	„	21- 1-64	„	5- 2-64—16 „
„ Gurditta,	Bearer	13- 1-64	„	1- 2-64—20 „
„ Paras Ram,	„	10- 1-64	„	8- 2-64—30 „
„ Chet Ram,	„	13- 1-64	„	1- 2-64—10 „
„ Jhandoo Ram,	„	10- 1-64	„	2- 2-64—30 „
„ Bishan Das,	„	10- 1-64	„	2- 2-64—24 „
„ Jagdish,	„	10- 1-64	„	8- 2-64—20 „
„ Lal Singh,	„	16-12-63	„	15- 1-64—31 „

(2) Reference S.O. Part II, No. 50 dated 20-12-63, so far as it relates to Shri Kundan, Peon, he is granted 14 days' extension of leave on half pay with effect from 19-1-64 to 1-2-64.

(3) Shri Devi Singh, Head Mazdoor, is granted 98 days' earned leave on full pay and 60 days' half pay with effect from 16-12-63. He will vacate his appointment on expiry of leave.

(4) Shri Sher Singh, Groundsman, is granted 69 days' earned leave with effect from 18-12-63. He will vacate his appointment on expiry of this leave.

(5) Shri Piare Lal, Head Sweeper, is granted 178 days' earned leave with effect from 16-12-63. He will vacate his appointment on expiry of this leave.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:o:—

SANAWAR, 17TH JANUARY, 1964.

Part II

No. 1. STRENGTH.

Decrease with effect from 20th November, 1963 :—

Baljit Singh	H B Sr.	Manjit Kaur Puri	H.G.S.
Apinder Singh Sindhu	N.B. Jr.	Suniljit Butalia	H.G.S.
Karaninder Singh	N.B. Jr.	Sanjiv Passi	H.P.S.
Vijay Talwar	N.B. Jr.	Shivinder Singh Sindhu	N.P.S.
Inderjit Singh Lamba	S B Sr.	Meera Maniktala	N.P.S.G.
Umesh Ratanje	S.B. Jr.	Rabinder Kaur Puri	S.P.S.G.
Kumari Manmohini	H.G. S.		

Decrease with effect from 3rd December, 1963 :—

Ananta Deepak Chhetri	H.B. Sr.	Suresh Kumar Madan	N.B.S.
Anil Thomas D.S.	„	Vikram Patel	„
Arun Surya	„	Yashpal Aggarwal	„
Bishwanath Chakraborty	„	Arun Kumar Mahajan	N.B. Jr.
Charanjit Singh Uggal D.S.	„	Gopal Narain Bhatia	S.B. Sr.
Har Raghbans Singh	„	Ranjit Singh Lamba	„
Laj Wadhwa Bhagat	„	Subhash Kalia	„
Ranbir Singh Bhatia	„	Summan Singha	„
Ranjit Bhatia	„	Yudhister M. Bhatnagar	„
Satinder Singh Punnia	„	Yuv Raj Singh Puar	S.B. Jr.
Sudhir Bhatnagar	„	Asit Kumar Chaudhry	V.B. Sr.
Krishan Kumar Dhillon	N.B. Sr.	Inderpal Singh Bhusri	„
Pradeep Patel	„	Ravinder Wadhvani	„
Premvir Singh Sawhney	„	Sarup Singh	„
Sidharath Kak	N.B. Sr.	Renu Shiv Dial Singh	N.G.S.
Amarjit Singh	V.B. Jr.	Aruna C. Gulab	S.G.S.
Ajit Jayaram	„	Asha Bery	„
Gurshanjit Kaur	H.G. S.	Gurshinder Kaur Brar	„
Kiran Kumari	„	Sunena Sabhlok	„

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Shree Gouri Sahi D.S.	,,	Indu Khanna	V.G.S.
Anju Chhibber	N.G.S.	Manjula Badhwar	,,
Madhu Malti Katoch	,,	Shashi Mehta	,,
Meera Badhwar	,,	Sukanya Rahman	,,
Nilu Deva	,,		

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:O:—
SANAWAR, 21ST FEBRUARY, 1964.

No. 1. WELCOME.

The Headmaster would like to welcome to Sanawar all members of the Staff and the children, and would like to wish them a very happy and successful term in School.

No. 2. SCHOOL PROGRAMME.

Sunday timings will be observed till Saturday 29th February. Supper will be at 7-00 p. m. until further notice. M. I. timings will be as for last term. A detailed programme will issue later.

No. 3. MEDICAL.

On return to School on February 22nd, 1964, children must report first to their Matrons. Leave Slips, which incorporate Medical Certificates, will be handed over to the Matron concerned, who will forward them to the R. M. O. on Sunday, 23rd February, 1964. **In no case will a child be accepted in a Department without a medical certificate.** Any child without this certificate, as also any child who appears unwell on arrival, will be sent immediately to the R.M.O. This applies in particular to children who have coughs and colds. Any case of unfitness for admission on medical grounds will be reported immediately to the Bursar by the R.M.O. for orders.

No. 4. RECEPTION.

New admissions will be made on 24th February to 3rd March, excluding Sunday, 1st March. All new parents on their arrival will be guided to the Parents' Rooms. Hot water and tea will be made available for them on their arrival. Quartermaster will arrange for hot water, towels, soap etc, and Mrs. Sehgal for tea and biscuits.

Mr. Pillai will be on duty from 9-00 a. m. to 1-00 p. m. in the Parents' Rooms to guide parents on the Reception dates.

From the Parents' Rooms, parents and the children together with their luggage, will be taken to the office. From there children will be directed to the Deputy Headmaster in the case of Senior

Please Turn Over.

School, and to the Mistress I/c Prep. School in the case of children for admission to the Prep. School, for an interview and test. Miss Rudra will arrange for children to be tested in the School office. After having tested them the Deputy Headmaster/Mistress I/c Prep. School will return the children to the School office along with their reports. If the children have been found suitable for admission they will be sent, along with their parents, to the R.M.O. for medical inspection. The R.M.O. will return them to office with his report, and if found fit, all financial and other formalities will be completed there by parents. Thereafter the children will proceed to their respective dormitories along with their Admission Slips, duly signed by the Bursar, which will be handed over to the Matrons concerned.

No. 5. LATE ARRIVALS.

All Housemasters/Housemistresses are requested to report late arrivals, among the older children, together with their explanations for late arrival. If children arrive late for reasons which are not covered by a Medical Certificate or the Headmaster's sanction disciplinary action will be taken against them as under :—

- (1) They will be denied WOPs for the whole of March.
- (2) They will be denied pocket money till the end of the month.
- (3) They will not be permitted to attend any cinema shows till the end of the month.

No. 6. NEW ADMISSIONS—RATIONS.

New children will be arriving as below, and in every likelihood parents accompanying them will require lunch or, in some cases, tea. Would Matrons I/c Kitchens please indent for four extra rations per new admission fresh from the Quartermaster to enable parents to lunch/tea in the respective departments :—

		B.S.	G.S.	P.S.B.	P.S.G.
24th February	...	4	3	2	5
25th	„	4	2	2	7
26th	„	1	4	6	3
27th	„	1	3	4	1
28th	„	1	1	10	—
29th	„	—	—	11	3
2nd March	...	—	1	3	—
3rd	„	—	—	2	—

No. 7. CLOTHING.

February 24th and 25th will be devoted to issuing clothes to the children according to the scale laid down. All clothes will bear

either the names or the numbers of the children and initials of the House in the case of B.D. and initials of the Departments in the case of G.D. and P.D. All this work of marking clothes must be completed by the evening of Saturday 29th February.

Clothes will be issued to **Day Scholars** in all Deptts: at 2-00 p. m. on Sunday, 23rd.

All Matrons will please try to provide new children with new clothes as far as possible.

All Matrons will please ensure that children are in possession of, and do, in fact, wear warm woollen vests in order to prevent children taking chills and colds.

Long grey flannel trousers will be worn by all boys until further notice.

Special cyclostyled instructions have issued seperately to Housemasters/Housemistresses/Matrons and Quartermaster regarding the issue of black shoes and night suits to children, since these items are now to be issued by the School at the cost of parents All concerned will please ensure that the procedure laid down is carefully and punctually observed.

No. 8. STRENGTH RETURNS.

Matrons will send numbers of children present and the names of the children on leave or absent to the office every day by 3-00 p. m. If there is no change a slip saying no change will be sent.

No. 9. LOSSES.

All Matrons are requested to ensure that losses on account of dhobi shortages, theft, or by children, are reported on the first of every month to the Bursar. All these reports should be in writing and dated. For Matrons' information, losses reported at the end of the term, particularly when these losses concern losses by children, lead to very angry comments from parents and it is then too late for either the Housemaster or the School to investigate the matter. Dhobi shortages on account of dhobi washes or damage done to clothing by dhobies must be reported in writing to the office forthwith and the signature of the dhobi obtained on the dhobi-account book.

No. 10. CRICKET.

The festival match will take place on Sunday, 1st March: —

Hours of play:

10-00 a. m. to 12-30 p. m.

1-45 p. m. to 3-45 p. m.

Mrs. Sehgal will arrange lunch for 30 players and officials and tea for 80. Staff and their wives and/or husbands are cordially invited to witness the match and to stay on for tea.

No. 11. NETS.

The Head Boy will ensure that none of the prepared pitches is used without permission. Nets for the 1st XI and the Staff will be arranged by Mr. Jagdish Ram.

No. 12. WEIGHING & MEASURING.

Dates will be intimated later.

No. 13. WALKING OUT PASSES—NEW ADMISSIONS.

No newly admitted children will be granted WOPs, nor will their parents be permitted to visit them, until the 2nd Sunday of April, namely Sunday, the 12th April. This will give these children time in which to settle down. This must be explained by House Staff and Asst. Matrons to parents or guardians when they arrive.

No. 14. DOGS.

All dogs must be registered with the School office immediately. Steps are being taken to remove all stray dogs by the end of this week. All servants have been informed that they lay themselves open to serious action if any unregistered dogs are found around their quarters.

The co-operation of the Staff is asked in helping to remove stray dogs completely from Sanawar. Decisive action now will rid us of the problem for months ahead.

No. 15. SANITATION.

Members of the staff are requested to ensure that their private sweepers do NOT throw rubbish, etc., down the khud side or into drains. Should any private sweeper be found doing so, he will be liable to a fine, and should there be any difficulty in the recovery of the fine, the sum will be recovered from the employer; failing this the sweeper will be removed from the School premises.

Members of the Staff are requested to make this quite clear to their servants and to explain to them that this will be a condition of employment.

No. 16. HOUSE FUND ACCOUNTS.

Will all Housemasters and Housemistresses please obtain in advance of Rs. 100/- each from the Cashier and arrange payments of

the bills for the purchases made by them for their Houses. When the balance of the advance is exhausted will they kindly submit the statement of the expenditure along with receipted bills to the Bursar, who will arrange for the re-couplement of the advance.

No. 17. HOSPITAL TIMINGS.

10-00—10-30 a. m.	} ... Members of the Staff
4-30— 5-30 p. m.	
9-00 a. m.—1-00 p. m.	} ... Children of the School
4-30 — 5-30 p. m.	

Staff are requested that, except in emergencies, children should not be sent to the hospital except during working hours.

The R. M. O. will not visit sick members of Staff in their quarters except when such members are too ill to report to the hospital at the timings given above.

No. 18. MATERNITY CASES.

Maternity cases will be undertaken by the School Hospital subject to the following provisions :—

(1) The R. M. O. must be informed of all pending maternity cases within the first three months of pregnancy. This is most necessary in the interests of expectant mothers themselves, and Staff in charge of Deptts. are requested to emphasize the importance of this on all their Class IV staff.

(2) Attendance at the hospital for ante-natal care as instructed by the R. M. O. or the Nursing Sister.

(3) Admission to the School hospital at the time of confinement or when instructed by the R.M O.

Neither the R. M. O. nor the Nursing Sister will take cases except on these conditions, and Staff are advised in their own interest to abide by them.

Subject to the conditions mentioned above Rs. 10/- per case will be charged for a maternity case if conducted in the hospital, and Rs. 25/- if conduct at the residence of the person concerned.

This order applies particularly to Class IV employees.

A Dai is available for conducting maternity cases of Class IV employees only, and, when not so engaged, for assistance in the School hospital. It is regretted that her services are not available except for these purposes.

No. 19. SCHOOL OFFICE.

Members of the Staff are requested not to deal directly with the office staff, except through the Bursar, as this interferes with their routine duties.

No. 20. WATER AND ELECTRICITY CONSUMPTION.

Will all concerned kindly take special pains to effect the greatest possible economy in the use of water and electricity? Assistant Matrons i/c of dormitories in particular are requested to exercise effective supervision over bath-rooms, dormitories etc.

No. 21. STAFF INTERVIEWS WITH QUARTERMASTER.

The work of the Quartermaster is much dislocated owing to frequent interruption on account of staff members dropping in to see him at his office at different times throughout the day. In future, therefore, any staff member wishing to see the Quartermaster on business will please visit him in his office between 3-00 and 4-00 p.m. only on all days of the week except Saturdays and Sundays.

The three Kitchen Matrons will continue to go to Stores daily between 10-00 a. m. and 11-00 a. m. as usual.

No. 22. STAFF SUPPER TIMINGS.

Those members of the Staff who take their supper in departments are reminded that they are required to sit down to supper not later than 7-30 p. m. at the very latest. This timing, which is very necessary for administrative reasons, may please be strictly observed.

No. 23. STAFF CLUB : BADMINTON.

Gaskell Hall will be available for badminton from 5-30 p.m. to 8-00 p. m. daily for all members of the Staff Club.

It is requested that members playing badminton will kindly bring their own badminton rackets. Shuttlecocks will be provided by the Staff Club.

No. 24. STAFF RATIONS & FUEL.

On return to School on Saturday, 22nd February, 1964. Staff members/families in need of milk, sugar, atta etc. may obtain small quantities on loan from Kitchen Matrons for their immediate use. The equivalent amounts must be returned to Kitchen Matrons as soon as possible, and Kitchen Matrons will ensure that this is done. For wood and coal Staff Members/families will send chits to the Quartermaster giving their minimum requirements for their immediate needs. The Quartermaster will arrange for the fuel to be delivered to the quarters of the persons concerned not later than the same evening, i.e. Saturday, 22nd, evening. Rations on payment will normally be issued to staff between 3-00 p. m. and 4-30 p.m. on the first and third Thursdays of each month.

Wood fuel, coal and k. oil on payment will be issued between 3-00 p. m. and 4-00 p. m. on the first and third Wednesdays of each month.

Staff are requested to send their requirements slip to the Quartermaster by 11-00 a. m. on ISSUE DAYS. They should also send necessary packing material to collect items from Stores as no packing will be issued from Stores.

The Quartermaster has authority to reduce indents, if he considers it necessary. It is always advisable to submit monthly requirements in the first week of each month.

Staff are requested to obtain their requirements of vegetables, fruit, eggs etc. from the contractors. Servants may not be sent to the Ration Stand for these items, as it interferes with official routine. Meat requirements can, however, be obtained at the Ration Stand at 11-30 a. m. on the days when meat is supplied.

Gur, mustard oil, washing soap cakes and begmi rice will not be issued to superior Staff.

No. 25. LOSSES SUFFERED BY STAFF.

All members of the Staff are informed that the School is unable to accept responsibility for the investigation of any losses suffered by them on account of theft, resulting from their own negligence with regard to their personal property left lying about unprotected.

No. 26. SCHOOL PURCHASES BY STAFF MEMBERS.

It has been found that, from time to time, certain staff members have made purchases of various items for the School on their own initiative without first obtaining permission to incur such expenditure. In order to enable a proper control and regulation of the School finances it is emphasised that no purchases of whatever nature may be made against the School account without the express permission in writing of the Headmaster or the Bursar. Failure to observe this procedure will render the person concerned liable to make good from his own pocket the sum involved.

No. 27. FURNITURE INVENTORY BOARDS.

Detailed furniture inventory boards are provided in all School departments and residences of Staff members. It is the personal responsibility of all concerned to ensure that these inventories are kept carefully and made available when required. All concerned are requested to check these inventories carefully on return to School and to report any discrepancies immediately to the Quartermaster.

In this connection it is also specifically brought to the notice of all concerned that articles of School furniture provided in departments and Staff quarters may not be removed therefrom or exchanged or interchanged without the permission of the Bursar or the Quartermaster. When any such changes are permitted, they shall be noted in the furniture inventory of the department/quarter concerned under the joint signatures of the staff member concerned and the Quartermaster. Departments and Staff members are held responsible for the proper maintenance of all School furniture on issue with them.

No. 28. SCHOOL BUS.

Wednesday has been fixed as the 'off day' for the School bus driver. It is, therefore, notified for the information of all concerned that, except for emergent reasons, the bus will not be available for any purpose on Wednesdays.

No. 29. STAFF VACATION PAY.

Staff members who are to draw their vacation pay on their return to School may do so from the School Office between 11-00 a. m. and 1-00 p. m. on Monday, the 24th February.

No. 30. TUCK SHOP TIMINGS.

The Tuck Shop will open daily from Thursday, 19th February, and observe the normal timings. It will remain closed, however, on Thursday, 27th February and Sunday, 1st March.

No. 31. TRANSFERS.

The following children are transferred from the Prep School to the Senior School, and their Houses are noted against them :—

Boys

Atul Sobti	Him. Jr.	Pushp Dev Singh Gill	Nil. Jr.
Bhupindra Nath Kaul	„	Vijay Sharma	„
Dinesh Kumar Singha	„	Deepinder Chaudhry	Siw. Jr.
Hameer S. Yadav	„	Kanwaljit Singh Bala	„
Praveen Nanda	„	Virender S. Choudhry	„
Rakesh Bhan	„	Ajai Singh	Vind. Jr.
Rajiv Gupta	„	Jaskaran Singh	„
Raj Deep Singh	„	Jotinderpal S. Dutta	„
Sudeep Singh	„	Kulbhushan Oswal	„
Vasudev Pathania	„	Manjit Singh	„
Avnash Singh Mangat	Nil. Jr.	Pritpal Singh	„
Chetan Singh	„	Rajiv Mehra	„

Jagdeep Singh Choudhry	Nil. Jr.	Ravinder S. Brar	Vind. Jr.
Jagdeep Singh Chandail	„	Sanjiv Nair	„
Krishan Gopal	„	Sanjay Prabhakar	„
Mohan K. Sawhney	„	Vijay Murgai	„
Pradeep Singhal	„	Vivek Pradhan	„
Pradeep Srivastav	„	Virinder Malhotra	„

Girls

Anita Grewal	Him.	Rita Bansal	Nil.
Arvin Kaur Sawhney	„	Savita Rawat D.S.	Siw.
Kawaljit Brar	„	Kavita Raj	Vind.
Gurbhaksh Kaur	Nil.	Retima Lal	„
Patricia Kemp D.S.	„	Savita Badhwar	„
Rupinder Kaur Sidhu	„	Sartaj Malhans	„

No. 32. COMPULSORY DEPOSIT SCHEME.

Compulsory Deposits are now only required to be made by Income Tax payers.

All concerned are reminded that they have to make their deposit before the 31st March, 1964.

No. 33. CINEMA.

The film NO TIME FOR SERGEANTS starring Andy Griffith and Myron MacCormick will be shown in Barne Hall at 7-00 p. m. on Sunday, 23rd February, 1964. Supper will be at 6-00 p. m.

Part II

No. 4. APPOINTMENTS

(1) On account of the inability of Mrs. W. Phillips, Asstt. Matron, Him. B.D., to return to School on February the 22nd, due to illness, the following temporary arrangements are ordered:—

- (i) Mrs. S. Sidhu will take over as Asstt. Matron of Him. B.D. with effect from 19th February, 1964, until Mrs. Phillips returns.
- (ii) Mrs. Tika Ram will take over Sparrows P.D. from Mrs. S. Sidhu with effect from 19th Februaay, 1964, in addition to her own duties as Kitchen Matron P.D.
- (iii) One additional Ayah will be appointed temporarily in P.D. with effect from 19th February, 1964, at Rs. 2/- per day, until Mrs. Sidhu returns to P.D.

(2) The following members of the staff vacated their appointments on the afternoon of the dates shown against their names:-

Mr. J. Thomas,	Master	...	7- 1-64.
,, R. P. Khatana,	,,	...	11-12-63.
Miss E. Bagchi,	Mistress	...	19-12-63.

(3) Mr. Bakshish Singh is appointed T/shop 3rd clerk with effect from the forenoon of 6th January, 1964.

(4) Mr. Hari Singh is appointed Mazdoor, on probation, with effect from the forenoon of 23rd December, 1963.

No. 5. LEAVE.

Mr. Mathra Dass, Junior Clerk, is granted 57 days' earned and 15 days' half pay leave with effect from the forenoon of 2nd February, 1964. He will vacate his appointment on expiry of leave.

No. 6. EXTENSION OF SERVICE.

Mr. Bishna, Sweeper, is granted extension in service for one year with effect from 8th December, 1963.

No. 7. FINE.

Shri Gappoo, Cook G. D. , is fined a sum of Rs. 2/- for permitting his family members to walk through the centre of the School on their way to the Bakery in contravention of the repeated instructions and warnings to all Class IV staff on the subject.

The fine will be deducted from his pay for February, 1964.

K. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:O:
SANAWAR, 29TH FEBRUARY, 1964.

No. 34. SCHOOL PROGRAMME.

(1) The following will be the programme with effect from Monday, 2nd March, 1964 :—

Rouser	7-00	a. m.
Breakfast	7-45	a. m.
Assembly	8-35	a. m.
Classes	8-45	a. m.

(2) Normal hobbies' and games' programmes will come into force with effect from the 2nd March.

(3) Prep. will start on Thursday, 5th March.

(4) M. I. will be as for last year.

(5) P.T., Hodson Runs and Boxing training for Group 'C' in the mornings will start from Monday, 9th March.

No. 35. B. D. WEIGHING AND MEASURING.

Dates and times are as follows:—

Wednesday, 4th March

Himalaya	B. D.	...	2-00—3-00	p. m.
Nilagiri	B. D.	...	3-00—4-00	p. m.

Thursday, 5th March

B. D.	B. D.	...	2-00—3-00	p. m.
Vindhya	B. D.	...	2-00—4-00	p. m.

No. 36. ISSUE OF NEW SHOES TO B. D.

New black shoes will be issued to B. D. at the Q. M. Stores as follows :—

Tuesday, 3rd March

Siwalik	B. D.	...	2-00—3-30	p. m.
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Wednesday, 4th March

Vindhya	B. D.	...	2-00—3-30	p. m.
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Thursday, 5th March

Himalaya	B. D.	...	2-00—3-30	p. m.
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Please Turn Over.

Housemasters and Asstt. Matrons are reminded that they are required to attend. It is the responsibility of the Housemasters concerned that children obtain a proper fit. All boys must wear their thick woollen School socks when going for the issue of shoes.

No. 37. STAFF GUESTS.

The Board of Governors at its meeting held on 11th December, 1962, decided that, with the prior permission of the Headmaster, members of the Staff may accommodate only very close relations, and feed them in the children's messes at a cost of Rs. 5/- per day per head. This order applies to Staff who have not the facilities to run their own kitchens.

No. 38. WATER SHORTAGE.

There has been no snow and very little rain indeed during the winter. There is, therefore, certain to be an extreme shortage of water this term. The School's main supply from the Kasauli M. E. S. tanks has already been substantially reduced by the Military authorities, who are now threatening to reduce it further. The water position is, therefore, already serious and is likely to increase in seriousness every day that goes by. It is essential, therefore, for all concerned, both staff and students, to reduce the consumption of water for all purposes to the minimum and to ensure that taps, etc., are fully turned off after use. All cases of leaking taps, tanks, pipes, etc., should be brought immediately to the notice of the Engineer.

No. 39. INDENTS.

Demands through indents for the quarter ending 30th June, 1964, should be submitted by stock holders by the 1st March, 1964.

No. 40. DISCIPLINE: DAY SCHOLARS.

Day Scholars will not go into Assembly in their own time, but will fall in with the other children.

No. 41. RECORD.

The correct dated of birth of Sukhminder Singh Sekhon, Form I (Nilagiri PSB), is 31st July, 1957.

All records may kindly be amended accordingly.

No. 42. STAFF RATIONS.

Eggs, supplied by the School contractor, are on sale for Staff members at the Bakery daily from 11-30 a.m. to 4:00 p.m. The contractor is required to supply hens' eggs which weigh not less

than 41 grams (about 1½ oz.) each at the rate of Rs. 20 /37 nP. per 100, i. e. Rs. 2/44 nP. per dozen.

Any complaints about the supply of eggs may please be brought to the notice of the Bursar.

The contractor has also contracted to supply all Staff members, on order, live chickens weighing not less than one kilo each, at a cost of Rs. 4/40 nP. per chicken.

No. 43. MEDICAL.

