

THE LAWRENCE SCHOOL ORDERS.

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SANAWAR, 4TH MARCH, 1960.

No. 1. WELCOME—The Headmaster would like to welcome to Sanawar, all members of the Staff and the children and would like to wish them a very happy and successful term in School.

No. 2, SCHOOL PROGRAMME—All departments will observe Sunday timings till March the 13th. Assembly on 10th, 11th and 12th March will be at 9-45 a. m. Prep. and P. T. will start on and from Monday, 21st March.

After Assembly and the reading of the Form Lists on March 10th, children, under Form Staff, will assemble in their Form Rooms. Text Books only will be issued according to the pattern laid down last year.

Form Staff will collect their requirements of stationery from the Librarian on Friday, the 11th March, after Assembly.

No. 3, PROCEDURE—On arrival all old children will report to the matrons concerned and hand over their medical slips to them. These medical slips will be forwarded to the R. M. O. by the House Masters/Mistresses on 8th March, 1960. Any children without medical slips or who appear unwell will be sent to the R. M. O.

Spraying of throats will be done daily until further orders.

No. 4, RECEPTION—New admissions will be made from March 7th, to March 12th 1960. All new parents on their arrival will be guided to the Parents' Rooms. Hot water and tea will be made available for them on their arrival. Quartermaster will arrange for hot water, and Mr. Kumar for tea in the Parents' Rooms.

Mr. Jagdish Ram will be on duty from 9-00 a. m. to 1-00 p.m. in the Parents' Rooms to guide the Parents.

From the Parents' Rooms, parents, together with their luggage, will be taken to the Office. After the medical examination new children will be sent to the dormitories.

No. 5, LATE ARRIVALS—All Housemasters/Housemistress are requested to report late arrivals, among the older children, together with their explanations for late arrival. If children arrive late for reasons which are not covered by a Medical Certificate, disciplinary action will be taken against them as under:—

Please Turn Over

- (1) They will be granted no Walking Out Passes for the whole of March.
- (2) They will be granted no pocket money till the end of the month.
- (3) They will not be permitted to attend any cinema shows till the end of the month.

No. 6, NEW ADMISSIONS—RATIONS—New children will be arriving as below and in every likelihood parents accompanying them will probably require lunch, or, in some cases, tea. Would Steward and Matrons I.c. Kitchens please indent for extra rations from the Quartermaster to enable parents to lunch/tea in the respective departments:—

	B. S.	G. S.	P. S. B.	P. S. G.
7th March	2	...	5	...
8th „	10	1
9th „	21	7
10th „	...	1	4	2
11th „	1	4	1	...
12th „	1	1	8	4

No. 7, MEETING—There will be a meeting of the academic Staff in the Masters' Common Room at 11 A. M. on March 9th.

No. 8, CLOTHING—March 7th, 8th and 9th will be devoted to issuing clothes to the children according to the scale laid down. All clothes will bear either the names or the numbers of the children and initials of the House in the case of B. D. and initials of the Departments in the case of G. D. and P. D. All this work of marking clothes must be completed by the evening of March 12th.

All matrons will please try to provide new children with new clothes as far as possible.

No. 9, STRENGTH RETURNS—Matrons will send numbers of children present and the names of the children on leave or absent, to the Office every day by 3-00 p. m. If there is no change, a slip saying NO CHANGE will be sent.

No. 10, LOSSES—All Matrons are requested to ensure that losses on account of dhobi shortages, theft, or by children, are reported at the end of every month to the Quartermaster and the Bursar. All these reports should be in writing and dated. For your information losses reported at the end of the term or half term, particularly when these losses concern losses by children, lead to very angry comments from parents and it is then too late for either the Housemaster or the School to investigate the matter. Dhobi shortages on

account of dhobi washes or damage done to clothing by dhobies, must be reported in writing to the office forthwith and the signature of the dhobi obtained on the dhobi account book.

No. 11, CRICKET—The festival match will take place on March 13th. Time :—

10-00 a. m. to 12-30 p. m.

1-45 p. m. to 3-45 p. m.

Lunch and tea will be provided at the pavillion.

No. 12. NETS—The Cricket Nets are ready for use. The Head boy should ensure that none of the prepared pitches is used without permission. Nets for the 1st XI and the Staff will be arranged by Mr. Chaturvedi.

No. 13. WEIGHING & MEASURING :—

Monday, 14th March ... { B. D. (Himalaya)
(Nilagiri)

Tuesday, 15th " ... { B. D. (Siwalik)
(Vindhya)

Wednesday, 16th ,, ... G. D.

Thursday, 17th ,, } ... P. D.

Friday, 18th ,, }

Measuring only will be done.

No. 14, ELECTRICITY—As Staff are aware, electricity has been rationed over the entire area of the Punjab. Every care should be taken to minimise the load in Sanawar. Housemasters/House-mistresses will make themselves personally responsible for seeing that the very minimum number of bulbs is used in the dormitories after supper. No lights should be left burning in empty rooms. Heaters and other appliances should be used only where absolutely necessary.

The co-operation of every man, woman, and child, in Sanawar, is requested in this matter.

No. 15, SANITATION—Members of the Staff are requested to ensure that their private sweepers do NOT throw rubbish, etc., down the khud side or into drains. Should any private sweeper be found doing so, he will be liable to a fine, and should there be any difficulty in the recovery of the fine, the sum will be recovered from the employer, failing this the sweeper will be removed from the School premises.

Members of the Staff are requested to make this quite clear to their servants and to explain to them that this rule will be a condition of employment.

No. 16, WALKING OUT PASSES—NEW ADMISSIONS :—

No newly admitted child will be granted WOPs, nor will their parents be permitted to visit them, until the 3rd Sunday of April namely Sunday, the 17th of April. This will give these children time in which to settle down.

No. 17, BREAD—Bread will be available in the stores from the evening of the 4th of March, 1960.

No. 18, DOGS—All dogs must be registered immediately. Steps are being taken to remove all stray dogs by the end of this week. All servants have been informed that they lay themselves open to serious action if any un-registered dogs are found around their quarters.

The co-operation of the Staff is asked in helping to remove stray dogs completely from Sanawar. Decisive action now will rid us of the problem for months ahead.

No. 19, CINEMA SHOWS—Time 5-00 p. m.

Monday, 7th March :	Black Narcissus
Thursday, 10th ,, :	Blue Lamp
Saturday, 12th ,, :	Scot of the Antarctic.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 18TH MARCH, 1960.

No. 20, SCHOOL CALENDAR—The School Calendar upto the middle of October is published below :

Sun. 6th March	...	School Opens
Mon. 7th	„	... Film : Black Narcissas
Thu. 10th	„	... { Assembly—9-45 a. m. Text Books Issue Film : Blue Lamp
Sat. 12th	„	... Magician Show for P. D.
Sun. 13th	„	... { Festival Cricket—10-00 a. m. Film : Scot of the Antarctic
Mon. 14th	„	... { Normal Classes B. D. Measuring
Tue. 15th	„	... B. D. Measuring
Wed. 16th	„	... { Games' programme B. D. in force G. D. Measuring
Thu. 17th	„	... P. D. Measuring
Fri. 18th	„	... P. D. Measuring
Sun. 20th	„	... Cricket : 1st XI vs. Staff
Mon. 21st	„	... Prep. & P. T. Start
Sat. 26th	„	... Film
Sun. 27th	„	... Cricket : 1st XI vs. Kasauli
Sat. 2nd April	„	... Sr. Hindi Society
Sat. 9th	„	... Cricket : 1st XI vs. Y.P.S.
Sun. 10th	„	... { Cricket : 1st XI vs. Y.P.S. Film :
Wed. 13th	„	... Nilagiri House Rehearsal—5-00 p. m.
Thu. 14th	„	... { " " Sat. Club—5-30 p. m. Prep. Cancelled
Fri. 15th	„	... Foundation day : Holiday—Picnic
Sat. 16th	„	... Hat Debate VI Form
Fri. 22nd	„	... 1st Mark Reading
Sat. 23rd	„	... Film :
Sat. 30th	„	... { Cricket : P. D. vs. B. D.—2-30 p. m. Mock Trial Srs.
Sun. 1st May	„	... { Cricket : Colts vs. B. C. S. (Home) Film :
Mon 2nd	„	... Swimming Season commences
Tue. 3rd	„	... { Hodson Run Training commences No P. T.

Please Turn Over

Wed. 4th	May	...	Himalaya House Rehearsal—5-00 p. m.
Thu. 5th	"	...	{ " " " Sat. Club—5-30 p. m. No Prep.
Fri. 6th	"	...	{ Cricket: Barne Memorial Festival Buffet Dinner—7-15 p. m. Mid-term Break commences—9-00 a. m. Eye Specialist arrives: Inspections
Sat. 7th	"	...	{ 1st XI leaves for Simla Film:
Sun. 8th	"	...	{ Cricket: 1st XI vs. B. C. S. (Simla) Mid-term Break ends 6-00 p. m.
Mon. 9th	"	...	Cricket: 1st XI vs. B. C. S. (Simla)
Sat. 14th	"	...	History Society—6-00 p. m.
Sun. 15th	"	...	Record Recital—6-00 p. m.
Mon. 16th	"	...	Cricket House Matches commence—B. D.
Sat. 21st	"	...	Film:
Thu. 26th	"	...	{ Cricket House matches end Cricket Season Ends
Fri. 27th	"	...	{ Soccer Sets made up Vindhya House D. Rehearsal—5-00 p. m.
Sat. 28th	"	...	{ Soccer Festival Match—3-00 p. m. Staff and Teams to Tea Vindhya House Sat. Club—6-00 p. m.
Sun. 29th	"	...	Swimming Gala—3-00 p. m.
Fri. 3rd	June	...	{ 2nd Mark Reading Hodson Run Finals Prep. cancelled
Sat. 4th	"	...	Sr. English Society.
Mon. 6th	"	...	Inter-House Boxing Matches commence.
Sat. 11th	"	...	Jr. English Society.
Sun. 12th	"	...	Film:
Fri. 17th	"	...	Siwalik House Rehearsal—5-00 p. m.
Sat. 18th	"	...	" " " Sat. Club—5-30 p. m.
Sun. 19th	"	...	Inter-House Swimming Sports—3-00 p. m.
Mon. 20th	"	...	Inter-House Boxing Finals
Sat. 25th	"	...	{ Inter-House G. K. Quiz Dental Specialist arrives: Inspections
Sun. 26th	"	...	Film:
Sat 2nd	July	...	{ Jr. Hindi Society Soccer: Colts leave for B.C.S.—2-00 p. m.
Sun. 3rd	"	...	Soccer: Colts vs. B. C. S. (Simla)
Tue. 5th	"	...	Boxing: Sanawar vs. B. C. S. (Home)
Wed 6th	"	...	{ Soccer: 1st XI vs. B. C. S. (Home) Film:
Fri. 8th	"	...	{ 3rd Mark Reading Summer Holidays commence Home Parties leave after Lunch
Sat. 9th	"	...	School Parties leave

Sat. 6th August	...	{ Holidays end. Children Back—6-00 p. m.
Sun. 7th	„	... Film:
Mon. 8th	„	... Soccer programme continues
Sat. 13th	„	... Film:
Mon. 15th	„	... Soccer House Matches commence
Wed. 17th	„	... Soccer House Matches end
Thu. 18th	„	{ Founder's programme sets Soccer : P. D. vs. B. D —4-00 p. m.
Fri. 19th	„	... Founder's programme commences
Sat. 20th	„	... Science Society
Sat. 27th	„	... Film :
Sat. 3rd September	...	Film :
Sat. 10th	„	... Maths. Society
Sat. 17th	„	... Film :
Fri. 23rd	„	... 4th Mark Reading
Sat. 24th	„	... Film :
Sat. 1st October	...	A. D. S. Dress Rehearsal — 7-30 p. m.
Sun. 2nd	„	{ School Concert D. Rehearsal—3-00 p. m. Tattoo D. Rehearsal—7-30 p. m.
Mon. 3rd	„	... Founder's
Tue. 4th	„	... Founder's Day
Wed. 5th	„	... Founder's
Thu. 6th	„	... Holiday
Fri. 7th	„	... Hockey Sets—B. D.
Sat. 8th	„	... Festival Hockey—4-15 p. m.
Sun. 9th	„	... Film :
Sat. 15th	„	... Sr. English Society.

No. 21, RESULTS—The S. C. results are given below:—

FIRST DIVISION

Arun Kapur	Jai Sheel Oberoi
Abhey Yog Raj	Kiran Kapur
Indira Urvaishi Sachdev	Arjun Soni
Samaresh Mukherji	

SECOND DIVISION

Ameet Merchant	Rupinder S. Brar
Anil Seth	Ashok Shahani
Anil Malhotra	N. P. Dube
Ranjana Devnath	Inderjit S. Bhusri
Rikynti Nongpiur	Dalip Rao
Yashwardhan S. Rautela	Mira H. Singh
Madhu B. Mehra	Romola R. Krishen
Amarjit S. Butalia	Aneet Sihota
Asha Puri	Anupam D. Singh
Avinash Singh Bedi	Vinita Singh

THIRD DIVISION

Sukaram B. Malhotra
Sangram S. Gaekwad
Gurcharan S. Brar

Savinder S. Bhasin
Roop Narang
Subash C. Malhotra

FAILURES

Santosh Dass

Shanti S. Bhardwaj

The Headmaster would like to take this opportunity of conveying his sincere congratulations to all members of the Staff on the excellent results obtained. He is fully aware of the immense labour, patience and devotion, which these results reflect.

