

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 4TH JANUARY, 1952.

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No. 1, GREETINGS—A happy New Year to all Sanawarians.

No. 2, EXHIBITION—Mr. Rathin Mitra will be holding his Exhibition in Calcutta on January 13, 1952. His Excellency the Governor of Bengal has very graciously consented to open it. This is the first Art Exhibition ever to be held by the School and Sanawarians the world over will be wishing Mr. Mitra well and will want to hear that all his efforts have met with considerable success. On behalf of the School I am sending Mr. Mitra our very good wishes for a highly successful week.

No. 3, NAME—Col. Anand points out that his daughter's name should be spelt "Diljit". All records should be amended accordingly.

No. 4, FUEL—Fuel for one additional fireplace in Office is sanctioned from the forenoon of the 3rd January, 1952, until further orders.

No. 5, WATER—The reserve now is 2,01,000 gallons.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 4TH JANUARY, 1952.

### Part II

No. 1, STRENGTH—Decrease from the afternoon of the 15th December, 1951 :—

Anil Kumar Kumra	P. S. B.
Anil Kumar Raikhy	B. S.
Virindra Gupta	P. S. B.
S. Majumdar	B. S.

No. 2, LEAVE—The undermentioned Class IV servants were granted earned leave on full pay with effect from the dates mentioned against their names :—

Wazira	Arms Lascar	from	1-1-52—30-1-52 (30 days)
Neharku	Arms Lascar	,,	1-1-52—30-1-52 (30 days)
Bhagat Singh	Tailor	,,	4-1-52—18-1-52 (15 days)
Chali Ram	,,	,,	5-1-52—19-1-52 (15 days)
Ram Kishan II	,,	,,	4-1-52— 2-2-52 (30 days)
Amar Singh	,,	,,	5-1-52— 3-2-52 (30 days)
Mastu	Civi. Dresser	,,	7-1-52— 5-2-52 (30 days)
Gappoo	Cook	,,	7-1-52—26-1-52 (20 days)
Girdhari	Masalchi	,,	7-1-52—31-1-52 (25 days)
Basanta	Masalchi	,,	7-1-52— 5-2-52 (30 days)
Sadhoo I	Sweeper	,,	7-1-52—13-1-52 ( 7 days)
Seetal	,,	,,	7-1-52—16-1-52 (10 days)
Timloo	,,	,,	7-1-52—16-1-52 (10 days)
Isar	,,	,,	21-1-52 (15 days)
Mangta	,,	,,	,, (15 days)
Kansi	,,	,,	,, (15 days)
Ram Dyal	,,	,,	,, (15 days)
Parsa	,,	,,	,, (15 days)
Rulda	,,	,,	,, (15 days)
Ronki	,,	,,	,, (15 days)
Tunnoo	,,	,,	,, (15 days)
Bakhtaura	,,	,,	,, (15 days)
Ajmeri	,,	,,	,, (15 days)
Mohan Lal	,,	,,	26-1-52 (20 days).

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS.**

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SANĀWAR, 11TH JANUARY, 1952.

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No. 6, INDENTS—Indents for calendars should be submitted to the Manager, Govt. of India Forms Store, Calcutta, by August 31st each year. The Bursar will make a note of this.

No. 7, TUCK SHOP—Shri S. R. Sharma, Asst. at the Tuck Shop, was granted leave from the forenoon of the 8th January, 1952, to the afternoon of the 27th January, 1952.

No. 8, BIRTHS—The date of birth of Kuldip Singh Dhami is now given as the 13th January, 1940. Records should be amended accordingly.

No. 9, WATER—The reserve is 2,30,000 gallons.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 11TH JANUARY, 1952.

### Part II

No. 3, STRENGTH—Decrease from the afternoon of the 15th December, 1951 :—

Yogendra Yadav	P. S. B.
Narinderjit Dinglay	P. S. B.
C. S. Sighat	B. S.
V. K. Chopra	B. S.
J. S. Cheema	B. S.
G. S. Mann	B. S.
W. S. Chona	B. S.
S. J. Chandulal	B. S.
G. Holliday	B. S.
Rani Khushwant	G. S.
Suresh Kumari	P. S. G.

No. 4, LEAVE—The following Class IV Servants were granted earned leave on full pay with effect from the dates shown against their names :—

Achhroo	Mazdoor	from forenoon	7-1-52—	5-2-52	(30 days)
Dila Ram	"	" "	7-1-52—	21-1-52	(15 days)
Luka	Masalchi	" "	7-1-52—	26-1-52	(20 days)
Lallu Masih	Cook	" "	8-1-52—	6-2-52	(30 days)
Dhani Ram	"	" "	7-1-52—	31-1-52	(25 days)
Paras Ram	"	" "	7-1-52—	26-1-52	(20 days)
M. John	Masalchi	" "	7-1-52—	20-1-52	(14 days)
Gian Singh	Mali	" "	11-1-52—	9-2-52	(30 days)
Dalip Singh	Tailor	" "	8-1-52—	6-2-52	(30 days).

2. The undermentioned non-vacation staff were granted earned leave on full pay with effect from the dates shown against their names :—

Mr. R. N. Sethi    Offg. Cashier from forenoon 12-1-52—31-1-52  
(20 days).

Mr. Kishan Dass    Ration Clerk from forenoon 9-1-52—28-1-52  
(20 days).

3. Reference S. O. Part II No. 118 of the 2nd November, 51, item 4, Mrs. I. Woodward is granted a further extension of 7 days' (16-1-52 to 22-1-52) leave on half average pay on medical grounds and 23 days' (23-1-52 to 14-2-52) leave without pay.

E. G. CARTER,  
*Principal,*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 18TH JANUARY, 1952.

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No. 10, RECORDS—As soon as a child is withdrawn from School, his/her History Sheet must be submitted to the Principal by the clerk responsible for History Sheets. If History Sheets are sent to Heads of Departments for completion, the clerk concerned will obtain receipts for them. It will be remembered that an entire set of History Sheets of children in the Prep. (boys) disappeared last year. There must be no repetition of this.

No. 11, REPORTS—In cases where a child is making little or no progress and in the opinion of the Head of the Department is likely to be recommended for superannuation at the end of the year, the Principal should be notified at the half-year about the possibility of superannuation so that he can warn parents.

No. 12, RENT—The R. M. O. is granted rent-free, unfurnished quarters with effect from the 9th January, 1952.

(Authy—Govt. of India, Ministry of Education, letter No. F. 16-220/51-G. 3 of the 9th January, 1952).

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 18TH JANUARY, 1952.

### Part II

No. 5, **STRENGTH**—Decrease from the afternoon of the 15th December, 1951 :—

Surrenderpal Singh	B. S.
Joginder Singh Kang	B. S.

No. 6, **APPOINTMENTS**—We have only three temporary posts on our establishment at the moment, three posts of Masalchis. All other posts are on our permanent establishment. Any person appointed, therefore, to a vacancy on the permanent establishment must be shown in his/her Service Book as being "on probation" until confirmed.

No. 7, **LEAVE**—Miss L. E. Elloy, Stenographer and P. A. to Principal, is granted 60 days' earned leave on full pay with effect from the forenoon of the 16th January, 1952. She will vacate her appointment on the expiry of her leave.

No. 8, **LEAVE**—The following Class IV Servants were granted earned leave on full pay with effect from the dates shown against their names :—

Gurdev Singh	Tailor from forenoon	15-1-52—26-1-52 (12 days)
Tulsi Ram	" " "	16-1-52— 9-2-52 (25 days)
Hakam Singh II	" " "	16-1-52—14-2-52 (30 days)
Amara Dass	Cook " "	14-1-52—28-1-52 (15 days)
Battoo	Cook " "	14-1-52— 7-2-52 (25 days)
Mansa Ram	Cook " "	16-1-52— 4-2-52 (20 days)
Pachkori	Masalchi " "	12-1-52—10-2-52 (30 days)
Itwari	Masalchi " "	15-1-52— 8-2-52 (25 days)
Robin	Masalchi " "	16-1-52— 4 2-52 (20 days)
Mary	Ayah " "	15-1-52—29-1-52 (15 days)
Depqu	Ayah " "	20-1-52— 8-2-52 (20 days)
Saju	Mate Mazdoor " "	18-1-52—15-2-52 (29 days)
Mangoo	Sweeper " "	16-1-52—14-2-52 (30 days)
Bishna I.	" " "	16-1-52—14-2-52 (30 days)
Tulsan	" " "	16-1-52—14-2-52 (30 days)
Makhan	" " "	16-1-52—14-2-52 (30 days)
Masadi	" " "	16-1-52—30-1-52 (15 days)
Bachna	" " "	16-1-52—30-1-52 (15 days)
Babban	" " "	20-1-52—29-1-52 (10 days)
Gurcharan	" " "	20-1-52—31-1-52 (12 days)
Ram Kishan	" " "	20-1-52—31-1-52 (12 days)
Sadoo III.	" " "	26-1-52—14-2-52 (20 days)
Shankar	" " "	26-1-52—14-2-52 (20 days)
Jummon I.	" " "	22-1-52—15-2-52 (25 days)
Bishna II.	" " "	22-1-52—15-2-52 (25 days)
Jummon II.	" " "	26-1-52— 9-2-52 (15 days)
Balle	" " "	1-2-52—15-2-52 (15 days)
Sammon	" " "	1-2-52—15-2-52 (15 days)

Please Turn Over.

2. Kishan, sweeper, was granted leave without pay with effect from the forenoon of the 9th January, 1952, to the afternoon of the 13th January 1952.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS

SANAWAR, 25TH JANUARY, 1952.

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No. 13, HOLIDAY—Republic Day, January 26th, will be a holiday for Office, Stores, Tailors' Shop and Printing Press Staff.

Flag Hoisting will be at 9-00 a. m. at Birdwood School and will be followed by distribution of sweets.

E. G. CARTER,  
*Principal.*



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## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 25TH JANUARY, 1952.

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### Part II

No. 9, LEAVE—Miss A. Loveday, Clerk, was granted 40 days' earned leave from the forenoon of the 23rd January, 1952. She will vacate her appointment on the expiry of her leave.

No. 10, LEAVE—The following Class IV Servants were granted earned leave on full pay with effect from the dates shown against their names : —

Kundan	Masalchi from forenoon	22-1-52—10-2-52	(20 days)
Bhuri Singh	Mazdoor	27-1-52 -- 15-2-52	(20 days)
Devi Singh	Mazdoor	28-1-52—11-2-52	(15 days)
Jacob	Cook	27-1-52—15-2-52	(20 days)
Esther	Ayah	27-1-52—15-2-52	(20 days).

E. G. CARTER,  
*Principal*

## THE LAWRENCE SCHOOL ORDERS

SANAWAR, 1ST FEBRUARY, 1952.

No. 14, LEAVE RULES—The Government of India has decided that members of Staff at the Lawrence Schools who are permitted to be absent from duty during the period of the vacation under the provisions of S. R. 263 of the P & T Compilation of the Fundamental and Supplementary Rules, Vol. I, shall be entitled to vacation salary only if the following conditions are fulfilled :—

- (i) Full vacation salary to all serving members of Staff.
- (ii) Full vacation salary to members of staff who have put in service for the full academic year and whose services are terminated by Government, on the day immediately preceding the day of the commencement of the vacation.
- (iii) Proportionate vacation salary to members of the staff who have put in service for three months or more whose service are terminated by the Government on the day immediately preceding the day of the commencement of the vacation.
- (iv) No vacation salary to members of staff who have put in service for less than three months, or who resign their posts of their own accord; provided that the latter will not apply to anybody who is forced to resign for reasons beyond his/her control.

The expression "Vacation Salary" shall mean full pay for such proportion of Vacation as the period of service rendered before the commencement of Vacation bears to the whole year.

This order shall come into force with effect from the 28th January, 1952. This concession does not apply to persons who have relinquished their posts in the past.

(Authority: Government of India, Ministry of Education, letter No. F. 16-157/51-G. 3. dated 28th January, 1952.)