(1) Rajiv Mehra, Vindhya Jr. BD, is exempted from P. T. and games till the end of the term.

(2) Geetish Lal, Vindhya Jr. BD, is exempted from swimming upto the end of the year.

No. 44. PAY.

Pay will be available in the School Office between 11-00 a. m. and 1-00 p. m. on Monday, 2nd March, 1964.

No. 45. CINEMA.

The following films have been booked for the dates shown against each, and will be shown in Barne Hall 6-45 p. m. on each date :—

THE OLD MAN AND THE SEA, starring Spencer Tracy & Felipe Payes Jr.	} Sunday, 1st } March
FORT TI, starring George Montgomery & John Voss	} Wednesday, } 4th March.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 6TH MARCH, 1964.

No. 46. WATER SHORTAGE.

As we have already used over 50,000 gallons from our reserves the following measures will be adopted :—

Baths: The Matrons and prefects are requested to ensure that no child spends more time under the showers than is fixed for each House. Prefects are requested particularly to prevent wastage of water in the Wash Houses, and **UNDER NO CIRCUMSTANCES** should children be permitted to open the stop-cocks under the basins.

Kitchens: Matrons I/c should impress on their Head Cooks and bearers that very rigid economy should be practised in the use of water. Plates **MUST NOT** be washed under running taps.

Staff Quarters: With effect from Monday, 9th March, 1964, water in the staff quarters will be available daily only for the hours mentioned below. All Staff members will please instruct their servants not to touch the stop-cocks under any circumstances :—

06-30	08-00	hours
12-30	„	13-30 „
18-00	„	19-30 „

Other taps will be opened as usual.

No. 47. APPOINTMENTS : PREFECTS.

H.S. Cheema is appointed M.I. Prefect.

No. 48. WEEKLY SHOE INSPECTION.

In order to ensure that children's shoes are sent to the mochi for repair early and before their condition becomes too unsatisfactory, all Housemasters and Housemistresses will in future please personally conduct a shoe inspection parade of all their children once a week on any day convenient to themselves. Asstt. Matrons will also be present at such inspections.

Please Turn Over.

All Housemasters and Housemistresses will also please furnish a report every Saturday morning to the Bursar, certifying that they have conducted their shoe inspection parade during the past week.

No. 49. CALENDAR.

Sun. 8th Mar. ... Film.
 Mon. 9th ,, ... Hodson Run Training commences.
 Sat. 21st ,, ... { Cricket vs. Kunjpura (away).
 Sun. 22nd ,, ... {

No. 50. MEDICAL.

The following boys are exempted from physical activities noted against their names upto the end of the term on medical grounds :—

Daljit Rajput ... { P. T., Games & Boxing
 M. S. Sandhu ... {
 U P. Singh ... P. T., Games, Boxing & Swimming.
 P. S. Takhar ... Boxing.

No. 51. CINEMA.

The film STEEL CLAW will be shown in Barne Hall at 6-45 p. m. on Sunday, 8th March.

Part II

No. 8. STRENGTH.

Decrease with effect from 14th February, 1964 :—
 Summan Geeta Taneja ... S.S.

Decrease with effect from 19th February, 1964 :—
 Vinayak Patwardhan ... H.B. Jr.

Decrease with effect from 21st February, 1964 :—
 Rakesh Chopra No. 2 ... H.B. Jr.

Increase with effect from 22nd February, 1964 :—
 Dimple Talwar ... V.G.S.

Increase with effect from 24th February, 1964 :—

Rajdeep Singh Mann	H.B Jr.	Anil Dass	S.P.S.B.
Ranbir Singh	N.B.Jr.	Gurinder Singh Brar	H.P.S.B.
Kanwaljeet Kaur	N.G.S	Anita Badhwar	H.P.S.G.
Anita Dass	S.G.S.	Rajpal Kaur Brar	H.P.S.G
Mandeep Kaur Sidhu	H.G.S.	Simrit Kaur Grewal,	S.P.S.G

Increase with effect from 25th February, 1964 :—

Jyotshna Kumari	H.P.S.G.	Roop Khanna	H.B.Jr.
Kavita Mehra	N.P.S.G.	Bahram Sam Mehta	S.B.Jr.
Tehmina Sam Mehta	S.P.S.G.	Ravi Murthy	S.B.Jr.
Rita Murthy	S.P.S.G.	Harisimran Singh	V.B.Jr.

Increase with effect from 26th February, 1964 :—

Sidak Pal Singh Gill	V.B.Jr.	Kr. Gyanendra Singh	N.P.S.B.
Shashi Bala	S.G.S.	Rapinder Singh	N.P.S.B.
Anumeha Rai	S.G.S.	Malvinder Singh	S.P.S.B.
Rekha Gupta	V.G.S.	Krishanan Subramanian	V.P.S.B.
Madhu Subramanian	V.GS.	Harmanjit Kaur	V.P.S.G.
Satinder Pal S. Sidhu	H.P.S.B.	Birinder Kumar Sharma	N.P.S.B.

Increase with effect from 27th February, 1964 :—

Anirudha M. Gore	D.S. V.P.S.B.	Sita Sahni	S.G.S.
S. Rajamani	D.S. V.P.S.B.	Surendra Nath Kaul	H.P.S.B.
Balendu G. Rawat	D.S. S.P.S.B.	Gayitri Devi	N.P.S.G.
Rina Mukherji	D.S. N.P.S.G.	Viyay Kumar Bhola	N.P.S.B.
Rajesh Kochhar	D.S. S.P.S.B.	Sonal Bammi	V.P.S.B.
Gita Sahni	S.G.S.		

Increase with effect from 28th February, 1964 :—

Parmjit Singh Grewal	V.P.S.B.	Karandeep Singh Bhullar	V.P.S.B.
Arti Thakur	V.P.S.G.	Jasjit Singh Bhattal	H.P.S.B.
Kr. T. P. S. Baroach	S.P.S.B.	D. Vinod Ram Sastri	V.P.S.B.

Increase with effect from 29th February, 1964 :—

Vinod Kumar Bhatia	N.P.S.B.	Jasdip Singh	V.P.S.B.
Deepak Seth	H.P.S.B.	Alka Sood	V.P.S.G.
Sangram Singh	H.P.S.B.	Varun Sahni	V.P.S.B.
Hari Nath Maira	H.P.S.B.	H. H. Sethna	V.P.S.G.
Sanjiv Kumar Nanda	N.P.S.B.	Rakesh Khanna	V.P.S.B.
Sarb Bir Singh	N.P.S.B.	Punam Nanda	N.G.S.
Raj Veer Singh	N.P.S.B.	Sweeni Bhalla	N.P.S.G.
M. K. Chanchani	S.P.S.G.	Sanjiv Bhalla	N.P.S.B.

Increase with effect from 2nd March, 1964 :—

Arun Bakshi	H.P.S.B.	Rahul Malhotra	V.P.S.B.
Surekha Rani	N.P.S.G.	Gagan Berry	S.B. Jr.
Jitender Singh	N.P.S.B.	Sunaina Chauhan	H.G.S.
Sanjiv Kandal	S.P.S.B.	Daljitinder K. Brar	V.G.S.

Increase with effect from 3rd March, 1964 :—

Khushbir Sandhu	H.P.S.B.	Jaskaran Singh	H.P.S.B.
Parmbir Singh Sandhu	H.P.S.B.	Ishwarpal Singh Brar	N.P.S.B.
Sanjiv Sud	H.P.S.B.	Navin Ansal	V.P.S.B.
Sandeep Behl	H.P.S.B.		

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:0:—
SANAWAR, 13TH MARCH, 1964.

No. 52. CALENDAR.

FEBRUARY

Sat.	22nd	School re-opens
Sun.	23rd	Film: No Time for Sergeants
Mon.	24th	Clothes issued
Tue.	25th	Staff meeting
Wed.	26th	Books issued
Thu.	27th	Books issued Half hour schools Film: Francis in the Navy
Fri.	28th	Half hour schools
Sat.	29th	Half hour schools

MARCH

Sun.	1st	Festival Cricket Match Film: Old Man and the Sea
Mon.	2nd	Normal programme Full classes and Assembly Wg. B. D. Shoes to B. D.
Tue.	3rd	Wg. B. D. Shoes to B. D.
Wed.	4th	Wg. B. D. Shoes to B. D. Film: Fort Ti
Thu.	5th	Wg. B. D. Shoes to B. D. Prep. commences
Sun.	8th	Film: Steel Claw
Mon.	9th	Godson Run training postponed due to flu.
Wed.	18th	Staff Club meeting 6.45 p. m. Dinner 7.45 p. m.
Sun.	15th	Film: Yellowstone Kelly

Mon.	16th	Hodson Training commences
Fri.	20th	Team leaves for Kunjpura
Sat.	21st	Cricket vs. Kunjpura (away)
Sun.	22nd	—do— Film : Handle with Care
Fri.	27th	Holiday U. K. team arrives. Tennis vs. Staff Dentist's visit
Sat.	28th	Cricket vs. U. K. High Commission (home) Dentist's visit Holiday
Sun.	29th	Cricket vs. U. K. High Commission (home) Dentist's visit Film : It's a Dog's life
Mon.	30th	U. K. High Commission leave after lunch Dentist's visit

APRIL

Sun.	5th	Film : Gazebo Cricket vs. N. Rly. Kalka
Tue.	7th	Marks to Form Staff 9-00 a. m.
Thu.	9th	Nilagiri Dress Rehearsal
Fri.	10th	1st Mark Reading
Sat.	11th	Cricket vs. Jullundur Club Ltd. Nilagiri House Sat. Club
Sun.	12th	Cricket vs. Jullundur Club Ltd. Film : Bells are Ringing
Tue.	14th	Hodson Run Final
Wed.	15th	Holiday Foundation Day Picnic
Thu.	16th	P. T. starts Inter House Boxing Tournament
Fri.	17th	Boxing
Sat.	18th	Boxing
Sun.	19th	Film : Scapegoat
Mon.	20th	Boxing
Tue.	21st	Boxing
Wed.	22nd	Inter-House Netball
Thu.	23rd	Inter-House Netball
Fri.	24th	Inter-House Netball

Sat.	25th	Cricket vs. Ludhiana Cricket Club
Sun.	26th	—do— Film :
Thu.	30th	Himalaya Dress Rehearsal

MAY

Sat.	2nd	Himalaya Sat. Club
Sun.	3rd	Film :
Mon.	4th	Gowns discontinued
Fri.	8th	Teams leave for Simla
Sat.	9th	B. C. S. Cricket (away)
Sun.	10th	B. C. S. Cricket (away) Colts vs. B. C. S. (home) Film :
Mon.	11th	Inter-House Cricket
Tue.	12th	—do—
Wed.	13th	Board Meeting (Lovedale) Inter-House Cricket
Thu.	14th	Inter-House Cricket
Fri.	15th	—do—
Sat.	16th	Inter-House Cricket Final
Sun.	17th	Film : I Accuse
Tue.	19th	Marks to Form Staff 9-00 a. m.
Thu.	21st	Siwalik Dress Rehearsal
Fri.	22nd	P. D. vs. B. D. Cricket Mark Reading
Sat.	23rd	Doon Cricket (home) Siwalik House Show
Sun.	24th	Doon Cricket (home) Film :
Mon.	25th	Camp starts
Sat.	30th	Camp ends
Sun.	31st	Film : Nothing but Trouble

JUNE

Mon.	1st	Festival Soccer Match
Tue.	2nd	Swimming Gala
Fri.	5th	Friday Forum 7-15 p. m.
Sun.	7th	Film :

Mon.	8th	Scanlon Cup (Tennis singles)
Tue.	9th	—do—
Wed.	10th	—do—
Thu.	11th	—do—
		P. D. Rehearsal
Fri.	12th	Scanlon Cup
Sat.	13th	P. D. Sat. Club
Sun.	14th	House Photographs G. D. Film :
Fri.	19th	G. S. teams leave for Auckland House
Sat.	20th	Auckland House Netball, Badminton, Table-tennis Matches (away)
Sun.	21st	G. S. teams return from Auckland House House Photographs B. D. Film :
Wed.	24th	Inter-House Tennis
Thu.	25th	—do—
Fri.	26th	—do—
Sun.	28th	House photograph B. D. Film :

JULY

Wed.	1st	Inter-House Badminton
Thu.	2nd	—do—
Fri.	3rd	—do—
Sun.	5th	Staff Photograph Inter-House Soccer B. D., P. D. Wg. & Mg. B. D.
Mon.	6th	Inter-House Soccer B. D., P. D. Vindhya Sat. Club Rehearsal
Tue.	7th	Inter-House Soccer B. D., P. D. Marks to Form Staff 9-00 a. m. Wg. & Mg. G. D.
Wed.	8th	Swimming Heats Vindhya House Sat. Club
Thu.	9th	3rd Mark Reading P. D. vs. L-III Soccer Swimming Heats Social 6-30 p. m.

Fri. 10th ,, Founder's Meeting
 Inter-House Swimming Finals
 Film :
 Sat. 11th Term ends
 Sun. 12th Hindi Film
 Sun. 19th Hindi Film
 Sun. 26th Hindi Film

AUGUST

Sun. 2nd Hindi Film
 Sat. 8th Term opens
 Sun. 9th Film :
 Mon. 10th Staff meeting
 Sat. 15th Holiday
 Sun. 16th Film :
 Sun. 23rd Film :
 Sun. 30th Film :

SEPTEMBER

Sun. 6th Film :
 Sun. 13th Film :
 Sun. 20th Film :
 Tue. 22nd Marks to Form Staff 9-00 a. m.
 Fri. 25th 4th Mark Reading

OCTOBER

Sat. 3rd Founder's
 Board Meeting
 Sun. 4th Founder's Day
 Mon. 5th Founder's
 Tue. 6th Founder's
 Wed. 7th Holiday
 Film :
 Thu. 8th Gowns resumed
 Hockey season commences
 Athletics practice for teams before breakfast
 Sat. 10th Festival Hockey Match
 Sun. 11th Film :
 Mon. 12th Inter-House P. T. competition
 Tue. 13th Roadwork
 Morning Prep. for VI

Sun. 18th Film :

Sun. 25th Film :

NOVEMBER

Sun. 1st Film :

No. 56. TENNIS.

Trafford House Tennis Court will be reserved for use by the girls on Sundays between 10.00 a.m. and 12.00 noon.

No. 57. CLOTHING.

The wearing of long grey flannel trousers will be discontinued by all boys, except prefects, from Sunday, March the 15th, from which date shorts will be worn as usual.

No. 58. HOUSE APPOINTMENTS.

Mr. Surinder Singh will be attached to Vindhya (Jr.)

No. 59. MEDICAL.

Sunaiyna Chauhan, Himalaya G.D. is exempted from P.T. for a fortnight with effect from Monday, 16th March, 1964.

No. 60. CINEMA.

The film YELLOWSTONE KELLY, starring Clint Walter, John Russel, Andra Martin and Edward Byrnes, will be shown in Barne Hall at 6-45 p.m. on Sunday, 15th March, 1964.

Part II

No. 9. STRENGTH.

Decrease with effect from 20th November, 1963 :—

Victor Ronald Gill ... V. B. Sr.

Increase with effect from 11th March, 1964 :—

Kanval Inder Dhillon ... H. G. S.

Increase with effect from 12th March, 1964 :—

Neel Ratan Kohli ... S. B. Jr.

R SOM DUTT,
Major,
Headmaster.

Fri. 10th ,, Founder's Meeting
 Inter-House Swimming Finals
 Film :
 Sat. 11th Term ends
 Sun. 12th Hindi Film
 Sun. 19th Hindi Film
 Sun. 26th Hindi Film

AUGUST

Sun. 2nd Hindi Film
 Sat. 8th Term opens
 Sun. 9th Film :
 Mon. 10th Staff meeting
 Sat. 15th Holiday
 Sun. 16th Film :
 Sun. 23rd Film :
 Sun. 30th Film :

SEPTEMBER

Sun. 6th Film :
 Sun. 13th Film :
 Sun. 20th Film :
 Tue. 22nd Marks to Form Staff 9-00 a. m.
 Fri. 25th 4th Mark Reading

OCTOBER

Sat. 3rd Founder's
 Board Meeting
 Sun. 4th Founder's Day
 Mon. 5th Founder's
 Tue. 6th Founder's
 Wed. 7th Holiday
 Film :
 Thu. 8th Gowns resumed
 Hockey season commences
 Athletics practice for teams before breakfast
 Sat. 10th Festival Hockey Match
 Sun. 11th Film :
 Mon. 12th Inter-House P. T. competition
 Tue. 13th Roadwork
 Morning Prep. for VI

Sun. 18th Film :

Sun. 25th Film :

NOVEMBER

Sun. 1st Film :

Tue. 3rd Holiday; Diwali

Wed. 4th G. D. Inter-House Hockey
History Sheets to Form Staff

Thu. 5th G. D. Inter-House Hockey

Fri. 6th G. D. Inter-House Hockey

Sun. 8th Wg. & Mg. B. D.

Film :

Mon. 9th Formal teaching for VIth discontinued
History Sheets to House Staff
Wg. G. D.

Tue. 10th Spartan Club meeting

Wed. 11th G. D. Inter-House T. T.

Thu. 12th G. D. Inter-House T. T.
Staff Club Meeting

Fri. 13th G. D. Inter-House T. T.

Sun. 15th Inter-House Hockey B. D., P. D.
House shooting competition
Film :

Mon. 16th Inter-House hockey B. D., P. D.
Marks to Form Staff 9-00 a. m.

Tue. 17th Inter-House hockey B. D., P. D.

Wed. 18th Sixth Form Picnic
Mark Reading by Forms
Text-books handed in
Form slips to House Staff
Prize-winners to Miss Chatterji
Mark books to Headmaster

Thu. 19th Cambridge Exams. begin
Promotion Meeting
Text books handed in
P. D. vs. L-III Hockey
House Break-up parties

Fri.	20th	Prize-giving Kit handed in Tutorial sheets to office (Form-wise) History sheets to office Carol Service
Sat.	21st	Home Day Film :
Sat.	28th	Film :

DECEMBER

Fri. 4th Camb. Exams. end.

No. 53. ADVENTURE COURSE : 28th-MAY—17th-JUNE 1964.

The Himalayan Mountaineering Institute, Darjeeling will be running an Adventure Course for children, age-groups 15—19½, in order to stimulate a spirit of adventure and develop the sturdier qualities of character, physical and mental, and to instil a sense of comradeship, discipline, selflessness and self-reliance.

The Course will include trekking, upto heights not exceeding 12,000 ft., and rescue operations in the mountains.

The total expenditure per student for the Course is Rs. 100/-. In addition, of course, there will be the cost of fares to and from Darjeeling.

Will those boys who are well up in their studies and wish to volunteer for this Course please write to their parents for permission to attend the Course and also for a statement of their willingness to meet the cost of the Course.

No. 54. BEDS FOR STAFF GUESTS.

Would all Staff members kindly note that in future, when placing demands with the Quartermaster for the temporary issue of beds for the use of guests, they will please specify the actual date when the beds are required and the period for which they are required. Should the guests' visit be postponed or cancelled before the date on which they are due to arrive, the Quartermaster may please be informed accordingly, so that the beds are not sent unnecessarily to the Staff quarters concerned.

No. 55. STAFF CLUB.

The Annual General Meeting of the Staff Club will be on Wednesday, 18th March, 1964, at 6.45 p.m.

Dinner will follow at 7.45 p.m.

No. 56. TENNIS.

Trafford House Tennis Court will be reserved for use by the girls on Sundays between 10.00 a.m. and 12.00 noon.

No. 57. CLOTHING.

The wearing of long grey flannel trousers will be discontinued by all boys, except prefects, from Sunday, March the 15th, from which date shorts will be worn as usual.

No. 58. HOUSE APPOINTMENTS.

Mr. Surinder Singh will be attached to Vindhya (Jr.)

No. 59. MEDICAL.

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Part II

No. 9. STRENGTH.

Decrease with effect from 20th November, 1963 :—

Victor Ronald Gill ... V. B. Sr.

Increase with effect from 11th March, 1964 :—

Kanval Inder Dhillon ... H. G. S.

Increase with effect from 12th March, 1964

Neel Ratan Kohli ... S. B. Jr.

R SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:0:—

SANAWAR, 20TH MARCH, 1964.

No. 61. CALENDAR AMENDMENTS.

The following should be substituted for the programme published previously :—

APRIL

- | | | |
|------|-----|---|
| Fri. | 3rd | Y. P. S. arrive |
| Sat. | 4th | Colts leave for Patiala
Cricket : Sanawar vs. Y. P. S. (home)
Film : Gazebo—6-45 p. m. |
| Sun. | 5th | Sanawar vs. Y. P. S. (home)
Y. P. S. leave for Patiala
Colts vs. Y. P. S. (away)
Colts return
Cricket vs. N. Rly. cancelled |

NOVEMBER

- | | | |
|------|------|---|
| Mon. | 16th | Inter-House hockey B. D., P. D. |
| Tue. | 17th | Inter-House hockey B. D., P. D. |
| Wed. | 18th | Sixth Form Picnic |
| Thu. | 19th | Cambridge Exams. begin
Holiday |
| Sat. | 21st | Film : |
| Sat. | 28th | Film : |
| Mon. | 30th | Marks to Form Staff 9-00 a.m.
P. D. L-III Hockey
Prep. cancelled
Music Recital |

Please Turn Over.

DECEMBER

Tue.	1st	Mark Reading by Forms Text-books returned Form slips to House Staff Prize-winners to Miss Chatterji Mark books to Headmaster Carol Service
Wed.	2nd	Promotion Meeting Text books returned Tutorial sheets to office (Form-wise) Film :
Thu.	3rd	Assembly Prize-giving History sheets to office House Break-up parties
Fri.	4th	Camb. Exams. end. Kit handed in Home parties leave
Sat.	5th	Home Day

2. The Cricket match against the Jullundur Club Ltd. will take place on Sunday, 12th and Monday, 13th April.

No. 62. CRICKET : SANAWAR vs. KUNJPURA.

The following will represent the School at Cricket against Kunjpura in the matches to be played on 21st and 22nd March, 1964, at Kunjpura :—

N. S. Pannu (Capt.)
J. I. Singh
Gora Lal
Lalit Varma
S. Deshraj
A. Batra

L. S. V.
P. S. Takkar
J. Grewal
Shashi Singh

Reserves

D. Jayaram S. Jayaswal A. Masand

Scorer : Rajinder Singh

Cub Reporter : Rajan Bhatia

Mr. Kemp and Mr. Y.P. Sharma will accompany the team.

The team will leave from Quad. at 2-00 p. m. on Friday, 20th March.

No. 63. RESULTS.

The Indian School Certificate Examination results are given below. The Headmaster would like to take this opportunity of conveying his sincere congratulations to members of the Staff on the excellent results obtained. He is fully aware of the immense labour, patience and devotion which these results reflect :—

FIRST DIVISIONS

- | | |
|---------------------|-----------------------|
| 1. Anil K. Thomas | 5. Kiran K. Chawdhary |
| 2. Ranjit Bhatia | 6. Renu Shivdial |
| 3. Subhash C. Kalia | 7. Sukanya Rahman |
| 4. Asha Bery | |

SECOND DIVISIONS

- | | |
|----------------------------|------------------------|
| 1. Amarjit Singh Bajwa | 14. Yash P. Aggarwal |
| 2. Ananta D. Chhetri | 15. Aruna K. C. Gulab |
| 3. Biswanath Chakraborty | 16. Anju Chhibber |
| 4. Gopal N. Bhatia | 17. Gurshinder K. Brar |
| 5. Krishan K. Dhar | 18. Indu Khanna |
| 6. Laj W. Bhagat | 19. Lina R. Bagchi |
| 7. Premvir S. Sawhney | 20. Meera Badhwar |
| 8. Ravindra T. Wadhvani | 21. Manjula Badhwar |
| 9. Ranvir S. Pathania | 22. Nila Deva |
| 10. Sarup Singh | 23. Suman Singha |
| 11. Sidharath Kak | 24. Shashi Mehta |
| 12. Sudhir Bhatnagar | 25. Sunena Sabhlok |
| 13. Yudhishta M. Bhatnagar | 26. Shreegouri Sahi |

THIRD DIVISIONS

- | | |
|-----------------------|------------------------|
| 1. Ajit Jayaram | 8. Subhash C. Chopra |
| 2. Arun K. Mahajan | 9. Yuvraj S. Puar |
| 3. Ashit K. Chaudhuri | 10. Vikram C. Patel |
| 4. Charanjit S. Uggal | 11. Pradip K. M. Patel |
| 5. Harragobans Singh | 12. Gurbansjit Kaur |
| 6. Ranjit Singh | 13. Madhu M. Katoch |
| 7. Satinder S. Punia | |

FAILURES

- | | | |
|---------------|-----------------------|--------------------|
| 1. Arun Surya | 2. Inderpal S. Bhusri | 3. Suresh K. Madan |
|---------------|-----------------------|--------------------|

No. 64. CHILDREN'S CORRESPONDENCE.