No. 22, STAFF—Mr. Kemp, who is combining the functions of Bursar and Senior Master, is obviously an extremely busy person, and it would be grossly unfair to waste his time on very trivial matters. In future, except in an emergency, members of the Staff wishing to see him on personal matters will restrict their visits to 2-30 to 3-00 p. m. on working days.

No. 23, DISCIPLINE—DAY SCHOLARS :—

Day Scholars will form part of their Houses. They will join morning P. T. parades, and after breakfast will fall in with their respective Houses to march up to Assembly. They will lunch in their respective messes and will not proceed home after lunch but will take part in all House activities, changing for games and hobbies in their Houses. Lockers will be provided for them in order to enable this to be done. They are welcome to have tea with the other children after which they may proceed home to change for Prep. They will fall in for Prep. with the other children and after Prep. may go down to their homes.

Housemasters/Mistresses are requested to indent on the Quartermaster either for lockers if available, or for old type kit boxes, upto the number of Day Scholars in their Houses.

The object of this order is to make Day Scholars as much part of Sanawar as Boarders and the co-operation of parents is requested.

No. 24, APPOINTMENTS—SCHOOL CAPTAINS :—

The under-mentioned are appointed School Captains for 1960:—

Baldev Dua	...	{ Cricket Athletics Boxing
Kuljit Sethi	...	{ Soccer Hockey

No. 25, APPOINTMENTS PREFECTS :—

Brijendra Singh is appointed School Prefect, Him. House B. D.

No. 26, LOST PROPERTY—The following articles are lying with the Quartermaster in Stores. They were left over when the luggage was sorted on the 6th of March:—

2 Khaki Bedding Rolls

1 K. Oil tin with a red lock

1 10 lbs. Dalda tin with a blue lock

1 Cardboard box containing a pair of brown shoes.

The bedding roll belonging to Pradeep Suri has not been traced. Perhaps this bedding roll has been taken to one of the Departments in place of one of those lying in Stores. Matrons and House Staff are asked to look into the matter. Suri's bedding roll contains 1 blanket, 1 pillow, gum-boots, mackintosh, dressing gown, night suit, etc.

No. 27, LIBRARY—A number of new books have been bought, and in particular illustrated and encyclopedias, chosen for children. are requested to look after these books and, under no circumstances, to write on them or to cut any portions of these books.

No. 28, MEDICAL—The following children are exempted from P. T., Games, Athletics and Boxing upto the period shown against their names :—

Harsha V. Sharma B. S. ... 15-7-60

Subash Chopra ,, ... 15-4-60

No. 29, STAFF CLUB—There will be a supper party in the Art Room on Sunday, 20th March at 7-30 p. m. Staff and their wives are cordially invited to meet our brides

R. SOM DUTT

Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:o:—
SANAWAR, 25TH MARCH, 1960.

No. 30, RECORDS—Kamlesh Katoch in future will be known as Kamal Katoch.

No. 31, TRUNK CALLS—The number of un-entered telephone calls over the past few months is causing a great deal of inconvenience and waste of time in the checking process. Staff are informed that no telephone calls may be booked from the School telephones without the express permission of the Bursar, R. M. O. and Quartermaster, and this permission applies only to the telephones under the control of the people concerned. If and when **trunk calls** are made, these **must** be entered in the book **before** the call is booked. Staff co-operation is requested in this matter, as unless this question of un-entered calls can be settled, use of the telephones for trunk calls by members of the Staff will have to cease.

No. 32, CORRECTION—The Dental Specialist arrives on May 6th, and the Eye Specialist on June 25th.

No. 33, WATER HEATING APPLIANCES—In view of the shortage of these appliances, and the difficulty of obtaining necessary metal to provide everybody with a filter, the following policy will be observed in future :—

- (a) Existing filters: These may either be purchased at a cost to be assessed in each case by the Engineer who will allow for necessary depreciation, or hired at a rental of Re. 1/- p. m.
- (b) Fresh demands for filters will be met as and when metal becomes available, and upto the capacity of the Engineer to make them. These may be bought outright at approximately Rs. 35/- each, or hired at a rental of Re. 1/- p. m.

The Quartermaster will submit a return of filters on his charge and the names of the occupants using them.

Members of the staff who are using School filters are requested to intimate decisions to buy them to the Bursar by Monday 28th March failing which it will be assumed they wish to hire. Recoveries will be made accordingly.

Please Turn Over.

No. 34, HOSPITAL TIMINGS :—

10-00—10-30 a. m.	}	... Members of the Staff
4-30— 5-30 p. m.		
9-00 a. m.—1-00 p. m.	}	... Children of the School
4-30 — 5-30 p. m.		

Staff are requested that, except in emergencies, children should not be sent to the hospital except during working hours.

The R. M. O. will not visit sick members of Staff in their quarters except when such members are too ill to report to the hospital at the timings given above.

No. 35, MATERNITY CASES—Maternity cases will be undertaken by the School hospital subject to the following provisions :—

1. The R. M. O. must be informed of all pending maternity cases within the first three months of pregnancy.
2. Attendance at the hospital for ante-natal care as instructed by the R. M. O. or the Nursing Sister.
3. Admission to the School hospital at the time of confinement or when instructed by the R. M. O.

Neither the R. M. O. nor the Nursing Sister will take cases except on these condition, and Staff are advised in their own interest to abide by them.

This order applies in particular to Class IV employees.

No. 36, BULBS IN STAFF QUARTERS—The following procedure will be adopted for the future :—

1. Before a house is occupied the Engineer will fit all available light points with bulbs. He will prepare a voucher in triplicate, two copies of which will be handed over to the Quartermaster,—one for his record and one for posting on the Staff-quarter-furniture-list.
2. Members of the Staff occupying the quarter in question will sign for a complete set of bulbs, and on vacating that quarter will hand over the same number of serviceable bulbs to the Quartermaster.
3. Quarters already occupied by Staff will not be affected by this order.
4. Replacements of light bulbs will be the responsibility of the Staff concerned.

No. 37, SCHOOL TRUCK—Wednesdays will be considered as ' Off Days ' for the School Driver. No trips for amenities will be available on Wednesdays, and Quartermaster and others should ensure that the driver gets this one day free. In case of emergency, however, or when School needs so demand, the truck may be used even on Wednesdays.

No. 38, CINEMA—The Hindi Film MUJRIM will be shown at 5-00 p. m. on Saturday, March the 26th.

R SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:o:—
SANAWAR, 1ST APRIL, 1960.

No. 39, SOCIETIES—The Senior Hindi Society will hold its first meeting at 6-30 p. m. on Saturday, 2nd April, in Parne Hall.

No. 40, ADMINISTRATION—Staff are requested when writing to the Bursar about various matters, to send notes on separate slips of paper if the notes have to be forwarded to different departments. Loss of time will thus be avoided, as the separate notes can be sent out simultaneously to the departments concerned.

No. 41, CALENDAR :—

Wed., 27th—Fri. 29th April ... Netball House Matches G. D.
Wed., 22nd—Fri. 24th June ... Tennis House Matches G. D.
Wed., 29th June to Fri. 1st July ... Badminton House Matches G.D.

No. 42, MATRONS' OFF-DAYS :—

	Long	Short
	3-00—10-00 p. m.	3-00—8-00 p. m.
Mrs. Mundkur	... Thursday	... Sunday
Mrs. Mukherji	... Thursday	... Sunday
Mrs. Harbakhsh Kaur	... Monday	... Thursday
Mrs. Gadre	... Monday	... Sunday
Mrs. Dhawan	... Thursday	... Monday
Mrs. Tika Ram	... Tuesday	... Friday
Mrs. Sehgal	... Saturday	... Wednesday
Miss Sinclair	... Monday	... Friday
Miss Chopra	... Thursday	... Tuesday

No. 43, DISCIPLINE—USE OF SCHOOL TRUCK :—

The School Truck will be used only for the purpose for which it is allocated and for the timings sanctioned.

During the past week in two cases the driver was detained, or ordered to do something unauthorised, resulting in grave inconvenience and loss to the School. Stores which were to be collected from Dharampore could not be so collected, and the driver lost his 'Off Day'.

No. 44, MEDICAL—Surrinderjit Singh Gill, Siwalik House B.D. is excused boxing upto the end of the year.

No. 45, LOST PROPERTY—2 pens, one maroon with a silver cap and one grey with a golden cap, are with the Bursar.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:o:—

SANAWAR, 8TH APRIL, 1960.

No. 46, PROGRAMME—Saturday, the 9th April :—

Assembly Singing ... 8-35—8-45 a. m.

House Letters ... 8-45—9-45 a. m.

Regular classes in the Senior School will be cancelled.

No. 47, CRICKET—14 boys and 2 Staff from Y. P. S. will arrive on Friday, 8th April, and will leave on Monday, the 11th. The match will be played on the 9th and 10th of April.

Hours of play :— 10-00 a. m. to 12-30 p. m.

1-15 p. m. ,, 3-45 p. m.

4-00 p. m. ,, 5-00 p. m.

The following will represent the School XI :—

- | | |
|-------------------------|--------------------|
| 1. Baldev Dua (Captain) | 7. Ranjit Singh |
| 2. Kuljit Sethi | 8. Ajit Bhargava |
| 3. Brijinder Singh | 9. Ranjit Randhawa |
| 4. B. S. Bala | 10. S. S. Chahil |
| 5. S. S. Bhasin | 11. S. S. Gill |
| 6. Arun Pandya | |

Reserves

- | | |
|------------------|--------------------|
| 12. Kamal Katoch | 14. Viveck Mundkur |
| 13. S. N. Gupta | |

No. 48, SATURDAY CLUB—The Nilagiri House Rehearsal will be on Wednesday, the 13th April, at 5-00 p. m. P. D., L-III and U-III will attend.

2. The Nilagiri House Saturday Club performance on Thursday, the 14th, will start at 5-30 p. m. Prep. will be cancelled.

No. 49, FOUNDATION DAY—Friday, April the 15th, will be observed as a holiday.

The Senior School will picnic at DAGROO. P. T. will be cancelled. Rouser will be at 7-00 a. m. and breakfast at 7-45 a. m. Girls and boys will rendezvous at Moti's Corner at 8-45 a. m. and will go down together.

Due to the second truck being out of order no elaborate arrangements will be possible for the comfort of Staff.

Please Turn Over.

No. 50, EPIDEMICS—House Staff and Matrons should arrange for a fairly regular inspection of children in their Houses in order to achieve early detection of any possible cases of measles, chicken-pox, etc. Any child with a visible rash should be sent to hospital immediately.

No. 51, TUCK SHOP—Arrangements are being made to supply unrationed BOORA (country sugar) in 2 lb. (Re. 1/-) packets at the Tuck Shop. Children receiving extra milk should arrange with their House Staff to buy this sugar, as kitchens will not be able to supply extra sugar for 'extra diet'.

No. 52, PREP—Prep. is not being set regularly in spite of precautions. Form Staff should depute one child in each Form as monitor for the Prep. book. Prep. monitors will be responsible for ensuring that Prep. has been entered for each night's work.

No. 53, LOVEDALE TRIP—Children from Lower IV and above wishing to be included in the Lovedale Party should write to their parents immediately. The cost will be approximately Rs. 400/-.

No. 54, DISCIPLINE—LOSSES OF CRICKET BALLS :—

Losses on account of cricket balls are costing the School in the neighbourhood of Rs. 600/- p. m., which, for obvious reasons, the School is unable to afford. In future, the following policy will be observed :—

- (1) The Engineer will make a point of inspecting all nets and making immediate repairs wherever these are necessary.
- (2) During practices a minimum of two boys per set will be stationed outside and below the nets to look out for lofted balls. Masters I/c Sets will be responsible for enforcing this practice. They will also report to the Bursar any defects in the wire-gauze which they have noticed, before Assembly each day.

No. 55, WATER—Water will be available during the following hours with effect from 9th April, 1960 :—

1. 6-00 – 7-30 a. m.
2. Kitchen taps will also remain open from 12-30 to 1-30 p. m.
3. 6-00—7-00 p. m.

Baths Houses should be kept locked, except during wash hours and the Engineer will make occasional checks to see that this is done.

Every one in Sanawar will take special precautions not to waste water.

No. 56, LOST PROPERTY—A one-rupee-note was found in the Geography Room on Monday, 4th April. Apply Bursar.

No. 57, HOLIDAY—BAISAKHI—Wednesday, the 13th of April, will be observed as a holiday by the Administrative Staff of the School.

No. 58, FILM—The film ABBOT & COSTELLO HIT THE ICE will be shown at 6-00 p. m. on Sunday, April 10th.