No. 15, CLASSIFICATION, STAFF—The Government of India has been pleased to classify staff who will be placed in the categories given below :—

- |                  |     |  |
|------------------|-----|--|
| (a) Non-Vacation | ... | Principal, all categories of Office Staff, R. M. O., Compounder. |
| (b) Vacation     | ... | Those not mentioned in (a).                                      |

These orders have retrospective effect from 1st April, 1949.

Orders regarding the classification of class IV staff will be issued later.

(Authority :—Govt. of India, Ministry of Education, letter No. F16-125/51-G3 of the 30th January, 1952.)

**Please Turn Over.**

No. 16, ELECTRICITY—Staff are again reminded that the use of electric stoves and heaters is strictly forbidden. Heads of Departments should ensure, during Term, that the greatest vigilance is exercised over the consumption of electricity in their Departments. If the load is not reduced to the maximum safe capacity of the present generators damage and inconvenience are likely to result.

No. 17, LEAVE—Parmanand, Tuck Shop clerk, is granted leave from 4-2-52 to 24-2-52, both days inclusive.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 1ST FEBRUARY, 1952.

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### Part II

No. 11, STRENGTH—Decrease from the afternoon of the 15th December, 1951 :—

Vijay Bhalla	B. S.
Tej Partap Mamik	B. S.
Vinod Chadha	P. S. B.
Ravinder Sodhi	P. S. B.

No. 12, LEAVE—Dhani Ram, Compositor, was granted 15 days' earned leave on full pay with effect from the forenoon of the 31st January, 1952, to the afternoon of 14th February, 1952.

No. 13, ESTABLISHMENT—A post of a Mason is created temporarily for one month under the Principal's financial powers with effect from the forenoon of the 21st January, 1952, and Shri Dina Nath, age 20 years, is appointed to fill the vacancy with effect from 21st January, 1952, @ Rs. 29. - p. m. plus allowances.

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS**

SANAWAR, 8TH FEBRUARY, 1952.

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No. 18, BIRTHS—The date of birth of P. Soneja, B. S., is now given as 14th March, 1941. Records should be amended accordingly.

E. G. CARTER,  
*Principal.*

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 8TH FEBRUARY, 1952.

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Part II

No. 14, LEAVE—Shri Phool Chand, Compounder, was granted 10 days' earned leave on full pay with effect from the forenoon of the 6-2-52 to the afternoon of the 15-2-52.

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS.**

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SANAWAR, 15TH FEBRUARY, 1952.

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No. 19, DESIGNATION—The President is pleased to decide that one of the five posts of Masters and Mistresses (Central Services, Class II) in the present scale of pay of Rs. 200-15-290-20-410-25-560 be excluded from the cadre of Masters and Mistresses and re-designated Headmistress, Prep. School. The classification and scale of pay of the post of Headmistress, Prep. School, shall remain unchanged.

(Authority—Government of India, Ministry of Education, letter No. F. 16-15/50-G III of the 11th February, 1952.)

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 15TH FEBRUARY, 1952.

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### Part II

No. 15, STRENGTH—Decrease from the afternoon of the 15th December, 1951:—

Rita Isaac	G. S.
Subash Isaac	P. S. B.
Raghuraj Bahadur	B. S.

No. 16, LEAVE—Reference item 3 of S. O. Part II No. 4 of 11th, January, 1952, Mrs. I. Woodward resumed duty with effect from the forenoon of the 10th February, 1952.

No. 17, LEAVE—Lallu Masih, cook, was granted 7 days' earned leave on full pay with effect from the forenoon of 13-2-52 to the afternoon of 19-2-52.

E. G. CARTER,  
*Principal.*



**THE LAWRENCE SCHOOL ORDERS.**

SANAWAR, 22ND FEBRUARY, 1952.

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No. 20, LEAVE RULES—Further to Order No. 14 of the 1st February, 1952, the Ministry of Education has laid down :—

(a) Members of Staff who return to duty after the Vacation are entitled to Vacation Salary irrespective of their length of service.

(b) The term “whole year” in para 2 means “academic Year”.

(Authority—Govt. of India, Ministry of Education, letter No. D. 177/52-G1 of 9th February, 1952.)

No. 21, DUTY—Sister N. Paige was recalled to duty for the periods shown below :—

3-1-52 to 13-1-52

4-2-52 to 9-2-52

20-2-52 to 21-2-52

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS.**

SANAWAR, 22ND FEBRUARY, 1952.

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**Part II**

No. 18, STRENGTH—Decrease from the afternoon of the 15th December, 1951 :—

Baljit Singh Gill	B. S.
Pardip Kumar	B. S.

No. 19, LEAVE—Batto, ayah, was granted 12 days' earned leave on full pay with effect from the forenoon of the 16-2-52 to the afternoon of the 27-2-52.

2. Balle, sweeper, was granted 2 days' leave without pay with effect from the forenoon of 16-2-52 to the afternoon of 17-2-52.

No. 20, ESTABLISHMENT—With reference to Part II Order, No. 13, of the 1st February, 1952, the temporary post of mason is extended for another month to the afternoon of the 19th March, 1952.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 29TH FEBRUARY, 1952.

No. 22, EXAMINATION—A scholarship examination will be held in Sanawar on March 9th.

No. 23, DUTIES—Winter hours of duty as laid down in Order No. 347 of the 28th December, 1951, will cease from the date of this Order.

This will apply, too, to the Tuck Shop.

No. 24, DUTY—Mr. E. A. Cuzen was re-called to duty from 16-12-1951 to 29-2-1952.

No. 25, DUTY—The undermentioned Staff were recalled to duty on the dates shown. They will stay on duty till the afternoon of the 6th March.

Mrs. V. W. Carter	... 2-1-1952.
Mrs. J. Coombes	... 2-1-1952.
Mrs. M. Johnson	... 18-2-1952.
Mrs. C. Edwin	... 18-2-1952.
Mr. S. C. Cowell	... 23-2-1952.
Mrs. N. Nanda	... 29-2-1952.

No. 26, FEES—Fees from pupils who are in arrears should be collected, together with the penalty, within a period of one month. If arrears are not paid before the commencement of the next term the child will have to leave the School. Entitled children will have to leave within a period of three months if the parent/guardian is in arrears.

(Authority—Govt. of India, Ministry of Education, letter No. D-6417/51-G. 1. of 22nd February, 1952.)

No. 27, RECORDS—History Sheets of all children who have left School will be forwarded to Heads of Departments by the Bursar not later than March 10th, 1952. They will be completed and returned to the Bursar on or before 12 noon on the 17th March, 1952. Receipts will be obtained. The Bursar will submit the History Sheets to the Principal for completion on the 18th March, 1952.

No. 28, STAFF—The Govt. of India has sanctioned the continuance up to the 28th February, 1953, of three posts of masalchis.

(Authority—Govt. of India, Ministry of Education, letter No. D 6612 51-G. 1. of 23rd February, 1952.)

No. 29, WATER—Bath water should now be used for watering gardens. The reserve today is 2,23,000 gallons.

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS.**

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SANAWAR, 29TH FEBRUARY, 1952.

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**Part II**

No. 21, **STRENGTH**—Decrease from the afternoon of the 15th December, 1951 :—

R. Mehra	B. S.
Promila Murgai	G. S.
Sunila Murgai	G. S.

No. 22, **LEAVE**—Reference School Order Part II No. 17 dated 15th February, 1952, Lallu, cook, was granted extension of leave on full pay with effect from the forenoon of 20-2-52 to the afternoon of 26-2-52.

E. G. CARTER,  
*Principal.*

No. 35, HOUSES—There will be 4 Senior Houses plus Cock-sparrows/Sparrows in B. S. and G. S., making a total of five Houses. In the Prep. there will be but four Houses. The Headmaster and Headmistress, assisted by Mr. Bhupinder Singh and Miss Bose, will be responsible for Cock-Sparrows and Sparrows. Their posts will be honorary.

No. 36, FUEL—The undermentioned issues of steam coal and wood were sanctioned for the steam Disinfector for disinfecting Prep. Department blankets, etc. :—

			Steam coal.	Firewood.
26th February, 1952	...	...	224 lbs.	10 lbs.
27th        "      "	...	...	224 lbs.	10 lbs.
28th        "      "	...	...	224 lbs.	10 lbs.
29th        "      "	...	...	224 lbs.	10 lbs.

E. G. CARTER,  
*Principal*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 7TH MARCH, 1952.

### No. 30, SATURDAY'S PROGRAMME—

Rouser	...	...	...	7-00 a. m.
Breakfast	...	...	...	8-00 „
M. I.	...	...	...	8-20 „
Assembly	...	...	...	9-00 „
Form Rooms	...	...	...	9-30—11-00 a. m.
Break	...	...	...	11-00—11-15 „
Letter-writing	...	...	...	11-15—12-15 p. m.
Lunch	...	...	...	1-00 p. m.
Staff Meeting	...	...	...	2-00 p. m. in Masters' Common Room.
Tea	...	...	...	4-00 p. m.
Cinema	...	...	...	6-00 „
Supper	...	...	...	8-30 „
Lights Out	...	...	...	9-00 „

### No. 31, SUNDAY'S PROGRAMME—

Rouser	...	...	...	8-00 a. m.
Breakfast	...	...	...	9-00 „
M. I.	...	...	...	9-20 „
Scholarship Tests	...	...	...	9-45 „
Lunch	...	...	...	1-00 p. m.
Tea	...	...	...	4-00 „
Supper	...	...	...	7-00 „
Lights Out	...	...	...	8-00 „

No. 32, CINEMA—The films on Saturday will be :—

Bringing up Baby.  
Big Wash (Cartoon).

No. 33, SCHOLARSHIP—B. S. candidates will be examined in the Geography room, Preppers in the adjoining Form.

No. 34, MEDICAL—Sudhir Kumar, B. S., is excused games for one month.

**Please Turn Over.**

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 7TH MARCH, 1952.

### Part II

No. 23, STRENGTH—Decrease from the afternoon of the 15th December, 1951 :—

Sabita Devi	G. S.
Anil Kumar Ahuja	B. S.
N. C. Khanna	B. S.

Increase from the forenoon of the 1st March, 1952 :—

Vinod Chhabra	B. S.
Ravi Khanna	B. S.
Paramjit Singh Maniktala	B. S.
Kanwar Tika Ram	B. S.
Rameshwar Puri	B. S.
Baljit Singh Sahmey	B. S.
Davinder Sood	B. S.
Jatinder Sood	B. S.
Jitendrapal Singh	B. S.
Indru P. Lakhani	B. S.
Veena Chhabra	G. S.

Increase from the forenoon of the 3rd March, 1952 :—

Anil Kumar Vohra	B. S.
Amarjit Singh Bal	B. S.
Balbir Singh Gill	B. S.
Jagat Jit Singh	B. S.
Rajinder Singh	P. S. B.
Virpal Singh	P. S. B.
Chander Krishan Mahajan	P. S. B.
Narayan Singh Pathania	P. S. B.
Kanwar Anand Singh	B. S.

Increase from the forenoon of the 4th March, 1952 :—

Sudhir kumar	B. S.
Shyam Kumar Kak	B. S.
Prem Patnaik	B. S.
Ashok Kumar Batra	B. S.
Ravinder Kumar Batra	B. S.
Veena Vij	G. S.

Please Turn Over.