It has been seen that letters addressed to children by their parents frequently do not bear the names of Houses and Departments. All House Staff are therefore requested to instruct the children of their Houses to ask their parents, in their letters, to clearly write the name of the Department and the name of the House in the address in order to facilitate quick and correct delivery of letters to children by the School Office.

No. 65. BURSAR'S INTERVIEW HOURS.

In the interests of the convenience of the teaching staff, the hours of interview with the Bursar will be as follows for this term:—

Teaching Staff	... 10-15—10-45 hrs.
Admin. Staff	... 14-30—15-00 ,,

No. 66. MEDICAL.

Uma Tewari, Vindhya G. D. is exempted from P. T. and games for three months.

No. 67. CINEMA.

The film **HANDLE WITH CARE**, starring Dean Jones, Joan O'Brien and Thomas Mitchell, will be shown in Barne Hall at 6-45 p.m. on Sunday, 22nd March, 1964.

Part II

No. 10. APPOINTMENTS.

Miss Y. Shepherd, Mistress, vacated her appointment on the afternoon of 21st February, 1964.

2. Miss A. Kemp is appointed Mistress, on probation, with effect from the forenoon of 22nd February, 1964.

3. Mrs. S.K. Sakhuja is appointed Mistress, temporarily, with effect from the forenoon of 24th February, 1964.

4. Mr. Surinder Singh is appointed Master, temporarily, with effect from the forenoon of 5th March, 1964.

5. Mr. Satpal Verma is appointed Senior Tuck shop clerk, on one year's probation with effect from the forenoon of 12th March, '64.

6. Mr. Raghbir Chand is appointed Head Mazdoor, on one year's probation, with effect from the forenoon of 6th January, 1964.

7. Mr. Shamsher Singh is appointed Groundsman, on one year's probation, with effect from the forenoon of 25th February, '64.

8. Mr. Parkash is appointed Sweeper, on one year's probation, with effect from the forenoon of 24th February, 1964.

No. 11. EXTENSION OF SERVICE.

Mr. Sukh Ram, Barber, is granted one year's extension in service with effect from 15th February, 1964.

No. 12. STRENGTH

Increase with effect from 20th March, 1964.

Gururvinder Singh Panaych ... V. P. S.

No. 13. LEAVE

The following members of the staff were granted earned leave for the period shown against their names :—

Mr. R. N. Sethi	Cashier	10-2-64 to 15-2-64	6 days
„ Kundan Singh	Workmistry	16-3-64 „ 4-4-64	20 „
„ G. S. Rawat	Electrician	2-3-64 „ 14-3-64	13 „
„ D. R. Sharma	Head Printer	9-3-64 „ 21-3-64	13 „
„ Sunder Lal Varma	Compositor	11-2-64 „ 22-2-64	12 „
„ Gurdial	Valveman	24-2-64 „ 3-3-64	9 „
„ Chet Ram	Bearer	2-3-64 „ 11-3-64	10 „

Mr. Shakat Ram, cook, was granted 30 days earned and 41 days half pay leave with effect from 10-12-63 to 18-2-64.

Reference S. O. Part II No. 3 dated 14-2-64, so far as it relates to Shri Sunder, chowkidar, he is granted one day's extension of leave for 10th March, 1964.

R. SOM DUTT,
Major,
Headmaster.

No. 72. DENTAL INSPECTION.

MARCH

Fri. 27th	...	B. D.
Sat. 28th	...	{ B. D. G. D.
Sun. 29th	...	{ G. D. P. D.
Mon. 30th	...	Those remaining, starting with the Senior School (LIII).

Mr. Kemp, Miss Chatterji and Miss Rudra will organise details in consultation with the R. M. O.

No. 73. DENTAL INSPECTION OF STAFF CHILDREN.

A charge of Re. 1/- per head is made for the dental inspection of children of members of the Staff. Will those members of the Staff who do NOT wish their children to be inspected by the Dental Surgeon please inform the R.M.O. by 12-00 noon on Friday, the 27th March, 1964 ?

No. 74. CINEMA.

The film IT'S A DOG'S LIFE, starring Jeff Richards, Jarma Lewis and Wildfire, will be shown in Barne Hall at 7-00 p. m. on Saturday, 28th March, 1964.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:
SANAWAR, 3RD APRIL, 1964.

No. 75. CRICKET Y.P.S. vs. SANAWAR.

Letter writing will be from 8-45 to 9-30 a. m. on Saturday, 4th April.

Sixth Form children will then undergo a test to be arranged by Mr. P. S. Atwal from 9-45 to 10-45 a. m.

No. 76. CRICKET : SANAWAR vs. Y. P. S.

The following will represent the **School XI** at Cricket against Y. P. S. in the match to be played on 4th and 5th April, 1964, at Sanawar:—

N. S. Pannu (Capt.)	L. S. Verma
J. I. Singh	P. S. Takhar
Gora Lal	J. S. Grewal
Lalit Varma	R. Sood
A. Batra	D. Jayaram
P. Biswas	

Reserves

Shashi Singh A. Masand

Hours of play:—

Sat. 4th April.

9-00 a. m. — 12-30 p. m.

1-30 p. m. — 3-30 p. m.

~~4-00~~ p. m. — 5-00 p. m.

Sun. 5th April.

9-00 a. m. — 12-30 p. m.

1-30 p. m. — 2-30 p. m.

2. Staff and husbands/wives are cordially invited to tea in the pavilion at 3-30 p. m. on Saturday, the 4th April.

3. Tea, for the teams only, on Sunday, the 5th April, will be at 4-00 p. m. in the B. ~~E.~~ Kitchen Staff Dining room.

Please Turn Over.

No. 77. CRICKET : SANAWAR vs. Y. P. S.

The following will represent the **School Colts** against **Y.P.S.** in the match to be played on Sunday, 5th April, 1964, at Patiala :—

P. Bhatia (Capt.)	A. Bery
P. Kemp	Karamvir Singh
Ved Prakash	A. P. S. Gujral
D. Subramaniam	T. Vunglallian
G. S. Chima	M. M. Sinha
S. Kalia	

Reserves

Jatinder Singh B. P. Agarwal D. Tikaram

No. 78. LETTER WRITING.

Will all House Masters/Mistresses please ensure that all children do write home at least once a week.

This order applies also to children in hospital, unless any is too weak to write, when the House Staff will do this on the child's behalf.

To judge from the frequency of long distance telephone calls it would appear that this order is not being carried out.

No. 79. PROGRAMME.

April

Thu. 9th Nilagiri Dress Rehearsal—5-00 p. m.

Sat. 11th Nilagiri House Show—6-30 p. m.

No. 80. VESTS.

Vests woollen need not be worn by children if they so desire.

No. 81. APPOINTMENTS : PREFECTS.

Kiran Kirti Chauhan has been appointed House Prefect, Siwalik (Jr.).

No. 82. WATER SHORTAGE.

The water shortage is slowly, but surely, becoming more serious due to the reduction of supplies of water to the School from Kasauli. It is therefore once again requested that all concerned will exercise the greatest possible economy in the use of water. This is particularly necessary in bath and wash houses, where the consumption of water is the greatest. Will House Staff and Matrons in particular please keep a careful control on the situation? Reasonable economy now will avoid the necessity of stringent measures later and the consequent inconvenience, hardship and annoyance to all.

7. Mr. Shamsher Singh is appointed Groundsman, on one year's probation, with effect from the forenoon of 25th February, '64.

8. Mr. Parkash is appointed Sweeper, on one year's probation, with effect from the forenoon of 24th February, 1964.

No. 11. EXTENSION OF SERVICE.

Mr. Sukh Ram, Barber, is granted one year's extension in service with effect from 15th February, 1964.

No. 12. STRENGTH

Increase with effect from 20th March, 1964.

Gurarvinder Singh Panaych ... V. P. S.

No. 13. LEAVE

The following members of the staff were granted earned leave for the period shown against their names :—

Mr. R. N. Sethi	Cashier	10-2-64 to	15-2-64	6 days
„ Kundan Singh	Workmistry	16-3-64 „	4-4-64	20 „
„ G. S. Rawat	Electrician	2-3-64 „	14-3-64	13 „
„ D. R. Sharma	Head Printer	9-3-64 „	21-3-64	13 „
„ Sunder Lal Varma	Compositor	11-2-64 „	22-2-64	12 „
„ Gurdial	Valveman	24-2-64 „	3-3-64	9 „
„ Chet Ram	Bearer	2-3-64 „	11-3-64	10 „

Mr. Shakat Ram, cook, was granted 30 days earned and 41 days half pay leave with effect from 10-12-63 to 18-2-64.

Reference S. O. Part II No. 3 dated 14-2-64, so far as it relates to Shri Sunder, chowkidar, he is granted one day's extension of leave for 10th March, 1964.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:0:—

SANAWAR, 26TH MARCH, 1964.

No. 68. DISCIPLINE : ORDER DRESS.

The poor turn out of boys granted WOPs to Kasauli has been the subject of unfavourable comment. While a measure of latitude in dress is unavoidable in respect of children proceeding on hikes and excursions, there is no excuse for shabbiness in children going to Kasauli.

Will House masters please inspect the turn out of children before they hand them WOPs.

No. 69. DISCIPLINE : SIXTH FORM.

The Headmaster is sorry to observe that some Sixth Formers, girls in particular, do not fall in line in the cloisters when proceeding to Assembly. This sets a thoroughly bad example to others. It is contrary to good form and School discipline and will cease. School Prefects are requested to ensure that this order is carried out.

No. 70. CRICKET: THE XI vs. THE U.K. HIGH COMMISSION.

The Headmaster expects all the children, who have not been granted SOPs or WOPs—the latter to be issued only to those proceeding on hikes or excursions or in the case of children proceeding to Kasauli with their parents—, to attend the match.

This order will not apply to G.D., but never-the-less their attendance, in the morning, will be a source of encouragement to the XI and a compliment to our distinguished visitors.

No. 71. CAMP : MON. 25TH TO SAT. 30TH MAY.

Will all those who are planning to proceed on excursions and hikes during the period of the Camp please begin to plan now? Last-minute arrangements are always difficult and parents do require early intimation of what is intended, and the likely cost.

Please Turn Over.

No. 72. DENTAL INSPECTION.

MARCH

Fri. 27th	...	B. D.
Sat. 28th	...	{ B. D. G. D.
Sun. 29th	...	{ G. D. P. D.
Mon. 30th	...	Those remaining, starting with the Senior School (LIII).

Mr. Kemp, Miss Chatterji and Miss Rudra will organise details in consultation with the R. M. O.

No. 73. DENTAL INSPECTION OF STAFF CHILDREN.

A charge of Re. 1/- per head is made for the dental inspection of children of members of the Staff. Will those members of the Staff who do NOT wish their children to be inspected by the Dental Surgeon please inform the R.M.O. by 12-00 noon on Friday, the 27th March, 1964 ?

No. 74. CINEMA.

The film IT'S A DOG'S LIFE, starring Jeff Richards, Jarma Lewis and Wildfire, will be shown in Barne Hall at 7-00 p. m. on Saturday, 28th March, 1964.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:o:—

SANAWAR, 3RD APRIL, 1964.

No. 75. CRICKET Y.P.S. vs. SANAWAR.

Letter writing will be from 8-45 to 9-30 a. m. on Saturday, 4th April.

Sixth Form children will then undergo a test to be arranged by Mr. P. S. Atwal from 9-45 to 10-45 a. m.

No. 76. CRICKET : SANAWAR vs. Y. P. S.

The following will represent the **School XI** at Cricket against Y. P. S. in the match to be played on 4th and 5th April, 1964, at Sanawar:—

N. S. Pannu (Capt.)	L. S. Verma
J. I. Singh	P. S. Takhar
Gora Lal	J. S. Grewal
Lalit Varma	R. Sood
A. Batra	D. Jayaram
P. Biswas	

Reserves

Shashi Singh A. Masand

Hours of play:—

Sat. 4th April.

9-00 a. m. — 12-30 p. m.

1-30 p. m. — 3-30 p. m.

~~4-00~~ p. m. — 5-00 p. m.

Sun. 5th April.

9-00 a. m. — 12-30 p. m.

1-30 p. m. — 2-30 p. m.

2. Staff and husbands/wives are cordially invited to tea in the pavilion at 3-30 p. m. on Saturday, the 4th April.

3. Tea, for the teams only, on Sunday, the 5th April, will be at 4-00 p. m. in the B. ~~E.~~ Kitchen Staff Dining room.

Please Turn Over.

No. 77. CRICKET : SANAWAR vs. Y. P. S.

The following will represent the **School Colts** against **Y.P.S.** in the match to be played on Sunday, 5th April, 1964, at Patiala :—

P. Bhatia (Capt.)	A. Bery
P. Kemp	Karamvir Singh
Ved Prakash	A. P. S. Gujral
D. Subramaniam	T. Vunglallian
G. S. Chima	M. M. Sinha
S. Kalia	

Reserves

Jatinder Singh B. P. Agarwal D. Tikaram

No. 78. LETTER WRITING.

Will all House Masters/Mistresses please ensure that all children do write home at least once a week.

This order applies also to children in hospital, unless any is too weak to write, when the House Staff will do this on the child's behalf.

To judge from the frequency of long distance telephone calls it would appear that this order is not being carried out.

No. 79. PROGRAMME.

April

Thu. 9th Nilagiri Dress Rehearsal—5-00 p. m.

Sat. 11th Nilagiri House Show—6-30 p. m.

No. 80. VESTS.

Vests woollen need not be worn by children if they so desire.

No. 81. APPOINTMENTS : PREFECTS.

Kiran Kirti Chauhan has been appointed House Prefect, Siwalik (Jr.).

No. 82. WATER SHORTAGE.

The water shortage is slowly, but surely, becoming more serious due to the reduction of supplies of water to the School from Kasauli. It is therefore once again requested that all concerned will exercise the greatest possible economy in the use of water. This is particularly necessary in bath and wash houses, where the consumption of water is the greatest. Will House Staff and Matrons in particular please keep a careful control on the situation? Reasonable economy now will avoid the necessity of stringent measures later and the consequent inconvenience, hardship and annoyance to all.

No. 83. ELECTRICAL APPLIANCES.

All concerned, particularly Class IV staff, are reminded that the use of all electrical appliances in quarters is strictly forbidden unless permission in writing has first been obtained. Will Heads of Departments kindly read this order out to all Class IV servants serving in their Departments ?

No. 84. HOBBIES

Hobbies will be from 2-30—4-00 p. m. with effect from 3rd April.

No. 85. CINEMA.

The film THE GAZEBO, starring Glenn Ford, Debbie Reynolds and Carl Reiner, will be shown in Barne Hall at 6-45 p. m. on Saturday, 4th April, 1964.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 10TH APRIL, 1964.

No. 86. CRICKET: JULLUNDUR CLUB vs. SANAWAR

(1) The following will represent the School against Jullundur Cricket Club in the match to be played on 12th and 13th April, 1964, at Sanawar:—

N. S. Pannu (Capt.)	L. S. Verma
J. I. Singh	P. S. Takhar
Lalit Varma	J. S. Grewal
A. Batra	R. Sood
P. Biswas	D. Jayaram
S. Deshraj	

Reserves

Gora Lal	Shashi Singh	A. Masand
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(2) Hours of Play:—

Sunday, 12th April

10-00 a. m.	—	12-30 p. m.
1-15 p. m.	—	3-45 p. m.
4-05 p. m.	—	5-05 p. m.

Monday, 13th April

9-00 a. m.	—	12-30 p. m.
1-15 p. m.	...	3-45 p. m.

(3) Tea on Monday will be in the B. D. Kitchen Dining Room at 4-05 p. m.

No. 87. APPOINTMENT : PREFECTS.

R.S. ~~Wirk~~ is appointed House Prefect, Himalaya House (Jr.).

No. 88. FOUNDATION DAY: 15th APRIL.

Rouser will be at 7-00 a. m. and breakfast at 7-45 a. m.

The Boys' School will assemble on the pavement at 8-30 a. m. All Matrons should ensure that children wear shoes that fit. Housemasters/Housemistresses will take a roll call of their Houses

Please Turn Over.

and children will set off at 8-45 a. m. A further roll call will be made at Choir Bridge at Dagroo before children set out for Sanawar on the return journey.

Wives/husbands of staff and staff children able to walk are cordially invited to Dagroo.

No. 89. HOLIDAY.

Monday, 13th April, 1964, will be observed as a holiday on account of **Baisakhi** by the Administrative Staff only.

No. 90. REQUIREMENTS FOR HOUSE SHOWS.

The Quartermaster has been receiving demands for requirements for individual House shows from several different quarters at different times. This increases his work unnecessarily and also delays issues.

Will House Staff and others concerned with individual shows please get together and hold a joint meeting to decide their total requirements for a particular show and then send a complete and consolidated indent to Q. M. ? This will reduce the work of issuing articles required and will also expedite the issue of such articles.

No. 91. SHOE ISSUES FROM CLOTHING ROOMS.

Will all Asst: Matrons concerned please send to the Quartermaster as soon as possible a complete list of children (day scholars, sixth formers etc.) to whom they issued black shoes from their stocks at the cost of parents. This is enable the Quartermaster to prepare the necessary vouchers for the recovery of the cost from parents.

In all cases sizes of shoes issued should be indicated.

Asst: Matrons who issued no shoes should send a nil report to the Quartermaster.

No. 92. HODSON RUNS.

The Finals will be held on Tuesday, 14th April, 1964, starting at 5-00 p. m.

No. 93. ELECTRICITY SHUT-DOWN.

The Electricity supply will be shut-down from 10-00 a. m. to 12-00 noon on Sunday, 12th April.

No. 94. CINEMA.

The film **BELLS ARE RINGING** will be shown in Barne Hall at 6-45 p. m. on Sunday, 12th April, 1964.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

—:0:—

SANAWAR, 17TH APRIL, 1964.

No. 95. BOXING.

The House tournament will start on Friday, the 17th April, at 2-30 p. m.

No. 96. HAIR-DO G. D.

The following order will be observed in Sanawar :—

(a) **Girls who do not cut their hair :**

These girls will wear their hair in one or two plaits, as preferred.

(b) **Girls who cut their hair :**

(i) If hair is to be worn loose, hair must be pinned neatly in place at the sides and away from the eyes and must not extend below the level of the shoulders. Such a style will not require plaits.

(ii) If hair is worn below the level of the shoulders, it must similarly be worn : neatly pinned or brushed in place at the sides and either plaited or tied back with one or two low bows at the nape of the neck.

(c) The higher pony-tail will not be worn.

No. 97. SATURDAY CLUB REHEARSALS.

House Staff are reminded that rehearsals are in no circumstances to be continued after 9-30 p. m. on any day. This time limit may please be strictly adhered to.

No. 98. ADMINISTRATIVE HOLIDAY.

Saturday, 18th April, will be observed as a holiday by the Administrative Staff in lieu of Foundation Day.

No. 99. CINEMA.

The film THE SCAPEGOAT, starring Alec Guinness, Bette Davis and Nicole Mauprey, will be shown in Barne Hall at 6-45 p. m. on Saturday, 18th April, 1964.

Please Turn Over.

Part II

No. 14. APPOINTMENTS.

Smt. Gomti is appointed sweeppress, on probation, with effect from 30th March, 1964.

2. Shri Hari Singh is appointed Tuck shop Junior clerk (Grocery) with effect from 26th February, 1964.

No. 15. ESTABLISHMENT.

Smt. Natho, sweeppress, is taken off the School strength with effect from the afternoon of 24th March, 1964, due to her death.

No. 16. LEAVE

Miss R. Debnath, Technical Instructor, was granted 10 days' leave without pay from 1st April, 1964 to 10th April, 1964.

2. Shri Nek Ram, book binder, is granted 19 days' earned leave with effect from 14th April, 1964 to 2nd May, 1964.

3. Shri Sobha Ram, chaprasi, was granted 14 days' earned leave with effect from 26th March, 1964 to 8th April, 1964.

4. Shri Bhuri Singh, mali, is granted 12 days' earned leave with effect from 12th April, 1964 to 23rd April, 1964.

5. Shri Bishna, sweeper, was granted 8 days' earned leave from 25-3-64 to 1-4-64, and 4 days' half pay leave from 2-4-64 to 5-4-64.

6. Reference S. O. Part II No. 13, dated 20th March, 1964, so far as it relates to Shri Kundan Singh, work mistry, his one day's leave of 4th April, 1964 is cancelled.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:
 SANAWAR, 24TH APRIL, 1964.

No. 100. CRICKET: SANAWAR vs, LUDHIANA CRICKET CLUB.

(1) The following will represent the School in the match to be played on 25th and 26th April, 1964, at Sanawar :—

N. S. Pannu (Capt.)	L. S. Verma
J. I. Singh	P. S. Takhar
Lalit Varma	J. S. Grewal
A. Batra	R. Sood
P. Biswas	Gora Lal
S. Deshraj	

Reserve

A. Masand

(2) Hours of Play :—

Saturday, 25th April

9-30 a. m.	—	12-30 p. m.
1-15 p. m.	—	3-45 p. m.
4-05 p. m.	—	5-05 p. m.

Sunday, 26th April

9-30 a. m.	—	12-30 p. m.
1-15 p. m.	—	3-45 p. m.

No. 101. CAMP : 25th—30th MAY.

Owing to Army exercises in the neighbouring hills, it is regretted that the proposed annual camp cannot be held. Consequently, there will be no break for any children, nor will there be any treks, excursions, etc.

Children are requested to write to their parents informing them of this decision.

No. 102. MEDICAL : SOPS.

Owing to the incidence of mumps and chickenpox in Chandigarh, no SOPs will be issued to children to proceed to Chandigarh.

No. 103. PROGRAMME.

Thu. 30th April	...	Himalaya Dress Rehearsal-5 p. m.
Sat. 2nd May	...	Himalaya House Show—6-30 p.m.

Please Turn Over.

No. 104. DELHI UNIVERSITY.

From the academic year 1964, admission to the B.A. course will be open to only those candidates who secure at least 40% marks in the higher secondary or an equivalent examination. For admission to the B.A. (Hons.) course, the minimum marks required are 45% in the aggregate or 40% in the aggregate and 50% in the subject for the Honours course.

No. 105. INDENT BOOKS.

Will all members of Staff holding Indent books please note that in future they should forward their Indent books to the Bursar immediately after their indents have been issued to them by the Quartermaster. The Bursar will return them direct to the Staff member concerned.

No. 106. CRICKET.

N.S. Pannu is appointed School Cricket Captain.

No. 107. ICE-CREAM.

Ice-cream cups and cones will be on sale between 9-30 a.m. and 12-00 noon in B. D. Kitchen on Sundays.

Coupons can be bought from the Tuck Shop on Saturdays.

Ice-cream will not be sold on any day except Sundays.

No. 108. WEARING OF JERSEYS AND PULLOVERS.

With immediate effect long-sleeved jerseys and cardigans may be worn or not worn at any time by children of B. D. and G. D. at the individual discretion of each child, until further notice.

The above orders will also apply in respect of the wearing of sleeveless pullovers. All concerned, however, are reminded that sleeveless pullovers alone are to be worn with games kit and not long-sleeved jerseys. House Staff and Prefects are requested to ensure that these orders are strictly complied with.

The above orders will not apply to the Prep. School, and the Mistress I/c Prep. School will issue her own instructions on the subject.

No. 109. CINEMA.

The Hindi film BAHAR will be shown in Barne Hall at 6-30 p.m. on Saturday, 25th April.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:
SANAWAR, 8TH MAY, 1964.

No. 114. PROGRAMME.

Saturday, 9th May

Sunday timings will be observed.

Letter writing	...	9-20 a. m.
Colts match	...	10-00 a. m.

No. 115. CRICKET: COLTS vs. B. C. S.

(1) The following will represent the **School Colts** in the match to be played at Sanawar on 9th May, 1964, :—

P. Ehatia (Capt.)	A. P. S. Gujral
P. Kemp	Karamvir Singh
Ved Prakash	T. Vunglallian
M. M. Sinha	A. Bery
D. Subramaniam	A. Saxena
S. Kalia (Wkt.)	

Reserve

Jatinder Singh

(2) Hours of Play :—

10-00 a. m.	—	12-30 p. m.
1-30 p. m.	—	4-00 p. m.
5-30 p. m.	—	6-00 p. m.

No. 116. PROGRAMME FOR THE WEEK (11th—16th) OF HOUSE MATCHES.

35 mt. Schools.

Lunch	...	12-45
Hobbies (G. D.)	...	2-30—4-00
Cricket	...	1-45—5-30
Tea (B. D.)	...	3-15
Supper (B. D.)	...	5-50
Prep.	...	6-30

Games and Hobbies cancelled for the B. D.

Please Turn Over.

No. 117. CENTRAL LIBRARY RECORD.