2. The P. D., L-III and U-III will attend the trial run-through on Saturday, the 9th, at 5-30 p. m.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:O:—

SANAWAR, 15TH APRIL, 1960.

No. 59, DISCIPLINE—CHILDREN—To ensure safety and identity no child will proceed to Kasauli on WOPs in private clothing except when actually accompanied by parents or guardians.

No. 60, CRICKET LUNCHESES—It will be appreciated that it requires immense hard work, mainly on the part of the children, to take lunch from the kitchen down to Barnes, and consequently, it is not easy to provide for the casual dropper-in for lunch.

In future cricket lunches will be restricted to the actual players, officials, including scorers, and those invited by the Master I/C Cricket.

No. 61, ADMINISTRATION—The Bursar is the Head of Administration in the School, and all matters connected with administration will be referred to him, and not to the Headmaster.

No. 62, SOCIETIES—The VI Form Hat Debate is postponed from 5-30 p. m. on Saturday, 16th April, to 6-00 p. m. on Sunday, 17th April.

No. 63, INDENTS—REQUIREMENTS FROM STORES:—

The co-operation of Staff is asked in the matter of demands made on Stores. Requests for odd items such as requirements for House Plays, etc., should be planned well ahead and should be made as a single demand on Quartermaster. Quartermaster will not be able to meet the requirements given in several notes on several days for any one show, such as the Saturday Club performance.

No. 64, STAFF CLUB—There will be a tennis evening starting at 3-00 p.m. at the Staff Club on Saturday, 16th April, followed by dinner in the Art Room at 9-00 p. m.

No. 65, STAFF PHOTOGRAPHS—If Staff who have purchased the 1959 group photographs would like these mounted, with names printed, they should return their copies of the group to the Bursar.

The cost of mounting will be 50 nP. per copy.

No. 66, RECORDS—The full and correct name of Shri Mehar Chand Aggarwal's son, admitted in Form I this year, is Bhopender Pal. All records may be amended accordingly.

Please Turn Over.

No. 67, MATRONS' DUTIES—Mrs. J. Osmond's duties in the Prep. School are as follows :—

Dhobi Days

Monday	U. D.	}	... 7-15 a. m. to 10-00 a. m.
Tuesday	L. D.		
Wednesday	Kitchen		
Saturday	P. S. G.		

Non-Dhobi Days

Thursdays	U. D.	}	... 7-15 a. m. to 9-30 a. m.
Fridays	L. D.		

Relieving Duties

Short Evenings	...	2-30 to 8-00 p. m.
Long Evenings	...	2-30 to 10-00 p. m.

The extra half hour 2-30 to 3-00 is for handing and taking over and any other business that has to be done before the Matron off Duty goes at **3-00** p. m.

Off Time

9-30—2-30 p. m.	...	Non-Dhobi Days
10-00 a. m.—2-30 p. m.	...	Dhobi Days

Off Duty

Sunday.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 22ND APRIL, 1960.

No. 68, SUMMER KIT—Summer Kit will be taken into use from Monday, 25th April.

No. 69, ACADEMIC DRESS—Gowns need not be used for teaching from Monday, 9th May.

No. 70, HOUSE MATCHES G. D.—The Inter-House Netball matches will be as under :—

Timings:	4-45—5-20 p. m.
			5-25—6-00 p. m.
27th April	H. v. N.
			V. v. S.
28th April	V. v. H.
			S. v. N.
29th April	S. v. H.
			V. v. N.

No. 71, MEDICAL—The School owes profound gratitude to Dr. A. K. Thomas for his extreme kindness in looking after the Staff and children while Dr. Sakhuja has been sick. His presence in Sanawar and the interest that he has shown, without asking, is a source of great encouragement and confidence to us in the School. We are most grateful to him.

We are equally grateful to Dr. Suri for his help, advice and guidance.

While the R. M. O. is sick in quarters members of the Staff are requested to report to the hospital for attendance, unless they are so sick as to be unable to do so, and not to require attendance at quarters as at present the hospital is unable to cope with such requests.

No. 72, RECORDS—The date of birth of Inder Pal Singh Bhusri V. 69. U-IV A., will be changed from 4th May, 1946 to 4th November, 1946. All records should be amended.

No. 73, WCOD CUTTING—The lopping of pine branches will continue for the next month. Quartermaster, Staff I/C Kitchens and the R. M. O. are asked to point out to all Class IV servants that the cut-branches lying on the hill sides are not to be collected and taken home for servants' private use. A serious view will be taken of any breach of this order.

Please Turn Over.

No. 74, LOWER K. G. CLASS—Mrs. Billon has most kindly agreed to prepare a certain number of Staff children to a standard which will enable their admission to the Upper K. G. class of the Prep. School.

Mrs. Billon proposes to start this class with effect from Monday, 2nd May. Parents who are interested are requested to contact Mrs. Billon with regard to timings and other details

No. 75, POST OFFICE—Registered articles can be posted upto 16-00 hours and ordinary mail upto 16-30 hours.

No. 76, FILM—The film ALL AT SEA will be shown at 6 P. M. on Saturday, 23rd April, 1960.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 29TH APRIL, 1960.

No. 77, CALENDAR :—

- Sat. 30th April ... ~~Mock Trial Seniors—6-30 p. m.~~
- B. C. S. Team**—The School truck will meet the B. C. S. team at 3-00 p. m. in Garkhal. The team will stay in Nilagiri Guest House and the Staff in the Parents' Rooms. Mr. Mundkur will arrange for the comfort of the party
- Since we have a few cases of chicken-pox, every endeavour must be made to prevent the possibility of infection being transmitted to the visiting Colts. Meals will be arranged separately.
- Sun. 1st May ... **Cricket Colts vs. B. C. S.**—Hours of play as for the Y P. S. Match.
- Film** ... 6-30 p. m.
- The B. C. S. team may not attend the Cinema Show and the truck should be kept available in case they wish to visit Kasauli.
- Mon. 2nd ,, ... **Swimming Season** commences: Swimming Gala 2-30 p. m.
- Tue. 3rd ,, ... **Hodson Run Training** commences. Normal P. T. cancelled till the Hodson Run Final on Friday, 3rd June.
- Wed. 4th ,, ... **Himalaya House Rehearsal**—5-00 p. m.
P. D., L-III and U-III will attend.
- Thu. 5th ,, ... **Barne Memorial Cricket Festival**—2-30 p. m.
Hobbies and Games cancelled.
Himalaya House Sat. Club Show—6-30 p. m.,
(not 5-30 p. m as previously published).
Prep. cancelled.
- Fri. 6th ,, ... **Mid-term Break**—9-00 a. m.
Children must be back in School by 6-00 p. m. on Sunday, 8th May.
Barne Memorial Cricket Festival—continues at 10-30 a. m.
Buffet Dinner—7-15 p. m.
Eye Inspections postponed.

Please Turn On

No. 78, CRICKET—The following will represent the Colts at Cricket against B.C.S. in the match to be played on 1st May, 1960:—

- | | |
|---------------------------|--------------------|
| 1. K. C. Katoch (Capt.) | 7. Lokinder Singh |
| 2. Anil Bhatia | 8. Arun Surya |
| 3. Nirmaljit Singh | 9. Ajit Jayaram |
| 4. Avinash Bahadur | 10. A. K. Dutta |
| 5. Charanjit Singh Uggal | 11. Asit Chowdhary |
| 6. Harjinder Singh Bhatti | |

Reserves

- | | |
|-----------------|------------------|
| 1. I. P. Bhusri | 2. Sudhir Stokes |
|-----------------|------------------|

No. 79, LOVEDALE TRIP—Due to the lack of sufficient response the trip to Lovedale has been cancelled. I regret this step very much, but with our present numbers the cost is likely to be in the region of Rs. 500/—, and I feel that this sum is too much to be spent on an outing of this nature.

No. 80, DISCIPLINE—Punctual attendance at morning Assembly is compulsory. If for any reason a member of the Staff is not able to be present, he should leave a note explaining his absence with the Senior Master.

No. 81, PARCELS—House Staff are asked to bring to the notice of children in their Houses that the School Railway Station is DHARAMPORE PUNJAB (DMP) and **not** Kasauli. Much inconvenience and expense is involved in trying to collect parcels directed to Kasauli.

No. 82, AUCTION—Grass on the estate will be sold by public auction on Saturday, 7th May, 1960, at 11-00 a. m. at the Quartermaster's Stores.

No. 83, LOST—The Headmaster has misplaced his red covered Assembly Book of Prayers. Would any one who finds it please send it in to the School Office.

No. 84, PAY—Pay will be available in the Office between 11-00 a. m. and 1-00 p. m. on Saturday, 30th April, 1960.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:o:—

SANAWAR, 6TH MAY, 1960.

No. 85, CRICKET—1st XI vs. B. C. S.—The following will represent the School against B. C. S. in the matches to be played on 8th and 9th May, 1960, at Simla.

- | | |
|--------------------|--------------------|
| 1. Baldev Dua | 7. A. K. Bhargava |
| 2. B. S. Bala | 8. Ranjit Randhawa |
| 3. K. S. Sethi | 9. S. S. Chahil |
| 4. Brijender Singh | 10. Ranjit Mehra |
| 5. S. S. Bhasin | 11. S. S. Gill |
| 6. Vinod Pandya | |

Reserves

- | | |
|------------------|--------------------|
| 1. S. N. Gupta | 3. Shanti Bhardwaj |
| 2. Vivek Mundkur | |

Scorer

1. Shiv Mehra

M/S Mundkur, Peter Lee and Chaturvedi will accompany the teams.

The teams will leave from the Quadrangle in the School truck at 11-30 a. m. on Saturday, 7th May.

No. 86, LOST AND FOUND—One wrist watch marked Capt. R. S. Virk, found near the Swimming Tank, is with the Bursar.

No. 87, CINEMA—The film ROCK AROUND THE CLOCK will be shown at 6-00 p. m. on Saturday, 7th May.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 13TH MAY, 1960.

No. 89, SOCIETIES—The History Society will meet at 6⁰⁰ P. M. on Saturday, 14th May in Hall.

No. 90, RECORD RECITAL : Postponed.

No. 91, HOUSE MATCHES, CRICKET—These will start on Monday, 16th May.

No. 92, CRICKET—The following will represent the School XI against Ludhiana in the match to be played on 14th & 15th May, '60. The match will start punctually at 9-30 a. m.

- | | |
|-----------------------|-------------------|
| 1. Baldev Dua (Capt.) | 7. S. S. Gill |
| 2. Kuljit Sethi | 8. S. S. Chahil |
| 3. B. S. Bala | 9. R. S. Randhawa |
| 4. S. S. Bhasin | 10. Ranjit Mehra |
| 5. A. K. Bhargava | 11. S. N. Gupta |
| 6. Arun Pandaya | |

Reserves

- | | |
|--------------------|------------------|
| 1. Shanti Bhardwaj | 2. Vivek Mundkur |
|--------------------|------------------|

No. 93, COMMENDATION—Our congratulations to the three girls who won prizes in The Indian Academy of Fine Arts Exhibition of Child Art held at Amritsar in the winter of 1959.

- | | | |
|---------------------|-----|-----------------------|
| 1. Manju Sood | ... | ... Silver Medal |
| 2. Lina Rani Bagchi | ... | ... Prize in Group B. |
| 3. Suman Geeta | ... | ... Cash Prize |

No. 94, HOUSE FUND—House Fund contributions from children are being deducted in lumpsum in the Office and credited to House Fund A/Cs. In future only Pocket Money will be issued to House Staff for distribution.

House Staff are requested to take advances from the Office to meet their day to day expenses, such as payments for news-papers, magazines, etc. Bills for these should not be sent for payment to the Office. When asking for a further advances from House Funds House Staff should submit bills, etc., for the money already received by them.

Please Turn Over.

No. 95, REPAIRS OF SHOES—When shoes are handed in to Matrons for the purpose of repairs, a small cardboard ticket with the name and House No. of the child to whom the shoes belong, should be laced onto the shoe. No shoes without this identification tag will be accepted for repairs.

House Staff and Matrons will see that this order is carried out punctiliously.

No. 96, EGGS—Complaints about the smallness of the size of eggs supplied by the contractor are on the increase. Quartermaster is asked to inform the contractor that if in future eggs supplied to Staff are below grade, Staff will be authorised to buy at the reduced rate of Rs. 1.25 per dozen.

No. 97, LOSS SLIPS—In future Loss Slips will be submitted in the second month after the losses listed have occurred. This will allow sufficient time for children to recover lost articles.

No. 98, FOUND—One Swimming Cap (yellow), One Swimming Cap (blue), & One pair of Swimming Trunks (red). Apply Bursar.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 20TH MAY, 1960.

No. 99, CALENDAR :—

- Friday, 27th May ... **Soccer Sets** made up.
Vindhya House D. Rehearsal
 5-00 p. m. P. D., L-III & U-III
 will attend.
- Saturday, 28th ,, ... **Soccer Festival Match**—3-00 p.m.
 Staff & Teams to tea in B. D.
Vindhya House Sat. Club—6 P.M.
- Sunday, 29th ,, ... **Swimming Gala**—3-00 p. m.