Increase from the forenoon of the 6th March, 1952 :—

Bubbles Mehta	P. S. G.
Shan Bir Kaur Grewal	„
Paran Bir Kaur Grewal	„
Rakesh Sahni	P. S. B.
Deepak Bhandari	„
Balkrishan	„
Purshotam Dhir	„
Anil Bhalla	„

No. 24, APPOINTMENTS—The undermentioned members of Staff vacated their appointments on the afternoon of the dates shown :—

Mrs. R. Grollet, Asst. Matron	...	29-2-52
Mrs. Brown, „	...	29-2-52
Mr. E. A. Cuzen, Asst. Master	...	6-3-52
Mr. N. N. Paige, „	...	6-3-52
Mrs. P. Cuzen, Asst. Mistress	...	6-3-52
Mrs. Y. Paige, Nursing Sister	...	6-3-52

The following appointments are made from the forenoon of the dates shown :—

Mrs. I. Matthews, Asst. Matron	...	1-3-52
Miss P. Mitra, „	...	2-3-52
Mrs. V. Bhalla, „	...	6-3-52
Miss E. A. Rhind, „	...	6-3-52
Miss R. Chatterji, Mistress	...	6-3-52
Miss J. McLeod, Asst. Mistress	...	7-3-52
Mr. G. M. C. Misra, Asst. Master	...	6-3-52
Mr. J. Williams „	...	6-3-52
Mr. M. S. Rawat, „	...	7-3-52

All appointments are strictly on probation.

E. G. CARTER,  
*Principal.*



## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 8TH MARCH, 1952.

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No. 37, PROVIDENT FUND—Staff who wish to alter their rates of subscription to the G. P. F. should notify the Bursar, in writing, by March 15th.

No. 38, STAFF—New members of Staff should send their dates of birth to the Principal by March 15th.

No. 39, DOGS—Dog owners are reminded that dogs must be registered at the Office. Dogs are not allowed in the station without the Principal's permission.

E. G. CARTER,  
*Principal*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 8<sup>TH</sup> MARCH, 1952.

### Part II

No. 25, STRENGTH—Decrease from the afternoon of the 15th December, 1951 :—

Brij Mohan Munjal	B. S.
<del>Kanti Chand Khanna</del>	<del>B. S.</del>
Tej Partap Singh	P. S. B.
Ram Parkash Rathi	P. S. B.

Increase from the forenoon of the 7th March, 1952 :—

Arvind Bery	B. S.
Narinder Kumar Singh Kalaan	”
Ranjiv Singh Chowdhury	”
Suresh Chander Mehra	”
Jitinder Singh	”
Ravindar Sikund	”
Devinderjit Singh	”
Yogindera Dhillon	G. S.
Parveen Kumar	”
Naz Ashfaque Husain	”
Aruna Chatterjee	”
Basant Usha Katoch	P. S. G.
Harbeen Kaur	P. S. G.
Javed Kumar	P. S. B.
Anoop Singh Ugal	”
Ashok R. Nath	”
Randhir Prakash Kapur	”
Sanjiv Singh Chowdhury	”
Prodeep Gangulee	”
Krishanpal Singh Sidhu	”
Narinder Singh	”

Increase from the forenoon of the 8th March, 1952 :—

Yoginderpal Sharma	B. S.
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No. 26, APPOINTMENTS—Mr. N. K. S. Rao and Mr. V. Vyas are appointed Housemasters with effect from the forenoon of the 7th March, 1952.

Miss N. Bose is appointed Librarian in place of Mr. Rao with effect from the forenoon of the 7-3-52. Mr. Rao will be in charge of the Stock Room.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS

SANAWAR, 14TH MARCH, 1952.

### No. 40, PREFECTS, B. S. :—

*School.*

R. Sircar	...	...	(Himalaya) Yellow
Dilleshwar Prit Singh	...	...	(Nilagiri) Blue
Ranjit Bhatia	...	...	(Siwalik). Green
Vikram Soni	...	...	(Vindhya). Red

*House.*

Pritam Singh	...	...	(Himalaya)
Sowarnjit Singh	...	...	(Nilagiri)
Jitendra Bharadwaj	...	...	(Siwalik)
Ashok Bhatia	...	...	(Vindhya)

#### M. I./Library.

Ashok Nehru.

### No. 41, PREFECTS, G. S. :—

*School.*

Head Girl and Head of Nilagiri House	...	...	Aruna Vasudev.
Head of Siwalik House	...	...	Saroj Singh.
Head of Vindhya House	...	...	Indira Bhatia.
Head of Himalaya House	...	...	Ramma Kapur.

*House.*

Nilagiri	...	Indra Mohini	...	Recreation Room
Siwalik	...	Tripat Bhalla	...	M. I.
Vindhya	...	Jasjit Kaur	...	Reading & D. Rooms.
Himalaya	...	Vijay Lakshmi Chowdhry	...	Sparrows.

### Girls' School Time-Table.

*Monday—Saturday.*

*Sunday.*

Rouser	6-30 a. m.	Rouser	7-45 a. m.
P. T.	7-00—7-30 a. m.	Breakfast	9-00 a. m.
Breakfast-Sparrows	7-30 a. m.	M. I.	9-20 a. m.
Other Houses	7-45 a. m.	Lunch	1-00 p. m.
M. I.	8-00 a. m.	Tea	4-00 p. m.
Inspection	8-25 a. m.	Supper	7-39 p. m.
Lunch	12-45 p. m.	Lights out	8-30 p. m.
Rest	1-15—1-45 p. m.		
Tea	3-45 p. m.		
Games	4-15—5-45 p. m.		

7-30 and 8-00 p. m., Sparrows 6-30 p. m.

8-45 p. m., Sparrows 7-30 p. m.

**Please Turn Over**

No. 42, GAMES—Hockey will, as usual, be the major game this season. Matches in B. S. for March 15th will be :—

Colts v Dolts

Staff v Spiders

The Headmaster will fix times.

No. 43, HOUSE ROOMS—These should be developed and improved by the children themselves. There would be no objection to the presentation of gifts, such as carpets, gramophones, radio sets, furniture, pictures, etc., by interested parents.

No. 44, FUEL—The undermentioned quantities of Fuel were sanctioned for Departments.

	Steamcoal	Firewood.
From 29th February, 1952, B. S. Bath house	224 lbs.	20 lbs.
"    "    "    G. S.    "    "	224 lbs.	20 lbs.
From 1st March, 1952, B. S. Kitchen for Cooking purposes	336 lbs.	80 lbs.
"    "    "    G. S.	336 lbs.	80 lbs.
From 4th March, 1952, P. S. Bath house to 6th March, 1952	224 lbs.	20 lbs.
From 7th March, 1952, P. S. Bath house	448 lbs.	40 lbs.
From 10th March, 1952, Hospital Bath	56 lbs.	3 lbs.

The undermentioned quantities of fuel were sanctioned for extra fireplaces.

7th March, 1952, B. S. Dept. 8 fireplaces large @ 30 lbs. S. Coal and 1 lb. firewood each per day for one day only.

7th to 12th March, 1952, G. S. Dept. 3 fireplaces large, @ 30 lbs. S. Coal and 1 lb. firewood per each per day.

No. 45, LIGHTING OIL—Lighting, Oil, Kero, is sanctioned for 21 lamps from 1st March, 1952, @ 7 oz. per lamp daily.

From 3rd March, 1952, increase 2 lamps, total 23 lamps.

From 7th March, 1952, increase 14 lamps, total 37 lamps in all.

No. 46, MATCHES—Match boxes are sanctioned for 5 Incinerators @ 4 boxes per incinerator per month, and 4 boxes for work shop, B. Smith 2 and Tin Smith 2.

No. 47, POSTINGS—Kali Ram, Chaprassi, is posted to No. 85, Prep. School.

No. 48, ORGANISATION—Children in all Departments are to be given numbers forthwith. Each Department will start numbering from 1. House Staff will submit lists to office showing numbers allotted to children. These numbers will be entered in Address Book and also on History Sheets and Report. Schoolars need not have numbers.

No. 49, LIBRARY—The Staff Library may be used by Prefects and by children in U-V and VI Forms.

No. 50, CURRENT—Electricity will be available from 6 a. m. till 9 a. m. each morning. Evening timings will remain unchanged.

No. 51, CLOTHING FEES—Parents of Staff children using school clothes will pay the full clothing fee unless orders are received to the contrary.

No. 52, CLUB—There will be a Club Meeting in the Club at 11 a. m. on March 16th. Tea will be served.

No. 53, GIFTS—Dr. G. F. Lakhani has very generously presented a gramophone record of a song from the film "Mahal" to the Girls' School.

No. 54, LIVESTOCK—All cattle, goats, sheep and pigs must be withdrawn from the inner school area, *i. e.* the area between Moti Corner and Tilley's Hill. Cattle, etc., can be kept at the Sillar Lines (Red Huts) on the Long Back and at Moti Corner outside the school estate. This Standing Order has been disregarded of recent months and Sanawar is fast becoming a menagerie. The M. O. will ensure that this order is enforced.

School sheep will have to be slaughtered. Q. will arrange after discussion with the Principal.

E. G. CARTER,  
*Principal*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 14TH MARCH, 1952.

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### Part II

No. 27, STRENGTH—Decrease from the afternoon of the 15th December, 1951 :—

Sumer Singh Kalsy	B. S.
Prithivi Raj Sood	”
Baljit Singh Bal	”
Ravinder Dawar	”
Vinod Raj Kumar	”
Romesh Chander Gulati	”

No. 28, STRENGTH—Increase from the forenoon of the 10th March, 1952 :—

Arun Nath Maira	B. S.
Ajit Nath Maira	P. S. B.
Ranjit Mehra	”
Tejpal Singh Chowdhury	”
Ravi Inder Verdi	”

Increase from the forenoon of the 11th March, 1952 :—

Jaideep Singh	B. S.
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Increase from the forenoon of the 12th March, 1952 :—

Nina Pose Mehta	P. S. G.
Jasjit Singh	P. S. B.

Increase from the forenoon of the 13th March, 1952 :—

Jasbirinder Singh	P. S. B.
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No. 29, APPOINTMENTS—Mr. S. N. Kaul is appointed Asst. Master, on probation, with effect from the forenoon of the 10th March, 1952.

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS.**

SANAWAR, 21ST MARCH, 1952.

**No. 55, EXAMINATIONS**—The undermentioned candidates were successful in the S. C. examination held in December last.

*Girls**Grade*

I	...	...	E. A. Rhind
---	-----	-----	-------------

One failure.

*Boys.*

I	...	...	I. S. Grewel
---	-----	-----	--------------

II	...	...	G. S. Sandhu
----	-----	-----	--------------

III	...	...	R. K. Dawar
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III	...	...	D. I. R. Mackintosh
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III	...	...	J. K. Sahgal.
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Hearty congratulations to all concerned.

**No. 56, PROMOTIONS, B. S.—**

Head Boy	...	...	R. Sircar
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**No. 57, SOCIETIES**—Mr. Vyas will be in charge of the Photographic and Hiking Clubs, Mr. Kaul of the Chess Club.

**No. 58, MEDICAL**—When Staff fall ill and are unable to go to work, they must inform the Head of their Department immediately. The R. M. O. will submit his report direct to the Principal.

**No. 59, WATER**—We are already faced with the possibility of a shortage. All Departments must take immediate steps to minimise waste. It may be necessary to impose a water ration in the near future.

**No. 60, TRANSFERS**—Ravinder Sodhi is transferred to B. S. from Prep. School with effect from 15th March, 1952.

**No. 61, MEETINGS**—There will be an Old Sanawarian Reunion in London on May 10th. Members of the School are cordially invited. For further particulars, enquire at the Office.

**No. 62, PREP**—Prep. will begin on Monday, March 24th. Girls will do theirs in No. 5.

**No. 63, CINEMA**—The film on Saturday, 6 p. m., will be :—  
Loves of Carmen.

The charge, as usual, will be -/8/-. House Staff should collect monies due and forward to the Bursar at the end of the month. Staff should notify him of their attendances. Deductions will be made from salaries.

**Please Turn Over.**

**No. 64, TUCK SHOP TIMINGS—**

**Boys' School.**

<i>Himalay</i> —Monday	...	...	3-45—5-30
<i>Nilagiri</i> —Tuesday,	...	...	3-45—5-30
<i>Siwalik</i> —Thursday,	...	...	3-45—5-30
<i>Vindhya</i> —Friday,	...	...	3-45—5-30

**Girls' School.**

<i>Sparrows</i> —Wednesday and Saturday	...	1-45—2-15
<i>Senior House</i> —Wednesday and Saturday	...	4-30—5-30

**Prep. School.**

Wednesday and Saturday	...	2-13—3-15
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**Shri Charlie Bootlace.**

<i>Boys' School.</i>	...	...	Saturday,	...	1-45—2-45
			Sunday,	...	3-00—4-00
<i>Girls' School</i>	...	...	Wed. & Sat.	...	3-00—3-45
<i>Prep. School</i>	...	...	Sunday	...	1-45—2-45

No. 65, WATER—The reserve now is 1,28,000 gallons.