Books issued during the month of June	...	720
Books returned	...	630

No. 118. MEDICAL.

Varinder Singh (BSV) is exempted from P. T., games and swimming upto the end of the term.

No. 119. CINEMA.

The film SAYONARA, starring Marlon Brando, Patricia Owens, Red Buttons and Miiko Taka, will be shown in Barne Hall at 6.45 p. m. on Saturday, 9th May, 1964.

Part II

No. 18. STRENGTH.

Increase with effect from 1st May, 1964 :—

Abhimanyu Ansal	...	S. B. Jr.
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Decrease with effect from 3rd May, 1964 :—

Aruna Mundkur D. S.	...	S. G. S.
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Increase with effect from 3rd May, 1964 :—

Aruna Mundkur	...	S. G. S.
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R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:
SANAWAR, 15TH MAY, 1964.

No. 120. PROGRAMME.

Schools will be of 35 mts. duration on Mon. 18th and Tue. 19th May, 1964.

No. 121. CRICKET.

The following represented the **School XI** against B.C.S. :—

N. S. Pannu (Capt.)	R. Sood
J. I. Singh	J. S. Grewal
L. S. Verma	D. Jayaram
P. S. Takhar	Gora Lal
Lalit Varma	S. Deshraj
A. Batra	

Reserves

P. Biswas A. Masand

(2) The P. D. vs. B. D. match will commence at 2-30 p. m. on Friday, 22nd May, on the P. D. ground.

Staff and Staff husbands/wives attending are cordially invited to tea after the match.

No. 122. APPOINTMENT : HOUSE PREFECT.

Y. S. Chibh is appointed House Prefect Nilagiri House B. D. (Juniors).

No. 123. AUCTION

There will be an auction of Grass on the estate of the Lawrence School, Sanawar, at 3-00 p. m. on 5th June, 1964, in the School's Quartermaster's office.

No. 124. CINEMA.

The film **I ACCUSE** starring Jose Ferrer and Anton Walbrook will be shown in Barne Hall at 6-30 p.m. on Sunday, 18th May, 1964.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:
SANAWAR, 22ND MAY, 1964.

No. 125. PROGRAMME : SATURDAY, 23rd MAY.

Assembly singing	8-30 a. m.
House letters	8-45 a. m.
Cricket	9-30 a.m.—5-05 p.m.
Lunch	12-30 p. m.
Tea	3-50 p. m.
Siwalik Sat. Club	6-30 p. m.

No. 126. CRICKET.

(1) The following will represent the School at Cricket against the Doon School in the match to be played on Saturday, 23rd and Sunday, 24th May, 1964 :—

N. S. Pannu (Capt.)	R. Sood
J. I. Singh	J. S. Grewal
L. S. Verma	D. Jayaram
P. S. Takhar	Gora Lal
Lalit Varma	S. Deshraj
A. Batra	

Reserves

P. Biswas	A. Masand
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(2) Hours of Play :—

Saturday, 23rd May

9-30 a. m.	—	12-30 p. m.
1-15 p. m.	—	3-45 p. m.
4-05 p. m.	—	5-05 p. m.

Sunday, 24th May

10-00 a. m.	—	12-30 p. m.
1-15 p. m.	—	3-45 p. m.
4-15 p. m.	—	5-45 p. m.

(with an extra half hour on demand)

(3) Staff and staff husbands/wives attending are invited to have tea with the teams on Sunday, May 24th.

Please Turn Over.

No. 127. ART EXHIBITION AWARDS.

Rita Gidwani (NGS), who left the School in 1961 after passing the Lower V Form, and Ved Prakash (HBD) sent contributions to the English World School Children's Art Exhibition held in Korea under the patronage of Korean National Commission for UNESCO in 1962. They have both been declared prize winners in this Exhibition and have been awarded Certificates of Merit for the excellence of their work and have also been awarded a Medal each.

The School's congratulations goes to both of them for having distinguished themselves in this World School Children's Art Exhibition, and it is hoped that their example will encourage others also to follow in their footsteps.

No. 128. MEDICAL.

Kanwaljit Kaur Bhusri (VGD) is exempted from P. T and games till the end of this half term.

No. 129. APPOINTMENT: HOUSE PREFECT.

Lalit S. P. Verma, Vindhya B.D. (Srs.) has been appointed House prefect.

No. 130. CINEMA.

The film EAST OF EDEN, starring James Dean and Julie Harris, will be shown in Barne Hall at 6-45 p. m on Sunday, 24th May 1964.

Part II

No. 19. APPOINTMENTS.

Shri M. N. Kohli, is appointed Senior Clerk, on one year's probation, with effect from 1st November, 1963, against a new post created in the Stores.

(2) Shri Inderjit Singh was appointed Junior Clerk, temporarily, from 6-2-1964 to 15-4-1964. He vacated his appointment with effect from the afternoon of 15-4-64.

(3) Shri Ram Nath Gupta is appointed Junior clerk, on one year's probation, with effect from the forenoon of 1st April, 1964.

No. 20. TUCK SHOP.

Shri Uma Dutt, Tuck shop clerk, vacated his appointment on the afternoon of 20th April, 1964.

(2) Shri Inderjit Singh, Tuck shop clerk, vacated his appointment on the afternoon of 5th February, 1964.

No. 21. EXTENSION OF SERVICE.

The following members of the staff are granted extension in service for the period shown against their names:—

Shri Achhroo Ram, Mali	...	18-2-1964 to 20-11-1964.
,, Basanta, Bearer	...	25-3-1964 to 24- 3 1965.

No. 22. LEAVE.

Shri Ashok Bhalerao, Master, was granted 56 days' half pay leave on medical grounds from 22-2-1964 to 17-4-1964.

(2) Miss R. R. Suri, Mistress, was granted 60 days' half pay leave from 22-2-64 to 21-4-64 and 26 days' leave without pay from 22-4-64 to 17-5-64 on medical grounds.

(3) Reference S.O Part II, No. 16/I, dated 17-4-64, so far as it relates to Miss R. Debnath, Technical Instructor, she was granted 17 days' extension of leave without pay from 11-4-64 to 27-4- 64.

(4) Shri Achhroo Ram, Mali, is granted 144 days' earned and 60 days' half pay leave with effect from the forenoon of 1st May, 1964. He will vacate his appointment on expiry of leave.

(5) The following members of the staff are granted earned leave for the period shown against their names :—

Shri R. N. Sethi,	Cashier	5-5-64 to 16-5-64—12 days,
,, Gian Singh,	Stenographer	11-5-64 ,, 16-5-64— 6 ,,
,, Gobind Ram,	Storekeeper	14-5-64 ,, 13-6-64—31 ,,
,, Phool Chand,	Compounder	11 4-64 ,, 19-4-64— 9 ,,
,, Mansa Room,	Cook	7-5-64 ,, 21-5-64—15 ,,
,, Sant Ram,	,,	8-4-64 ,, 11-5-64—34 ,,
,, Man Singh,	Watchman	4-5-64 ,, 3-6-64—31 ,,
,, Uma Dutt,	Tuck shop clerk	4-4-64 ,, 20-4-64—17 ,,
,, Inderjit Singh,	Junior clerk	11-4-64 ,, 15-4-64— 5 ,,

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:
SANAWAR, 29TH MAY, 1964.

No. 131. PROGRAMME.

Tue. 2nd June : ... The Swimming Gala postponed.

Fri. 5th ,, : ... Friday Forum—7-30 P.m. LIV & above will attend. Prep. will be from 6-20 to 7-20 p.m.

No. 132. ORDERLY ROOM—DEFAULTER'S PARADE.

Housemasters and School Prefects will hold these parades, whenever necessary, during the hours specified below. Housemasters may, however, hold such parades at other times if they so desire and if School routine permits :—

Time : Week days — 8-15 p. m. to 8-45 p. m.
Sundays & holidays — 9-45 a. m. to 10-15 a. m.

Place : Housemasters' Orderly Room — At a place to be designated in this behalf by the Housemasters.

School Prefects' Orderly Room — School Prefects' Cubicles.

Housemasters and School Prefects will maintain a book to record the proceedings of each Orderly Room. Records will be kept, in particular, in respect of the following matters :—

- (i) Date.
- (ii) Date, time and nature of the offence.
- (iii) Punishment awarded.

Proceedings of the Housemaster' Orderly Room will be submitted to the Headmaster for scrutiny through the Deputy Headmaster on the last Saturday of each month.

The record book (School Prefects' Orderly Room) will be initialled by the Housemaster each Saturday.

No. 133. ORDERLY ROOM—SCHOOL PREFECTS' COUNCIL.

This Orderly Room will meet only in the most exceptional circumstances to decide cases of gross violation of an accepted code of good conduct and behaviour. The meetings will be held in Barne

Please Turn Over

Hall, and no meeting will be complete without the presence also of the School Prefects G.D. No punishment will be awarded unless it has the unanimous approval of the whole body of the School Prefects' Council.

No. 134. ORDERLY ROOM PROCEDURE.

The defaulter will be paraded before the School Prefect by the House Prefect. He will be informed of his offence and given a chance to explain his conduct.

If he denies the offence and there are no witnesses to support the charge, the case will be dismissed.

No. 135. PUNISHMENTS.

A School Prefect may award the following scale of punishment :—

First offence : Reprimand or an apology from the defaulter—the latter to be preferred.

Second and similar offence : Severe reprimand or one extra drill of 5 mins. duration.

Third and similar offence : The matter will be reported to the Housemaster for action at his Orderly Room.

All cases of bullying will be reported either to the Head Boy for action or to the Housemaster. If it is reported to the Head Boy, he may deal with the offence himself or report it to the Housemaster concerned. If he deals with it himself, he will record the proceedings in his Orderly Room book and inform the Housemaster concerned of the action taken.

The following principles will apply:—

No punishment will be awarded in a fit of temper or anger. The purpose of the Orderly Room is to ensure that tempers have had time to cool and a defaulter is given a chance to defend his conduct.

Forms of collective punishment will be avoided as these lead to the punishment of the innocent along with the guilty; but if such are awarded, care will be taken not to interfere with School routine.

A boy may elect, if he so wishes, to be dealt with by his Housemaster in which case the School Prefect will report the matter to the Housemaster for action.

Note : Cases of indiscipline may be dealt with on the spot but ALWAYS provided that the School Prefect or House Prefect is satisfied that his own temper is completely under control and NOT otherwise.

No. 136. FRIDAY FORUM.

Children are reminded that the first Friday Forum of this year will be on Friday, 5th June, at 7-15 p.m.

In order to make this Forum a real success, will children please submit their questions, signed or unsigned, to the Headmaster, at a very early date. Children are also reminded that questions on any topic might be asked, and that the object of this Friday Forum is to help solve any personal or other difficulties which children might like solved.

No. 137. ACADEMIC : HEADMASTER'S SPECIAL LIST.

The following children of P.D. are placed on the Headmaster's Special List of those children who must report to him each Saturday at 11-30 a.m. to explain what progress they have made in their work. The H. M. hopes this will assist them in making good their deficiencies:—

Narinder K. Dhanker	Rita Rani Kaul
Jug Jeeven S. Shokhey	Gurinder S. Brar
Shilpika Rai	Gideon Franklin
Harjitender Singh	

No. 138. MEDICAL.

H.S. Grewal (B.S.H.) is exempted from P.T. and games upto the end of the year.

No. 139. FRUIT & VEGETABLE SHOP TIMINGS.

With effect from Monday, 1st June, 1964, until further notice, the Fruit and Vegetable shop at the Bakery will remain open during the following hours daily :—

8-00 a.m.	to	9-30 a.m.
11-00 a.m.	to	2-00 p.m.
4-00 p.m.	to	7-00 p.m.

No. 140. PAY.

Pay will be available in the School Office between 11-00 a.m. and 1-00 p.m. on Monday, 1st June, 1964.

No. 141. CINEMA.

The film **NOTHING BUT TROUBLE** will be shown in
Barne Hall at 6-45 p.m. on Saturday, 30th May, 1964.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

—:O:—

SANAWAR, 5TH JUNE, 1964.

No. 142. FOUNDER'S.

There will be a full meeting of the Staff in the M. C. R. at 2-30 p.m. on Monday, the 15th June. At this meeting the detailed final programme will be decided and duties will be allotted.

Will all members of the Staff kindly come prepared with any suggestions and ideas they may like to make, and also with the names of the children they would like to retain for any particular items for Founder's?

It is also proposed that all requirements of members of the Staff for Founder's will be intimated to Q. M. not later than the end of June, 1964. This will enable the Bursar to decide what articles may be purchased during the vacation by those Staff members who may wish to purchase such items from outside, and also to decide the financial limits for such purchases.

No. 143. HOLIDAY.

Monday, 8th June, 1964, will be observed as a day of mourning in the memory of our late Prime Minister, Pandit Jawahar Lal Nehru. There will be no schools, and all administrative offices in the School will remain closed.

House Masters/Mistresses may allow SOPs and WOPs at their discretion, keeping in view the reason why this day is being observed as a holiday.

No. 144. LIBRARY.

Books borrowed during May, '64 — 558

Books returned during May, '64 — 589

No. 145. CINEMA.

The film GUNS OF DARKNESS, starring Leslie Caron, David Niven & James Robertson Justice, will be shown in Barne Hall at 6-45 p.m. on Saturday, 6th June, 1964.

R. SOM DUTT,
Major,
Headmaster.

Table-tennis

The following will represent the School :—

Roop Som Dutt (Captain)	Anita Thomas
Aruna Mundkur	Champa Mukherji
Mala Khanna	

Reserve

Sheila Kar

Netball

The following will represent the School :—

Vijay Chopra (Captain)	Pushplata Singh
Roop Som Dutt	Harpal Kaur
Aruna Mundkur	Jagjit Kaur
Sachdev Bala	Champa Mukherji

Reserve

S. Malgonkar

Club Reporter : Sanobar Sahni

No. 149. FRIDAY FORUM.

This will be held on Friday, 26th June, at 7-15 p.m.

Questions should be submitted to the Headmaster by Tuesday 23rd June.

No. 150. INDIAN SCHOOL CERTIFICATE EXAMINATION.

The following School order is published to enable candidate for the 1964 Indian School Certificate Examination to assess their chances for a 1st, 2nd, or 3rd Division, and to make an appreciation of that extra effort which will be necessary, in some cases, to improve their chances.

As a result of a careful review it has been found that the School mark-readings are approximately one to two percent stricter than the markings of the Local Examinations Syndicate of the University of Cambridge.

The requirements for the three Divisions of the Indian School Certificate Examination are as follows :—

Third Division

One credit and four passes including English Language or two credits and two passes including English Language. There is no grade aggregate requirement.

Second Division

An aggregate not exceeding 28 with at least credit in three subjects and at least pass in two others. These five subjects must include English Language and another language.

First Division

An aggregate not exceeding 19 with at least credit in four subjects and at least pass in a fifth. These five subjects must include English Language and another language.

Note : The aggregate on which a candidate's general performance for the award of a First or Second Division Certificate is judged is obtained by adding together the best five subject grades.

No. 151. LIBRARY.

Recent arrivals

Games & sports :	<i>Bradman :</i>	Art of cricket.
Botany :	<i>McCann :</i>	100 beautiful trees of India.
	<i>Grindal :</i>	Everyday gardening in India.
Fiction :	<i>Robin, Devise :</i>	I should have known.
	<i>Black, Hermina :</i>	Love for Francesca.
	<i>Warren, Vernon :</i>	Back Lash.
	<i>Payne, Laurence :</i>	Nose on my face.
Children's books :	<i>Blyton, Enid :</i>	Secret mountain
	<i>—do— :</i>	Secret of spiggy holes.
	<i>—do— :</i>	Secret Island
	<i>—do— :</i>	Secret of moon castle.
	<i>—do— :</i>	Secret of Killimoni.

No. 152. MEDICAL.

Sanjay Sinha is excused from P. T. and games upto the end of the term.

No. 153. CINEMA.

The film THE MOONRAKER, starring George Baker, Sylvia Syms, Peter Arne and Marius Goering, will be shown in Barne Hall at 6-45 p. m. on Sunday, 14th June.

Part II

No. 23. APPOINTMENT.

Shri Surinder Singh, Temporary Master, vacated his appointment on the afternoon of 30th April, 1964.

(2) Mrs. S. K. Sakhuja, Temporary Mistress, vacated her appointment on the afternoon of 30th April, 1964.

(3) Shri Sat Bhushan Chhibber is appointed Junior clerk, on one year's probation, with effect from the forenoon of 29th May, '64.

(4) Shri Attar Singh Sachdeva is appointed Stores clerk, on one year's probation, with effect from the forenoon of 29th May, 1964.

(5) Shri Jagroop is appointed Mali on one year's probation, with effect from the forenoon of 1st May, 1964.

No. 24. EXTENSION OF SERVICE.

Mrs W. Phillips, Asstt. matron, is granted one years' extension of service with effect from 5th June, 1964, F.N.

No. 25. LEAVE.

Shri D. S. Francis, Piano Master, was granted 8 days' leave without pay with effect from 30-5-1964, to 6-6-1964.

(2) Miss S. Chopra, Asstt. matron, was granted 8 days' half pay leave with effect from 28th May, 1964, to 4th June, 1964, on medical grounds.

(3) Shri M. N. Kohli, Sr. clerk, was granted 34 days' earned leave with effect from 28th April, 1964, to 31st May, 1964.

(4) Shri Chet Ram, Asstt. printer, was granted 18 days' earned leave with effect from 20th May, 1964, to 6th June, 1964.

(5) Shri Hari Ram, Tinsmith, is granted 30 days' earned leave with effect from 1st June, 1964, to 30th June, 1964.

(6) Shri Harji Ram, Mazdoor, is granted 24 days' earned leave with effect from 20th May, 1964, to 12th June, 1964.

(7) Shri Sarwan Singh, Mazdoor, is granted 30 days' earned leave with effect from 1st June, 1964, to 30th June, 1964.

(8) Shri Tanna Ram, Chaprasi, was granted 23 days' earned leave with effect from 14th April, 1964, to 6th May, 1964, and 10 days' half pay leave with effect from 7th May, 1964, to 16th May, 1964.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:0:—

SANAWAR, 19TH JUNE, 1964.

No. 154. TRAVELLING ARRANGEMENTS MID-TERM BREAK : LUGGAGE.

In order to reduce the amount of luggage being taken down during the short summer break, the Headmaster proposes to restrict the amount to an attache-case and a hold-all, and in cases where children possess no hold-alls to a small tin box per child, except in the case of children proceeding to hill stations.

For those children who prefer to dispense with a hold-all or a tin box, the Headmaster is arranging to supply, on payment small travelling bags, large enough to include all that a child could possibly require for the move down and for the holidays themselves.

Will Housemasters/Housemistresses please inform the office of the number of these bags which will be required, by the 30th of June, 1964.

There is obviously no purpose in taking down warm bedding or warm clothes, during the summer break. The co-operation of all children and Staff is requested in this behalf.

No. 155. FOUNDER'S.

The following duties are allotted :—

ATHLETICS—B. D.	Mr. Mundkur I/c & M/s Gore and Joshi (Seniors & U 15). Mr. Mountford I/c, & M/s Sikund, Jalota and Owens (U 13 & U 11).
ATHLETICS—G. D.	Miss Chak I/c, & Mrs. Sikund, Miss Dougherty and Miss A. Kemp.
N. C. C.	M/s Bhupinder Singh & Jagdish Ram (girls).
SCHOOL CONCERT	M/s J. Pratap, V. Rajamani, D. C. Gupta & Miss R. Debnath.
P. D. CONCERT	Miss Rudra.

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TATTOO	Mr. Kemp I/c. Mr. Jagdish Ram (P. T., Gym. work). M/s Sinha & Atwal (Fig. marching). Mr. Rajamani (Dancing).
ARTS & CRAFTS	Hobbies Dept.
SEATING	Prep. School Concert: Mr. Kemp & B. D. Staff. School Concert : Miss Chatterji & G. D. Staff. Speeches : Miss Rudra & P.D. Staff. Parade : B. D. Staff.
DECORATIONS	Mrs. Lyall I/c, and Mrs. Kemp, Mrs. Sikund and Miss Chak.
O. S. HOCKEY	Mr. D. C. Gupta.
O. S. NETBALL	Miss Dougherty.
O. S. DINNER	Miss Chatterji I/c.
O. S. DANCE	Mr. Rawat (organiser).
TEA (Barnes)	Mrs. Sehgal.
TEA (O.S. meeting)	Mrs. Sehgal.
STAFF PLAY	Mr. Kemp.
STAGE	Mr. Mukherji.

No. 156. CONDEMNATION.

The Bursar will conduct condemnation of items beyond repair in B.D., G. D. & P. D. commencing Wednesday, 24th June, 1964, with the object that all condemnations be completed by the end of this half-term and replacements arranged by the Quarter-master during the mid-term break.

Matrons I/c dormitories and kitchens are requested to go through their stores and stocks in hand and to prepare, in advance, lists of items they wish to have condemned, so that there is no delay in conducting condemnation proceedings. No item will be accepted for condemnation unless it is washed and clean.

The condemnation will be conducted according to the following programme :—

Wed.	24th	June	12-00 noon	...	B. D. Vindhya & Siwalik
Thu.	25th	"	" "	...	B. D. Himalaya & Nilagiri
Fri.	26th	"	" "	...	B. D. Kitchen
Mon.	29th	"	" "	...	G. D.
Tue.	30th	"	" "	...	G. D. Kitchen

Wed. 1st July 12-00 noon ... P. D.

Thu. 2nd „ „ „ ... P. D. Kitchen

Q. M. will please arrange to have condemned articles duly stamped at the time of condemnation, and will also provide two mazdoors to be present at each of the above places at the times and on the dates specified.

No. 157. ISSUE OF INDENTS BY QUARTERMASTER.

Will all members of staff concerned and the Quartermaster kindly note that, when an indent is to be issued to the person making the indent, the actual time of the issue is to be fixed in personal consultation between the indenting member concerned and the Quartermaster, according to the mutual convenience of both and not merely according to the convenience of the one or the other. Furthermore, such time once fixed shall not be changed unilaterally by either the member concerned or the Quartermaster, but only after mutual consultation. Such changes should not ordinarily be necessary at all but only in emergent and unforeseeable circumstances.

It is the duty of the Quartermaster to have all items to be issued ready for immediate issue punctually at the time fixed, thus ensuring that no unnecessary delay occurs and that indenting staff members are not held up at the Stores for more than the minimum time necessary to actually issue the articles indented for.

Any difficulties in implementing this order should be brought to the notice of the Bursar.

No. 158. STAFF RATIONS.

(1) When sending chits to the Quartermaster for the issue of rations on payment, will staff members/families concerned kindly state their demands in pounds (Ibs), and **not** in kilograms and grams?

(2) Will all staff members/families please arrange to draw their **TOTAL** requirements of rations on payment for the entire month on the first issue day (i.e. the first Thursday) of every month? Rice and sugar will not in future be issued on the second issue day (i.e. the second Thursday) in the month.

No. 159. LIBRARY.

Recent Arrivals.

Chemistry :	<i>Cook :</i>	A first Chemistry
	<i>Morris :</i>	O Level tests in Chemistry
	<i>Mitra :</i>	A text book of inorganic Chem.
	<i>Sullivan :</i>	Revision Chemistry

	<i>Wilkins :</i>	Fundamental Chemistry
	<i>Macalpine:</i>	Chemistry
Physics :	<i>Railston :</i>	Physics
	<i>Wilman :</i>	Electricity
Zoology :	<i>Hyde :</i>	Birds
	<i>Savory :</i>	Zoology
	<i>MacDonald :</i>	Birds in the Sun
Botany :	<i>Elliot :</i>	Botany
	<i>Vidyarthi :</i>	A text book of botany
Health Sc. :	<i>Le Vey :</i>	Anatomy
	<i>Le Vay :</i>	Physiology
Biology :	<i>Phillips & Cox :</i>	Biology
Sports, games and hobbies :		
	<i>Creek :</i>	Cricket
	—do—	Hockey
	—do—	Lawn tennis
	<i>Malvillo & Skilton :</i>	Stamp collecting
History & Geography :		
	<i>Pell :</i>	Physical Geography
	<i>Moon, P.</i>	Warren Hastings & British India
Religion :	<i>Winward :</i>	T. Y. S. to pray
French :	<i>Adams (Sir) :</i>	T.Y.S. French
	<i>Jenkins :</i>	French Grammar
	<i>Wilson :</i>	Everyday French
	<i>E.U.P.</i>	Concise French-Eng. dictionary
General works :	<i>Brade-Birks :</i>	Concise encyclopedia of general knowledge.

No. 160. SOCCER.

Lokinder Verma is appointed Soccer Captain (Soccer).

No. 161. CINEMA,

The film THE YOUNG ONES, starring Cliff Richard, Carole Gray, Robert Morly and the Shadows, will be shown in Barne Hall at 6-45 p.m. on Sunday, 21st June, 1964.