No. 100, CINEMA—The Hindi film POLICE will be shown at
 6-00 p. m. on Saturday, 21st May.

No. 101, FOUND—One fountain pen, (red with a golden cap).
 Apply Bursar.

R. SOM DUTT
 Major,
 Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 27TH MAY, 1960.

No. 102, CALENDAR—Due to the delay in completion of the Inter-House Cricket Matches, the following changes will be made:—

Sat.	28th	May	...	Soccer Festival Match —postponed.
Sun.	29th	,,	...	Swimming Gala —cancelled.
Mon.	30th	,,	...	Soccer Sets made up 2-15 p. m. Tea B. D. —3-45 p. m. Soccer Festival Match —4-15 p. m.

No. 103, HOUSE BOXING—The shortage of time prevents our following through with a scheme for a full Boxing Tournament. Instead, a one-string knock-out House Boxing Tournament will be held starting on Monday, 6th June. Games will be cancelled during the Tournament. Each House will enter one contestant for each weight. Boxers will be weighed in at 12-00 noon on Sunday, 29th May. Mr. Jagdish Ram should organise details.

No. 104, B. C. S. SPEECH DAY—Members of the Staff are cordially invited by the Headmaster of Bishop Cotton School, Simla, to attend their Speech Day on Wednesday, 1st June, at 4-30 p. m.

No. 105, DOON SCHOOL VISIT—A party of boys (13 in number) from the Doon School, Dehra Dun, will arrive on Friday, 3rd June. The truck will meet them at Kalka at 6-30 a. m. They will be lodged in Nilagiri Guest House and Mr. Chaturvedi will look to their comforts.

PROGRAMME

Fri.	3rd	June	...	Hodson Run Finals —4-00 p. m. Film —HENRY V 6-30 p. m.
Sat.	4th	,,	...	Cricket —10-00 a. m. Combined School Concert —6-15 p. m.
Sun.	5th	,,	...	Cricket —10-00 a. m. Sr. Eng. Society Meeting —6-30 p. m.
Mon.	6th	,,	...	The School truck will take the party to Simla or Bhakra Nangal. Monday's programme is liable to alteration.
Tue.	7th	,,	...	The party will leave by truck for Kalka in the evening.

Please Turn Over

No. 106, RECITAL OF WESTERN MUSIC—There will be a gramophone recital of Western Music in the Chapel commencing 6-45 p. m. on Sunday, 29th May. Attendance is entirely voluntary, but since the programme will contain excerpts from some of the world's greatest music, it is hoped that as many children and Staff will attend as possibly can.

The programme will be as under:—

Beethoven ... CONCERTO No. 5 in E Flat Major Opus 73
(Emperor).

„ ... 4th Movement (Choral) of Symphony No. 9 in
D. Minor.

No. 107, GENERAL EDUCATION COURSE—With a view to awakening intellectual curiosity, broadening cultural horizons and forging links with our Human Heritage, a course of General Education will be inaugurated by the Headmaster in Barne Hall on Tuesday 31st May, at 8-30 p. m.

Details of organization have been entrusted to Dr. Billon. Membership—completely voluntary—is restricted to Fifth & Sixth Formers. Programmes of possible interest to a wider circle will be duly publicised in the “Sanawar News letter”.

No. 108, INDENTS—Stock holders are requested to prepare indents for the quarter June to August and to submit them by June 5th. Indents after this will be called for in September.

No. 109, WATER—The consumption of water is increasing beyond our ability to supply. House Staff and others concerned are requested to exercise greater vigilance in this matter if a further reduction in the hours allotted and in the number of bath-days each week, is to be avoided.

No. 110, MEDICAL—In order to prevent the spread of trachoma and conjunctivis the following precautions will be taken:—

All children suffering from these diseases must not be allowed to use the towels and handkerchiefs of other children. Their wash basins must be kept separate. They are forbidden to enter the swimming tank.

2. Arun Dua (B. S. Vindhya) is exempted from P. T., games, boxing, swimming and Hodsons upto the end of the first term.

3. S. P. S. Rawat (B. S. S.) is exempted from Hodson's Runs upto the end of the 1st term.

No. 111, PAY—Pay will be available in the Office between 11 A. M. and 1 P. M. on Wednesday, the 1st of June

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 3RD JUNE, 1960.

No. 112, CRICKET—The following boys will represent the School Cricket XI against the Doon School on Saturday and Sunday, the 4th and 5th June, 1960 :—

- | | |
|--------------------|--------------------|
| 1. Baldev Dua | 7. S. S. Gill |
| 2. K. S. Sethi | 8. S. S. Chahal |
| 3. B. S. Bala | 9. A. Pandya |
| 4. Brijinder Singh | 10. R. Mehra |
| 5. S. S. Bhasin | 11. R. S. Randhawa |
| 6. A. K. Bhargava | |

Reserves

- | | |
|----------------|---------------|
| 1. S. N. Gupta | 2. V. Mundkur |
|----------------|---------------|

Timings : 9-30 a. m.	—	12-30 p. m.
12-30 p. m.	—	1-15 p. m. (Lunch)
1-15 p. m.	—	3-15 p. m.
3-15 p. m.	—	3-35 p. m. (Tea)
3-35 p. m.	—	4-35 p. m.

No. 113, STAFF CLUB—There will be a Staff Club social in the Art Room at 7-30 p. m. on Sunday, June 5th, 1960. Dinner will be served at 9-00 p. m.

All members of the Staff and their wives are cordially invited.

No. 114, PARCELS—Order No. 81 is repeated for ready reference :—

“ House Staff are asked to bring to the notice of children in their Houses that the School Railway Station is DHARAMPORE PUNJAB (DMP) and **not** Kasauli. Much inconvenience and expense is involved in trying to collect parcels directed to Kasauli ”.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:—

SANAWAR, 10TH JUNE, 1960.

No. 115, CALENDAR :—

Sat. June 11th	...	{	Boxing Finals 3-00 p. m.
		{	Junior Eng. Society 6-30 p. m.
Sun. June 12th	...		Film 6 00 p. m. : ' Insaniyat '
Fri. June 17th	...	{	Siwalik House Rehearsal 5-00 p. m. P. D.
		{	L-III, U-III, will attend.

No. 116, BOXING—The Finals of the Inter-House Boxing will be held on Saturday June, 11th at 3-00 p. m.

No. 117, MORALE—Any success which a House or the School achieves, whether on the playing field or on the stage, at a debate or at a society meeting must, inevitably, be the result of a combined effort, as much of the spectators who cheer so loyally and of those who work so selflessly behind the scenes as it is of those who are selected to represent a House or School.

Consequently it would be wrong to single out an individual or a particular group for praise or reward in the form of parties or privileges. We must never give up our sense of unity and family feeling.

No. 118, STAGE PROPERTIES—House staff are requested to exercise some care in the handling of stage-properties such as curtains, spot-lights, gelatines, costumes, etc. Replacements and damage to date for House shows has cost the School over Rs. 300 this year.

No. 119, SWIMMING—The following timings will be followed on Sundays & holidays :—

B. D.	...	10-00 a. m.—1-00 p. m.
G. D.	...	2-30 p. m.—3-30 p. m.
P. D.	...	3-30 p. m.—4-30 p. m.
Staff	...	4-30 p. m.

2. Heats will be held on Tue., Wed., Thur., next week starting at 3-00 p. m. Hobbies will be cancelled, but Set games will continue except for those taking part in the Heats.

No. 120, MEALS—The B. D. Kitchen closes at 10-00 p. m. Staff are requested to finish supper by 9-45 p. m. at the latest

No. 121, TUCK SHOP—Mosquito Nets (part worn), and unbleached sheeting cloth are available for sale.

Please Turn Over

No. 122, TELEPHONES—No. 4 (Hospital) is not to be used as a public call office. Only calls booked to the R. M. O. or the Sister in charge will be received at this number.

No. 123, MEDICAL—Pramod Pathak is exempted from P. T., games, boxing swimming, Hodsons, and athletics upto the end of the year.

No. 124, PUNJAB RELIEF FUND—A Variety show will be held in the Dramatics Hall (behind Cinema) in Kasauli at 7-30 p. m. on Sunday, 12th June.

The Artistes include Madhu Bala and Kaushal (Dancers), Nand Lal Ghosh & Prem (magicians) and Shanti Saxena & Usha Preet (Singers). Tickets (Rs 5, Rs. 2) may be obtained from the School Office.

No. 125, FOUND—3 keys in a bunch on a ring with a paper-clip attached.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:o:—

SANAWAR, 17TH JUNE, 1960.

No. 126, CALENDAR :—

Fri. 17th June ... { Siwalik House Dress Rehearsal : 5 P. M.
P. D., L-III, U-III will attend.

Sat. 18th June ... Siwalik House Saturday Club : 6-00 p. m.

2. A Recital (Music and Dance) will take place on Thursday 7th July, at 6-00 p. m. Mr. Thakar will organise details.

No. 127, SWIMMING—The Inter-House Swimming Finals will be postponed to Monday, 20th June. This will enable children to go out for the day on Sunday.

No. 128, WEIGHING & MEASURING :—

Sat. 25th June (B. D.) ...	{	Himalaya	...	2-30 p. m.
		Nilagiri	...	3-15 p. m.
		Siwalik	...	4-30 p. m.

Mon. 27th June B. D. ...	Vindhya	...	2-30 p. m.
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Tue. 28th „ G. D.	2-30 p. m.
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Wed. 29th „ P. D.	2-30 p. m.
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No. 129, TURBANS : TYING THEREOF—House staff should aim at a neater appearance of the 8½—12½ age group. Perhaps turban-tying classes could be held by the Senior boys in each house.

No. 130, MEDICAL INSPECTIONS—The Dental, E. N. T., & Eye Specialists will visit the School in the Term commencing August 6th.

No. 131, INDENTS ; ISSUE & EXPENSE VOUCHERS :—

In future Indents etc. will be forwarded to the Bursar through the Quartermaster. Matrons are again asked to keep control over their use of expendable articles : buttons, tape, needles, etc. are not to be treated as easily replaceable. The dhoby washes should be taken with an eye to detail.

No. 132, FIREWOOD IN STORES—This will be sold at Re. 1/- a maund, but in logs : cutting cannot be done in stores.

No. 133, FOUND—A wrist watch was found on Barnes last week. Apply to the Office.

R. SOM DUTT
Major,
Headmaster

THE LAWRENCE SCHOOL ORDERS

—:—
 SANAWAR, 17TH JUNE, 1960.

Part II

No. 18, DAY SCHOLARS—Increase from 1-5-60 :—

Aroon Gidwani	...	G.S.
Rita Gidwani	...	G.S.
Sheila Gidwani	...	G.S.

Increase from 1-6-60 :—

Meera Chandra Gupta	...	P. S.
---------------------	-----	-------

No. 19, STRENGTH—Decrease from 1-5-60 :—

Aroon Gidwani	...	G.S.
Rita Gidwani	...	G.S.
Sheila Gidwani	...	G.S.

Decrease from 1-6-60 :—

Meera Chandra Gupta	...	P. S.
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Increase from 3-6-60 :—

Om Parkash Joon	...	P. S.
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No. 20, APPOINTMENT—With reference to S. O. Part II, No. 19/2, dated 5th June, 1959, the appointment of Shri Ghasita will be considered as on probation with effect from 27th May, 1959.

2. Miss Y. Abel, is appointed Mistress, on probation, with effect from the forenoon of 18th May, 1960.

No. 21, SICK-LIST—The R. M. O., Dr. J. C. Sakhuja, was placed on the sick-list from 12-4-60 to 11-5-60 both days inclusive.

R. SOM DUTT

Major,
 Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—————:o:—————

SANAWAR, 24TH JUNE, 1960.

No. 134, CALENDAR :—

.Sat. 25th June	...	Inter-House G. K. Quiz—6-15 p. m.
Sun. 26th ,,	...	{ Film: ADMIRABLE CRICHTON 6 P. M.

No. 135, BED-WETTING:—School Rules say emphatically that bed-wetters will not be retained in the School. Consequently Matrons and Assistant Matrons would be failing in their duty to the School if they do not report bed-wetting both to the R. M. O. and the Office as soon as this occurs.

No. 136, PAY—Pay will be available in the Office between 11-00 a. m. and 1-00 p. m. on Saturday, the 2nd of July.

R. SOM DUTT
Major,
Headmaster.

(4) Staff not detained on duty and not escorting school parties, will not be eligible to have their fares paid to their home stations.

2. *Travelling Arrangements: Inward to Sanawar:—*

- (1) The same rules in reverse will apply as for outward journeys.
- (2) Staff recalled to duty before the commencement of term, will be entitled to fares in accordance with School Rules
- (3) Staff not required to escort parties but accompanying the party, will be paid second class fares from their home stations (upto a maximum of 1200 railway kilometres from Delhi). Their tickets from Delhi to Sanawar will then be bought by the School provided they continue to travel with the School Party.
- (4) Staff not escorting parties and returning to Sanawar before the opening of the Term, will do so at their own expense.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

:o:
SANAWAR, 1ST JULY, 1960.