No. 66. ROUTINE—The Bursar is responsible for all financial transactions and money meant for the Office should be sent direct to him.

E. G. CARTER,  
*Principal.*



## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 21ST MARCH, 1952.

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### Part II

No. 30, STRENGTH—Increase from the forenoon of the 17th March, 1952 :—

Anupman	P. S. G.
Goolam Husain Moloobhai	B. S.
Venita Dubey	G. S.
Neena Dubey	G. S.
Vijay Dubey	P. S. B.

Reference S. O. Part II No. 11 of 1-2-52, Ravinder Sodhi's name is to be *deleted*.

No. 31, APPOINTMENTS—Mrs L. Cowell vacated her appointment as Matron, B. S., with effect from the afternoon of the 15th March, 1952.

2. Mrs. N. Nanda is appointed Matron, B. S., on probation, with effect from the forenoon of the 16th March, 1952.

3. Mrs. J. V. Thun is appointed Asst. Matron, on probation, with effect from the forenoon of the 16th March, 1952.

No. 32, ESTABLISHMENT—Will reference to Part II Order, No. 20, of the 22 February, 1952, the temporary post of mason is extended for a further month.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 28TH MARCH, 1952.

No. 67, TUTORs—The undermentioned Staff are appointed Tutors to the Houses shown against their names.

*Boys' School.*

Mr. Misra	...	...	Himalaya
Mr. Williams	...	...	Nilagiri
Mr. Rawat	...	...	Siwalik
Mr. Kaul	...	...	Vindhya.

*Girls' School.*

Miss Chatterji	...	...	Himalaya
Mrs. Kemp	...	...	Nilagiri
Mrs. Gidwani	...	...	Siwalik
Miss Mohan	...	...	Vindhya.

*Prep. School.*

Miss Rudra	...	...	Himalaya/Siwalik
Miss MacLeod	...	...	Nilagiri/Vindhya.

House Tutors will assist the House Masters/Mistresses in keeping a close check on the progress of a child and will also assist in House duties. The posts of Tutors, however, will be honorary.

No. 68, LETTERS—Children should write home regularly each week but House Staff should make it perfectly clear that postage must be paid for by the children themselves. Stamps cannot be provided either by the School or by the House Staff.

No. 69, BIRTHS—The date of birth of Harinder Singh, B. S., will be shown as 2nd May, 1941, until further orders.

No. 70, MEDICAL—Inoculations and vaccinations will be carried out only on those children who have not been done. The R. M. O. should arrange convenient dates.

No. 71, WEIGHING—All children will be weighed and measured before the end of this month at times and on dates fixed by the R. M. O. and Heads of Departments.

No. 72, TRANSFER—Tejpal Singh Chowdhury (P. S. B) is transferred to the Boys' School with effect from the 25th March, 1952.

No. 73, CLUB—There will be a Social at the Club on Sunday, the 30th March. The Tin-and-bottle Tennis Tournament will start at 2-30 p. m. and tea will be served at 4 p. m. All staff cordially invited.

Please Turn Over.

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 28TH MARCH, 1952.

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### Part II

No. 33, STRENGTH—Decrease from the afternoon of the 15th December, 1951 :—

Dalip Singh	B. S.
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No. 34, STRENGTH—Increase from the forenoon of the 22nd March, 1952 :—

Sunder P. Sipahimalani	P. S. B.
Sarabjeet Singh Grewal	B. S.

Increase from the forenoon of the 24th March, 1952 :—

Ramesh Partap Singh	B. S.
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Increase from the forenoon of the 27th March, 1952 :—

Shashi Charan Dass	P. S. G.
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E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 4TH APRIL, 1952.

No. 80, **MEDICAL**—The School is placed in quarantine with effect from the 1st April, 1952.

No. 81, **HISTORY SHEETS**—History sheets of Cambridge candidates should be completed.

No. 82, **PARCELS**—Food parcels are now reaching alarming proportions. The School prospectus lays down that one food parcel is permitted per term. House Staff should get children to notify their parents. Parcels in excess of the one per term will either be returned or shared amongst other children. This should be made clear to parents. Prefects can help in this matter.

No. 83, **LETTERS**—Children should inform their parents that letters which are under-stamped are liable to be refused. Neither the Office nor House Staff can cope with the flood of under-stamped letters arriving each day.

No. 84, **CINEMA**—The picture on April 5th at 6 p. m. will be :—

Lost Horizon.

No. 85, **DOGS**—Only two dogs, Raja and Wendy, have been registered for 1952. Dogs not registered by April 10th will be shot without further notice, whether or not they are wearing collars.

No. 86, **SOCIETIES**—The following Societies will function this year :—

Mathematical	...	...	Mrs. Carter
Hindi	...	...	Mr. Vyas
Durrant	...	...	Miss Chatterji.

No. 87, **MARK READING**—Will be held at 2 p. m. on Thursday, 17th April.

Marks will be handed in to Form Staff by 11-00 a. m. on Tuesday, 15th April, and Mark Books to Headmaster/Headmistress by 9-00 a. m. Thursday, 17th April.

No. 88, **HOLIDAYS**—The following dates have been fixed :—

(1) From 5 p. m. on Friday, 16th May, to 5 p. m. on Sunday, 25th May.

(2) From 5 p. m. on Friday, 1st August, to 5 p. m. on Sunday, 10th August.

No. 89, **HOCKEY**—Dileshwar Prit Singh will Captain the School XI, T. R. G. Carter the Colts.

No. 90, **SCHOOLS**—The sixth School and Extras will be of forty minutes' duration each.

No. 91, **HOCKEY**—The School will play Kasauli at 3 p. m. on April 5th at Kasauli. The truck will be outside the Headmaster's bungalow at 2-15 p. m.

E. G. CARTER,  
*Principal*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 4TH APRIL, 1952.

### Part II

No. 35, STRENGTH—Decrease from the afternoon of the 15th December, 1951 :—

Parminder Singh Bedi	B. S.
Permit Singh Bedi	B. S.

Decrease from the afternoon of the 4th April, 1952 :—

Asha Nanda	G. S.
Vijay Nanda	G. S.
Harvinder Kaur	G. S.
Anoop Singh Ugal	P. S. B.
J. Coombes	B. S.
R. Sircar	B. S.
A. Sircar	G. S.
A. Edwin	P. S. B.
Anil Bhalla	P. S. B.
Sheila, Gidwani	P. S. G.
Aroon Gidwani	P. S. G.

No. 36, ESTABLISHMENT—A post of an Ayah is created temporarily in the School hospital under Principal's financial powers with effect from the forenoon of the 2nd April, 1952. Pay @ Rs. 30/- p. m. plus D. A. & C. A. admissible to Class IV servants.

No. 37, APPOINTMENTS—Mr. M. S. Khan is appointed Assistant Master, on probation, with effect from the forenoon of the 1st April, 1952.

2. The followings have vacated their appointments with effect from the dates given against their names on the expiry of earned leave granted to them in S. O. Part II No. 9 of 25-1-52 and No. 7 of 18-1-52 :—

Miss A. Loveday, Clerk, with effect from afternoon 2-3-52.

Miss L. E. Elloy, Stenographer & P. A. to Principal, with effect from afternoon 15-3-52.

Roshani was appointed ayah in the post created temporarily with effect from the forenoon of the 2nd April, 1952.

3. Chet Ram is appointed temporary masalchi with effect from the forenoon of the 4th April, 1952, in one of the three posts of Masalchies sanctioned temporarily upto 28-2-53 under Govt. of India, Ministry of Education, letter No. D. 6612/51-G. 1 of 23-2-52.

No. 38, LEAVE—Pachkori, masalchi, was granted leave without pay for one day on 4th April, 1952.

E. G. CARTER,  
*Principal*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 11TH APRIL, 1952.

No. 92, CONCESSIONS—The President is pleased to grant the following concessions to the Staff mentioned :—

### Rent Free Quarters.

1. Principal
2. Headmaster and Headmistress
3. Masters/Mistresses or Assistant Masters/Mistresses who are placed in charge of Houses.
4. R. M. O.
5. Compounder
6. Nurses
7. Quartermaster
8. Matrons
9. Band Master and Military Instructor
10. Class IV Staff.

### Free Supply of Furniture.

Members of Staff who have been granted rent free accommodation (as detailed above excluding Class IV Staff).

### Free Electricity.

1. Principal	...	35 units p. m.
2. Headmaster	...	20 " "
3. Headmistress	...	20 " "
4. Masters/Mistresses Asst. Masters/Mistresses placed in charge of Houses	} ...	15 units p. m.
5. R. M. O.	...	20 units p. m.
6. Quartermaster Compounder, Nurses, Matrons, Bandmaster Military Instructor	} ...	10 units p. m. if occupying full house, 5 if occupying one room and bath.

These concessions take effect from 1st April, 1952.

(Authority—Govt. of India, Ministry of Education, letter No. F. 19-2/52-G. I. of the 2nd April, 1952.)

No. 93, PICNIC—B. S. and G. S. will picnic at Dagroo on April 14th, Preppers at Eagles' Nest or any other place selected by Mrs. Sircar. Staff who wish to attend should notify Mr. Cowell/Mrs. Sircar.

**Please Turn Over.**

No. 94, BOYS' SCHOOL TIME-TABLE—

	Weekdays.	Sundays.
Rouser	... 6-30 a. m.	... 7-45 a. m.
Breakfast	... 7-45 a. m.	... 8-45 a. m.
M. I.	... 8-10 a. m.	... 9-10 a. m.
Fall-in for Assembly	8-25 a. m.	
Assembly	... 8-45 a. m.	
Schools	... 9-00 a. m.—11-00 a. m.	
Break	... 11-00 a. m.—11-15 a. m.	
Schools	... 11-15 a. m.—12-35 p. m.	
Lunch	... 12-45 p. m.	... 12-00 noon.
Rest	... 1-15 p. m.—1-45 p. m.	12-30—1-00 p. m.
Schools	... 2-00 p. m.—3-20 p. m.	
Tea	... 3-30 p. m.	
Games and Baths	... 3-45 p. m.—5-45 p. m.	5-00 p. m.
Fall-in for Prep.	... 6-10 p. m.	
First Supper	... 7-30 p. m.	7-30 p. m.
Second Supper	... 8-00 p. m.	
Lights Out	... 9-00 p. m.	8-00 p. m.

No. 95, PREP. SCHOOL TIME-TABLE—

Rouser	... 6-30 a. m.
Breakfast	... 7-45 a. m.
M. I.	... 8-10 a. m.
Lunch	... 12-45 p. m.
Rest	... 1-15—1-45 p. m.
Tea	... 3-45 p. m.
Games	... 4-30—5-45 p. m.
Baths	... 6 p. m. daily.
Supper	... 7 p. m.
Wash & brush & change	... 7-30 p. m.
Lights out	... 8 p. m.
Wednesday & Saturday	... Change of clothes.
Friday	... Change bed linen.
Wednesday	... Tuck shop for 2 houses (Upper dormitory)
	... Domestic duties.
Saturday	... Tuck shop 2 houses (Lower dormitory).
Sunday	... Pocket money.
	Rest 2—3-30 p. m.
K. G. Class rests daily	... 1-15—3 p. m.

No. 96, FIXTURES—Matches against B. C. S. have been fixed on the dates given below:—

Hockey	...	Colts	1st May	Simla
		1st XI	3rd May	Sanawar
Cricket	...	Colts	2nd July	Sanawar
		1st XI	4th & 5th July	Simla
Football	}	Colts	13th November	Simla
Table Tennis		1st XI	15th November	Sanawar.