Part II

No. 26. STRENGTH.

Decrease with effect from 15th June, 1964 :—

Tajinder Singh Brar

... V.P.S.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 26TH JUNE, 1964.

No. 162. CALENDAR.

June

Sat. 27th ... Film: THE WRONG MAN, (starring Henry Fonda & Vera Miles)—7-45 p. m.

Sun. 28th ... House Photographs P. D.

July

Fri. 3rd ... B.C.S. arrive.

Sat. 4th ... Sunday Timings
Soccer Colts vs. B.C.S.—10-00 a. m.
,, XI vs. B.C. S.—11-00 a. m.

G. D. Festival Netball

Film: SUMMER HOLIDAY—6-45 p. m.

Mon. 6th ... Inter-House Soccer B. D.—2-15—4-30 p. m.
Vind. Dress Rehearsal—6-30 p. m.

Tue. 7th ... Inter-House Soccer B. D.—2-15—4-30 p. m.
Wg. & Mg. G. D.

Staff Photograph—6-30 p. m.

Club Dinner—7-45 p. m.

Wed. 8th ... Marks to Form Staff—9-00 a. m.

Inter-House Soccer —2-15—4-30 p. m.

Vind. Sat. Club —6-30 p. m.

Thu. 9th ... Half-hour schools
Talk by Miss Violet Hagger—12-00 noon

P. D. vs. LIII (Soccer)

Social 6-30—9-00 p. m.

Mark-books to Senior Mistress—3-00 p. m.

Fri. 10th ... Sunday Timings
Assembly & 3rd Mark Reading—10-00 a. m.

Wg. & Mg. B. D. Himalaya —11-30 a. m.

,, Nilagiri —12-00 noon

No. 163. PROGRAMME.

Assembly will be cancelled on Wed. 1st, Thu. 2nd and Fri. 3rd July.

The Girls will use Barne Hall for badminton.

No. 164. WOPs & SOPs G. D.

Attention is invited to School instructions which require that no girls granted WOPs or SOPs will be permitted to leave the School unless a parent or a person authorised in this behalf by the parent calls personally to collect and escort them both from and to the school.

No. 165. CORRESPONDENCE WITH OVERSEAS SUPPLIERS.

Children are requested to route this correspondence through the School office, for the reason that owing to foreign exchange difficulties it is not possible for the suppliers, in particular publishers of text-books, and so on, to deal directly with individuals.

The Headmaster is in a position to help, but only on an official level. This will not only save a child disappointment but will save publishers abroad from being disobliging to children with whom they are unable to deal directly.

No. 166. INDIAN SCHOOL CERTIFICATE EXAMINATION.

Reference School Order No. 150, dated 12th June, 1964.

Indicated below are the mean percentage marks, etc. :—

<i>Mean %age Mark</i>	<i>Grade & letter</i>	<i>I. S. C. Standard</i>
90	1 P }	Very good
75	2 P }	
66	3 P }	Pass-with credit
61	4 P }	
57	5 P }	
51	6 P }	
47	7 S }	Subject Pass
42	8 S }	
39 & below	9 f	Fail

First Division

You will require an aggregate not exceeding 19 with at least credit in four subjects and at least pass in a fifth. These five subjects must include English Language & another language.

Second Division

You will require an aggregate not exceeding 28 with at least credit in three subjects and at least pass in two others. These five subjects must include Eng. Lang. & another language.

Third Division

You will require one credit and four passes, including English Language, or two credits and two passes including English Language.

Note :— The aggregate on which your general performance for the award of a First or Second Division Certificate is judged is obtained by adding together the best five subject grades.

Sixth Formers are advised to work out their aggregates based on their mark-readings and to take remedial steps where necessary.

No. 167. FOUNDER'S REQUIREMENTS.

All Staff members concerned are reminded that full details of all their requirements for Founder's functions, etc., are required to be intimated to the Bursar before Wednesday, the 1st July, without fail. Where appropriate, two lists should be prepared, the first being of those items which the Staff members concerned would like to purchase personally during the mid-term vacation, and the second list being of all other requirements which are to be arranged by Q.M.

No. 168. TRANSISTOR RADIOS.

All members of the Staff and all children are reminded that the possession of transistor radio sets by children at the School is absolutely forbidden. If any child is found to be in possession of such a set, it should be taken from him/her and deposited in the office for safe custody, under a proper receipt. It should then be claimed by the House Master/Mistress concerned at the end of the term and handed over to the child concerned to be taken away. Failure to abide by this order will involve confiscation of Transistor Radios.

No. 169. PANCHAYAT SAMITI PROFESSIONAL TAX.

It is very much regretted that despite every effort, it has not been possible to obtain exemption for the School employees of any category from the payment of this tax. Consequently, the arrears payable in respect of the year 1963—64 will be paid by the School in three equal monthly instalments and the necessary recoveries made from pay bills for the months of June, July and August.

The unfortunate effect of this tax, however, will be mitigated by the increased rates of dearness allowance which have happily been sanctioned and details of which are contained in the following School order.

No. 170. DEARNESS ALLOWANCE.

The Headmaster is very happy to announce that the Board of Governors, vide its resolution No. 12, dated 13th May, 1964, has recommended the adoption of the enhanced rates of D.A., as sanctioned by the Central Government, with effect from 1st April, 1964. The new D.A. rates are as under :—

Pay range			New D. A. admissible	
Rs.	70/-	— 109/-	Rs.	20/50
„	110/-	— 149/-	„	25/50
„	150/-	— 209/-	„	42/00
„	210/-	— 299/-	„	50/00
„	300/-	— 315/-	„	350/00 minus pay
„	316/-	— 320/-	„	35/00
„	321/-	— 380/-	„	35/00
„	381/-	— 384/-	„	35/00
„	385/-	— 400/-	„	420/00 minus pay
„	401/-	— 580/-	„	20/00
„	581/-	— 600/-	„	600/00 minus pay

The recommendations of the Board will be implemented as soon as certain necessary formalities have been completed.

No. 171. LIBRARY.

New arrivals.

Hope. Ed : Pony Magazine Annual
Creek, F.N.S. Athletics.

उपन्यास : -

रणवीर : चित्रकार मुन्शी : तपस्विनी खण्ड ३
गुलशन नन्दा : शीशे की दीवार .

No. 172. PAY

Pay will be available in the School Office between 11-00 a.m. and 1-00 p.m. on Tuesday, 30th June, 1964.

R. SOM DUTT,
Major,
Headmaster.

(2) The following will represent the Colts XI at Soccer against B.C.S. in the match to be played on 4th July, 1964, at 10-00 a.m. :—

Ved Prakash (Captain)	J. S. Ahluwalia
Dilbagh Singh	T. Vunglallian
D. Subramaniam	P. Bhatia
Karamvia Singh	S. Stokes
P. Sharma	M. S. Pannu
S. Kalia	

Reserve

B. D. Aggarwal

No. 176. Pt. JAWAHAR LAL NEHRU MEMORIAL

The President of India has made a most eloquent appeal for contributions towards raising a memorial to our late Prime Minister. I am sure both the staff and children will be happy to contribute to this Fund.

Will the Staff please intimate their contributions directly to School Office, and will children please intimate what they wish to contribute to House Masters/Mistresses ?

No. 177. G. D. FESTIVAL NETBALL.

The G.D. Festival Netball match will be played on Peacestead at 4-15 p. m. on Saturday, 4th July, 1964.

Staff members and their wives/husbands who attend the function are cordially invited to stay on to tea in Parker Hall after the match.

No. 178. LIBRARY.

ALL books borrowed from the Library should be returned by the afternoon of Wednesday, 8th July. House Staff are asked to do a personal inspection of dormitory lockers to ensure that no books belonging to the School are left in the dormitories.

(2) Books issued during June, '64—614

Books returned during June, '64—513

No. 179. PROGRAMME : FRIDAY, 10th JULY.

Form Staff will collect all books (text and note) in bundles, and will stack them in Formroom cupboards. Twine may be obtained from the Librarian.

Any books found surplus in desks are to be deposited in the Deputy Headmaster's Office.

No. 180. NEWSPAPERS.

Staff who wish to discontinue copies of the "THE STATESMAN" during this break must notify the office by 7th July.

No. 181. MATRONS—MID-TERM BREAK.

Should Matrons wish to proceed with School parties on the 11th they will make a personal stock taking, reporting any losses by the Dhobi to the Bursar before they leave. These reports will be duly signed by the Dhobi concerned. They will continue to be held responsible for losses which might subsequently be found at the annual stock-taking in December. In case any shortages are discovered during this check now, these should also be reported, with explanations where necessary.

No. 182. CLOTHING.

Matrons I/c Depts should submit a list of their requirements of clothing, if any, for next term to the Bursar before leaving for the holidays.

Matrons I/c B.D. are reminded to fit Jodhpuris and Ducks to their boys immediately on their return from holidays.

No. 183. CINEMA.

The film SUMMER HOLIDAY, starring Cliff Richard, Laurie Peters and the Shadows, will be shown in Barne Hall at 6-45 p.m. on Saturday, 4th July, 1964.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:—

SANAWAR, 10TH JULY, 1964.

No. 184. MID-TERM VACATION.

The School will close on Saturday, 11th July, 1964, for the mid-term vacation, and will reopen on Saturday, 8th August, 1964, on which date all children must be back in the School by 4-00 p.m.

A detailed cyclostyled administrative order in connection with the Mid-Term Vacation School Parties' arrangements has already been issued to all concerned.

No. 185 ELECTRICITY SHUT DOWN.

For reasons connected with the maintenance of the Board's system, supply from the Punjab State Electricity Board's mains to the School will be shut-down on 12-7-1964 (Sunday) at 8-00 a. m. and will be restored at 7-00 p. m. on the same day.

No. 186. Pt. JAWAHAR LAL NEHRU MEMORIAL.

Reference School Order No. 176, dated 3rd July, 1964.

It is pointed out that the intention is not that contributions should be made by making deductions from children's private accounts, but that these should be contributions contributed by children from their own pocket money. No deductions are, therefore, being made from children's private accounts in this connection.

Since children may find it difficult to make contributions from their own pocket money at the present time, in view of the imminent mid-term vacation, this appeal for contributions will be repeated immediately after the School reopens on 8th August next. It is hoped that children will then be in a better position to contribute to this deserving cause.

No. 187. STAFF FAMILIES' RATIONS ETC. DURING VACATION.

(1) With effect from Monday, 13th July, the following arrangements have been made to meet the requirements of bread, eggs, meat, vegetables, fruit, dry rations and fuel of staff families who

Please Turn Over.

will be remaining at Sanawar during this vacation. Provision has only been made in the case of bread, eggs and meat for the availability of the quantities which have been intimated separately to the Bursar. Quantities in excess of these will not be issued unless at least four days' notice of excess requirements is given to the Q. M. Stores:—

Bread

Bread will be available at the Q. M. Stores between 11-00 a. m. and 12-00 noon on Wednesdays and Saturdays.

Meat

Meat will be available at the Q. M. Stores between 11-00 a. m. and 12-00 noon on Wednesdays and Saturdays.

Eggs & Fowls

Eggs will be available at the Bakery from 4-00 p. m. to 6-00 p. m. on Mondays, Wednesdays and Saturdays.

The contractor is required to provide fowls of not less than one kilo., dressed weight, to staff members on three days' notice.

Vegetables & Fruit

The Vegetables and Fruit Shop at the Bakery will be open on Mondays, Wednesdays and Saturdays from 4-00 p. m. to 6-00 p. m.

Dry Ration & Fuel

These will continue to be issued from the Q.M. Stores on the same days and at the same time as usual.

(2) The Bursar particularly requests that any complaints or difficulties of staff families in respect of supplies of the above articles by contractors should be brought to his notice immediately, in order to enable him to take corrective and, if necessary, deterrent action against the contractor concerned. He would like to point out that unless such complaints are brought to his notice, he is unaware of them and can take no action to improve matters.

No. 188. TUCKSHOP HOURS DURING VACATION.

The Tuckshop will remain open from 11-00 a. m. to 1-00 p. m. on Mondays, Wednesdays and Saturdays throughout the vacation.

No. 189. CINEMA.

The film **TIGHT SPOT**, starring Ginger Rogers, Edward G. Robinson & Brian Keith will be shown in Barne Hall at 6-45 p.m. on Friday, 10th July.

Part II

No. 27. STRENGTH.

Decrease with effect from 2nd July, 1964 :—

Kanwaljit Kaur Bhusri ... V.G.S.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:o:—

SANAWAR, 7TH AUGUST, 1964.

No. 190. WELCOME.

The Headmaster welcomes all Staff and children and wishes them every success in their endeavours.

No. 191. SCHOOL PROGRAMME.

There will be neither Prep. nor P.T. till Monday, 17th Aug. Assembly will be in Chapel till further notice.

After Assembly on Monday 10th August, children will report to their Form Staff in their Form rooms.

No. 192. STAFF MEETING.

There will be a meeting of all Academic Staff at 2-30 p. m. on Monday, 10th August.

Mr. Jitendra Pratap and Mr. Rajamani will, in particular, come prepared with lists of children they will need for Founder's.

No. 193. BURSAR'S INTERVIEW HOURS.

In the interests of the convenience of Staff members and also in order to avoid dislocation of the Bursar's work, the following timings have been fixed for interviews by members of the Staff with the Bursar in his office. It is requested that all Staff members will kindly observe these timings, except in cases of *real* urgency :—

- i) 11-30 a.m.—12-00 noon ... { Administrative Staff, including
Matrons and Asstt. Matrons
- ii) 2-30 p. m.—3-00 p. m. ... Teaching Staff.
(except Saturdays)

No. 194. INDEPENDENCE DAY.

The following programme will be observed on August 15th :—

Sunday timings will be observed.

Assembly	9-45 a. m.
Lunch (in departments—Staff families are cordially invited)	}	12-30 p. m.
Sports (on Peacestead)	3-30 ,,

Please Turn Over.

Distribution of sweets & prizes	4-30 p. m.
Cold Supper	6-15 „
Cocoa	7-30 „

Matrons I/c Kitchens will arrange for the cold supper to be prepared before-hand to enable the kitchen staff to attend the sports.

School Prefects, boys and girls, will organise the following events:—

1. Women's Race (Open)
2. Women's Race (School Ayahs)
3. Men's Race (Open)
4. Men's Race (Over 40 years of age)
5. Toddlers' Race
6. Boys, under 10
7. Girls, under 10
8. Tug-o-war (12 a side)
9. Men's Relay Race P.D., G.D., B.D. (Teams of 4 a side).

In case the weather is really bad, the children will organise a School Concert for Class IV servants, commencing at 5-00 p. m. and Sweets will be distributed at 4-00 p. m.

No. 195. ISSUE OF INDENTS BY QUARTERMASTER.

Will all members of staff concerned and the Quartermaster kindly note that, when an indent is to be issued to the person making the indent, the actual time of the issue is to be fixed in personal consultation between the indenting member concerned and the Quartermaster, according to the mutual convenience of both and not merely according to the convenience of the one or the other. Furthermore, such time once fixed shall not be changed unilaterally by either the member concerned or the Quartermaster, but only after mutual consultation. Such changes should not ordinarily be necessary at all but only in emergent and unforeseeable circumstances.

It is the duty of the Quartermaster to have all items to be issued ready for immediate issue punctually at the time fixed, thus ensuring that no unnecessary delay occurs and that indenting staff members are not held up at the Stores for more than the minimum time necessary to actually issue the articles indented for.

Any difficulties in implementing this order should be brought to the notice of the Bursar.

No. 196. CHILDREN'S SHOES AND NIGHT-SUITS.

According to School Rules parents are now themselves required to provide each of their children with three pairs of broad-toed black brogue shoes, and four sleeping suits.

Immediately on children's arrival at School Assistant Matrons will please check up and ensure that every child has three pairs of black shoes **which must be of the broad-toed brogue type**, and also that each child has four night-suits. Where any child is found to have less than three pairs of black shoes of the broad-toed type, or less than four night-suits, Asstt. Matrons will prepare a list of such children indicating against each name the number of shoes/night-suits less than the required number, and will forward these lists to the Bursar by the 15th August at the latest. Arrangements will then be made to provide the required number of shoes/night-suits to the children from the stores at the cost of parents.

No. 197. CINEMA.

The film **MY SIX CONVICTS**, starring Millard Mitchell and Gilbert Roland, will be shown in Barne Hall at 6-45 p.m. each day as under :—

Saturday, 8th August.

Lower IV upwards to VI Form, both Forms inclusive. Mr. Kemp and Miss Chatterji will kindly detail a Teacher each to be present.

Sunday, 9th August.

Staff and wives, Lower III, Upper III and Prep. School.

Part II

No. 28. STRENGTH.

Decrease with effect from 11th July, 1964 :—

Vijay Murgai ... V.B. Jr.

Decrease with effect from 31st July, 1964 :—

Aruna Mundkur ... S. G. S.

Increase with effect from 1st August, 1964 :—

Aruna Mundkur D. S. ... S. G. S.

No. 29. APPOINTMENTS.

Mr. Ram Nath Gupta, Clerk on probation, resigned and vacated his appointment on the afternoon of 29th May, 1964.

2. Mr. S. B. Chhibber, Clerk on probation, vacated his appointment on the afternoon of 12th July, 1964, on expiry of one month's notice given to him.

3. Mr. Gurcharan is appointed Sweeper, on one year's probation, with effect from the forenoon of 1st August, 1964.

No. 30. EXTENSION OF SERVICE.

The following members of the staff are granted extensions in service for one year from the dates shown against their names :—

Mr. Kundan Singh	Work mistry	30-6-64
„ Madho Ram	Head Tailor	2-7-64
„ Wazira	Armoury Guard	10-4-64

No. 31. LEAVE.

The following members of the staff were granted earned leave for the periods shown against their names :—

Mr. Mohinder Singh	Quartermaster	{ 21-1-64 to 31-1-64 11 days
„ Mani Chand	Fitter-cum-driver	{ 22-6-64 „ 20-8-64 60 „
„ Joti Singh	Tailor	6-7-64 „ 26-7-64 21 „
„ Dilla Ram	Mazdoor	29-7-64 „ 30-7-64 2 „
„ Bela Ram	„	20-7-64 „ 1-8-64 13 „
„ Naranjan Ram	„	13-7-64 „ 6-8-64 25 „
„ Gangoo Ram	Sweeper	20-7-64 „ 1-8-64 13 „
„ Shakat Ram	Cook	22-7-64 „ 27-7-64 6 „
		13-7-64 „ 18-7-64 6 „

2. Mr. Atma Ram, Master, is granted half pay study leave with effect from 8-8-64 to 30-5-65,

3. Reference S. O. Part II, No. 22, dated 22-5-64, so far as it relates to Mr. Gobind Ram, Storekeeper, he was granted 7 days' extension of leave with effect from 14-6-64 to 20-6-64.

4. Mr. Tanna Ram, Chaprasi, was granted 50 days' half pay leave with effect from 9th June, 1964, to 28th July, 1964.

5. The following Masters resumed their duties after study leave from the forenoon of the dates shown against their names :—

Mr. Bhupinder Singh	19-4-64
Mr. M. S. Sinha	1-5-64
Mr. U. A. Mundkur	28-4-64

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:O:—

SANAWAR, 14TH AUGUST, 1964.

No. 198. INDEPENDENCE DAY—15th AUGUST.

If it is raining at 2-15 p. m., or it appears to threaten to rain, on the 15th August, the programme will be as under :—

4-30 p. m.—Distribution of sweets in the cloisters at Bird-wood, followed by a concert to be arranged by the children of the School.

No. 199. SOCIAL.

Mrs. R. Som Dutt will be very happy to have all School and House Prefects, and Staff of Nilagiri House, to elevenses on Sunday, 16th August.

No. 200. TIME-TABLE.

Assembly in Chapel will be at 8-30 a. m. with effect from Monday, 17th August.

P. T. and Prep. will commence on Monday, 17th August.

No. 201. NELLIE LOVELL PRIZE.

The Nellie Lovell Prize for the year 1963 is awarded to Ranjit Bhatia.

No. 202. Pt. JAWAHAR LAL NEHRU MEMORIAL.

The appeal for contributions by children from their own private pocket money, as also from members of the Staff, towards the above Memorial will now be very happily received. Would House Masters/Mistresses kindly collect from children the amounts volunteered by them, and also any other contributions they might like to make from House Funds, and deposit the amounts with the Bursar.

As regards Staff members themselves, would they please intimate their contributions direct to the School Office ?

No deductions from the private accounts of children can be made in this connection.

Please Turn Over.

No. 203. NEW ARRIVALS.

FICTION--For Juniors.

Masters, R. E.	... Professor Brendal's Secret
Case, Patricia	... Sons of the tiger
Park, Ruth	... Hole in the hill
Mowat, Farley	... Black Joke
—do—	... Owls in the family
—do—	... Last in the barrens
Knight, Frank	... { Captain Anson and the treasure of Spain
—do—	... Last of Lallow's
—do—	... Family on the tide
Morrison, Strang	... Wind force seven
Oliver, Jane	... Young man with a sword
Gregg, Martin	... Dark Amazon
Fortescue, J. W.	... Story of a red-deer
Steele, W. O.	... Flaming arrows
—do—	... Perilous road
—do—	... Lone hunt
McCutchan, Philip	... On Course for danger
Eager, Edward	... Knight's Castle
Pilkington, Roger	... Nepomuk of the river
Linklater, Eric	... Pirates in the deep Green Sea
Behn, Harry	... Two uncles of Pablo
Duncan, Jane	... Camerons on the train
Cross, Alison	... Thorvald's Plan
Coudey, Alice E.	... Here Come the elephants
Molesworth (Mrs.)	... Carrots: Just a little boy
Morrison, Strang	... Monach light
Softly, Barbara	... Place Mill
Smith, Emma	... Out of hand
Benary, Margot	... Wicked enchantment
Seal, Gabriel	... Adventuring through France
Tennant, Kylie	... All the proud tribesmen
Blyton, Enid	... Little white duck
—do—	... Conjuring Wizard
—do—	... I'll tell you a story
—do—	... I'll tell you another story
—do—	... Three naughty Children

No. 204. HOUSE TUTORS.

The following transfers are made with immediate effect :—

Mr. S.C. Jalota	}	to Nilagiri House
„ G.C. Arora				

No. 205. DURRIES IN STAFF QUARTERS.

All staff members are requested to kindly ensure that durries provided in their quarters are NOT taken out and left on roofs or elsewhere outside to dry during the monsoon, as this does them considerable damage. Where any durries have already been put out, they may please be taken inside again as soon as possible.

No. 206. MEDICAL.

The following children are exempted from P.T. and games upto the end of the term :—

Rakesh Khosla	B.S.H.
M. S. Sandhu	B.S.V.

No. 207. CINEMA.

The film JUNGLE MANHUNT will be shown in Barne Hall at 6-45 p. m. each day as under :—

Saturday, 15th August.

Lower IV upwards to VI Form, both Forms inclusive. Mr. Kemp and Miss Chatterji will kindly detail a Teacher each to be present.

Sunday, 16th August.

Staff and wives, Lower III, Upper III and Prep. School.

Part II

No. 32. STRENGTH.

Decrease with effect from 5th August, 1964 :—

Ashok Jayaram	...	V. B. Sr.
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Increase with effect from 8th August, 1964 :—

Livleen Kaur Atwal	D. S.	...	H. G. S.
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Increase with effect from 10th August, 1964 :—

Rakesh Mohan	...	S. B. Jr.
Rajwant Kaur Randhawa	...	S. G. S.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

:o:

SANAWAR, 21ST AUGUST, 1964.

No. 208. NEW ARRIVALS.

FICTION—For Juniors.

Duffield, Anne	... Violetta
Marsh, John	... City of fear
Leslie, Doris	... Perfect wife
Goudge, Elizabeth	... Dean's watch
Cousins, E. G.	... Death by marriage
Baldwin, Faith	... Blaze of sunlight
Bromige, Iris	... Fair prisoner
Morton, Stella	... Bring back the singing
Cadell, Elizabeth	... Yellow brick road
Cox, Lewis	... Wayward wind
Living Stone, M.	... Till the stars are old
Wynne, Pamela	... Rescue of Rosemary
Shann, Renee	... In trust to Fiona
Diamond, Tessa	... In emergency ward 10
Lehmann, R.	... Ballad and the source
Wheatley, Dennis	... Vendetta in Spain
Ruck, Berta	... Love and a rich girl
Black, Hermina	... Doctor in shadow
—do—	... Shadows of roses
Robins, Denise	... Arrow in the heart
<i>Botany</i>	
Brimble, L. J. F.	... Intermediate botany
—do—	... Everyday botany
Godwin, H.	... Plant biology
Legoc, M. J.	... { Introduction to tropical botany
Evans, Ernest	... Botany for beginners
<i>Sports and Games</i>	
Y. M. C. A.	... Rules of games and sports

Please Turn Over.