No. 137, CALENDAR :—

- Sat. 2nd July ... **Soccer** : Colts leave for B. C. S.—2-00 p. m.
The Entertaining Mimic : P. D., L-III & U-III : 5-30 p. m.
Supper : 7-00 p. m.
Jr. Hindi Society : 7-35 p. m.
- Sun. 3rd „ ... **Soccer** : Colts vs. B.C.S. in Simla—10-30 a.m.
The Entertaining Mimic : 6-00 p. m.
Supper : 7-30 p. m.
- Mon. 4th „ ... **B.C.S. Teams (22 boys & 3 staff) arrive** (before Tea). The teams will stay in Nilagiri Guest House, and the Staff in the Parents' Rooms. Mr. Mukherji will look after the guests.
- Tue. 5th „ ... **Boxing** : Sanawar vs. B. C. S.—3-00 p. m.
Supper : 7-00/7-30 p. m.
Film : VOO DOO TIGER—7-30 p. m. (if available).
- Wed. 6th „ ... **Holiday**—Sunday Timings—Assembly cancelled.
Soccer : 1st XI vs. B. C. S.—10-30 a. m.
Lunch : 12-30 p. m.
B. C. S. teams leave—2-30 p. m.
Supper : 7-00 p. m.
Social : 7-30—10-30 p. m. (Farewell to Mr. Peter Lee).
- Thu. 7th „ ... **Holiday**—Sunday Timings.
Form Staff in Form Rooms—9-45 a. m to 10-15 a. m.
Full Staff meeting in M. C. R.—10-30 a. m.
Supper : 7-00 p. m.
Music Recital : 7-45 p. m.

Please Turn Over.

Fri. 8th ,, ... Sunday Timings.

Assembly : 9-45 a. m.

Mark Reading : 10-00 a. m.

Home Parties may leave after mark-reading.

Sat. 9th ,, ... Sunday Timings.

Home Day.

Sat. 6th Aug. ... **Children Back—6 P. M.**

No. 138, SOCCER—The following will represent the School Colts at Soccer against B. C. S. in the match to be played on 3rd July, 1960, at Simla :—

- | | |
|--------------------------------|------------------------|
| 1. Kamal Katoch (Capt). | 7. Sanjeev Varma |
| 2. Subhash Chopra (Vice-Capt). | 8. Ajit Jayaram |
| 3. Asit Choudhury | 9. Anil Kak |
| 4. Anup Kumar Dutta | 10. Jugvir Inder Singh |
| 5. Lalit Varma | 11. Himmat Singh |
| 6. I. P. S. Bhusri | |

Reserve

12. S. P. S. Rawat

No. 139, DRESS—SIKH BOYS—Certain visitors have pointed out that the smaller boys have not yet learnt to tie their pagris properly. I feel that the older Sikh boys could do a lot to teach the younger ones to tie their turbans neatly and in the approved manner.

No. 140, RECORD—Dilbag Singh (Himalaya P. S.) will in future be called Dilbag Singh Sidhu. All records should be amended.

No. 141, RATIONS—Rations on payment to Staff will be issued on the dates shown :—

4th July	Wood, Coal & K. Oil
5th July	Rations

Requirement slips may kindly be sent to Stores accordingly.

R. SOM DUTT

Major,

Headmaster.

THE LAWRENCE SCHOOL ORDERS

—:o:—
SANAWAR, 1ST JULY, 1960.

SPECIAL ORDERS.

Payment of Fares to Members of The Vacation Staff—The Term to Include The Steward, Matrons, Nursing Sister and Assistant Matrons—During the Summer and Winter Vacations:

1. Travelling Arrangements: Outward from Sanawar:—

- (1) All Staff escorting parties will have their fares paid by the School upto party-destination or their home stations, whichever is less. If however the home station lies beyond the party destination, they will be paid second class fares upto their home stations to a maximum limit of 1200 railway kilometres. Provided that Staff who at their own request wish to proceed with a School Party upto a Party destination which is beyond their home station may, at the discretion of the Headmaster, be included as escorts subject to the following :—
 - (a) They will be provided with rail tickets in the same class by which the Party travels.
 - (b) Authorised railway provision exists to include them as escorts.
 - (c) The School accepts no responsibility for return fares from Party destination to home station.
 - (d) Spare escort concessions may be availed of by wives who accompany their husbands. Husbands will, however, pay the requisite railway fares for wives.
- (2) Staff, who are required to escort parties beyond their home stations will be entitled to First Class return fares to their home stations from the party destination. They will also be entitled to D. A. at Rs. 6/- a day for the period for which they are required to be absent from their home stations, to and from the party destination.
- (3) Staff required to remain in the School on duty and therefore unable to travel with the School Party, will be paid second class fares to their home stations, again upto a limit of 1200 railway kilometres from Delhi.

Please Turn Over

- Fri. 8th ,, ... Sunday Timings.
Assembly : 9-45 a. m.
Mark Reading : 10-00 a. m.
 Home Parties may leave after mark-reading.
- Sat. 9th ,, ... Sunday Timings.
 Home Day.
- Sat. 6th Aug. ... **Children Back—6 P. M.**

No. 138, SOCCER—The following will represent the School Colts at Soccer against B. C. S. in the match to be played on 3rd July, 1960, at Simla :—

- | | |
|--------------------------------|------------------------|
| 1. Kamal Katoch (Capt). | 7. Sanjeev Varma |
| 2. Subhash Chopra (Vice-Capt). | 8. Ajit Jayaram |
| 3. Asit Choudhury | 9. Anil Kak |
| 4. Anup Kumar Dutta | 10. Jugvir Inder Singh |
| 5. Lalit Varma | 11. Himmat Singh |
| 6. I. P. S. Bhusri | |

Reserve

12. S. P. S. Rawat

No. 139, DRESS—SIKH BOYS—Certain visitors have pointed out that the smaller boys have not yet learnt to tie their pagris properly. I feel that the older Sikh boys could do a lot to teach the younger ones to tie their turbans neatly and in the approved manner.

No. 140, RECORD—Dilbag Singh (Himalaya P. S.) will in future be called Dilbag Singh Sidhu. All records should be amended.

No. 141, RATIONS—Rations on payment to Staff will be issued on the dates shown :—

- | | | | |
|----------|-----|-----|---------------------|
| 4th July | ... | ... | Wood, Coal & K. Oil |
| 5th July | ... | ... | Rations |

Requirement slips may kindly be sent to Stores accordingly.

R. SOM DUTT
 Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

:o:

SANAWAR, 6TH AUGUST, 1960.

No. 142, PAYMENTS TO MAZDOOR—The following payments will be made to School Coolies engaged in delivering fire-wood and coal to residences :—

- (1) Annas Two per trip per head, for residences in the immediate vicinity of Q. M. Stores, namely No. 22, No. 23, and the Parents' Room.
- (2) Annas Four per trip per head, for all other residences.

These amounts will be paid to the coolies immediately delivery is made. Staff may, if they wish, make their own arrangements for collecting fire-wood and coal.

No. 143, APPLICATION FOR LEAVE—Staff who ask for extensions of leave should either (a) forward medical certificates with their applications, or (b) present their new applications in person. Last-minute requests for extensions sent second hand, will not be considered.

R. M. O., Q. M. and Engineer should bring this rule to the notice of all class IV servants.

No. 144, CINEMA—The film A NIGHT AT THE OPERA will be shown in Barne Hall at 7-30 p. m. on Sunday, 7th August.

R. SOM DUTT

Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

SANAWAR, 12TH AUGUST, 1960.

No. 145, CALENDAR :—

Sat. 13th	Aug. ...	Film : Animal World P.D. 5-30; Rest 7-30
Mon. 15th	,, ...	INDEPENDENCE DAY
Tue. 16th	,, ...	Soccer House Matches commence
Thu. 18th	,, ...	Soccer House matches end
Fri. 19th	,, ...	{ Founder's Programme Sets Soccer : P. D. vs. B. D.—4-00 p. m.
Sat. 20th	,, ...	{ Soccer Teams leave for Patiala: 2-15 p. m. Science Society postponed
Mon. 21st	,, ...	Founder's programme commences.

No. 146, INDEPENDENCE DAY—15TH AUGUST :

The following programme will be observed :—

Lunch: Staff families are cordially invited	...	12-30 p. m.
Sports (On Peacestead)	...	3-30 p. m.
Distribution of sweets & Prizes	,, ...	2-00—3-45 p. m.
Feats of Yogic Strength	... ,, ...	4-15 p. m.
Cold Supper	6-15 p. m.
Cocoa	7-30 p. m.

Matrons I/C Kitchens will arrange for the cold supper to be prepared beforehand to enable the kitchen staff to attend the sports.

School Prefects, boys and girls, will organise the following events :—

1. Women's Race (Open)
2. Women's Race (School Ayahs)
3. Men's Race (Open)
4. Men's Race, (Over 40 years of age)
5. Toddlers' Race
6. Boys, under 10
7. Girls, under 10
8. Tug-o-war (12 a side)
9. Men's Relay Race P. D., G. D., B. D., (Team of 4 a side)

No. 147, APPOINTMENTS—TUTORS :

Mr. S. N. Sharma is appointed Tutor to Vindhya House (B. D.) with effect from August 6th, 1960.

R. SOM DUTT

Major,

Headmaster.

Please Turn Over

THE LAWRENCE SCHOOL ORDERS.

—:o:—

SANAWAR, 12TH AUGUST, 1960.

Part II

No. 24, STRENGTH :—

Decrease from the 10th July, 1960 :—

Sidharath Deshraj (L. N.) ... B. S.

Increase from the 8th August, 1960 :—

Parveen Kumar ... P. S. B.

No. 25, APPOINTMENTS :—

Mr. S. N. Sharma, Master, on probation	}	w.e.f.	1-8-1960	FN
Miss Sulakshua Vig, Asstt. Matron, on probation				
Mrs. Greta Abel, Asstt. Matron, Temporary	}	"	4-8-1960	"
Miss K. Gupta, Asstt. Matron, Temporary				
Shri Mool Chand, Cook/Bearer Temporary	}	"	5-8-1960	"
Shri Ram Murti, Cook/Bearer Temporary				
Shri Ragbir Singh, Bakery Assistant	}	"	10-8-1960	"
			Rs. 60/- p. m.	
Shri Panna Lal,	}	"	12-8-1960	"
			Rs. 60/- p. m.	

No. 26, DISMISSALS :—

Shri Madan, Cook/Bearer	w.e.f.	14-8-1960	AN
Shri Lahori, Mazdoor	"	5-8-1960	"

No. 27, SERVICES TERMINATED :—

Shri Ram Murti, Cook/Bearer	"	15-7-1960	"
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R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

:o:

SANAWAR, 19TH AUGUST, 1960.

No. 148, SOCCER—SANAWAR vs. Y. P. S. :—

The School teams, 1st XI and 2nd XI, accompanied by one Reserve for each team, will leave for Patiala at 2 P. M. on Saturday, 20th August. They will proceed straight to Y. P. S. and will not halt on the way, as Y. P. S. will be expecting the teams at tea.

The matches will be played on the morning of Sunday, 21st August, after which the teams will proceed to the Sainik School, Nabha, where Mr. Kate has most kindly invited them to lunch. The teams will leave Nabha not later than 3 P. M. in order to be back in time for supper which, for the teams, will be at 7-15 p. m.

The following members of the Staff will accompany the teams :-

Mr. Mukherji, I/c., Mr. Gore & Mr. Adshead.

The Headmaster expects the most exemplary conduct while the teams are in Y. P. S. The teams will subscribe entirely to the programme laid down for them by the Headmaster of Y. P. S., and will, under no circumstances, buy or eat food in bazaars or restaurants.

No. 149, APPOINTMENTS : PREFECTS :—

S. N. Gupta (House Prefect) (Him. House B. D.)	...	School Prefect
S. S. Chahal	...	House Prefect
Inderjit Singh Gill	...	House Prefect
Kamal Katoch,	(Nilagiri House B. D.)	House Prefect
S. S. Bharadwaj	...	M. I. Prefect.

No. 150, JERSEYS—Grey jerseys will no longer be issued to Departments. This being the case the grey jerseys in stock should be taken into use before the blue jerseys. Future replacements will be of blue jerseys only.

R. SOM DUTT

Major,

Headmaster.

Please Turn Over.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 19TH AUGUST, 1960.

Part II

CORRIGENDA—Reference S.O. Part II, No. 25, dated 12-8-60, so far as it relates to Miss Sulakshna Vig, Asstt. Matron, the date of appointment should be amended to read as with effect from 4-8-1960.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:—
SANAWAR, 26TH AUGUST, 1960.

No. 151, CALENDAR :—

Sat. 27th August ... **Science Society—6-45 p. m.**

Sun. 28th „ ... { **Film—DIAL M FOR MURDER—**
6-45 p. m.