No. 97, MEDICAL—At the opening of term the R. M. O. is a very busy man. He cannot afford the time to weigh and measure new children. They will always be weighed and measured with the other children in March and not at the time of their first admission.

No. 98, FIRE PRECAUTIONS—With reference to S. O. No. 240 of the 24th November, 1950, the Quartermaster will submit a fortnightly report on the tests to the Principal. The R. M. O. will arrange for khuds to be swept clear of pine needles. All Depts. will, doubtless, wish to help in this vital matter.

No. 99, CINEMA—The pictures at 6 p. m. on Saturday, April 12th, will be:—

Clown of the Jungle	...	1 reel
It's a Wonderful Life.	...	3 reels

No. 100, RECORDS—The dates of birth of Sukhinder Singh, S. o. Capt. Inder Singh and

Devinderjit Singh, S. o. Lt-Col. Gurdial Singh are 22-X-1938 and 10-IX-1939 respectively. Records should be amended.

No. 101, CONFERENCE—The Indian Public Schools Conference will be held in Sanawar on April 18, 19 and 20th. Some thirty-five visitors are expected.

No. 102, DAY SCHOLARS—Staff who are entitled to send their children to the School as day scholars will pay the following fees:

Senior School	...	Rs. 20/- p. m.
Prep.	...	Rs. 15/- p. m.

Full fees will be charged when Staff are in receipt of an income of Rs. 500/- p. m. or more. Staff drawing Rs. 250-499 will pay half fees. Staff in receipt of salaries of less than Rs. 250/- will not be charged. Fees will be assessed on the joint incomes of parents.

This order takes effect from the beginning of the academic year.

(Authority—Govt. of India, Ministry of Education, letter No. F. 19-2/52-G. I. of the 2nd April, 1952).



No. 103, SCHOOL OFFICE—The School Treasury will be closed for cash transactions at 2-30 p. m. daily and 12-30 p. m. on Saturdays.

No. 104, MEDICAL—The M. O. has ruled that, except for Prep. boys, children may go to Kasauli.

No. 105, WATER—The reserve now is 1,30,000 gallons.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 11TH APRIL, 1952.

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### Part II

No. 39, STRENGTH—Decrease from the afternoon of the 15th December, 1951 :—

Pradeep Kumar Dixit	B. S.
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No. 40, STRENGTH—The undermentioned staff children are taken on the strength of the School as day scholars from the dates shown against their names :—

T. R. G. Carter	... 7-3-52
A. Kemp	... 7-3-52
J. Coombes	... 5-4-52
S. Gidwani	... 5-4-52
A. Gidwani	... 5-4-52.

No. 41, STRENGTH—Part II Order, No. 35, of April 4, 1952, is cancelled in so far as it relates to

R. Sircar	B. S.
A. Sircar	G. S.

No. 42, LEAVE—Padam, chowkidar, is granted 22 days' earned leave on full pay with effect from the forenoon of the 6-4-52 to the afternoon of the 27-4-52.

2. Banwari, cook, is placed on the sick list and is granted earned leave on full pay, on medical grounds, with effect from the forenoon of the 24th March, 1952.

3. Jawahar II, chowkidar, was granted one day's leave without pay on 9th April, 1952.

4. Batto, Ayah, was granted one day's leave without pay on 11th April, 1952.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 18TH APRIL, 1952.

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No. 106, PHOTOGRAPHERS—Reports reach me that the prices now being charged by photographers at Kasauli are nothing short of scandalous. Our own Photographic Society will carry out the work hitherto done by them. Kasauli photographers will not visit the School except by invitation.

No. 107, DHOBI—Departments are warned to be extremely careful in checking clothes being given to the Dhobi or being returned by him. In a recent check, it was found that he had doubled pillow cases so as to make one appear to be two. He has been fined Rs. 25/- and severely reprimanded. Any further such attempts must be reported immediately to the Office. A case will then be instituted against the Dhobi and his contract terminated.

No. 108. RATIONS—The Govt. of India has stated that "Housemasters/Mistresses are entitled to extra ration which may be drawn for them whenever they are on duty in the School."

( Authority :—Govt. of India, Ministry of Education, Letter No. F 19—6/52—G I of the 12 April, 1952 ).

No. 109, CINEMA—The educational films on April 19th will be :—

Lord Siva Danced  
Grand Prix.

No. 110, CURRENT—Electricity will be available from 6-15 p. m. to 1 a. m. from the date of this Order.

No. 111, PRIZES—The Commandant of the Poona Horse, a regiment famous in Army history, has offered to present a prize worth about Rs. 30/- each year from the Regiment to the School. Sanawarians are deeply grateful to the officers of the Poona Horse not only for their generosity but for their interest in the School. We are indeed fortunate that the Army should continue its long and sympathetic association with us.

No. 112, MEETING—There will be a Staff Meeting in the Masters' Common Room at 2-45 p. m. on Monday, April 21st.

. E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS.**

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SANAWAR, 18TH APRIL, 1952.

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**Part II**

No. 43, STRENGTH—Increase from the forenoon of the 29th March, 1952 :—

Chandra Mohan Jagota.

P. S. B.

Increase from the forenoon of the 15th April, 1952 :—

Asha Bhatia

G. S.

No. 44, APPOINTMENTS—Mrs. H. S. Singh is appointed Assistant Mistress, on probation, with effect from the forenoon of the 14th April, 1952.

E. G. CARTER,  
*Principal*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 25TH APRIL, 1952.

No. 113, CONCESSIONS—Reference S. O. No. 92, of 11th April, 1952, members of staff mentioned in the Order are entitled to the following scales of furniture :—

### Single Staff Quarters.

1. Almirah, large, without shelves	... 1
2. Almirahs, large, with shelves	... 1
3. Beds, spring	... 1
4. Boxes, coal	... 1
5. Bins, dirty linen	... 1
6. Baths, G. I. (per bathroom)	... 1
7. Chairs, dining	... 2
8. Chairs, easy, upholstered	... 2
9. Chests of drawers	... 1
10. Commodes (per bathroom)	... 1
11. Cases, book, of sorts	... 1
12. Durries (per room)	... 1
13. Fenders	... 1
14. Footboards	... 1
15. Mats, door	... 1
16. Mattresses	... 1
17. Pans, commode	... 1
18. Racks, towel	... 1
19. Stands, wash hand	... 1
20. Toilet sets, complete	... 1
21. Tables, occasional	... 1
22. Tables, dressing, with mirror	... 1
23. Tables, writing	... 1
24. Teapoys	... 1
25. Fire Irons	... 1

### Married Staff Quarters.

1. Almirahs, large, without shelves	... 2
2. Almirahs, large, with shelves	... 2
3. Beds, spring	... 1 per adult & 1 per child over 3 years.
4. Boxes, coal	... 2
5. Bins, dirty linen	... 1

**Please Turn Over.**

6.	Baths, G. I. ...	...	...	1 per bathroom.
7.	Cots, newar or iron	...	...	1 per child under 3 years.
8.	Chairs, dining	...	...	2 & 1 for each child over 10 years.
9.	Chairs, easy, upholstered	...	...	2
10.	Chests of drawers	...	...	1 per bedroom.
11.	Commodes	...	...	1 per bathroom.
12.	Cases, book, of sorts	...	...	4 (up to).
13.	Durries	...	...	1 per room.
14.	Dinner wagons	...	...	1
15.	Fenders	...	...	1
16.	Footboards	...	...	1 per bathroom.
17.	Mats, door	...	...	2
18.	Mattresses	...	...	1 per adult & 1 per child over 3 years.
19.	Hall stands	...	...	1
20.	Pans, Commode	...	...	1 per bathroom.
21.	Racks, towel	...	...	1 per bathroom.
22.	Receptacles, small	...	...	1 per bathroom.
23.	Sofas, upholstered	...	...	1
24.	Stands, wash-hand	...	...	1 per bathroom.
25.	Toilet sets, complete	...	...	1 per bathroom.
26.	Tables, dining	...	...	1
27.	Tables, occasional	...	...	1
28.	Tables, dressing, with mirror	...	...	1 per bedroom.
29.	Tables, writing	...	...	1
30.	Teapoy	...	...	2
31.	Fire irons	...	...	1
32.	Tables, bedside	...	...	1 per person.

**Cook Houses.**

1.	Almirahs, shelf, small	...	...	1
2.	Receptacles, large	...	...	1
3.	Safes, meat and milk	...	...	1
4.	Tables, cookhouse	...	...	1
5.	Tables, pantry	...	...	1

No. 114, HOCKEY—The School will play the Yadavindra Public School on May 1st, at Sanawar.

No. 115, FUEL—The undermentioned issues of steam coal and wood were sanctioned for the steam Disinfector for disinfecting Hospital clothes, Blankets, etc. :—

Steam coal.	Firewood.
224 lbs.	10 lbs.

No. 116, RATIONS—The Govt. of India has conveyed the approval to the supply of food from the School kitchens on payment of a sum of Rs. 77/8/- per month to the members of the School Staff considered essential by the Principal in the interest of the School.

(Authority—Govt. of India, Ministry of Education, letter No. F. 19-10/52-G. I., of the 23rd April, 1952).

No. 117, WATER—The reserve now is 97,000 gallons.

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS.**

SANAWAR, 25TH APRIL, 1952.

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**Part II**

No. 45, **STRENGTH**—Decrease from the afternoon of the 19th April, 1952 :—

T. R. G. Carter (Day Scholar).

Decrease from the afternoon of the 24th April, 1952 :—

Davinder Sood

B. S.

No. 46, **LEAVE**—Paras Ram, Mali, was granted 10 days' earned leave on full pay with effect from the forenoon of the 21-4-52 to the afternoon of the 30-4-52.

2. Makholia, Weighman, was granted 20 days' earned leave on full pay with effect from the forenoon of 24th April, 1952, to the afternoon of the 13th May, 1952.

No. 47, **ESTABLISHMENT**—With reference to S. O. Part II No. 32 of 21st March, 1952, the temporary post of mason is extended further for a month up to the afternoon of the 18th May, 1952.

E. G. CARTER,  
*Principal.*



## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 2ND MAY, 1952.

### No. 118, HOUSE MATCHES, G. S.—

May 5th	...	Himalaya	v.	Siwalik	...	4-45 p. m.
May 8th	...	Nilagiri	v.	Vindhya	...	4-45 p. m.
May 9th	...	Finals			...	4-45 p. m.

No. 119, DURRANT SOCIETY—There will be a meeting in the Geography Room on Sunday, May 4th, at 6-30 p. m. It will take the form of a Play Reading.

No. 120, MATHEMATICAL SOCIETY—There will be a meeting in Upper V Form Room on Sunday, May 11th, at 6-30 p. m.

No. 121, LAUNDRY—In no circumstances must servants be permitted to use the School bath tubs and wash basins for washing their private clothes. We cannot risk the possibility, however slight, of our children being infected. Heads of Departments should make the position abundantly clear to servants attached to them.

No. 122, MEDICAL—The Prep. boys are not to be allowed out during the May holidays. B. S., G. S. and Sparrows may be allowed home provided there are no cases of mumps or chicken pox up to the 8th May, 1952.

No. 123, GIFTS—Mr. J. B. Kapur, Principal of the Rajkumar College, Raipur, has very kindly presented us with a copy of the History of the College. Commander Pande of the Birla Education Trust has also been kind enough to present a brochure and a Golden Jubilee number of the institutions with which he is associated. These books have been placed in the Staff Library.

No. 124, FIRE PRECAUTIONS—Further to Order No. 98/52, the Quartermaster will supervise the Tests. If any help is needed from the B. S., he should arrange with the Headmaster. The R. M. O. will report to me every Saturday on steps taken by him to clear the khuds of pine needles. Departments will also start clearing the khuds near their dormitories and buildings. The necessary implements can be obtained from Stores.

No. 125, CINEMA—The picture on May 3rd, at 6 p. m., will be :—

Fortunes of Captain Blood.