English Language :

Wood F. T.

... English verbal idioms
(Reference)

Bruton, J. C

... English verb in context

Bernard, and McKay

... Practice in spoken English

Children's Books :

Liddle, R. B.

... Junior C. I. D.

Pilkington, Roger

... Eisenbart mystery

Zoology

Parker Bhatia & Moghe

... Text book of Zoology for
Indian Students

बाल साहित्य

कृष्ण चन्द्र

—do—

योगराज थानी

मनहर चौहान

श्री कृष्ण

मनमोहन सरल

बहादुर बलराज भाग १ : जंगल का राजा

बहादुर बलराज भाग २ : जम्बक का किला

हीरे की अंगूठी

रंग बिरंगी परियाँ

मुफ्त की अकल

परियों की कहानियाँ

नाटक

वनमाला भवालकर

शील

डोगरा

नरेश मेहता

उधर का पति

तीन दिन तीन घर

कंजूस

सुबह के घरेटे

एकांकी

शैलेश मटियानी

कणाद ऋषि भटनागर

राजेन्द्र कुमार शर्मा

शौकत थानवी

गंगा धर शुक्ल

ब्रज किशोर

राजेन्द्र कुमार शर्मा (सम्पादक)

नरेश मेहता

विनोद रस्तोगी

कृष्ण किशोर श्री वास्तव

सिद्धनाथ कुमार

खाँसी को फौसी

आज्ञ का ताज़ा अखबार

पढ़ी उठने से पहिले

लाटरी का टिकट

सुबह होती है शाम होती है

सपना टूट गया

बुरे फंसे

सनोवर के फूल

काले कौए गोरे हंस

उद्घाटन मन्त्री

रंग और रूप

No. 209. SOCIAL.

Mrs. R. Som Dutt requests the pleasure of the company of the prefects and staff of Siwalik House to elevenses on Sunday, 23rd August, 1964.

No. 210. ICE-CREAM.

Ice-cream cups and cones will be on sale between 9-30 a.m. and 12-00 noon in B. D. Kitchen on Sundays.

Coupons can be bought from the Tuck Shop on Saturdays.

Ice-cream will not be sold on any day except Sundays.

No. 211. CINEMA

The film COWBOY will be shown in Barne Hall at 6-45 p. m. each day as under :—

Saturday, 22nd August

Lower IV upwards to VI Form, both Forms inclusive.
Mr. Kemp and Miss Chatterji will kindly detail a Teacher each to be present.

Sunday, 23rd August

Staff and wives, Lower III, Upper III and Prep. School.

Part II

No. 33. STRENGTH

Decrease with effect from 11th July, 1964 :—

Ishwarpal Singh Brar ... N. P. S.

Decrease with effect from 8th August, 1964 :—

Anirudha Maitra ... H. B. Jr.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

:o:

SANAWAR, 28TH AUGUST, 1964.

No. 212. QUESTION PAPERS, 1963. INDIAN SCHOOL CERTIFICATE EXAMINATION.

Copies of papers separately of the ISC Examination 1963 are available from the Council for the Indian School Certificate Examination at the following prices :—

Indian History	}	Rs. 0-50 per copy
Hindi		
Art		
English Language	}	Rs. 1-00 per copy
Mathematics		
Physics		
Chemistry		
Biology		
English Literature	}	Rs. 1-50 per copy
Health Science (with plate)		

A limited number of bound copies of a booklet containing the main papers taken at the ISC Examination 1963 are available at Rs. 7/- per copy.

Will those children who want these booklets/papers kindly submit their demands through their House Staff.

No. 213. RECOGNITION OF THE INDIAN SCHOOL CERTIFICATE EXAMINATION.

1. SARDAR VALLABHBHAI VIDYAPEETH, Vallabh Vidyanagar, University has recognised the Indian School Certificate Examination as equivalent to Preparatory Science examination of this University for admission to higher courses of study.

2. The University of Madras has recognised the Indian School Certificate Examination as equivalent to the Pre-University Examination of this University for admission to a higher course of study in Madras University.

No. 214. SOCIAL

Mrs. R. Som Dutt requests the pleasure of the company of the prefects and staff and staff wives of Vindhya House to elevenses on Sunday, 30th August, 1964.

Please Turn Over.

No. 215. HOSPITAL TIMINGS.

10-00—10-30 a. m. } ... Members of the Staff
4-30— 5-30 p. m. }

9-00 a.m.—1-00 p. m. } ... Children of the School
4-30 p.m.—5-30 p. m. }

Staff are requested that, except in emergencies, children should not be sent to the hospital except during working hours.

The R. M. O. will not visit sick members of Staff in their quarters except when such members are too ill to report to the hospital at the timings given above.

No. 216. MATERNITY CASES.

Maternity cases will be undertaken by the School Hospital subject to the following provisions :—

(1) The R. M. O. must be informed of all pending maternity cases within the first three months of pregnancy. This is most necessary in the interests of expectant mothers themselves, and Staff in charge of Depts. are requested to emphasize the importance of this on all their Class IV staff.

(2) Attendance at the hospital for ante-natal care as instructed by the R. M. O. or the Nursing Sister.

(3) Admission to the School hospital at the time of confinement or when instructed by the R. M. O.

Neither the R. M. O. nor the Nursing Sister will take cases except on these conditions, and Staff are advised in their own interest to abide by them.

Subject to the conditions mentioned above Rs. 10/- per case will be charged for a maternity case if conducted in the hospital, and Rs. 25/- if conduct at the residence of the person concerned.

This order applies particularly to Class IV employees.

A Dai is available for conducting maternity cases of Class IV employees only, and, when not so engaged, for assistance in the School hospital. It is regretted that her services are not available except for these purposes.

No. 217. MEDICAL.

Uday Pratap Singh (BSS) is excused from P. T. and games upto the end of the term.

No. 218. NEW ARRIVALS.

History:

- Mookerji, R. K.** ... Glimpses of Ancient India
—do— ... Fundamental unity of India
Papson, E. J. ... Ancient India
Panikkar, K. M. ... Determining periods of Indian
History
Gokhale, B. G. ... Ancient India : History and
Culture
Munshi & Diwakar Ed. ... Indian Inheritance Vol, I, II &
III

Chemistry :

- Cavell** ... Chemistry for schools

Biology :

- Brocklehurst** ... General School biology

Fiction—For Seniors.

- Daphne Du Maurier** ... Glass blowers
Fowles, John ... Collector

Children's Books :

- Khosla, G. D.** ... Horoscope cannot lie and other
stories
Birla, L. N. ... Folk tales from Rajasthan
Shridharani ... Adventures of the upside-down
tree

Physics :

- Calvert, W. J. R.** ... Mechanics, Heat & Heat
Engines.
—do— ... Magnetism and electricity.

No. 219. CINEMA

The film **FLYING FOUNTAINS**, starring Michael Callan Evy Norlund and Joan Evans, will be shown in Barne Hall at 6-45 p. m. on Saturday, 29th August, only, to the whole School and staff & staff wives.

Part II

No. 34. STRENGTH

Decrease with effect from 22nd August, 1964 :—

Daljit Singh Dhillon

... H. B. Sr.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:—

SANAWAR, 4TH SEPTEMBER, 1964.

No. 220. FOUNDER'S REQUIREMENTS.

Any requirements for Founder's which have not already been communicated to the Bursar or Quartermaster, must now be forwarded to the Bursar, in detail, before Saturday, 12th September, 1964, **without fail**. No requirements will be considered after that date.

No. 221. PROVIDENT FUND.

All staff are requested to confirm the balances in their P. F. account as on 31st December, 1963, and sign the P. F. Register in the forenoon of Monday, 7th September, 1964.

The R. M. O., Quartermaster, Engineer and Matrons are requested to send their staff to the office for this purpose on that day positively.

No. 222. NEW ARRIVALS.

Reference Books :

... Britannica book of the year 1964.

Biography :

Thomas & Thomas ... Living biographies of great scientists

Games, Sports & Hobbies :

Creek ... Soccer

Brundle ... Badminton

Bowler ... Photography

Physics & Chemistry :

Harper Dorothy ... Isotopes in action

Shaskol'skaya' & El'tsin ... Selected problems in physics

Education :

Hossack, A. ... A first year English course

Chapman ... A first course in Algebra

Winckler, K. A. ... " " Science

—do— ... " " History

Please Turn Over.

No. 223. MEDICAL.

Govind Pathania (HBS) is exempted from P. T. and Games till the end of the term.

2. Meera Gupta (GSN) is exempted from P. T. upto the end of the term.

No. 224. CINEMA.

The film **HARRIET CRAIG**, starring Joan Crawford and Wendell Corey, will be shown in Barne Hall at 7-15 p.m. on Saturday, 5th September.

Prep. school will not attend.

Part II

No. 35. APPOINTMENTS.

Miss Harvinder Kaur, Mistress, vacated her appointment on the afternoon of 7th August, 1964.

2. Miss R. Debnath, Technical Instructor, vacated her appointment on the afternoon of 7th August, 1964.

3. Mr. D. R. A. Mountford is appointed Master on one year's probation, with effect from 8th August, 1964.

4. Mrs. Atma Ram, is appointed Mistress temporarily with effect from 8th August, 1964.

5. Mrs. K. U. Mundkur, Assistant Matron, is appointed Technical Instructor on one year's probation, with effect from 11th August, 1964.

6. Mrs. S. Gore is appointed Asstt. Matron on one year's probation, with effect from 11th August, 1964.

7. Mr. Budhi Prakash Mittal is appointed Junior clerk on one year's probation, with effect from 2nd September, 1964.

No. 36. EXTENSION OF SERVICE.

Smt. Mary, Ayah, is granted one year's extension in service with effect from 18th February, 1964.

No. 37. LEAVE

The following members of the staff were granted earned leave for the periods shown against their names:—

Mr. Ram Chander	Cook	5-8-64 to 16-8-64	12 days
„ Keshab Ram	Mazdoor	14-8-64 to 28-8-64	15 „
Smt. Marium	Ayah	30-8-64 to 31-8-64	2 „

R. SOM DUTT,
Major,
Headmaster

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 11TH SEPTEMBER, 1964.

No. 225. PROVIDENT FUND.

Attention of the staff is drawn to S. O. Part I, No. 221, dated 4-9-64. Those who have not yet signed the register are requested to sign the same on the 12th September, 1964.

No. 226. STAFF VISITS TO Q. M. STORES.

All staff members are reminded that any staff member wishing to see the Quartermaster on business should see him in his office between 3-00 and 4-00 p. m. *only* on all working days of the week except Saturdays when they should see him between 12-00 noon and 1-00 p. m.

Members of the staff will please *not* visit the Quartermaster or the Q. M. Stores at other times, except by prior mutual arrangement with the Quartermaster (for receiving indents, for example), or in really emergent circumstances, or where, by reason of routine School duty, it is not possible for a staff member to visit the Stores at the specified times.

No. 227. NEW ARRIVALS.

Children's Books.

Blyton Enid.

	Jolly story book
"	Happy " "
"	Sunny " "
"	Lucky " "
"	Merry " "
"	Bright " "
"	Five have a mystery to Solve
"	Five go adventuring again
"	Five on a hike together
"	Five go down to the sea
"	Five are together again
"	Five go off to Camp

Please Turn Over.

Blyton, Enid.

” Five go to Demon’s rock
” Five on a secret trail
” Five go to Billycock Hill
” Five fall into adventure
” Five get into trouble
” Five run away together
” Five have a wonderful time
” Five on Kirrin Island again
” Five go to smuggler’s top
” Five go to mystery moor
” Five have plenty of fun
” Five on Finniston farm
” Five go off in a caravan
” Secret seven
” Secret seven adventure
” Well done secret seven
” Secret seven on the trail
” Go ahead secret seven
” Good work secret seven
” Secret seven win through
” Three cheers secret seven
” Secret seven mystery
” Puzzle of the secret seven
” Shock for the secret seven
” Look out secret seven
” Fun for secret seven

Biography

Ayling, S. E.

Portraits of power : From Lloyd
George to Jawahar Lal Nehru

No. 228. CINEMA.

The film **BRIGAND**, starring Anthony Dexter, Jody Lawrence and Anthony Quinn, will be shown in Barne Hall at 6-45 p. m. on Saturday, 12th September.

R. SOM DUTT,
Major,
Headmaster

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 18TH SEPTEMBER, 1964.

No. 229. MARK-READING.

The Mark Reading will be held at 9-15 a. m. in Hall on October 1st. Marks should be handed into Form Staff by 9-00 a. m. on Monday, 28th September.

No. 230. DEBATE.

Date	...	Sat. Sept. 19th.
Venue	...	Barne Hall
Time	...	7-00 p. m.
Motion	...	“ That the previous decision of the House ‘that smoking and drinking in School should be permitted,’ is incorrect.”

Speakers :—

For :	The Headmaster The Deputy Headmaster
Against :	Mr. W. S. Owens Mr. T. P. Burns

Contributions from the floor will be welcomed.

No. 231. RECOGNITION OF THE INDIAN SCHOOL CERTIFICATE EXAMINATION.

The Government of Bihar have been pleased to declare the Indian School Certificate Examination of the University of Cambridge Local Examinations Syndicate as equivalent to the Higher Secondary School Examination of the Bihar School Examinations Board or the Pre-University Examinations of the Universities of the State for purposes of appointment to posts and services under the State Government.

No. 232. MEDICAL

Navin Chauhan (B.S.S.) is exempted from P.T. till the end of the term.

(2) Navin Kholi (B.S.S.) is exempted from P. T. and games till 10-10-64.

(3) Virenderpal Singh Chauhan (H.B.S.) is exempted from boxing.

No. 233. NEW ARRIVALS.

Reference Books

- Steinberg, S.H. Ed. ... Encyclopaedia of literature
 Edwards, T. ... Dictionary of thoughts
 Fernald, J.C. ... Standard handbook of Synonyms, Antonyms & prepositions
 Kleiser, Grenville ... 15,000 useful phrases

History

- Khanna, B.R. ... Indian History to 1526
 Mahajan, G. C. ... History of India 1526 to present day
 Woodruff ... The men who ruled India, 2Vls

Chemistry

- Joginder Singh ... Text book of modern inorganic Chemistry
 —do— ... Qualitative Chemical analysis

Physics

- Datta & Gupta ... Text book of physics
 Bali, R. N. ... Intermediate physics
 Stone ... Heat and light
 —do— ... Magnetism and electricity
 Daish ... Light
 Fender ... General physics and sound
 Wilson ... Electricity
 Woodall ... Heat

Plays

- Rattigan ... Man and Boy (Full length)
 Satre ... Loser wins (Full length)
 Miller, Hugh Ed. ... Best one-act plays of 1960—61

Fiction

- Reynolds ... Court Room
 Barlow ... This side of the sky
 Eden ... Bella
 Forester ... Dame's delight

English Language

- Partridge ... Usage and abusage (**Reference**)
 —do— ... Charm of Words

Games, Sports and Hobbies

- Cerutty ... School boy athletics
 Water man ... Swimming

Botany and Biology

Shewell—Cooper

—do—

Martin

- ... A. B. C. of roses
- ... A.B.C. guide to garden flowers
- ... Introduction to human biology

R. SOM DUTT,
Major,
Headmaster

THE LAWRENCE SCHOOL ORDERS.

:o:
SANAWAR, 25TH SEPTEMBER, 1964.

No. 234. FOUNDER'S ARRANGEMENTS.

A detailed time-table for Founder's and O.S. Day is given below for the information and necessary action of all concerned:—

Saturday, 3rd October.

9-30 a.m.	...	Chief Guest arrives
3-15 p.m.	...	Tea
4-00 p.m.	...	Prep. School Concert
7-00 p.m.	...	Tattoo
8-30 p.m.	...	Light supper

Sunday, 4th October

8-00 a.m.	...	Breakfast
8-45 a.m.	...	Assembly
10-00 a.m.	...	School Colour Parade
11-00 a.m.	...	Arts and Crafts exhibition
12-00 noon	...	Speeches
1-10 p.m.	...	Light Lunch
2-30 p.m.	...	Athletics
3-30—5-00 p.m.	...	Tea for visitors, etc.
5-00 p.m.	...	Tea for children (kitchens)
7-00 p.m.	...	Supper
7-45 p.m.	...	School Concert
After 9-15 p.m.	...	Cocoa and biscuits for Concert participants

Monday, 5th October

8-45 a.m.	...	Breakfast
10-00 a.m.	...	O.S. Hockey (Barnes)
11-15 a.m.	...	O.S. Netball (, ,)
1-10 p.m.	...	Light Lunch
4-30 p.m.	...	Tea
5-00 p.m.	...	Staff play
8-15 p.m.	...	Founder's Dinner

Tuesday, 6th October

8-45 a.m.	...	Breakfast (School and O.Ss.)
1-00 p.m.	...	Lunch (—do—)
2-30 p.m.	...	O.S. Meeting

3-15 p.m.	...	O.S. Tea
4-00 p.m.	...	Tea (School children)
5-45 p.m.	...	Cold supper (School children)
7-00 p.m.	...	O.S. Dinner
8-15 p.m.	...	Cocoa (School children)
9-00 p.m.	...	O.S. Dance

(2) Founder's dinner at 8-15 p.m. on 5th October will be arranged Department-wise. Husbands and wives of the Staff are very cordially invited. Staff will please inform Matrons I/c Kitchens before 2nd October as to where they will be dining.

(3) **O.S. Dinner:** A charge of Rs. 2/- per head is fixed for this dinner. It is hoped that as many staff members and their wives and husbands as possible will attend. Staff will please notify, in writing, to the Bursar before 2nd October, giving the number of suppers required.

(4) **Meals:** Arrangements are being made to enable guests and visitors to buy fruit, pastries, and meat and vegetable patties at the swimming pool on the 4th and 5th October. The Tuck Shop will be closed from 12-00 noon to 3-00 p.m. on both days for this purpose. Sweetmeats, etc., will also be available at the swimming pool from the School halwai on all days. School kitchens will not be able to cater for visitors or staff guests in dining rooms.

(5) **Transport:** It has been arranged that the School bus will be available for transporting from Kasauli (near SSO's Office) to the School bakery and back, for the functions given below, those parents who do not have their own transport with them. The bus will leave Kasauli one hour before the scheduled time of the school function concerned and will leave the Bakery on the return journey half an hour after the end of the function in question (except where otherwise stated). Each of the following functions only will be covered:—

- (i) Prep School Concert. (Bus will leave for Kasauli again after the Tattoo).
 - (ii) School Colour Parade. (Bus will leave for Kasauli again at 5-00 p.m.)
 - (iii) School Concert.
 - (iv) Staff Play.
- (6) **Dress Rehearsals:**
- | | | | |
|-----------|-----|----------------|--------------|
| P.D. Play | ... | 2-30—4-30 p.m. | 1st October. |
| Tattoo | ... | 6-30—8-00 p.m. | 1st October. |

School Concert ... 2-30—4-30 p.m. 2nd October.
A.D.S. ... 6-30—8-30 p.m. 2nd October.

Out station guests have been invited to the dress rehearsals which must therefore be treated as final performances. Every effort should be made to make these performances as complete and polished as possible.

All members of the Staff and their wives are advised, purely in their own interests, to attend the full dress rehearsals, when they can make certain of good seats and also help the performers by providing a thickened audience. This advice must not be misconstrued as debarring any members of the Staff from attending the final performances during Founder's. They are most welcome to attend these in whatever seats are available after visitors and guests have been accommodated.

No. 235. POST-FOUNDER'S SOPs.

SOPs may be granted entirely at the discretion of Housemasters and Housemistresses as under. In exercising their discretion, past experience of parents who have abused these privileges will be taken into account. If permission is at all granted in these cases, parents must be warned beforehand that disciplinary action, which will affect their children, will be taken should there be any departure from the dates and timings given :—

P. D. After 9-00 a.m. on Monday, 5th October, till 5-00 p.m.
on Tuesday, 6th October.

B.D. } Ditto
G.D. }

The holiday on Tuesday the 6th October, is intended primarily to enable children to enjoy complete rest after the stress of Founder's, and Housemasters/Housemistresses are requested to use their discretion when granting SOPs, which will include that day, if they are not satisfied that the aim will be fulfilled.

No. 236. WINTER KIT.

Winter kit will be taken into use from Wednesday, 30th September, 1964.

House Staff will please check up that children in their Houses have got woollen vest to wear.

No. 237. DRESS.

Jodhpuris and white trousers will be worn by all the boys of B.D. before going to supper on 4th and 5th October. They will

go to Barne Hall for the School Concert, Staff Play and O. S. Dinner and Dance in the same order of dress.

Those who wish to attend the O. S. Dance on the 6th October may dress up after supper on that day.

No. 238. POCKET MONEY.

Rs. 3/- as special pocket money for Founder's will be issued to each child along with pocket money for October, 1963.

No. 239. ICE - CREAM.

Ice cream will be on sale at the Athletics on Sunday, 4th October.

No. 240. FOUNDER'S.

Members of the Staff are bound to be asked by parents and friends for accommodation with them during Founder's.

While the Headmaster has no desire whatever to interfere in the hospitality extended by members of the Staff to such guests, he would like to point out that they will be very busy indeed in the parts they will play during Founder's, and will have little time, if any, to devote to guests. Secondly, it will not be possible for kitchen matrons to provide meals for guests and visitors, particularly as they will be extremely busy with their own duties in making arrangements connected with Founder's.

It is regretted that due to shortage of beds in the school it will not be possible to issue any temporarily to staff members for guests.

Members of the Staff may, if they so wish, plead School policy in refusing requests for accommodation.

No. 241. STAFF RATIONS.

Owing to Founder's, rations on payment will NOT be issued on Thursday, 1st October, but will be issued on Monday 28th September, 1964, instead.

No. 242. ENTRANCE TEST.

The following two children will appear for the entrance test of Doon School/Mayo College/The Lawrence School (Lovedale), in accordance with their choice of schools :—

- (1) Arjun Rastogi (2) Manjit Singh

The examination will be conducted on the morning of 5th October, 1964, as under :—

Paper I

... 8-45— 9-45 a.m.

Paper II ... 10-00—10-40 a. m.

Paper III ... 11-00—11-40 a. m.

The Deputy Headmaster will kindly arrange for one or more supervisors.

No. 243. QUESTION PAPERS, 1963 INDIAN SCHOOL CERTIFICATE EXAMINATION.

Reference School Order No 212, dated 28th August, 1964.

Those children who need the booklets/papers mentioned in the above School Order and who have not so far asked for these are requested to send their demands through their House staff by Monday, 28th September, 1964, after which date no requests will be entertained.

No. 244. HOLIDAY—DUSEHRA.

Friday, 16th October, 1964, will be observed as a holiday by the Administrative Staff only.

No. 245. PAY.

Pay will be available in Office between 11-00 a.m. and 1-00 p.m. on Thursday, 1st October, 1964.

No. 246. NEW ARRIVALS

Mathematics

Baker	'O' level tests in arithmetic
—do—	„ „ alternative 'B' Mathematics

English Language

Oliphant	English Composition
Bright	English Composition Course for overseas students
Charlton	Clause analysis
Miller	50 model essays
—do—	Second book of 50 model essays
Thompson	Essay writing and model essays
Young	Practical hints in English Composition

Geography

Singh, D. P.	Brijbasi world atlas
Moss, F. G.	People and homes in many lands

Hisotry

Zinkin, Taya	India
Kini and Rao	Oxford pictorial atlas of Indian history

Chemistry

Thompson
Wallace & Cowell

Cross
Clynes, S.
Freeman & John
Brown
Goddard & Hutton

Physics

Oldham & Langton
Robinson
Pearce
Hayes

Fiction

Pollock, John
Lazarus, Mell
Francis, Robin

Children's Books

Deverson, Ed.
Palmer

Arts and Crafts

Stouten Burgh, Ed.
Arkwright

Biology & Zoology

Sparrow
Spratt & Spratt
—do—
Brimble
Vidyarthi
Lowson & Sahni
Sherman
Pond, Grace

Revision tests in Chemistry
Chemistry revision notes for ordinary
level

Chemical Calculations
General School Chemistry
School certificate Chemistry
Essentials of certificate Chemistry
School Chemistry for today

Physics for to-day
Physics fundamentals
School physics
Revision physics for sixth forms

They wouldn't stop talking
Bross is crazy, too
Trophy

Mainly for children. 2 Vols
Quest for the Dead sea scrolls

Dictionary of Arts and Crafts
Light Woodworking Crafts

Basic biology
Biology for schools
Botany for schools
School course of biology
Text book of Zoology
Text book of botany
Real book of Snakes
Cats

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 2ND OCTOBER, 1964.

No. 247. FOUNDER'S.

The Headmaster takes this opportunity of wishing the whole School a very successful Founder's. He is sure that in keeping with past traditions, our Founder's will attain that standard of perfection which all our visitors accept as formal.