No. 152, ELECTRICITY—The consumption of electricity seems to be increasing without apparent need or cause. Staff, particularly Matrons I/c of dormitories and dining rooms, are asked to take particular care in (a) using a minimum number of lights, and (b) switching off lights when rooms are not occupied. The M. O. D. on Prep. at night should ensure that all Birdwood lights are switched off when the children have finished their Prep. Corridor lights only, should be left burning.

No. 153, INDENTS—Indents for the remainder of the year should be submitted in the first week of September. Matrons are reminded that indents should be sent first to Quartermaster.

No. 154, UNIFORM—The following points should be borne in mind by Matrons when issuing kit to the children :—

- (a) Old grey woollen shorts should be utilised, if necessary for games.
- (b) Old battle-dress jackets should be issued for daily use, where possible, rather than the newer ones.
- (c) The new jackets in stock should be used primarily for special occasions.

Matrons are reminded that shoes should be labelled when being sent to the cobbler for repairs.

R. SOM DUTT

Major,

Headmaster.

Please Turn Over.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 26TH AUGUST, 1960.

Part II

No. 28, APPOINTMENT :—

Miss D. Sinclair, Matron (Temporary) w. e. f. 4-8-60 FN.
 Shri Dialoo, Mazdoor (Temporary) w. e. f. 12-8-60 FN.

No. 29, RESIGNATIONS :—

Mr. N. L. Kumar, Steward w. e. f. 5-8-60 AN.

No. 30, SERVICES TERMINATED :—

Mrs. I. Osmond, Asstt. Matron w. e. f. 6-8-60 AN.

No. 31, APPOINTMENT—HOUSE STAFF—Mrs. L. Thomas
 is appointed Housemistress with effect from August, 24th 1960 in
 place of Mrs. G. E. Cherman.

R. SOM DUTT
 Major,
 Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 9TH SEPTEMBER, 1960.

No. 165, MATHS. SOCIETY—The Society will meet in Barne Hall at 6-45 p. m. on Saturday, 10th September.

No. 166, FOUNDER'S INDENTS—Indents for articles required at Founder's will be received upto Saturday, 17th September. Staff should give the matter some thought and make complete lists of their requirements.

No. 167, POCKET MONEY/TUCKSHOP MONEY :—

A number of cases have occurred of children without any balances signing tuckshop slips. House Staff should try and ensure that (a) expensive purchases are not made through Tuck Shop A/Cs. and (b) that children without any money in their Private A/C should not be allowed tuckshop slips.

Pocket Money lists will indicate a child's financial position, and House Staff should act accordingly. If pocket money is received during the month, supplementary issues will be made indicating that the child is once more solvent.

No. 168, INOCULATION—Another case of typhoid has occurred in Sanawar village, and preventive measures will be taken immediately. All Senior Staff and their wives and children are requested to be present in the hospital at 5-00 p. m. on Saturday, 10th September for T. A. B. inoculation.

This order does not apply to those who have already been inoculated this year.

No. 169, MEDICAL—The following children are exempted from P. T. and games upto 15-10-1960 :—

Arun Dua

Gyan Prakash

R. SOM DUTT
Major,
Headmaster.

Please Turn Over.

THE LAWRENCE SCHOOL ORDERS.

—:o:—

SANAWAR, 9TH SEPTEMBER, 1960.

Part II

No. 32, STRENGTH—Decrease with effect from 16th August,
1960 :—

Jeevan Kate (B. S.) ... Day Scholar

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 16TH SEPTEMBER, 1960.

No. 170, CALENDAR :—

Fri	7th Oct.	...	Festival Hockey Match—4-15 p. m.
Sat.	8th	„	House P. T. Competition—2-15 p. m.
Sat.	15th	„	{ Sr. Eng. Society—6-45 p. m. The Society will take the form of a poetry declamation contest.
Sun.	16th.,	„	Film
Thu.	20th	„	{ Diwali: Holiday. Bonfire—6-30 p. m. Buffet Dinner B. D. & G. D.—7-45 p. m.
Sat.	22nd	„	{ Music Examination—2-30 p. m. P. D. Sports—2-30 p. m. Hockey XI leaves for Simla—2-00 p. m.
Sun.	23rd	„	{ Sanawar vs. B.C.S. Colts—3-00 p.m. (Home) Sanawar vs. B,C.S. XI (Away) (The 1st XI will return immediately after the match in Simla.) Film.
Thu.	27th	„	... Athletics Team leaves for Patiala—2-00 p.m.
Fri.	28th	„	... G. D. Teams leave for Simla by morning bus
Fri.	28th	„	} ... Athletic Meet in Patiala
Sat.	29th	„	
Sun.	30th	„	
Sat.	29th	„	Film
Sun.	6th Nov.	...	{ Hockey Y. P. S. vs. Sanawar (Home) Colts—2-30 p. m. 1st XI—3-45 p. m.
Mon.	7th—9th	...	G. D. House match (Hockey)
Sat.	12th	„	Film
Thu.	17th	„	} ... B. D. House Matches
Fri.	18th	„	
Sat.	19th	„	

Please Turn Over.

Sat.	19th Nov.	...	Film	
Mon.	21st	,,	...	Cambridge Examinations commence
Wed.	23rd—25th	...	G. D. House Matches (T. T.)	
Sat.	26th	,,	...	Film
Sun.	27th	,,	...	House Break-up Parties
Wed.	30th	,,	...	{ Forms with Form Staff—10-00 a. m. Marks in 10-00 a. m. Books handed in—10-00 a. m.
Thu.	1st Dec.	...	{ Forms with Form Staff Mark Reading Slips to be filled in and handed to House Staff Mark Reading Books to S. M.—12 Noon The handing in of Books to be completed before lunch Hockey P. D. vs. B. D.—3-00 p. m.	
Fri.	2nd	,,	...	{ Cambridge Examinations end. Promotion Meeting—10-00 a. m. 2 copies of Tutorial Sheets in to Office—4 P.M. Upper V Party—7-00 p. m.
Sat.	3rd	,,	...	{ Assembly—8-00 a. m. Breakfast—8-30 a. m. Prize-giving—10-00 a. m. Home Parties leave—12-00 noon N. C. C. leave—5-00 p. m.
Sun.	4th	,,	...	Home Day

No. 171, WOPs—No Walking-Out-Passes will be issued on Sunday, 25th September, and on Sunday, 2nd October. Parents should be informed. •

No. 172, MATRONS' DUTIES—Matrons are reminded that their presence is necessary in the dormitories from 8-00 p. m. onwards except on their days off. If, for any reason, Matrons wish to change their 'off-day,' or are likely to be delayed beyond 8-00 p. m., they should inform House Staff to enable them to make alternative arrangements.

As Founder's approaches, Matrons will be increasingly busy, and time for the organisation of kit will not be freely available. With this in view, it is quite possible that Matrons will not be able to avail themselves of their 'offs' for the last week before Founder's. The Programme giving detailed timings for rehearsals, etc., from Sunday, 25th September, will be published later.

No. 173, FOUNDER'S GUESTS—Staff are reminded that
Mattresses and beds will not be available for Staff guests during the
Founder's period.

No. 174, TUCK SHOP TIMINGS:—

B. S.	...	{	Daily	...	4-00—5-00 p. m.	
		{	Sunday	...	10-30—5-00 p. m.	
G. S.	...	{	Monday	}	...	1-30—4-00 p. m.
		{	Friday			
P. S.	...	{	Tuesday	}	...	1-30—4-00 p. m.
		{	Thursday			
		{	Saturday			

No. 175, CINEMA—Sat. 17th Sept.

MERRY ANDREW:

P. D.—4-30 p. m.

Senior—6-45 p. m.

R. SOM DUTT
Major,
Headmaster.

Please Turn Over.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 16TH SEPTEMBER, 1960.

Part II

No. 33, APPOINTMENTS—The services of Shri Ghasita, Cook/Bearer, were terminated on the afternoon of 31st August, 1960.

2. Shri Nek Ram Sharma, was appointed Book-binder temporarily with effect from 1-8-60—15-8-60.

No. 34, LEAVE—Shri K. L. Varma, Senior Clerk, was granted 24 days' sick leave with effect from Thursday, 18th August, till Saturday, 10th September, 1960.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

:o:
 SANAWAR, 1ST OCTOBER, 1960.

No. 185, VISITORS' ACCOMMODATION—The Masters' Common Room, Mistresses' Common Room, and the Visitors' Room (near Gym) will be fitted up by the Quartermaster for the use of visitors during Founder's. Chairs and a carpet, if possible, should be arranged and the rooms made fairly comfortable. Teaching Staff should remove all private papers, books, etc. in the Common Rooms.

No. 186, FETE—The Crafts Stall will be in the Crafts Department.

No. 187, FOUNDERS—"Speeches" will be in Barne Hall and not on Peacestead.

No. 188, DRESS REHEARSALS—For the major part of the School the Dress Rehearsals are Final Performances. Every effort should be made to make these performances as complete as possible.

No. 189, RATIONS—Payment issue rations, wood, K. Oil and coal will be issued on the following dates, instead of on the first Wednesday and first Thursday:—

Rations	10/10/60
Wood, K. Oil and Coal	11/10/60

No. 190, ELECTRIC LIGHTS—During the Tattoo and particularly during the School Concert and Plays dormitory and other lighting should be reduced drastically.

R. SOM DUTT
 Major,
 Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 7TH OCTOBER, 1960.

No. 191, FOUNDER'S—The Headmaster takes this opportunity of thanking everyone concerned for the great success of Founder's celebrations.

He requests Heads of Departments very kindly to convey his thanks to the Class IV Staff under them.

No. 192, CALENDAR —

Fri.	7th	Oct.	...	{ Festival Hockey Match— 4-15 p. m.
Sun.	9th	,,	...	{ Film : HUM PANCHI EK DALKE (Hindi)—6-30 p.m.

No. 193, CALENDAR—AMENDMENTS :—

Wed.	16th—Fri.	18th Nov.	...	{ G. D. HOUSE MATCHES (T. T.)
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The House P. T. Competition is postponed to Tuesday, 11th October. Time : 2-30 p. m.

The Athletics postponed from Founder's will be held on Monday, 10th October.

The Music Examination will be held on Friday 21st October.

The Inter School Athletics meet will be held on Saturday 22nd and Sunday 23rd October.

The Hockey fixtures against Y. P. S. will take place on Sunday 6th November, in Sanawar.

No. 194, GOWNS—These will be worn with effect from Monday 10th October.

No. 195, STORES—All articles on loan from the Q. M's. Stores should be returned by Monday 10th October.

No. 196, LOST : One gold ear-ring. Please return to Office if found.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:—

SANAWAR, 14TH OCTOBER, 1960.

No. 197, SOCIETIES—The Senior Eng. Society will meet in Barne Hall at 7-00 p. m. on Saturday, 15th October.

No. 198, DIWALI—Fireworks will be on sale at the Tuck Shop. Timings as under :—

Prep. School	...	Sunday,	16th Oct.	}	Details to be arranged by House Staff.
		Monday,	17th Oct.		
Girls' School	...	Tuesday,	18th Oct.		
		Wednesday	19th Oct.		
Boys' School	...	Thursday,	20th Oct.		
Himalaya	...	9-30—11-00	a. m.		
Nilagiri	...	11-00—12-30	p. m.		
Siwalik	...	2-00— 3-30	p. m.		
Vindhya	...	3-30— 5-00	p. m.		

Sales will be on a cash basis only, and the Tuck Shop will not sell fireworks to children except as authorised on the days above.

Bonfire (Senior School) ... 6-30—7-30 p. m.

Buffet Dinner (B. D., G. D. Staff
& wives, including P. D. Staff) ... } 7-45 p. m.

School Kit will be worn.

P. D. will attend the main Bonfire, but will confine themselves to the Honoria Court end of Peacestead. Senior children will keep away from this end of the field, and will leave punctually at 7-30 p. m., as they will be expected to change into School Kit for dinner.

No. 199, PASSES—WOPs may be issued on Thursday, 20th Oct.

No. 200, ATHLETICS MEET—The team, with M/S Rawat, Mundkur and Adshead I/C, will leave for Patiala in the School truck at 10-00 a. m. on Friday, 21st October. The teams will return on the night of Sunday, the 23rd, in time for a late supper.

No. 201 PRINTING OFFICE—The Printing Press is extremely busy with the SANAWARIAN magazine. Heads of Departments are asked to keep their calls on the Printing Press to the absolute minimum for the next month.

Please Turn Over.

No 202, PROMOTIONS—N. C. C. :—

1. Shiv Kumar Mehra	Sec. Ldr.
2. S. S. Bharadwaj	Sec. Ldr.
3. S. S. Bhasin	Sec. Ldr.
4. Karanjit Singh	Sec. Ldr.
5. Shambu Dayal	L/Cadet
6. B. S. Bala	L/Cadet
7. S. N. Gupta	L/Cadet

No. 203, CURTAINS—The School will not provide curtains for private use. For Matrons, however, additional curtains of the House Colour may be issued, and these may be used in Matrons' Quarters.