No. 126, FILM—A Film unit is expected a Sanawar on or about the 7th May. Quartermaster will arrange accommodation in the P. R.

Please Turn Over.

No. 127, FUEL—The undermentioned issues of steam coal and wood were sanctioned for the steam Disinfector for disinfecting Prep. Department clothes and mattresses etc. on 26th April, 1952.

Steam coal.	Firewood.
224 lbs.	10 lbs.

No. 128, WATER—The reserve now is 96,000 gallons.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 2ND MAY, 1952.

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### Part II

No. 48, STRENGTH—Increase from the forenoon of the 26th April, 1952 :—

Anand Kumar Chakravarti                      B. S.

Decrease from the afternoon of the 28th April, 1952 :—

Naresh Bahadur Singh                      B. S.

No. 49, APPOINTMENTS—Miss A. Anderson is appointed Nursing Sister, on probation, with effect from the forenoon of the 1st May, 1952.

No. 50, LEAVE—Jageshwar, Inkman, was granted 21 days' earned leave on full pay with effect from the forenoon of the 27th April, 1952, to the afternoon of the 17th May, 1952.

2. The following Class IV servants were granted 16 days' earned leave each on full pay with effect from the forenoon of the 30th April, 1952, to the afternoon of the 15th May, 1952 :—

Hem Singh      Mazdoor

Sunder              Mazdoor.

3. Devku, Ayah, was granted one day's leave without pay on 1st May, 1952.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 9TH MAY, 1952.

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No. 129, SWEETS—Charlie Bootlace is forbidden to sell his goods in the School and his pass has been withdrawn. He was found overcharging some of the smaller children.

No. 130, ALLOWANCES—The Govt. of India has decided that the grant of free meal concessions to Matrons/Asst. Matrons was without prejudice to their dearness allowance. They will, therefore, draw full rate of D. A. with effect from October 21st, 1950.

(Authority—Govt. of India, Ministry of Education, letter No. D. 842/52-G. I., of the 3rd May, 1951).

No. 131, CINEMA—The films on May 10th, at 6 p. m., will be :—

Mary of Scotland  
Clown of the Jungle.

No. 132, RATIONS—Extra Rations may be drawn for those Staff entitled to free meals whenever they are on duty in the School.

(Authority—Govt. of India, Ministry of Education letter No. F. 19-6/52-G. I., of the 2nd May, 1952).

No. 133, MEDICAL—The entire School has been placed in quarantine. Children must notify their parents without fail on Saturday.

No. 134, MARK READING—The next Mark Reading will be at 2 p. m on May 16th.

No. 135, MEETING—There will be a short Staff Meeting in the Masters' Common Room for teaching Staff in the senior Schools at 2-45 p. m. on May 15th.

No. 136, B. S. TIME TABLE—With effect from Monday, the 12th May, on week-days Breakfast will be at 8-00 a. m. and M. I. at 8-15 p. m.

No. 137, N. C. C. PARADES—Will be from 6-30—7-30 a. m. on Mondays, Tuesdays, Wednesdays and Fridays.

No. 138, WATER—The reserve now is 98,000 gallons.

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS.**

SANAWAR, 9TH MAY, 1952.

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**Part II**

No. 51, STRENGTH—Increase from the forenoon of the 5th May, 1952 :—

Shailendra Nath Bartarya

P. S. B.

No. 52, LEAVE—Mangloo, Mali, was granted 15 days' earned leave with effect from the forenoon of 5-5-52 to the afternoon of 19-5-52.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 16TH MAY, 1952.

No. 139, GREETINGS—The following cable has been received :—

“ Affectionate greetings and best wishes to Sanawar from Bishop Barne and three hundred Old Sanawarians assembled in London ”.

No. 140, HOLIDAY—The Commander-in-Chief granted the School a holiday when he visited us on May 9th. The holiday will be given later.

No. 141, TIMINGS—During the holidays, times for Breakfast and M. I. will be as on Sundays.

No. 142, SERVICE BOOKS—In order to ensure that employees of the school do not suffer, the entry “ Temporary ” in Service Books will be altered to “ On Probation ” in all cases where this is permissible. An employee who was filling a post while the permanent incumbent was away for any reason will be shown as “ Temporary ” and “ On Probation ” from the moment he/she occupied a post on which no one else had a lien. The Bursar will issue necessary orders in Office for a complete check to be carried out.

No. 143, SOCIETIES—The Philatelic Society will meet on May 25th at 6-30 p. m. in the Geography Room.

No. 144, CINEMA—There will be a performance on May 22nd at 6 p. m. The film will be “ Cornered ”.

No. 145, CONCESSIONS—Order No. 92 of the 11th April, 1952, is withdrawn for the current School Session.

(Authority—Government of India, Ministry of Education, letter No. F. 19-2/52-G. I, of May 3rd, 1952).

No. 146, GAMES—Peacestead is now being marked out for tennis and will be strictly out of bounds for Prep. boys until further Orders. Preppers will use the covered way when moving to and from Honoria Court.

No. 147, WATER—The reserve now is 96,000 gallons.

E. G. CARTER,  
*Principal*

**THE LAWRENCE SCHOOL ORDERS.**

SANAMAR, 16TH MAY, 1952.

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**Part II**

No. 53, **STRENGTH**—Increase from the forenoon of the 12th May, 1952 :—

Kn. Harish Chandra Singh (Hari.)

P. S. B.

No. 54, **LEAVE**—Ishar, Sweeper, was granted 6 days' earned leave on full pay with effect from the forenoon of 10-5-52 to the afternoon of 15-5-52.

2. The following sweepers were granted one day's leave without pay on 16th May, 1952 :—

Ajmeri,

Sadhoo, III

Gurcharan.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 23RD MAY, 1952.

**No. 148, DISCIPLINE—Representations from Government Servants on service matters—advance Copies :—**

Whenever, in any matter connected with his service rights or conditions, a Government servant wishes to press a Claim or to seek redress of a grievance, the proper course for him is to address his immediate official superior, or the Head of his office, or such other authority *at the lowest level*, as is competent to deal with the matter. An appeal or representation to a higher authority must not be made unless the appropriate lower authority has already rejected the claim or refused the relief or ignored or unduly delayed the disposal of the case. Representations to still higher authorities (*e. g.* those addressed to the President, the Government, or to Hon. Ministers) must not be made unless all means of securing attention or redress from lower authorities have been exhausted; even in such cases the representation must be submitted through the proper channel (*i. e.* the Head of Office, etc. concerned). There will be no objection at that stage, *but only at that stage*, to an advance copy of the representation being sent direct.

(Extract from the Ministry of Home Affairs, Government of India, letter No. 118/52-Ests., dated 30/4/52.)

**No. 149, WATER**—Supplies are now so short that further measures are imperative in order to meet the present scarcity. Water will, until the position eases, be available only at the following times :—

- (a) 6-00 a. m. to 9-00 a. m.
- (b) Hospital and School kitchen taps will be open in addition from 1 p. m. to 2 p. m. daily.
- (c) 5-00 p. m. to 7-30 p. m.

These hours will be in force on Sundays. The following additional precautions must be taken.

The water used for baths will be reduced by 50 %.

These times will come into operation on Saturday, 24th May, 1952.

**No. 150, MEETING**—There will be a Staff Meeting in the Masters' Common Room at 2-45 p. m. on May 26th.

**Please Turn Over.**



## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 23RD MAY, 1952.

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### Part II

No. 55, STRENGTH—Decrease from the afternoon of the 22nd May, 1952 :—

Sukhinder Singh

B. S.

No. 56, STRENGTH—School Orders Part II No. 35, dated 4/4/52, in so far as it relates to Staff Children, No. 40 and No. 41 dated 11th April, 1952. are cancelled.

No. 57, ESTABLISHMENT—Reference S. O. Part II No. 47 of 25th April, 1952, the temporary post of mason is extended further for a month up to the afternoon of the 17th June, 1952.

No. 58, LEAVE—Naranjan, Tinsmith mate, was granted 7 days' earned leave on full pay with effect from the forenoon of 19-5-52 to the afternoon of 25-5-52.

2. Jageshwar, Inkman, was granted 20 days' earned leave on full pay with effect from the forenoon of 23-5-52 to the afternoon of 11-6-52.

3. Makholia, Weighman, was granted one month's leave on full pay on medical grounds with effect from the forenoon of the 14-5-52 to the afternoon of the 13-6-52 in continuation of his earned leave *vide* S. O. Part II No. 46/2 of 25th April, 1952.

E. G. CARTER,  
*Principal*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 30TH MAY, 1952.

No. 155, TUCK SHOP TIMINGS—During the Cricket Season these will be as under for the Boys' School:—

Monday,	... 3-45—5-30	... Sets	1, 3, 5.
Tuesday,	... 3-45—5-30	... Sets	7 & 8.
Wednesday,	... 3-45—5-30	... Sets	9 & 10.
Friday,	... 3-45—5-30	... Sets	2, 4, 6.
Saturday,	... 3-15—4-30	... Everyone	(Terms cash).

The Senior Houses (Girls' School) will be allowed to the Tuck Shop from 4-30 to 5-30 on Thursdays *instead* of Wednesdays.

No. 156, BOYS' SCHOOL TIME-TABLE—Reference S. O. No. 94, of the 11th April, 1952, on Tuesdays and Thursdays the programme from Lunch onwards will be:—

1st Prep.	... ..	... 2-00	—3-00 p. m.
2nd Prep.	... ..	... 3-00	—3-30 p. m.
Tea	... ..	... 3-35	p. m.
Games	... ..	... 4-00	—7-30 p. m.
Supper	... ..	... 8-00	p. m.
Lights Out	... ..	... 8-45	p. m.

No. 157, MARK READING—The next Mark Reading will be at 2-00 p. m. on Friday, 27th June.

Marks will be handed in to Form Staff by 12-35 p. m. on Tuesday, 24th June, and Mark Books to Headmaster Headmistress by 12-35 p. m. on Thursday, 26th June.

No. 158, SOCIETIES—The Durrant Society will meet on June 1st at 6-30 p. m. under Miss Chatterji in the Geography Room.

2. The Mathematical Society will meet in Upper V at 6-30 p. m. on the 15th June. Mrs. Carter will preside.

No. 159, COUNCIL—The School Council will meet in the Principal's bungalow at 7-30 p. m. on June 8th. The Council has been found to be unwieldy and must be reduced in size. Only School Prefects, therefore, will attend.

No. 160, DAY SCHOLARS—School Order No. 102, dated 11th April, 1952, is cancelled.

No. 161, WATER—The water reserve today is 12,000 gallons.

No. 162, WATER—There has been a heavy drop in our water reserve and I am informed that the consumption in the bath houses is, in view of the present scarcity, unduly heavy. I should like the Heads of Departments to exercise personal supervision in this matter.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 30TH MAY, 1952.

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### Part II.

No. 59, STRENGTH—Increase from the forenoon of the 26th May, 1952 :—

Nand Lal	B. S.
Valentine Gay Butler	G. S.
Surinderjit Singh Gill	P. S. B.
Asha Nanda	G. S.
Vijay Nanda	G. S.
Harvinder Kaur	G. S.
Anoop Singh	P. S. B.
J. Coombes	B. S.
Anil Bhalla	J. S. B.

Increase from the forenoon of the 28th May, 1952 :—

Sarbjit Arjan Singh	P. S. B.
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No. 60, STRENGTH—School Orders Part II No. 56, dated 23rd May, 1952, and No. 40, dated 11th April, 1952, are cancelled.

E. G. CARTER,  
*Principal*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 6TH JUNE, 1952.

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No. 163, SOCIAL SERVICE—I have in mind a scheme for converting Monkeys' Playground into tennis courts. The scheme is still under consideration but if it is decided to implement it it will be necessary for the boys to do some social service on the site. This will take the form of clearing trees, levelling the ground and building a road. Girls, for their part, will be responsible for improving the outlay and appearance of the entire khud side from the Green Gates to the Club.

No. 164, CRICKET—The School will play a Kasauli side at Kasauli on June 8th, 1952, at 11 a. m.