No. 248. APPOINTMENTS : NCC & BAND.

The following appointments have been made :—

N. C. C.

Troop Sgt.	...	Jugvirinder Singh
Sec/Ldrs.	...	Ranjit Nagrath
		N.S. Pannu
		Jaspaljit S. Grewal
		Paramjit S. Takhar
		Lokinder Singh
		Shashi Singh
		Ajai Singh
Lance/Cadets	...	Partha Biswas
		Harjit S. Chima
		Paramjit S. Khaneka
		Lalit Vermra
		Deb. Mitra
		Balraj S. Chowdhry
		Samuel Tikaram
		Kr. Rajinder Singh
		Gora Lal

Band

Sec/Ldrs.	...	Gurvirinder S. Talwar
		Sanjay Verma
		Arjun Batra
L/Cadet	...	K. K. Chauhan.

Please Turn Over.

No. 249. SCHOOL HALWAI'S RATES

The under-mentioned rates for sweets, etc., sold at the School Halwai's shop have been fixed with effect from 26th September, 1964:—

<i>Name of article</i>	<i>Rate per kg.</i>		<i>No. of pieces per kg.</i>	<i>Rate per piece</i>
	<i>Rs.</i>	<i>Ps.</i>		<i>Paise</i>
Ladoo Motichoor ...	3-00		30	10
Jalebi ...	3-00		50	6
Amrati ...	4-00		40	10
Gulab Jaman, Balu shai & Mesupak }	4-00		40	10
Barfi-best quality-white, chocolate & cocoanut }	4-50		56	8
Kalakand Sindhi & Plungtore	5-00		42	12
Rasmalai & Dil Bahar ...	5-00		20	25
Rasgulla & Chum Chum	4-50		30	15
Patisa ...	4-00		—	—
Mathi ...	3-50		35	10
Samosa ...	—		—	10 each
Dal Sevian-all kinds ...	3-50		29 pkts of } 35 gm. each }	12 pkts.
Chips & Money Nuts ...	4-00		32 pkts of } 31 gm. each }	12 pkts.
Bhatooras & Chanas ...	—		—	12 each

One copy of these rates will be hung in the Halwai's shop permanently, in a prominent position.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:o:—

SANAWAR, 8TH OCTOBER, 1964.

No. 250. FOUNDER'S.

The Headmaster would like to express his profound gratitude for the way in which every one, Staff and children, co-operated to make Founder's an outstanding success. He is deeply appreciative of the sense of dedication to the interests of the School which this represents. He is sure that all will be greatly encouraged by the many appreciations we have so far received and continue to receive each day.

Thank you very much indeed!

No. 251: KINDERGARTEN & JUNIOR SCHOOL TEACHER'S CERTIFICATE COURSE, COMMENCING JANUARY, 1965.

Would those girls of the Sixth Form who would like to apply for this Course please inform the Headmaster immediately ?

The Principal, St. Mary's Training College, Poona, has intimated that students need not wait for their Cambridge results before joining.

No. 252. ADMINISTRATIVE HOLIDAY.

Friday, 9th October, 1964, will be observed as an administrative holiday by administrative staff only (except the Engineering Department and the Tuckshop who observed a holiday on Tuesday, the 6th October, and Wednesday, the 7th October, respectively).

The School Office will remain closed on the 9th October.

No. 253. CINEMA.

The film **THE MOUSE THAT ROARED** will be shown in Barne Hall at 6-30 p. m. on Saturday, 10th October, 1964.

The educational film **WINGS ON THE HIMALAYAS** will also be shown.

Please Turn Over.

Part II

No. 38. LEAVE

Miss S. Chopra, Assistant Matron, was granted 46 days' half pay leave with effect from 6-8-1964 to 20-9-1964, on medical grounds.

2. Shri Achhar Singh Saklani, Clerk, was granted 27 days' earned leave with effect from 31-8-1964 to 26-9-1964.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 16TH OCTOBER, 1964.

No. 254. SIXTH FORM TUTORIALS.

Only those children whose names are given below will attend tutorials. Absence from these tutorials, except on account of sickness, will constitute a very serious offence.

Tutorials will be as under :—

	<i>Mon.</i>	<i>Tue.</i>	<i>Wed.</i>	<i>Thu.</i>	<i>Fri.</i>
English } 5-10	/		5-10		5-10
Physics } 6-00	/		6-00		6-00
Ad. Maths. } 6-00	/		6-00		6-00
Biology } 6-50	/		6-50		6-50
History } 6-50	/		6-50		6-50
Chemistry	5-10			5-10	
	/			/	
	6-00			6-00	
Hindi	6-00			6-00	
	/			/	
	6-50			6-50	

<i>Srl. No.</i>	<i>Name</i>	<i>Subjects</i>
1.	A.S. Mankotia	Additional Mathematics
2.	Arjun Batra	Chemistry
		Additional Mathematics
3.	B.L. Bansal	Physics
		Biology
4.	D.S. Grewal	Chemistry
5.	Dileep Jayaram	Additional Mathematics
6.	Gora Lal	Biology
7.	G.S. Nijjar	English
8.	Jugvirinder Singh	Additional Mathematics
		Physics
		Chemistry
		Hindi
9.	Kamal Malhotra	Additional Mathematics
10.	L. S. Verma	Chemistry
		English
		Additional Mathematics

- | | |
|---------------------|--|
| 11. Lalit Verma | Hindi
Chemistry |
| 12 N.S. Pannu | Chemistry
English
Biology
Hindi |
| 13. P.S. Biswas | Hindi |
| 14. R.K. Daw | Hindi |
| 15. Ranjit Nagrath | Additional Mathematics
Chemistry
Physics |
| 16. S. Deshraj | Chemistry |
| 17. S. Jayaswal | Hindi
English |
| 18. Shashi Singh | Physics |
| 19. U. Fotodar | Physics
Chemistry
Biology |
| 20. Vipen Dutta | Additional Mathematics |
| 21. M.S. Sandhu | English |
| 22. Raghvan Kapur | Hindi |
| 23. Sanjay Verma | Hindi |
| 24. Neena Sinha | Chemistry
Physics |
| 25. Amita Sobti | Chemistry
Physics |
| 26. C.R. Mukherji | Chemistry
Physics |
| 27. Aruna Mundkur | Chemistry
Physics
Biology |
| 28. Sunil Kumari | Chemistry
Physics |
| 29. Gita Lal | Hindi
History |
| 30. Kum Kum Das | English |
| 31. Neelu Sharma | English |
| 32. Roop Som Dutt | Hindi
History |
| 33. Roop K. Malhans | English |

- | | |
|---------------------|---------|
| 34. S.K. Bala | English |
| | History |
| 35. S. Malgonkar | Hindi |
| 36. Vijay Chopra | English |
| 37. Zareen S. Antia | Hindi |

No. 255. INTER - HOUSE P.T.

The Inter-House P. T. competition will be held at 2-15 p.m. on October 21st.

No. 256. ATHLETICS.

The Team with Mr. Mundkur (I/c), Mr. Mountford and Mr. Burns will leave from the Quad at 12-00 noon on Friday, 23rd October. The team need not attend classes after milk-break.

Mrs. Sehgal will arrange to send packet lunches with them.

The team will return to Sanawar on Sunday, October 25th.

No. 257. NEW SHAKESPEARE COMPANY.

The New Shakespeare Company will be producing the following plays, and in case there are a sufficient number of children who wish to go, I shall arrange advance bookings.

The last date for receipt of requests will be 30th October.

Fine Arts Theatre, Delhi

Tuesday, 8th December, 1964 ... THE TEMPEST

Tagore Theatre, Chandigarh

Friday, 11th December, 1964	} RICHARD II & THE TEMPEST
and	
Saturday, 12th December, 1964	

Price of seats ... Rs. 2/- each.

No. 258. BROTHER & SISTER MEETINGS AT PEACESTEAD.

Since brothers and sisters in the Senior School have an opportunity to meet each other during milk break, permission to meet on Sundays at Peacestead is hereby cancelled. This will not apply to P.D.

No. 259. HOUSE REPORTS ETC.

Reports on the various activities as studies, games, hobbies, societies as well as the House Reports for the year 1964 are invited for the Annual School Magazine to be published early next year. Members of the staff in charge of the different activities may please hand in their relevant reports to Mr. P. S. Atwal by 16th November, 1964.

Articles, stories and poems etc. are also invited from the staff and the students by the same date.

No. 260. NEW ARRIVALS

History :

Edwards & Garrett	...	Mughal rule in India
Smith, V. A.	...	Asoka
—do—	...	Akbar the great Mughal
Lane-Poole, Stanley	...	Babar
—do—	...	Aurangzeb

Physics & Chemistry

Arora, C. L.	...	Higher secondary physics
Tuli & Bahl	...	Intermediate Inorganic Chem.
Satya Prakash	...	Advanced Inorganic Chemistry

Biography :

Pereira, Arthur	...	President Kennedy
Gujral, Sheila		Dada Nehru
Pershad, A	...	Moti Lal Nehru

Botany & Zoology :

Sawhney, C. L.	...	Refresher Course in Botany
—do—	...	Refresher Course in Zoology
Puri, D. R.	...	Intermediate Zoology

No. 261. MEDICAL.

A. Ansal (V.B.D.) is excused games and P.T. till December.

No. 262. CINEMA

The film THE MAN FROM LARAMIE, starring James Stewart, Arthur Kennedy, Donald Crisp and Gathy O'Donnell, will be shown in Barne Hall at 6-30 p.m. on Saturday, 17th October, 1964.

The educational film Foothold on Antarctica will also be shown.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:0:—

SANAWAR, 23RD OCTOBER, 1964.

No. 263. CALENDAR : AMENDMENTS.

Sat.	Nov.	7th	...	House photographs B.D. :	Him.	7-00 a.m.
					Nil.	7-15 „
					Siw.	7-30 „
					Vind.	7-45 „
				Breakfast	...	8-00 „
				Assembly Singing	cancelled.	
				Staff Photograph	...	4-00 p.m.
				Band Photograph	...	4-30 „
				Staff Tea (in Club)	...	4-30 „
				Staff Club Meeting	...	5-00 „
Sun.	„	8 h	...	Team Photographs :	Boxing	7-30 a.m.
					Gym. work	7-45 „
					Athletics	8-00 „
					Hockey Colts	8-15 „
					Hockey XI	8-30 „
				Breakfast	...	9-00 „
						or earlier.
				Wg. & Mg. B.D. :	Him.	9-30 a.m.
					Nil.	10-15 „
					Siw.	11-00 „
					Vind.	11-45 „
				Films : Educational (3)		6-30 p.m.
Mon.	„	16th	...	Formal teaching for the Sixth ends.		
Sun.	„	22nd	...	Sixth Form Picnic		
Sat.	„	28th	...	Staff Club Dinner in the Art Room		7-30 p.m.
Sun.	„	29th	...	Film : SPANISH GARDENER		6-30 p.m.

No. 264. FOUNDER'S PHOTOGRAPHS.

Indera's exhibition is being held in the reading room above the library. House staff are requested to submit a consolidated list of their House requirements by Wednesday, 28th October. The

Please Turn Over.

photographs will be removed on Tuesday, October 27th. Not more than Rs. 3/- per head may be spent by children on photographs.

No. 265. ARTS & CRAFTS.

The following paintings and craft work were selected by the Union Education Minister, Shri M.C. Chagla, on 4th October, 1964, for presentation, on behalf of the Government of India, to the UNESCO Exhibition of Children's Art in Paris:—

Paintings

Sudha Anand	...	1	Ramakant Raizada	...	1
Samuel Tika Ram	...	2	Pradeep Sharma	...	1
Hamir Ratanje	...	1	Chitra Johry	...	1

Craft Work

B.P. Aggarwal	...	Wall-plate	1	Anjana Mehra	...	Wall-plate	1
B.S. Ahluwalia	...	,,	1	V. M. Mehra	...	,,	1

I am sure the School will join me in saying how very proud we are of the work that is being done in the School.

No. 266. RECRUITMENT FOR TRAINING OF PROBATIONER NURSES IN SELECTED MILITARY HOSPITALS.

Age limits : Over 17 years and below 29.

Educational qualifications: Indian School Certificate Examination.

All expenses are met by the Government of India, Ministry of Defence. On termination of training Probationer Nurses will be granted regular commissions in the Military Nursing Services.

Should any girl be interested, she may please contact the Headmaster.

No. 267. APPOINTMENTS.

House Prefect : Sanjay Verma is appointed as House Prefect, V.B.D. (Jr.).

No. 268. MEDICAL.

Raman K. Sabharwal (BSN) Navin, Kohli (BSS) and H.B.S. Pannu (BSV) are exempted from P.T. and games upto the end of the term.

No. 269. FOUND IN BARNE HALL.

One pair of tortoiseshell spectacles. The owner should reclaim these from Mr. Kemp's Office.

No. 270. CINEMA.

The film HAVE ROCKET, WILL TRAVEL, starring The Three Stooges, will be shown in Barne Hall at 6-30 p.m. on Saturday, 24th October, 1964.

The educational film THE BRIGHT LAND will also be shown.

Part II

No. 39 LEAVE.

The following members of the staff are granted earned leave for the periods against their names :—

Shri Mansu	Smithy mate-cum fitter	26-10-64 to 5-12-64—41 days
„	Murli Carpenter	19-10-64 to 21-11-64—34 „
„	Bhuri Singh Mali	19-10-64 to 12-11-64—25 „
„	Relu Watch man	12-10-64 to 11-11-64—31 „
„	Gurdial Valve man	20-10-64 to 23-10-64 4 „

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 30TH OCTOBER, 1964.

No. 271. CALENDAR.

Sat.	Oct. 31st.	Hockey Teams leave	...	2-00 p. m.
Sun.	Nov. 1st.	Sanawar vs. B. C. S. (away).		
		Teams return by	...	5-30 p. m.
		Film : JULIUS CAESAR	...	6-30 p. m.
		Music pupils leave for Simla at	...	8-15 a. m.
Tue.	„ 3rd.	Deepawali : Holiday		
Wed.	„ 4th.	} G. D. Inter-House Hockey		
Thu.	„ 5th.			
Fri.	„ 6th.			

No. 272. DIWALI.

Tuesday, 3rd November, 1964, will be observed as a School and Administrative holiday.

Fire-works will be supplied to House Staff on a cash basis in accordance with the procedure which has been explained separately to them.

There will be a bonfire from 6-30 to 7-30 p. m. on Peacestead. P.D. will attend the main bonfire, but will confine themselves to the Honoria Court end of Peacestead. Senior children will keep away from this end of the field and will leave punctually at 7-30 p.m., as they will be expected to change into Jodhpuris and ducks for dinner.

There will be a dinner at 8-00 p. m., department-wise. Husbands/wives of the Staff are cordially invited. Staff should inform the Matrons I/c kitchens by mid-day on Sunday, 1st Nov. which department they wish to attend.

No. 273. POCKET MONEY.

Special pocket money of Rs. 2/- per child will be issued for Diwali on Monday, 2nd November.

No. 274. N.C.C. CAMP.

The Headmaster has received a letter from the Camp Commandant, Annual Training Camp Public Schools Jun. Div., expressing his appreciation of the manner in which the boys of this School conducted themselves.

He would like to convey his congratulations to all those who participated in this Camp.

No. 275. T. B. SEAL SALE CAMPAIGN.

The School has received 1500 T.B. seals. Housemasters/Mistresses are requested to indent for the consolidated numbers they require. This is so very great and good a cause that the Headmaster is convinced that all children and staff will co-operate in buying as many seals as possible.

The cost of each seal is 10 nP. and T. B. seals may be obtained direct from the Cashier against cash payment by 14th November, 1964.

No. 276. G. D. INTER-HOUSE HOCKEY.

The matches will be played on Peacestead from Wednesday, 4th, to Friday, 6th November. Hours of play :—1st match 3-00—3-45 p.m.; 2nd match—4-00—4-45 p. m. Members of Staff and their wives/husbands are cordially invited to tea in Parker Hall after the finals on Friday, the 6th November.

No. 277. MEDICAL

Anita Babbar (GSH) is excused from P.T. and games upto the end of the term.

No. 278. FOUND IN BARNE HALL.

A large brass key with a square head was found near the stage in Barne Hall at the end of last week. It may please be claimed from the Bursar's Office.

No. 279. PAY.

Pay will be available in the School office between 11-00 a. m. and 1-00 p. m. on Monday, 2nd November, 1964.

No. 280. NEW ARRIVALS.

One-Act Plays :

Johnson, Philip	... Storm in a loving cup
—do—	... Nobody knows
—do—	... Russian salad
—do—	... Orange blossom
—do—	... Plot and Counter-plot
Cary & King	... Holiday home
—do—	... Holiday eve
—do—	... Telephone never sings

Mitchell, R.	... Road to ruin
—do—	... A husband for breakfast
Lady Gregory	... Full moon
—do—	... Spreading the news
Coward, Noel	... Ways and means
—do—	... Family album
—do—	... We were dancing
Jacobs, W. W.	... A distant relative
—do—	... Matrimonial openings
—do—	... Establishing relations
Constanduros, D.	... Three one-act plays
—do—	... Fur flies
Cary, F. L.	... Husbands supplied
Howard, F. M.	... No one knows everything
Peach, L-du G.	... Rough diamond
—do—	... The liar
Sutro, Alfred	... Marriage . . . will not take place
Fail, Seamus	... Guest of honour
—do—	... Naval Volunteer
Hesketh, James	... Operation Cold Cure
Alun	... Ways to love
Wilder, T.	... Love and how to cure it
Hsiung, Cheng-Chin	... Thrice-promised bride
Jennings, G. E.	... Bathroom door
Florin, Peter	... There's money coming to you
Priestley, J. B.	... Rose and Crown
Morris, T. B.	... Tail of fire
Totherohd, D.	... Stolen prince
Delder Field, R. F.	... And then there were none
Gaffin, N. S.	... Sharpest press in the town
Pertwee, R.	... Royal welcome
Houghton, S.	... Dear departed
Ionesco, E.	... Lesson
Hick Pentland	... Singing maid
Priestley, J. B.	... Mother's day
Goodrich, L.	... Keep Calm
Arlett, Vera	... Listen to the band
Miller, Hugh	... High tea
Massey, W.	... Master key
Booth, Anthony	... This desirable Cottage
Coke, Peter	... Goodnight and Good-bye

Howard, F. M.	... Skipper's entanglement
Hamilton, P.	... This is impossible
Pertwee, R.	... Postal orders
Howard, M.	... Waiting game
Holland, N.	... On the frontier
Agg, H.	... Open your eyes
Corrie, Joe	... Love and the boxer
Talbot, A. J.	... In a dentist's waiting room.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 6TH NOVEMBER, 1964.

No. 281. CALENDAR.

Sat.	7th Nov.		House Photographs B. D. ...	7-00—8-00 a. m.
			Breakfast ... B. D. ...	8-00 a. m.
			Assembly singing cancelled.	
			Staff Club Tea	4-15 p. m.
			Band Photograph	4-30 p. m.
			(Siwalik pavement)	
			Staff Photograph	5-00 p. m.
			(Club Tennis Courts)	
			Staff Club meeting	5-15 p. m.
Sun.	8th	,,	Photographs: Boxing	7-30 a. m.
			Gym. Work	7-45 a. m.
			Athletics	8-00 a. m.
			Hockey XI	8-15 a. m.
			Colts	8-30 a. m.
			Wg. & Mg. B. D.	10-00—1-00 p. m.
			Films (feature films):	6-30 p. m.
			<i>"The Commonwealth"</i>	
			<i>"Towards New Horizons"</i>	
			<i>"Sea Festivals of Hong Kong"</i>	
Mon.	9th	,,	History sheets to House Staff by	1-00 p. m.
			Wg. & Mg. G. D.	2-00 p. m.
Tue.	10th	,,	Spartan Club meeting at H.M's House	7-00 p. m.
			All members of the Club are cordially invited.	
Wed.	11th	,,	}	G. D. Inter-House Table Tennis.
Sat.	14th	,,		
Sun.	22nd	,,	Sixth Form picnic cancelled.	

No. 282. STAFF CLUB

On Saturday, 7th November, the Staff Club tea will take place at 4-15 p. m.

The Staff Photograph will be taken on the Club Tennis Courts at 5-00 p. m., followed by the Staff Club General Meeting at 5-15 p. m.

No. 283. TUTORS.

Mr. T. P. Burns is attached to Nilagiri.

No. 284. EXCESSIVE WATER CONSUMPTION.

The School water consumption during the past fortnight has been excessive and has been out-running the daily intake, with the result that the reserves have become dangerously low.

Will all concerned, particularly Matrons & Asstt. Matrons I/c of dormitories and bath houses and Prefects do everything in their power and take all possible action to ensure that water consumption is restricted as much as possible with immediate effect? If this is not done, then the regrettable necessity of rationing water will again arise.

No. 285. CARE OF HEDGES AND ROSE PLANTS.

The way in which the children and members of the staff have co-operated in protecting and maintaining the beauty of the gardens, and consequently of Sanawar itself, has been very much appreciated.

A number of gaps in the school hedges, particularly along the Mall Road, were filled during the recent monsoons with plants transplanted from elsewhere. Unfortunately, a number of these plants have been deliberately broken and stripped of branches since, thus not only killing them but also spoiling the appearance of the hedges. All concerned are, therefore, particularly requested not to break the hedges or take sticks from them anywhere.

This year a number of good rose plants have been planted at various places, i.e. above the Quadrangle, on either side of the Birdwood steps, and on the slope below the Art & Crafts block above Charlie's and above Peacestead. These bushes are as yet young and are just coming into bloom. Please do not pluck the flowers, as this not only harms the plants, but also deprives others of the very great pleasure of seeing these beautiful flowers.

No. 286. CONGRATULATORY.

On behalf of the Class IV Staff attached to B. D., their wives and children, the Headmaster would like to express their deep sense of appreciation at the magnificent gesture of Nilagiri House B.D. which raised, with no prompting from any one, a sum of money from their pocket money to buy sweets which they distributed to the staff mentioned above.

Well done, a very fine gesture indeed!

**No. 287. FURNITURE IN DEPARTMENTS AND STAFF
QUARTERS.**

Detailed furniture inventory boards are provided in all School departments and residences of staff members. Will all staff members please check these inventories carefully and report any discrepancies to the Quartermaster not later than 15th November next, in order to enable him to take necessary action in the matter ?

Part II

No. 40. FINE.

Bishna Sweeper is fined Rs. 3/50 for failing to keep his paths clean.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:
 SANAWAR, 13TH NOVEMBER, 1964.

No. 288. CALENDAR.

Sat. 14th Nov.	...	P.D. Children's Day Concert	11-30 a. m.
		Inter-House Hockey B.D.	2-00 p. m.
Sun. 15th	„ ...	P.D. Form Photographs } (P.D. pavement) }	9-30 a. m.
		Inter-House Shooting B.D.	10-00 a. m.
		Supper	5-45 p. m.
		Film	6-30 p. m.
		Cocoa	8-00 p. m.
Mon. 16th	„ } ...	Inter-House Hockey P.D., starting at 2-30 p. m.	
Tues. 17th	„		
Wed. 18th	„		
Mon. 16th	„ ...	Formal teaching for the Sixth ends.	
Thu. 19th	„ ...	Holiday : GURU NANAK'S BIRTHDAY. ISC Exams. commence. P.D. School picnic.	
Fri. 20th	„ ...	Breakfast for the Physics candidates (22 boys) will be at 7-30 a.m.	

No. 289. CHILDREN'S DAY.

Prep. School will be celebrating Children's Day on 14th November, 1964, at 11-30 a.m.

P.D. children will be writing, producing and directing their own House Shows. I am sure their efforts will prove of enormous interest.

No. 290. INDIAN SCHOOL CERTIFICATE EXAMINATIONS.

- (1) The Headmaster would like to offer his prayers and good wishes for the Sixth Form for success in the Indian School Certificate.
- (2) The upper Chemistry and Physics labs. will not be used for Science lessons on Friday, 20th November.
The Art Room will not be used for Art hobbies on Friday, 20th November.

Barne Hall will be 'out of bounds' from Sunday, 22nd, to Sunday, 29th November.

The Hobbies block will be 'out of bounds' from Sunday, 29th November, to the end of term.

While Barne Hall is in use for the ISC examinations, staff and pupils are asked to make every effort to keep noise down to a minimum. UVB and Geog. Room lessons will be conducted in VIB and VIA respectively.

No. 291. APPOINTMENTS : PREFECTS.

Deb Mitra (SBD Srs.) is promoted to the rank of School Prefect.

No. 292. TROPHIES.

All trophies at present with Houses should be returned (with labels attached) to the office by Monday, 23rd November.

No. 293. GURU NANAK'S BIRTHDAY.

Thursday, 19th November, 1964, will be observed as a School and administrative holiday.

No. 294. ELECTIONS : SPARTAN CLUB.