No. 204, VITAMIN TABLETS—These are being issued to Departments in bottles of 1000 each. Housestaff/Matrons should ensure that every child takes one vitamin tablet each day: the time before lights out when all children are in dormitories is suggested.

Issues :	B. D.	...	8 bottles.
			G. D.	...	3 ,,
			P. D.	...	4 ,,

Parents of Day Scholars should collect the monthly issues for their children from the School Office.

A further issue will be made in November.

All surplus bottles and tablets should be returned to the hospital on December the 1st.

No. 205, HOT-WATER SALAMANDERS—A rental of Rs. 8/- p. a. is being charged for the new hot-water salamanders fitted in staff quarters.

Staff have the option of outright purchase: decisions to the latter effect should be communicated to the office by Wed. 20th October.

No. 206, WATER—Our consumption over the past week has registered a daily average of 30,000 gallons with a peak consumption of 32,600 gallons on the 13th of October. Our reserves now stand at 74,000 gallons as compared with a reserve of 2,00,000 gallons one month ago.

Staff and children will see that unless a severe curtailment of water usage is effected, we are likely to be in very serious trouble soon. 74,000 gallons is not even three days' requirement at the present rate of consumption. Dry weather restrictions will be imposed from next week if there is no immediate improvement in the consumption figures.

No. 207, STAFF PICNIC—The school Truck will leave from the Quad. at 9-30 a. m. punctually on Sunday, Oct. 16th.

No. 208, NEW TEXTBOOKS AND READING BOOKS—A shelf in the Library has been set aside with new books received from the Oxford University Press. All Staff, including the Prep. School Staff, are asked to look through these books with a view to their possible use as text books or as library books for the new Term. All suggestions will be welcome.

No. 209, FOUNDER'S PHOTOGRAPHS—A display of Indera's efforts can be seen in the new Reading Room above the Library. The photographs will be removed from this location to the Prep. School on Monday, October 24th. Senior children should submit their requirements through their House Staff.

No. 210, C. R. I. MELA—Girls will not be allowed to attend the Mela unless accompanied by parents.

No. 211, LOST: (1) A round gold ladies' watch (wristlet) on the Net Ball field near Trafford Court.

(2). A metal watch chain.

Please return to office if found. The R. M. O. & Q. M. should circulate their staffs about these losses.

No. 212, FOUND: One right-hand leather glove, with white fur lining. Apply office.

No. 213, GURUDWARA FESTIVAL—Sikh boys may attend the Gurudwara Festival at Garkhal on Sunday, October 16th. Mr. Mohinder Singh will be incharge of details.

No. 214, CINEMA—Sun. Oct. 16th HAMLET ... 7-00 p. m.

R. SOM DUTT
Major,
Headmaster.

Please Turn Over.

THE LAWRENCE SCHOOL ORDERS.

—:o:—

SANAWAR, 14TH OCTOBER, 1960.

Part II

No. 35, APPOINTMENTS—Shri Joti Singh is appointed Tailor, on probation, with effect from October 1st, 1960.

2. Miss K. Gupta, Asstt. Matron, (tempy.) relinquished her appointment with effect from the afternoon of October 6th, 1960.

3. Shri Phaggu Ram, Cook/Bearer, vacated his appointment with effect from the afternoon of September 24th, 1960.

4. Shri Nek Ram was appointed as Assistant in the Handicraft Deptt. from Sept. 1st to Oct. 8th 1960. (both days inclusive).

Shri Nek Ram is appointed temporarily to assist in the Printing Press with effect from October 14th, 1960.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:
SANAWAR, 28TH OCTOBER, 1960.

No. 220, COLTS HOCKEY—The Y. P. S. Colts team, 12 boys and 1 master, will arrive in the School Truck before lunch on November 3rd. The boys will stay in the Nilagiri Guest House, and the member of the Staff in the Parents' Room.

Mr. Bhawe will make himself responsible for the comfort of the visitors.

No. 221, NELLIE LOVELL PRIZE—Jai Sheel Oberoi has been awarded the Nellie Lovell Prize for the year 1959.

No. 222, PROMOTIONS SCHOOL PREFECTS :—

R. S. Randhawa Amar Nath Dutta

No. 223, 3rd NOVEMBER—GURU NANAK'S BIRTHDAY :—

The 3rd of November will be a holiday, and Guru Nanak's Birthday will be observed as under :—

Prayers and Sermon .. 9-00 a. m.

Lunch will be provided in Gaskell Hall as under :—

P. D. ... 12-00 noon

B. D. } ... 1-00 p. m.
G. D. }

Staff and families are cordially invited.

Mr. Mohinder Singh will co-ordinate arrangements with Mrs. Sehgal, Mrs. Dhawan and Miss Sinclair.

Class IV servants and families are invited to mid-day lunch outside Gaskell Hall at 12-00 noon.

2. Thursday, November 3rd, will be observed as a holiday by the Administrative Staff of the School.

No. 224, CALENDAR—AMENDMENTS: INTER-SCHOOL HOCKEY :—

- (i) **Friday the 4th,** B.C.S. vs. Y.P.S. (Colts) in Sanawar 3 P. M.
B.C.S. vs. Y.P.S. (XI) in Simla
- (ii) **Saturday the 5th.** B.C.S. vs. Sanawar (Colts) in Sanawar 3 P.M.
B.C.S. vs. Sanawar (XI) in Simla
- (iii) **Sunday the 6th.** Y.P.S. vs. Sanawar (Colts) in Sanawar 10-15 a.m.
Y.P.S. vs. Sanawar (XI) in Simla

Please Turn Over.

The School 1st XI will leave for Simla in the School truck at 12-00 noon on Friday, the 4th, Nov. Mrs. Sehgal should arrange lunch packets for 13 boys and 2 members of Staff. M/S Gupta and Adshead will accompany the team.

The XI will return from Simla on the evening of Sunday, the 6th, in time for the film at 6-30 p. m.

No. 225, EYE SPECIALIST—Inspections will be carried out on the 1st, 2nd and 3rd November.

No. 226, FOUND—One maroon fountain pen: REFORM 51 SPECIAL. Apply Office.

No. 227, PAY—Pay will be available in the office between 11-00 a. m. and 1-00 p. m. on 1st November, 1960.

No. 228, CINEMA :— BHABI (Hindi)

P. D.	...	4-30 p. m.	Sat. 29th
School	...	6-30 p. m.	Sun. 30th

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

SANAWAR, 4TH NOVEMBER, 1960.

No. 229, PRIZE WINNERS (ACADEMIC)—Estimates should be made on the results of the previous four Mark Readings, and names sent in to Miss Chatterji as early as possible.

NO. 230, SIXTH FORM—Formal teaching for the Sixth Form will be discontinued with effect from Monday, November 14th. Staff will, however, remain available in the M. C. R. for consultation.

Girls will do their private study either in their Department or in Birdwood.

No. 231, DISCIPLINE—R.S. Randhawa is severely reprimanded for conduct unbecoming a School Prefect on 31st October, 1960. Any further offence will automatically deprive him of his position of School Prefect.

2. All teaching will be done in Form rooms during working hours: classes may not be held in the sun.

No. 232, INTER-SCHOOL HOCKEY :—

Fri.	4th Nov.	Y.P.S.	vs.	B.C.S.	2-30 p. m.
Sat.	5th	,,		B.C.S.	vs. Sanawar 9-30 a. m.

(Letter-writing will be done immediately after the B. C. S. team leaves for Simla).

Sun.	6th Nov.	Y.P.S.	vs.	Sanawar	10-15 a. m.
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The Y. P. S. team will catch the Kasauli-Chandigarh bus at Gar-khal at 1-00 p. m. on Sunday, November the 6th. They will leave from the Bakery at 12-35 p. m.

No. 233, CALENDAR :—

Sat.	5th Nov.	...	Film	THE NET :—
			P. D.	... 4-00 p. m.
			Sr. School	... 6-45 p. m.

Mon. 7th—Wed. 9th Nov. G. D. House Matches. (Hockey).

R. SOM DUTT
Major,
Headmaster.

Please Turn Over.

THE LAWRENCE SCHOOL ORDERS

:o:

SANAWAR, 4TH NOVEMBER, 1960.

Part II

No. 36, APPOINTMENTS—Shri Dhani Ram is relieved of his appointment of Head Cook and reverts to Cook with effect from 3rd October, 1960.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

—:0:—

SANAWAR, 11TH NOVEMBER, 1960.

No. 234, BAND PICNIC: SUNDAY 13TH NOVEMBER:—

The Band Party, with Mr. Pillai I/C, will leave for PINJORE in the School Trucks from the Quad at 9-30 a. m. on Sunday, November the 13th. They should return to Sananwar by 6-30 p. m. at the latest.

No. 235, SIXTH FORM PICNIC: SUNDAY, 20TH NOV.:—

The Sixth Form will picnic (lunch and early tea) near the broken bridge on the Sanawar-Subathu Bridle Road.

The Quartermaster, in consultation with Mrs. Sehgal and Mrs. Dhawan, will arrange for the requisite number of mules to carry food stuffs for approximately 53 children and four Staff

Starting Time	9-30 a. m.
Starting Place	Quadrangle (B. D.)

No. 236, INTER-HOUSE HOCKEY B. D.:—

14th & 15th Nov. House Practices :

	Himalaya	...	2-00—2-45 p. m.
	Nilagiri	...	2-50—3-30 „
	Siwalik	...	3-35—4-15 „
	Vindhya	...	4-20—5-00 „
17th Nov. ...	{ 2-15—3-20 p. m.	Him. vs. Nil.	(G., Bh.)
	{ 3-30—4-35 „	Siw. „ Vind.	(JRA, Bv.)
18th Nov. ...	{ 2-15—3-20 „	Him. „ Vind.	(Cvi., K.)
	{ 3-30—4-35 „	Nil. „ Siw.	(G., Bh.)
19th Nov. ...	{ 2-15—3-20 „	Him. „ Siw.	(G., Bh.)
	{ 3-30—4-35 „	Nil. „ Vind.	(Cvi., Go.)

Tea will be at 4-45 p. m. on the 17th and 18th of Nov. Games and hobbies will be cancelled during House Matches.

Normal games will continue on Lower Barnes till the 16th.

No. 237, TUTORIAL SHEETS:—

Extra copies may be obtained from the Senior Master's Office.

Please Turn Over.

No. 238, CALENDAR :—

Sat. 12th Nov. ... **Film: HAPPY EVER AFTER—**

Prep. 4-30 p. m.

Sr. School 6 45 p. m.

Wed. 16th , }
to
Fri. 18th , } ... G. D. Fouse Matches (T.T.)

No. 239, N. C. C. CAMP—Each boy will take the following with him to the Camp, and those going are advised to make certain that they have all their requirements :—

1. One enamel plate, mug and spoon.
2. Elazer and flannels.
3. Two shirts.
4. Four vests and four underpants.
5. Two towels.
6. Two blankets/personal bedding.
7. One pr. of home shoes.
8. Two night suits.
9. Two. prs. of white shorts.
10. One. pr. of P. T. shoes.

No. 240, VITAMIN C TABLETS—A second issue of Vitamin C tablets is being made. Staff responsible are reminded that stocks remaining on the 1st of December and empty bottles, should be returned to the R. M. O.

Vitamin C tablets are on sale at the Tuck Shop at a cost of Re. 1/- per 100 tablets.

No. 241, T. B. SEALS—House Staff have been issued with books of seals : the co-operation of boys and Staff is requested in this very worthwhile charitable effort.

Additional seals may be had from the Bursar.

Cost : Re. 1/- for 10 seals.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS

SANAWAR, 18TH NOVEMBER, 1960.

No. 242, CALENDAR :—

Sat. 19th Nov. ... **Film : THE BLACK TENT**
 P. D. ... 4-30 p. m.
 Sr. School ... 6-45 p. m.

Mon. 21st ,, ... Cambridge Examinations commence.

No. 243, EAR, NOSE & THROAT SPECIALIST—Inspections will be carried out on 25th, 26th, 27th and 28th November.

No. 244, P. D. INTER-HOUSE HOCKEY :—

Mon. 21st Nov. }
 Tue. 22nd ,, } ... 2-45—3-30 p. m.
 Wed. 23rd ,, }

No. 245, TUCK SHOP—Credit sales to children will be stopped with effect from November 28th. Requirements, if any, for December, should be obtained before that date.

No. 246, WEIGHING & MEASURING :—

Monday, 21st Nov.

B. D. Himalaya 2-00 p. m.
 ,, Nilagiri 3-00 p. m.

Tuesday, 22nd Nov.

B. D. Siwalik 2-00 p. m.
 ,, Vindhya 3-00 p. m.

Wednesday, 23rd Nov.

G. D. 2-00—3-30 p. m.

Saturday, 26th Nov.

Sixth Form 2-00 p. m.

P. D. will make their own arrangements.

No. 247, HISTORY SHEETS—History Sheets are with House Staff. The Sheets should be completed and returned to Form Staff by Friday, November 25th. Form Staff will hand them in with their Tutorial Sheets on Friday, December 2nd. Form Staff should sort the History Sheets into **House groups** before handing them in to Office.