No. 165, TRANSFER—From Prep. to B. S. from the afternoon of the 5th June, 1952 :—

Sarabjit Arjun Singh.

No. 166, CINEMA—The picture on July 7th at 6-30 p. m. will be :

“The Window”.

No. 167, WATER—The water reserve today is 37,000 gallons.

### NOTICE.

There will be a dance at the Kasauli Club between 8-00 p. m. and 12-30 a. m. on Saturday the 7th June, 1952. Band from Ambala.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 6TH JUNE, 1952.

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### Part II

No. 61, STRENGTH—Increase from the forenoon of the 31st May, 1952 :—

Surjit Singh P. S. B.

Increase from the forenoon of the 1st June, 1952 :—

Sheila Gidwani P. S. G.

Increase from the forenoon of the 2nd June, 1952 :—

Janak Kumari P. S. G.

Increase from the forenoon of the 3rd June, 1952 :—

Naresh Bahadur Singh B. S.

No. 62, APPOINTMENT—Miss P. Mitra, Assistant matron, vacated her appointment from the afternoon of the 6th June, 1952.

No. 63, LEAVE—Reference S. O. Part II No. 42/2 dated 11th April, 1952, Banwari, Cook, was granted 37 days' leave on full pay on medical grounds from (24-3-52 to the afternoon of 29-4-52).

2. Nannah, Cook, was granted one month's leave on full pay on medical grounds with effect from the forenoon of the 2-6-52 to the afternoon of the 1-7-52.

No. 64, APPOINTMENTS—The following employees were granted leave on medical grounds with effect from the forenoon of the 1st June, 1952 :—

Batto

Nunniah

Mongia.

3. Roshani, temporary Ayah, vacated her appointment with effect from the afternoon of 31st May, 1952.

4. The followings were appointed as Ayahs, temporarily, with effect from the forenoon of the 1st June, 1952, *vice* Batto and Nunniah :—

Kashmiro

Roshani.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 13TH JUNE, 1952.

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No. 168, LIBRARIAN—The Govt. of India has decided that the existing arrangement of placing an Asst. Master/Mistress in charge of the Library should be continued for the present academic session (1952).

(Authority—Govt. of India, Ministry of Education, letter No. F. 19-64/52-G. I. of the 2nd June, 1952).

No. 169, CINEMA—The picture on Saturday at 6-30 p. m. will be :—

Marine Raiders.

No. 170, CRICKET—The School will play a Kasauli Officers' XI at Kasauli on June 15th.

No. 171, SOCIETIES—The Mathematical Society will meet at 7 p. m. on the 15th June *instead* of at 6-30 p. m.

No. 172, WATER—The reserve now is 58,000 gallons.

E. G. CARTER,  
*Principal*

## THE LAWRENCE SCHOOL ORDERS

SANAWAR, 13TH JUNE, 1952.

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### Part II

No. 65, STRENGTH—Decrease from the afternoon of the 7th June, 1952 :—

Kr. Tika Ram

B. S.

Increase form the forenoon of the 9th June, 1952 :—

Anil Kumar

B. S.

No. 66, LEAVE—Durga Ram, Tinsmith, was granted 10 days' earned leave on full pay with effect from the forenoon of the 11-6-52 to the afternoon of the 20-6-52.

No. 67, APPOINTMENTS—Kishan, sweeper, being absent from duty, was discharged with effect from the forenoon of the 6th June, 1952.

2. Shivdeva, sweeper, is appointed, on probation, with effect from the forenoon of the 13th June 1952, *vice* Kishan. His date of birth is 15/2/1933.

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS.**

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SANAWAR, 20TH JUNE, 1952.

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No. 173, EXAMINATION—The Cambridge School Certificate examination will begin on December 1st and terminate on December, 12th.

No. 174, CRICKET—The XI will play Kasauli on June 22nd at Sanawar, beginning 11 a. m.

No. 175, SOCIETIES—The Debating Society will meet in the Geography Room at 6-30 p. m. on June 22nd. Membership is restricted to L-V and more senior Forms.

No. 176, LIBRARY—In view of the resolution passed by the Committee of Management at its meeting held in March, 1952, the Govt. of India has agreed that the Staff Library be called after Dr. Tara Chand.

No. 177, WATER—The reserve is 50,000 gallons.

E. G. CARTER,  
*Principal.*



**THE LAWRENCE SCHOOL ORDERS.**

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SANAWAR, 20TH JUNE, 1952.

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**Part II**

No. 68, LEAVE—Mrs. I. Woodward, Head Matron, Prep., is granted leave from the forenoon of the 7th June to the afternoon of the 15th June, 1952, on full pay and from 16-6-52 to the afternoon of the 20th June, 1952, leave without pay.

No. 69, LEAVE—Dila Ram, Mazdoor, was granted 15 days' earned leave on full pay with effect from the forenoon of the 14th June, 1952, to the afternoon of the 28th June, 1952.

2. Reference S. O. Part II No. 58/3 of 23-5-52, an extension of 15 days' leave is granted to Makholia, Weighman, on medical grounds from the forenoon of the 14-6-52 to the afternoon of the 22-6-52 on full pay and from the forenoon of the 23-6-52 to the afternoon of the 28-6-52 on half average pay.

3. Gian Singh, Mali, was granted 15 days' earned leave on full pay with effect from the forenoon of the 19th June, 1952, to the afternoon of the 3rd July, 1952.

No. 70, ESTABLISHMENT—Reference S. O. Part II No. 57 of 23-5-52, the temporary post of a mason is extended further for a month up to the afternoon of the 16th July, 1952.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 27TH JUNE, 1952.

No. 178, SOCIETIES—The Hindi Society will meet in the Geography Room at 7 p. m. on June 29th. Mr. Vyas will preside. The meeting will be open to boys and girls in L-V, U-V and VI Forms.

No. 179, HOLIDAYS—The next set of holidays will begin at 5 p. m. on August 1st and terminate at 5 p. m. on August 10th. House Staff should ensure that children notify their parents.

No. 180, CRICKET—The School will play the 'Kasauli Owls' on the 28th and 29th June. The match will commence at 2 p. m. on the 28th and continue at 11 a. m. on the 29th.

No. 181, CRICKET—The following boys will represent the School:—

1. D. P. S. Rarewala
2. S. P. S. Gill
3. R. K. Kaul
4. R. Sircar
5. H. S. Sodhi
6. V. Soni
7. Y. R. Palta
8. N. Cariappa
9. J. Bharadwaj
10. A. Bhatia
11. P. S. Kochar.

No. 182, CINEMA—Educational films will be shown on June 28th at 7 p. m.

No. 183, WATER—The reserve now is 57,000 gallons.

E. G. CARTER,  
*Principal*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 27TH JUNE, 1952.

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### Part II

No. 71, LEAVE—Shagat Ram, Tailor, was granted 20 days' earned leave on full pay with effect from the forenoon of the 25-6-52 to the afternoon of the 14-7-52.

2. Sobha Ram, Chaprasi, was granted 20 days' earned leave on full pay with effect from the forenoon of the 26-6-52 to the afternoon of the 15-7-52.

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS.**

SANAWAR, 4TH JULY, 1952.

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No. 184, CRICKET—The School will play the Yadavindra Public School on July 8th and 9th.

No. 185, TREES—Van Mahotsava Week will be observed in the third week of July. The Sanawar date has been provisionally fixed for July 20th.

No. 186, TELEPHONE—From bills coming to the Office, it is noted that trunk calls are not always entered in the books maintained for the purpose. I must ask those members of Staff who have telephones to be particularly careful in this matter. We are put to no little inconvenience to trace calls which are not recorded.

No. 187, WATER—The reserve is 67,000 gallons.

**NOTICE.**

There will be a Cocktail Dance, without band, from 6-00 to 9-00 p. m. at the Hotel Alasia on 5th July, 1952.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 4TH JULY, 1952.

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### Part II

No. 72, STRENGTH—Increase from the forenoon of the 1st July, 1952 :—

Veenay Chopra P. S. G.

Usha Chowdhury P. S. G.

No. 73, LEAVE—The following were granted earned leave on full pay :—

Kharkoo, Sweeper, from the forenoon 3-7-52 to the afternoon 9-7-52 (7 days).

Khyali Ram, Sweeper, from the forenoon 4-7-52 to the afternoon 8-7-52 (5 days).

2. Achhroo, Head Chowkidar, was granted one month's leave on full pay with effect from the forenoon of the 2nd July, 1952 to the afternoon of the 31st July, 1952.

3. Bala Ram, Blacksmith, was granted 20 days' earned leave on full pay with effect from the forenoon of the 4-7-52 to the afternoon of the 23-7-52.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 11TH JULY, 1952.

No. 188, MEETING—There will be a Staff Meeting at 3-30 p. m. in the Masters' Common Room on July 14th.

No. 189, CINEMA—The pictures on August 12th at 6-30 p. m. will be :—

Bring Em Back Alive  
Lighthouse Keeping (Cartoon).

No. 190, EXAMINATIONS—Examination dates are given below :—

VI and U-V	...	...	23rd July
L-V, U-IV, L-IV	...	...	25th July
U-III, L-III	...	...	28th July
Prep.	...	...	28th July.

U-IV upwards will sit in Barne Hall, the remaining Forms in Form Rooms.

No. 191, HOLIDAYS—Children will be allowed out in the Simla Hills from 5 p. m. on August 1st.

No. 192, SOCIETIES—The Durrant Society will meet at 6-30 p. m. in the Geography Room on July 13th.

No. 193, CURRENT—In addition to the normal hours, current was available at the following times :—

<i>Date</i>	<i>Time</i>
30-6-52	9 a. m. to 4 p. m. 4-45 p. m. to 6-15 p. m.
1-7-52	9 a. m. to 6-15 p. m.
2-7-52	9 a. m. to 6-15 p. m.
5-7-52	9-30 a. m. to 4-00 p. m.
7-7-52	9 a. m. to 5-00 p. m.
8-7-52	9 a. m. to 2-30 p. m. 5-30 p. m. to 6-15 p. m.
9-7-52	9 a. m. to 2-00 p. m.
10-7-52	9 a. m. to 1-15 p. m. 3-45 p. m. to 6-15 p. m.

E. G. CARTER,  
*Principal*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 18TH JULY, 1952.

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### Part II

No. 74, APPOINTMENTS—Mr. H. S. Verma is appointed Officer on special duty with effect from the forenoon of the 15th July, 1952.

2. No. 3333105, Naik Saggur Singh reported his arrival for duty at the local N. C. C. attachment on the forenoon of the 16th July, 1952.

3. Miss E. A. Rhind, Assistant Matron, vacated her appointment with effect from the afternoon of the 17th July, 1952.

4. Ram Charan, Sweeper, is discharged from service with effect from the afternoon of the 12-7-52.

5. Kishan is appointed sweeper on probation with effect from the forenoon of the 16-7-52, *vice* Ram Charan.

6. Rosemary is appointed sweepress on probation with effect from the forenoon of the 16-7-52, *vice* Mongia.

No. 75, ESTABLISHMENT—Reference S. O. Part II No. 70 of 20-6-52, the temporary post of a mason is extended further for a month up to the afternoon of 16-8-52.

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS.**SANAWAR, 25TH JULY, 1952.

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**Part II**

No. 76, STRENGTH—Decrease from the afternoon of the 20th July, 1952:—

Kulbhushan Deiswal	B. S.
R. I. N. Luthra	B. S.

No. 77, LEAVE—Ram Autar, Mazdoor, was granted 10 days' earned leave on full pay with effect from the forenoon of the 22-7-52 to the afternoon of the 31-7-52.

2. Luka, Masalchi, was granted 10 days' earned leave on full pay with effect from the forenoon of the 23-7-52 to the afternoon of the 1-8-52.

E. G. CARTER,  
*Principal.*



## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 25TH JULY, 1952.

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No. 204, TRAINING—A centre has been set up at Dharampore for the training of Harijan children between the ages of 16 and 25 as tailors. Free lodging is provided. The course lasts two years and stipends of Rs. 25/- are awarded. Enquiries should be made at the Office.