At a meeting of the Spartan Club held on 10th November, 1964, the following were elected members of the Spartan Club :—

Miss P. Dougherty

G.D.

Aruna Mundkur

Sachdev K. Bala

B.D.

Goral Lal

L.S. Verma

N.S. Pannu

P.S. Takhar

Lalit Verma

D. Mitra

Asit Chowdhury

No. 295. STOCK-TAKING.

Stock-taking of Boys', Girls' and Prep. Departments will be arranged by the Bursar between the 6th and 13th December, 1964. A detailed time-table will issue to all concerned in due course.

No. 296. CONDEMNATIONS.

Condemnations will be arranged by the Bursar as soon as stock-holders request him to do so in writing, except in the cases of Matrons and Asstt. Matrons of all the three Departments, whose condemnations will be conducted between the 6th December and 13th December, 1964. A detailed time-table will issue to these Matrons in due course.

No. 297. STOCK REQUIREMENTS FOR 1965.

Stock-holders, except Matrons and Asstt. Matrons, are requested to give a list of their requirements for the year 1965 to the Bursar by the 22nd November, 1964. Lists of requirements of Matrons and Asstt. Matrons will be prepared by them and given to the Bursar after condemnations of their stocks have been conducted. Details regarding sizes of shoes, socks, stockings, shorts, shirts, jerseys, cardigans, etc., should be mentioned against all items.

No. 298. MESSAGE FROM MAJOR G.E. FOSTER.

Major Foster who was in Sanawar as a boy and later as Chief Instructor has sent the following message to you all :—

“ Did you tackle the trouble that came your way,
With a resolute soul and cheerful,
Or hide your face from the light of day,
With a craven soul and fearful ?
Oh ! A trouble's a ton or a trouble's an ounce,
Or a trouble's what you make it
But it isn't the fact that you're down that counts
But only—how did you take it ? ”

No. 299. MARGARINE AND MAIDA SHORTAGE.

Due to the unobtainability of margarine and acute shortage of maida, it is very much regretted that it will now not be possible to meet the School's normal requirements of cakes and other preparations requiring these two commodities. All concerned are therefore informed of the position and warned that it may not be possible to meet their demands, which may please be kept to the absolute minimum. Birthday cakes, however, will continue to be made available.

No. 300. CINEMA.

The film **THE BATTLE OF THE RIVER PLATE**, starring John Gregson, Anthony Quayle & Peter Finch, will be shown in Barne Hall at 6-30 p. m. on Sunday, 15th November.

Part II

No. 41. APPOINTMENTS.

Mr. Raghbir Chand, Head Mazdoor, vacated his appointment on the afternoon of 11th October, 1964.

2. The following appointments are made temporarily from the dates as shown against each :—

Mr. Manphool	Bearer	...	7-10-1964
„ Parbhoo	„	...	7-10-1964
„ Sham Lal	„	...	7-10-1964
„ Rati Ram	„	...	10-10-1964
„ Balam	Bakery Mazdoor	...	9-10-1964

No. 42. LEAVE.

The following members of the staff are granted earned leave for the periods shown against their names :—

Mr. Joti Singh	Tailor	...	9-11-64 to 14-11-64	6 days
„ Jivnoo	Senior Mason	...	9-11-64 to 28-11-64	20 „
„ Mathoo	Junior Mason	...	26-10-64 to 31-10-64	6 „
„ Jit Ram	Mazdoor	...	9-11-64 to 28-11-64	20 „
„ Dhani Ram	Baker	...	5- 9-64 to 9-11-64	66 „

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:0:—
SANAWAR, 20TH NOVEMBER, 1964.

No. 301. BUILDINGS.

The Engineer will arrange to inspect all the doors and windows of dormitories and residences etc. and ensure that they close properly and that each has a bolt. Staff concerned should see that this work is done before the 30th November, 1964.

No. 302. SCHOOL STOCK BOOKS.

Form Staff will see that all book, teaching aids, etc. are returned to the Librarian. If anything is left in cupboards they must be locked and keys labelled and handed over to the Librarian by 2nd December, 1964.

No. 303. STOCK LEDGERS.

Staff must send their Stock ledgers, Condemnation Books and Indent Books to the Office before they leave Sanawar.

No. 304. NEWSPAPERS.

Staff who wish to discontinue their copies of "The Statesman" during the Vacation must notify the Office by 30th November, 1964.

No. 305. RECORDS.

History Sheets must be completed and returned to the Office before Staff leave Sanawar. They must show, inter alia, whether or not a child has been promoted.

No. 306. PRIZE CUPS.

Prize cups must be returned to the Office by all concerned by Monday, 30th November, 1964.

No. 307. ICE - CREAM

Ice-cream will not be on sale on Sunday, 22nd November.

No. 308. WHITEWASHING OF STAFF QUARTERS.

After careful consideration, and by reason of administrative necessity and compulsion, it has been decided that the annual whitewashing of staff quarters, both married and single, will in future

Please Turn Over.

be carried out during the winter vacation and not at other times of the year. Before leaving Sanawar, therefore, all staff members will please label the keys of their quarters and hand them over to the Quartermaster.

Married staff members are also requested to lock up their valuables etc in one room in their quarters, which will not be opened during the vacation for white-washing purposes. Such rooms will be white-washed during the following term.

If there are any special repairs to furniture and house fittings etc which need to be done in quarters, these may please be intimated in writing to the Engineer through the Bursar before the school closes. This will facilitate the work being done during the vacation.

No. 309. CINEMA.

The film BACHELOR OF HEARTS will be shown in Barne Hall at 6-30 p. m. on Saturday, 21st November, 1964.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 27TH NOVEMBER, 1964.

No. 310. PROGRAMME.

Sat. 28th Nov.	Sixth Form text books handed in. Form Staff will arrange to take in the books not needed, at 11-30 a. m. in Form Rooms. Staff Dinner in Art Room ... 7-30 p. m.
Sun. 29th ,,	Film: THE SPANISH GARDENER 6-30 p.m.
Mon. 30th ,,	Sr. School Teaching & Hobbies Staff Meeting (M. C. R.) ... 9-00 a.m. Marks to Form Staff ... 9-00 a.m. Assembly singing practice 9-00—9-30 a.m. Classes cancelled Prep. cancelled Hobbies cancelled P.D. vs. Cock House (BD) Hockey (P.D. Flats) Staff husbands/wives are cordially invited to the match and to attend tea in the P.D. Dining Hall. Music Recital ... 5-30—6-30 p.m. Supper ... 7-00 p. m.
Tue. 1st Dec.	Assembly ... 8-30 p. m. Mark Reading ... 8-45—9-45 a. m. Form slips to House Staff ... 9-45 a. m. Prize-winners to Senior Mistress 9-45 a. m. Mark Reading Registers to M.C.R. 9-45 a. m. Personal Mark Books and Record Books to D. H. M. ... 9-45 a. m. Text books handed in 10-00 a.m. to 1-00 p. m. Carol Service ... 5-00—6-00 p. m.
Wed. 2nd ,,	Assembly Singing Practice ... 9-00 a. m. Promotion Meeting 9-00—10-30 a. m. Text books handed in 11-00—1-00 p. m.

Please Turn Over.

Wed. 2nd Dec. Tutorial Sheets to Office ... 10-30 a. m.
 (House Staff are requested to arrange their
 Tutorial Sheets Form-wise in their House folders
 before submission).
 Film: THE THIRTY-ONE STEPS 6-30 p. m.

Thu. 3rd ,, Final Assembly ... 8-45 a. m.
 Details of Prize-giving and arrival of the Chief
 Guest will be published later.
 History Sheets to Office ... 9-00 a. m.
 (House Staff are requested to arrange History
 Sheets Form-wise in their House folders).
 Combined House Break-up Parties 7-00—9-30
 p. m.

No. 311. INDIAN SCHOOL CERTIFICATE EXAMINATION.

The ISC examination will continue to be held in Barne Hall from Monday, the 30th Nov. and will not be transferred to the Art Room.

Staff and children are asked to keep disturbances outside Birdwood School to a minimum, particularly during the handing in of text books on Tuesday and Wednesday.

No. 312. LONG VACATION ARRANGEMENTS.

(1) Children going with their parents/guardians will be allowed to leave Sanawar after 9-00 a. m. on Saturday, 5th December, 1964. They may write to parents accordingly.

(2) Children travelling in the School parties will leave Sanawar on the afternoon/evening of Saturday, 5th December, 1964. A Special School Order giving details of all departure arrangements etc., will issue next week.

No. 313. STAFF—VACATION ADDRESSES AND QUARTERS' KEYS.

Before leaving Sanawar all members of the Staff must enter their names and their vacation address(es) in the Address Book at the Office.

Keys of all Staff quarters must be labelled and handed over to Q.M.

No. 314. LIBRARY BOOKS.

All Library Books are to be handed in at the Library on Sunday, 29th November, 1964, between 9-30 a.m. and 12-00 noon by both students and the members of the staff.

No. 315. ICE - CREAM

Ice-cream will not be on sale again this term.

No. 316. FRUIT & VEGETABLE SHOP CLOSURE.

It is notified for the information of all concerned that due to unavoidable reasons the fruit and vegetable shop at the Bakery will *only* be open from 8-30 a.m. to 2-00 p.m. for the four days 28th, 29th and 30th November and 1st December, 1964.

No. 317. SEALING OF CLOTHING ROOMS.

Matrons are requested to put all the belongings of the children and the School in the clothing rooms before they seal the locks.

No. 318. LOSSES SUFFERED BY STAFF.

All members of the Staff are informed that the School is unable to accept responsibility for the investigation of any losses suffered by them on account of theft resulting from their own negligence with regard to their personal property left lying about unprotected.

No. 319. SCHOOL PURCHASES BY STAFF MEMBERS.

Staff members are reminded that in order to enable a proper control and regulation of the School finances no purchases of whatever nature may be made against the School account without the express permission in writing of the Headmaster or the Bursar. Failure to observe this procedure will render the person concerned liable to make good from his own pocket the sum involved.

No. 320. GRATUITIES : CLASS IV STAFF.

House and Departments are requested not to pay gratuities to staff for the reason that this leads to deprivation to some and excess payments to others. The School will debit each child's account with Rs. 2/-, which will then be distributed evenly from the office.

Should any House or Deptt. or member of the staff care to make individual contributions, would they please deposit these sums into the office to ensure even distributions and not make any payments direct to class IV staff ?

Small gifts, not monetary, given at a Christmas Tree are not affected by this School Order.

No. 321. APPOINTMENTS : SCHOOL/HOUSE PREFECTS.

The following appointments will come into effect from the opening of next term in February, 1965 :—

G. D.

Head Girl	...	Sanober Sahni
Games Prefect	...	Anita Thomas
M. I. Prefect	...	Veena Rani
School Prefects,	Himalaya	... Neela Rudra
	Nilagiri	... Pushplata Singh
	Siwalik	... Rekha Kashyap
	Vindhya	... Phiroza Satarawala
House Prefects,	Himalaya	... Harpal Kaur
	Nilagiri	... { Veena Sabharwal
		... { Sheila Kar
	Siwalik	... Ambika Devi
	Vindhya	... Pratima Jayaram

B. D.

Head Boy	...	Zafarullah Khan
School Prefects,	Himalaya	... Amarpal Singh Somal
	Nilagiri	... { Ashok Masand
		... { Y. S. Chibh
	Siwalik	... Kiran Kirti Chauhan
	Vindhya	... Rakesh Sood
House Prefects,	Nilagiri	... Amitabha Paul
	Siwalik	... { Vimal Khosla
		... { Tej Pal Singh Arora

No. 322. BREAK - UP PARTIES.

No trees or branches will be cut by any one except with the express sanction of the Bursar. Failure to comply with this order will result in very heavy fines.

No. 323. CINEMA.

The following films will be shown in Barne Hall on the date and at the time shown against each :—

THE SPANISH GARDENER (Starring : Dirk Bogarde, Michael Horden, & Lyndon Brook)	29th Nov. 6-30 p. m.
THE THIRTY-ONE STEPS	... 2nd Dec. 6-30 p. m.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:o:—

SANAWAR, 2ND DECEMBER, 1964.

SPECIAL ORDER

Long Vacation Arrangements—1964.

No. 324. GENERAL

(i) Children going home with their parents will be allowed to leave Sanawar after 9-00 a. m. on Saturday, 5th December, 1964. Such children must in no circumstances be permitted to leave Sanawar unless their parents/guardians, or their duly authorised representatives, call for them. The only exceptions to this rule will be senior children who go home to Kasauli.

(ii) Children travelling in School parties will also leave on Saturday, 5th December, as detailed later in this order.

(iii) Children in hospital on Saturday, 5th December, will not be allowed to go home unless certified fit to travel by the R. M. O. Such children will only be permitted to go home with their parents/guardians and will not be allowed to travel with School parties.

(iv) No School bedding, clothing or other School property may be taken away from Sanawar. Matrons must be careful about School clothes and ensure that they are not exchanged with home clothes. This rule must be strictly enforced.

(v) Travelling money will be sent to escorts on Friday, 4th December, 1964, by the School Office.

(vi) Members of staff entrusted with sums of money for children in School parties must keep detailed accounts of all expenditure incurred. These details must show the exact amount of money handed over on the completion of the journey. The best course would be to hand money over direct to the parent or guardian meeting the child or to refund balances to the office. These detailed accounts of expenditure and all refundable balances should be submitted to the School Office immediately on the termination of escorts' journeys.

(vii) Staff must ensure that all the doors and windows are properly bolted before they lock their residences and departments. Window panes must be replaced before they leave. They will also please ensure that all electric lights are switched off in their quarters and departments before they lock them.

(viii) **Before leaving Sanawar all staff members must enter their leave addresses in the address book at the School Office.**

DISCIPLINE.

All children travelling in School parties are subject to School discipline until handed over to their parents/guardians. All escorts will please personally see that the children under their charge maintain discipline at Kalka and during the journey. Serious notice will be taken of any children failing to comply with the instructions of escorts, particularly at Kalka and on train journeys. Senior boys and girls, particularly prefects, are expected to assist escorts in this matter.

SCHOOL PARTY LISTS.

Lists of parties showing the names of the persons escorting them are attached herewith. Boys walking down to Kalka have been marked with a "W" against their names in these lists. Any subsequent changes in the lists will be intimated by Office to all concerned. Housemasters/Mistresses are particularly requested, however, to report immediately to Office the names of any children which may appear in the lists, but who have already either left the School or are in the School hospital and will be unable to leave on the 5th December with school parties.

SANAWAR DEPARTURE ARRANGEMENTS.

(i) The School parties will leave the School by bus from the Quad. in the following order, starting at 3-30 p.m. on Saturday, 5th December, as per programme below :—

School party	Assemble at Quad.	Departure time.	Size of party (including escorts)		Total	Train from Kalka
			Over 12 years	Under 12 years		
Kalka	3-00 p.m.	3-30 p.m.	3	2	5	87 up. Chg. Express dep. Kalka at 6-20 p. m.
Ferozepore	—do—	—do—	6	24	30	
					35	

The above will travel in the first bus.

Bombay Central	4-00 p. m.	4-30 p.m.	8	7	15	Special train dep. Kalka at 7-15 p. m.
Central Railway	—do—	—do—	6	6	12	
Lucknow	—do—	—do—	9	9	18	
Dehra Dun	—do—	—do—	6	3	9	
Pathankot	—do—	—do—	5	7	12	
Delhi 'A'	—do—	—do—	3	3	6	
„ 'B'	—do—	—do—	3	5	8	
„ 'C'	—do—	—do—	10	13	23	
„ 'D'	—do—	—do—	21	12	33	
„ 'E'	—do—	—do—	5	18	23	
Ambala Cantt	—do—	—do—	2	1	3	
					162	

The above will travel in the second, third, and fourth buses and the school bus, and will embus strictly in the order in which the parties are listed above, i.e. the Bombay Central party first, the Central Railway party next, then the Lucknow party, and so on. No party will move from its assembly point until the preceding party has completely embussed. Escorts will be responsible for putting their own parties into the buses and for ensuring the necessary control over their parties.

Amritsar	7-00 p. m.	7-30 p. m.	5	16	21	*
Calcutta	—do—	—do—	13	9	22	†

* 35 Dn. Simla Mail dep. Kalka at 9-50 p. m.

† 2 Dn. Howrah Mail dep. Kalka at 11-35 p. m.

The above two parties will travel in the last bus.

(ii) All parties will assemble in the Quad. partywise under the relevant party placards which will be posted prominently in the Quad. These parties have been arranged in the order in which they will embus.

(iii) The Bursar and Mr. Gore will generally supervise departure arrangements.

LUGGAGE ARRANGEMENTS.

(i) All luggage must be labelled with the owner's name, Department, House, home address and station of destination. For this purpose all School parties have been allotted the serial numbers given below, which serial numbers are printed **partywise** on the luggage labels (which should be obtained from the School Office by all concerned):—

Srl. No.	School Party
1	Kalka
2	Ambala Cantt
3	Bombay Central
4	Central Railway
5	Dehra Dun
6	Lucknow
7	Ferozepore
8	Amritsar
9	Pathankot
10	Calcutta
11	New Delhi 'A'
12	New Delhi 'B'
13	New Delhi 'C'
14	New Delhi 'D'
15	New Delhi 'E'

(ii) Staff members and their families travelling with School parties are expressly requested to label their own luggage with these serial numbered labels.

(iii) Asstt. Matrons are responsible for the correct labelling of the luggage of all children. They will please see that labels are firmly pasted on. They must first ensure that **all** old labels are completely removed.

(iv) Luggage of all children travelling in School parties (except Simla party) must be ready by 10-00 a. m. on 5th December. Such luggage will be collected by School mazdoors and taken to Gaskell Hall. In Gaskell Hall luggage will be stacked according to School parties as shown above, i. e. in accordance with the serial numbers printed on their labels. The Engineer will further arrange to paint the appropriate serial numbers on all holdalls after they have been brought down to Gaskell Hall.

(v) Luggage of all children going to Simla must be ready at the Bakery by 6-45 a. m. on the 5th December. The Quartermaster will arrange for this luggage to be transported to the Bakery from departments by the mazdoors and loaded on the Simla bus, which will come upto the Bakery itself at 7-00 a. m.

(vi) Heavy luggage, i.e. boxes, hold-alls, etc., will be despatched by the Quartermaster to Kalka by truck at about 12-00 noon. Mr. Mukherji will be i/c of all luggage arrangements at Kalka and all problems and enquiries should be referred to him. It is specially pointed out that although Mr. Mukherji is in general charge of all luggage arrangements at Kalka, escorts on arrival there, are required to assist him in supervising the sorting out at Kalka of the luggage which travels with them in School party buses to Kalka. Children must not be permitted to touch any of their luggage at Kalka Railway Station, or to put it into trains until permitted to do so by Mr. Mukherji. *Escorts and children will supervise the loading of their luggage into their compartments by station mazdoors after having been permitted to do so by Mr. Mukherji.*

(vii) The School accepts no responsibility for losses, and staff and children alike must supervise the loading of luggage.

(viii) Children are warned not to give any money to the School servants for carrying their luggage to Gaskell Hall or the Bakery on the 5th December, or to porters at the Kalka Railway Station.

ALLOTMENT OF ACCOMMODATION IN TRAINS.

Mr. P. C. Gupta of the School Office will be present at Kalka Railway Station and will be incharge of the allotment of seats in coaches and sleeping cars to all School parties. Escorts are requested to contact him there in this connection.

LUNCH, TEA AND SUPPER PACKETS.

(i) **Lunch.** Lunch will be at the usual time in all departments on Saturday, the 5th December.

Lunch packets will be supplied by B. D. kitchen to boys who are walking down to Kalka.

(ii) **Tea.** Tea will be arranged by Kitchen Matrons in the three Departments separately as follows :—

	Time	School Party
(a)	2-45 p. m.	Kalka & Ferozepore
(b)	3-30 p. m.	All other parties.

In addition to the above, buns, fruit and cocoa will be served in the B.D. Kitchen at 6-30 p.m. for all members of the Calcutta and Amritsar School parties.

(iii) **Supper Packets.** Supper packets (all of which will be vegetarian) for all School parties will be issued in Gaskell Hall half an hour before parties leave Sanawar for Kalka. They will be issued in baskets. Given below is a statement naming the member of Staff who will be responsible for collecting the supper packets for the School party indicated. Also shown is the number of packets for the various School parties. It will be the personal responsibility of the staff member mentioned below to collect from Gaskell Hall the correct number of supper packets half an hour before the party is due to leave Sanawar, have them loaded on to the bus in which they travel to Kalka, and have them unloaded at Kalka, and to ensure their safe custody at Kalka and their subsequent proper distribution to all members of the party. They will also arrange, if possible, to have the empty baskets handed over to Mr. Mukherji at Kalka after having distributed the supper packets and before the train leaves :—

School Party	Escort	No. of supper packets
Bombay Central	Mrs. Mundkur	23
Central Railway	Mr. Wad	21
Calcutta	Miss Dudt	40
Lucknow	Miss Kemp	33
Dehra Dun	Mrs. Sikand	13
Pathankot	Mr. Jagdish Ram	27
Amritsar	Miss Rudra	39
Ferozepore	Mr. Sethi	38
Ambala	Mr. Jalota	6
New Delhi 'A'	Mr. Francis	32
New Delhi 'B'	Mr. Bhalerao	36
New Delhi 'C'	Mr. Mountford	32
New Delhi 'D'	Miss Kavery	33
New Delhi 'E'	Miss Buhariwala	25

{ to be given to Mr. P. C. Gupta at Kalka.

The Quartermaster will arrange the necessary number of clean baskets of appropriate size to be in Gaskell Hall at 2-00 p.m. on Saturday, 5th December.

The three Kitchen Matrons will arrange for the requisite number of supper packets to be ready in Gaskell Hall forty-five minutes before the departure of the parties in question. Each Kitchen

Matron will also arrange to provide twelve extra supper packets in addition to their total requirements in order to meet any emergencies.

At least one of the three Kitchen Matrons must be present in Gaskell Hall half an hour before the departure of each School party in order to supervise the distribution of supper packets to the escorts concerned. The three Kitchen Matrons will please arrange among themselves as to which of them will be present on each such occasion.

ROLL - CALL AT KALKA.

Staff escorting School parties are requested to arrange a roll - call of children to be escorted by them at 6-30 p.m. on the platform at Kalka Railway Station. Children of each party should be present at the roll - call. No excuse for absence will be accepted. Children will stand in rows quietly as required by the escorts.

WALKING PARTIES.

(i) The boys who have been permitted to walk down to Kalka on the morning of 5th December, will not choose any other way except by the Kasauli bridle - path. These boys will have to walk down whatever the weather conditions, and will not travel by School party buses under any circumstances.

(ii) These boys will not be charged bus fare. They are required to report their presence at Kalka station to their escorts immediately the latter arrive there.

(iii) Girls will NOT walk down to Kalka.

RAIL TICKETS FOR SCHOOL PARTIES.

Tickets for the School parties will be collected by the escorts from the School office on Friday, 4th December, between 2-00 p.m. and 3-30 p. m.

NEXT TERM.

The next term will begin on Saturday, 27th February, 1965, and all children must be back by 4-00 p.m. on that day.

R. SOM DUTT,
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:O:

SANAWAR, 11TH DECEMBER, 1964.

Part II

No. 43. EXTENSION OF SERVICE.

Miss D. Sinclair, Matron, is granted one year's extension in service with effect from 23rd November, 1964.

No. 44. LEAVE.

The following members of the staff are granted earned leave for the periods shown against their names :—

Mr. Attar Singh Sachdeva	Clerk	7-12-64—12-12-64—	6 days
Mr. Phool Chand	Com-pounder	{ 14- 9-64— 23-10-64— 24-10-64— 23-11-64—	40 days 31 ,, H. pay
„ Sahej Ram	Carpenter	16-11-64—21-11-64—	6 ,,
„ Mathoo Ram	Mason	16-11-64—10-12-64—	25 ,,
„ Bala Ram	Black smith	16-11-64—10-12-64—	25 ,,
„ Gurdial	Valveman	11-12-64—19-12-64—	9 ,,
„ Mahabali	Mali	7-12-64—19-12-64—	13 ,,
„ Ishar	Sweeper	9-12-64—10-12-64—	2 ,,
„ Khiali Ram	„	7-12-64—26-12-64—	20 ,,
„ Bachna	„	6-12-64— 6- 1-65—	32 ,,
„ Bishna	„	11-12-64—30-12-64—	20 ,,
„ Sadhu No. II	„	14-12-64— 9- 1-65—	27 ,,
„ Taroo	„	10-12-64— 9- 1-65—	31 ,,
„ Kishen No. I	„	10-12-64— 6- 1-65—	28 ,,
„ Parkash	„	7-12-64—14-12-64—	8 ,,
„ Tulsi Ram	„	7-12-64—21-12-64—	15 ,,

R. SOM DUTT,
Major,
Headmaster.