Please Turn Over.

No. 248, LIBRARY—All members of the Staff are requested to return books borrowed from the Library before November 26th.

Staff who wish to retain their books during the winter vacation should complete their arrangements with the Librarian before Nov. 28th.

The Librarian will not issue or take in books after that date, i. e. Nov. 28th

No. 249, HOUSE AND SCHOOL PREFECTS B. D. 1961:—

Would Housemasters please submit their recommendations for House and School Prefects for the term commencing March, 1961, by Wednesday, November 23rd.

No. 250, THE SANAWARIAN 1961—The Headmaster intends to edit this issue of the Sanawarian himself, and, as far as possible, to have it ready for issue by April, 1961. Would all House Masters/Mistresses please arrange to have submitted to the Headmaster, before the end of this term, House notes in respect of the Houses in their charge. Would all Masters/Mistresses I/c extra-curricular activities and games also please arrange to have articles submitted before the end of term.

Photographs and sketches are urgently required for consideration for publication

No. 251, ADMIRAL CARLILL CUP:—This cup is awarded to a child (boy or girl) in the Senior School or in the P.D., who makes the most progress, even though he/she does not necessarily reach the top.

The Senior Mistress and the Mistress I/C Prep. are requested to submit names, together with percentages or other comments, for consideration.

No. 252 PROVIDENT FUND—Staff are requested to confirm the balances in their Provident Fund A/Cs as on 29th February, 1960 and to sign the P. F. Register, before Tuesday 22nd Nov.

The R. M. O., Quartermaster, Engineer & Matrons, are requested to send staff working under them to office on 22nd Nov. for this purpose.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

:o:
SANAWAR, 25TH NOVEMBER, 1960.

No. 253, CALENDAR:—

Sat.	26th	Nov.	...	Film: MILLION POUND NOTE
				P. D. ... 4-30 p. m.
				Sr. School ... 6-45 p. m.
Sun.	27th	,,	...	House Break-up Parties
Thu.	1st	Dec	...	Hockey P. D. vs. B. D—3-00 p. m.
				Christmas Carols—School Chapel 6-45 p. m.
Fri.	2nd	,,	...	Cambridge Examinations end.
				P.D. Christmas Party & Tree 6-00 p. m.
				U. V. Party 5-00 p. m. (Dinner : 7-00 p. m.)
				School Social : 8-00 p. m.

No. 254, STAFF CLUB MEETING—The final Staff Club meeting will be held at 11-00 a. m. on Sunday, November the 27th.

No. 255, STAFF PHOTOGRAPH—Staff Photograph will be taken outside Trafford House at 10-00 a. m. on Sunday, Nov. 27th. All members of the Staff are requested to be present.

No. 256, PRIZE DISTRIBUTION: 10 A.M. ON DEC. THE 3RD—Mr. H. P. Croom-Johnson, the Representative of the British Council, will preside.

No. 257, DEPARTURE OF MATRONS—Mrs. Gadre & Mrs. Mundkur are permitted to leave with the School Parties on December the 4th.

All other Matrons will leave on December the 6th.

The B. D. kitchen will remain open to cater for Staff/Matrons present in Sanawar on December the 5th.

The School truck will leave Sanawar at 10-00 a. m. on December the 6th, and Matrons are advised to have their luggage loaded early. Mrs. Sehgal will arrange for a picnic lunch to be held at Pinjore Gardens on December the 6th.

All stocks with Matrons should be completely checked and accounted for by November the 30th.

No. 258, NEWSPAPERS—Staff who wish to discontinue their copies of “The Statesman” during the Vacation must notify the Office by November the 30th.

No. 259, PAY—All members of the Staff are requested to collect their pay from the Office between 11-00 a. m. and 1-00 p. m. on Dec. the 1st.

No. 260, INVITATION—**Shashi Mukhi**, a drama, and a Variety Show, will be staged in the Lady Linlithgow Sanatorium in aid of the Red Cross, on Saturday, November the 26th, at 8-30 p. m.

Tickets	...	{	Rs. 3/-
			Rs. 2/-
			Re. 1/-

The organisers specially request that Sanawar should be well represented.

No. 261, RADIO LICENCES—A circular No. WCS-472, dated 16/11/1960, received from the Postmaster-General, Punjab Circle, Ambala, states as under :—

“Kandaghat (Simla Hills), Dharampur (Simla Hills) and Sanawar (Simla Hills) are declared as Villages for the purpose of issue of B. R. licences for the year 1961.”

This recognition of Sanawar as a village area will result in radio licences costing Rs. 10/- only, and not Rs. 15/- as previously. Staff are reminded to renew their licences for the year 1961 before Dec. the 31st.

No. 262, APPOINTMENTS PREFECTS—Shiv Mehra (Siwalik) has been appointed School Prefect.

2. The following are appointed School/House Prefects with effect from the 25th of February, 1961. They should arrange to familiarise themselves with their duties before term ends and to help present Sixth Form School and House Prefects who are very busy with examinations :—

Himalaya

A. K. Bhargava	House Prefect
S. S. Sidhu	—do—
Navin Bratt	—do—

Nilagiri

Kamal Katoch	School Prefect
Manharjit Singh Hundal	House Prefect
Pradip Varma	—do—

Siwalik

S. S. Gill	School Prefect
Biresh Bahadur Singh	House Prefect
Harjinder Singh Bhatti	—do—

Vindhya

Ajit Pal Singh	House Prefect
Suman Sehgal	—do—
Anil Kak	—do—

No. 263, ADMINISTRATION—Would those members of the Staff who do not intend to come back next year please inform the office not later than the 30th of November, 1960, in order to enable a proper handing and taking over of quarters and furniture.

In any case, all keys must be handed over to the Quartermaster before a member of the Staff leaves Sanawar, to enable repairs and renovations to be done wherever necessary.

No. 264, ELECTRICITY—A major break-down has occurred in our generating plant, and we will not be able to use the generator this year. Staff and students should take every precaution to prevent excessive use of electricity, particularly during the hours from 6 to 9 P. M.

During these hours :

- (a) street lights and verandah lights will be switched off;
- (b) the use of heaters and other electrical appliances is forbidden;
- (c) dormitory lights will be reduced to the minimum;
- (d) class-room lights will be switched off immediately after Prep.

The Master/Mistress on duty will be personally responsible to see that this order is carried out.

No. 265, CRESTED BUTTONS BRASS—These are on sale at School Tuck Shop. Prices are as under :—

Large	...	31 nP. each
Small	...	25 nP. ,,

No. 266, PROVIDENT FUND—Those members of the staff who have not signed the P. F. register are reminded again to sign the register before Tuesday 29th Nov.

R. SOM DUTT
Major,
Headmaster.

Please Turn Over

THE LAWRENCE SCHOOL ORDERS.

:o:

SANAWAR, 25TH NOVEMBER, 1960.

Part II

No. 37, APPOINTMENTS—The following were appointed cooks/bearers temporarily with effect from the forenoon of October, 1st 1960.

Shri Arjun Das

Shri Sant Ram.

2. The services of the following will be considered temporary with effect from 1st November, 1960 :—

- | | | |
|---------------------|-----|-----------------|
| 1. Shri Hirda Ram, | ... | Asstt. Baker |
| 2. „ Bahadur Singh, | ... | Bakery Mazdoor. |

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 28TH NOVEMBER, 1960.

SPECIAL ORDERS.

No. 267, LONG VACATION ARRANGEMENTS—Children going with their parents/guardians will be allowed to leave Sanawar after Prize Distribution on 3rd December, 1960.

2. The Dehra Dun Party, the N. C. C. Party, and the Calcutta Party Group 'A' will walk down to Dharampore at 2-45 p. m. on December the 3rd. They will travel by a special train, leaving Dharampore at 4-00 p. m.

3. Q. M. will arrange for the transporting and the loading of the luggage of these parties.

4. A special truck will be arranged for transporting the left-over luggage of the above-mentioned parties and the luggage of the Bombay V.T. Party. This truck will leave Sanawar at 5-00 p. m. on December the 3rd. All heavy luggage belonging to the Bombay V.T. party must be ready in the Gym. by 3-00 p. m. on December the 3rd.

5. Only beddings and small attache-cases will be allowed on the bus transporting the Bombay V.T. party at 10-00 a. m. on December the 4th.

6. The Kalka/Chandigarh and Ambala Parties will leave at 10-00 a. m. on December the 4th.

7. The next term will begin 25th February, 1961 and all children must be back by 6-00 p. m. on that date.

8. Children in Hospital on the 4th morning will not be allowed to go home unless certified fit to travel by the R.M.O.

9. Luggage of children must be ready by 9-00 a. m. on December 4th. The luggage of the children going to Simla must be ready by 6-00 a. m.

10. Children will hand in all School property in their possession personally to matrons who will check it and if correct, issue a Check Slip. This Slip will be presented to Housemasters/Housemistresses.

Please Turn Over.

Any School clothes lost will be entered on the Check Slip and the Slip sent to the office to effect recovery of the cost of the articles. Children must sign for losses.

House Staff and Matrons will ensure that articles of clothing supplied by parents are sent home with children.

No School bedding, clothing, or other School property may be taken away from Sanawar. This rule is to be strictly enforced.

Matrons must be careful about School clothes and see that they are not exchanged with home clothes.

11. Staff who wish their heavy baggage transported by the School, must have it ready at the Quadrangle by 9-00 a.m. on 4th December. They must notify the Quartermaster as to the number of packages they have.

12. As parties will be going down by bus from Sanawar direct to Kalka, all members of the Staff are requested to keep their luggage to the absolute minimum, as for obvious reasons excess luggage cannot be carried.

13. The School accepts no responsibility for losses and Staff and children alike must supervise the loading of their luggage.

14. Travelling money will be sent to escorts on 2nd December.

15. Members of Staff entrusted with sums of money for children in School Parties **must** keep detailed accounts of all expenditure incurred. The balance, if any, should be refunded to the Office with detailed accounts. If any part or whole of the amount is paid to the child the same should be shown in the account.

16. All children travelling in the School parties are subject to School discipline until handed over to parents or guardians.

17. Great care must be taken by escorts to ensure that any food bought by children on their journey home is obtained only from reputable vendors or at accredited Refreshment Rooms.

18. Children who are being escorted home and whose names, therefore, will not appear on the School party list must in no circumstances be permitted to leave Sanawar unless their escorts call for them. The only exceptions to this rule will be senior children who go to Kasauli.

No. 268, LIGHTS—Staff must ensure that all electric lights are switched off in their quarters before they leave Sanawar.

No. 269, STAFF—Before leaving the station, Staff must enter their addresses in the address book at the Office. Keys of quarters must be labelled and sent to the Quartermaster. The keys of various School buildings, stores, etc. also must be sent to the Quartermaster.

No. 270, SCHOOL STOCK BOOKS—Form Staff will see that all books, teaching aids etc. are returned to the Librarian. If anything is left in cupboards the latter must be locked and keys labelled and handed over to the Librarian by 2nd December, 1960.

No. 271, STOCK LEDGERS—Staff must send their Stock Ledgers and Indent Books to the Office by 3rd December.

No. 272, PAY RECEIPTS—Staff are warned that failure to return pay receipts to the Office promptly during the Vacation will result in delay in payments. Before leaving Sanawar, they should inform the Bursar in writing whether they wish their pay to be sent to them by Money Order or by Bank Draft.

No. 273, MEDICAL—On return to School on February 25th 1961, Children must report first to their Matrons. Leave Slips, which incorporate Medical Certificates, will be handed over to Matrons who will forward them to the R. M. O. In no case will a child be accepted without a medical certificate.

No. 274, BALANCES—Matrons I/C Kitchens must return Extra Diet balances to the Office by 2nd December.

R. SOM DUTT
Major,
Headmaster.

THE LAWRENCE SCHOOL ORDERS.

—:0:—

SANAWAR, 2ND DECEMBER, 1960.

No. 275, SCHOOL COLOURS—The following have been awarded Colours for the year 1960.

Cricket

K. S. Sethi	R. S. Randhawa
Baldev Dua	S. S. Chahal
B. S. Bala	Ranjit Mehra
S. S. Bhasin	Brijendra Singh
Arun Pandya	

Soccer

K. S. Sefhi	S. N. Gupta
Baldev Dua	K. S. Suri
B. S. Bala	K. S. Dhillon
S. S. Bhasin	Brijendra Singh
R. S. Randhawa	

Boxing

B. Dua	K. S. Patel
S. S. Bhardwaj	B. P. Kent
Ranjit Mehra	K. Katoch
N. K. Acharya	R. Kapoor
Gurikbal Singh	Asit Chowdhry
Har Raghbans Singh	Ajitpal Singh
S. S. Sodhi	

Athletics

Baldev Dua	S. S. Bhasin
B. S. Bala	R. S. Randhawa
I. S. Gill	

Hockey

K. S. Sethi	K. S. Dhillon
Baldev Dua	R. S. Randhawa
B. S. Bala	S. S. Chahal
S. S. Bhasin	S. N. Gupta

R. SOM DUTT
Major,
Headmaster.