No. 205, NOMENCLATURE—The Govt. of India has decided that a uniform nomenclature for classes must be adopted for purposes of external reference though we may retain our own names for internal use.

(Authority—Govt. of India, Ministry of Education, letter No. F19-88/52-G. I. of the 22nd July, 1952).

As a result of this decision, our Forms will be equated to classes on the following lines :—

L. K. G.	...	...	Class I
U. K. G.	...	...	Class II
Form I	...	...	Class III
Form II	...	...	Class IV
L-III	...	...	Class V
U-III	...	...	Class VI.

on to the Sixth Form which will be equated to Class XI. For local use, the word 'Form' will be retained.

No. 206, DEBATE—Forms U. IV-B and L. IV-A will hold a debate in a Form Room selected by Miss Bose at 6-30 p. m. on July 27th. Miss Bose will preside.

No. 207, SOCIETIES—The Debating Society will meet in the Geography Room on July 27th at 6-30 p. m. Mr. Williams will preside.

No. 208, ESTATE—A great many trees and hedges have been planted already while quantities of seed have also been sown on various parts of the estate. The greatest possible care must be taken not to damage areas that have been planted. Heads of Departments should warn children while the R. M. O. and Q. should make this order known to employees in their Departments.

Please Turn Over.

No. 209, CHOCOLATES—Herr W. M. H. Freund, the chocolate expert of the makers of G. G. chocolates, will visit Sanawar on the 7th August to demonstrate how chocolates are made. He will use the Domestic Science Room which should be in readiness for him. He has indicated that he will require an angiti and some hot water.

No. 210, CRICKET—The Festival Match between the Principal's team and the XI will begin at 2 p. m. on the 26th July.

No. 211, BOUNDS—The Post Office is at all times strictly out of bounds to children and in no circumstances must there be any exceptions to this rule.

No. 212, CURRENT—In addition to the normal hours, current was available at the following times :—

<i>Date</i>		<i>Time</i>
18-7-52	... ..	9 a. m. to 4-15 p. m.
19-7-52	... ..	9 a. m. to 6-15 p. m.
20-7-52	... ..	9 a. m. to 1-00 p. m.
22-7-52	... ..	{ 10 a. m. to 1-30 p. m. and 4-15 p. m to 6-15 p. m.
23-7-52	... ..	4 p. m. to 6-15 p. m.
24-7-52	... ..	9 a. m. to 6-15 p. m.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 1ST AUGUST, 1952.

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### Part II

No. 78, APPOINTMENTS—Miss N. Bose is appointed House-mistress with effect from the forenoon of the 1st August, 1952.

(Authority—Govt. of India, Ministry of Education, letter No. F19-6/52 G. I. of the 6th March, 1952).

No. 79, LEAVE—The following employees were granted earned leave on full pay:—

Balley, Sweeper	i. n. 27-7-52 to a. n. 1-8-52 (6 days)
Mohri Singh, Tailor	f. n. 2-8-52 to a. n. 23-8-52 (22 days)
Man Singh, Chowkidar	f. n. 2-8-52 to a. n. 23-8-52 (22 days)

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 1ST AUGUST, 1952.

No. 213, DIET—In order to improve the nutritive value of the diet, without increasing the cost, the Govt. of India has made the following recommendations :—

- (a) That at least 2 to 4 ounces of fresh vegetables served daily should be of the leafy variety, such as spinach (palak), Amaranth (Chaulai Sag), Methi Sag, etc. This will supply extra calcium as also iron, the quantity of the latter in both the diets being just sufficient to meet the daily needs. Leafy vegetables can be substituted in place of same quantity of root vegetables such as potato or non-leafy types.
- (b) Some of the fresh vegetables served should be in the form of salads to be eaten raw, as this will supply Vitamin C which is usually destroyed while cooking.
- (c) At least twice a week one ounce of sprouted whole pulses (such as mung, chana, etc.) should be included in the diet. This can be substituted in place of dal or 'basin'. Sprouted pulses are a rich source of Vitamin C.
- (d) If fresh fish is available, about 2 ounces of this can be substituted in place of 2 ounces meat, twice a week.
- (e) Twice a week, at least 2 ounces of liver should be included, in place of two ounces of meat. This will supply Vitamin D which is so essential for growing children.

(Authority—Govt. of India, Ministry of Education, letter No. F41-18/51-G1 of the 30th July, 1952).

Q. will ensure that these suggestions are implemented forthwith.

No. 214, WATER—Rationing will now cease and water will be available throughout the day.

No. 215, WATER—The reserve now is 1,00,000 gallons.

No. 216, CINEMA—The film 'SHE' will be shown at 6-30 p. m. on July 9th. No charge will be made.

No. 217, REPAIRS—Repairs are now being carried out in the Cloisters. The area between the Geography Room and the steps leading to Hall are placed out of bounds until further notice.

Please Turn Over.

No. 218, CURRENT—In addition to the normal hours, current was available at the following times :—

<i>Date</i>	<i>Time</i>
{ 25-7-52     ...     ...	9 a. m. to 6-15 p. m.
{ (Some lines were cut off for some time for repair).	
26-7-52     ...     ...	{ 9 a. m. to 9-30 a. m.
	and
	{ 12 a. m. to 4-45 p. m.
27-7-52     ...     ...	{ 9 a. m. to 3-00 p. m.
	and
	{ 5-30 p. m. to 6-15 p. m.
28-7-52     ...     ...	{ 9 a. m. to 1-30 p. m.
	and
	{ 4-15 p. m. to 6-15 p. m.
29-7-52     ...     ...	12-45 p. m. to 6-15 p. m.
30-7-52     ...     ...	{ 9 a. m. to 9-30 a. m.
	and
	{ 11-30 a. m. to 6-15 p. m.
{ 31-7-52     ...     ...	{ 9-45 a. m. to 2-30 p. m.
	and
	{ 3-15 p. m. to 6-15 p. m.
{ (Some lines were cut off for some time for repair).	

Regarding complaints, the wireman is available on duty at the Power House from 9 a. m. to 11 p. m and any complaint may be reported to him through the Office.

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS**

SANAWAR, 8TH AUGUST, 1952.

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**Part II**

No. 80, STRENGTH—Decrease from the afternoon of the 16th December, 1951 :—

Paramjit Badi

P. S. G.

No. 81, APPOINTMENTS—Mr. J. D. Williams is appointed Librarian with effect from the forenoon of the 1st August, 1952, in place of Miss N. Bose who vacated the appointment from the afternoon of the 31st July, 1952.

2. Miss S. Verma is appointed Assistant Matron on probation from the forenoon of the 8th August, 1952.

No. 82, LEAVE—Reference S. O. Part II No. 79 of 1st August, 1952, Balley, Sweeper, was granted a further extension of 3 days' earned leave up to afternoon 4-8-52.

2. Mansa Ram, Cook, was granted 6 days' earned leave on full pay with effect from the forenoon of the 6-8-52 to the afternoon of the 11-8-52.

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS.**

SANAWAR, 8TH AUGUST, 1952.

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No. 219, **MEDICAL**—When a child is admitted to hospital a chart will be prepared immediately by the M. O. It must show (a) the child's temperature, (b) treatment prescribed and (c) diet. The M. O. will notify Q. of the diet laid down by him for the child and the Department in which the child is. Q. will then make the necessary ration cuts in his rations for the day.

No. 220, **GAMES**—B. S. games for this Term will be Athletics, Hodson Runs and Table Tennis. If possible, boxing will also be included. Boys may also use the punt about in No. 12

No. 221, **HOLIDAY**—August 15th, Independence Day, will be a holiday for all Departments. Prayers to mark the occasion will be held in Barne Hall at 11 a. m.

No. 222, **DANCE**—There will be a Charity dance at the Kasauli Club, in aid of the District Red Cross and St. John's Ambulance Association, on August 9th. Mr. Max Gieger's Jazz Band will be in attendance.

No. 223, **POWER HOUSE**—With reference to Order No. 218 of August, 1952, complaints which arise after 5 p. m. should be sent direct to the Power House.

No. 224, **STATION WAGON**—Staff booking the station wagon should mention the length of time they will require it. This will enable the Office to inform enquirers whether or not the truck will be available for a second booking.

No. 225, **COMPETITION**—The G. G. Chocolate Factory invite rhymes and limericks for their chocolates and the boys and girls of this School are eligible to compete. Sample rhymes will be found on the notice boards in the cloisters. Entries should be submitted to Heads of Departments who will sift them and submit the most suitable ones to the Principal. Chocolates will be awarded as prizes. The last date for the receipt of entries at the Office is August 20th.

No. 226, **WATER**—The Reserve now is 90,000 gallons.

**Please Turn Over.**

**THE LAWRENCE SCHOOL ORDERS.**

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SANAWAR, 14TH AUGUST, 1952.

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**Part II**

No. 83, STRENGTH—Increase from the forenoon of the 11th August, 1952 :—

Vinod Raj Kumar	B. S.
Arun Kumar Mitra	B. S.
Ranbir Kaur Singh Rao	P. S. G.
Jaspal Singh	P. S. B.

Decrease from the afternoon of the 10th August, 1952 :—

H. Gidwani	B. S.
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E. G. CARTER,  
*Principal.*



## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 14TH AUGUST, 1952:

No. 228, N. C. C.—The annual camp for Public Schools will be held in December and will commence on or about December 15th, 1952. All members of the N. C. C. will attend.

(b) A second platoon consisting of one officer and thirty cadets has been sanctioned for this School. Mr. Bhupinder Singh will enrol cadets with the least possible delay.

No. 229, SCHOLARSHIPS—The following are awarded scholarships for 1952, subject to verification of the joint incomes of their parents :—

A. Des Raj	Pardip Soneja
Suresh Mallick	Anjon Mehra
Parvez Kumar	Sawaranjit Singh
M. Sharma	Pardaman Singh
Subash Dua	Tejpal Singh Chowdhury
Harish Gidwani	R. Mehra
Sukhinder Singh	Javed Kumar
V. R. Chowdhury	Pradipt Bandopadya
I. Lakhani	S. Bartarya.
H. S. Bedi	

(Authority—Govt. of India, M. of E., letter No. F19-45/52-G I of the 30th July, 1952).

No. 230, SOCIETIES—The Durrant Society will meet in the Geography Room at 6-30 p. m. on August 17th.

No. 231, EXHIBITION—Mr. Mitra will hold an Exhibition in the Art Room on August 15th, 16th and 17th of the works of H. S. Gill.

No. 232; GARDENS—The Girls' Garden will be known as  
**Leisure.**

No. 233, CINEMA—The picture on August 16th at 6-30 p. m. will be :—

“The Three Musketeers”

There will be no charge for admission.

No. 234, CHESS—The Chess Club, under the direction of Mr. Kaul, will meet in Barne Hall on August 17th after tea to discuss :—

- (a) Grouping,
- (b) Appointment of student instructors.
- (c) The fundamental rules of the game.

**Please Turn Over.**

No. 235, TIMINGS—M. I. and Breakfast on the 15th and 16th will be as on Sundays.

No. 236, PROGRAMME—The following arrangements have been made for August 15th :—

- |             |     |     |   |
|-------------|-----|-----|---|
| 10-45 a. m. | ... | ... | March Past for N. C. C., B. S. and G. S., if weather permits.   |
| 11-00 a. m. | ... | ... | Prayers in Barne Hall for B. S. and G. S. Preppers will hold their prayers in their Assembly Hall. A Collection will be taken in aid of the "Servants' Fund". |
| 12 noon     | ... | ... | Social service. Its form will be decided by Heads of Departments.   |
| 5-00 p. m.  | ... | ... | Social in Barne Hall.   |
| 7-00 p. m.  | ... | ... | Dinner for Preppers and Sparrows.   |
| 8-00 p. m.  | ... | ... | Dinner for B. S. and G. S. Staff are cordially invited.   |

There will be a holiday on August 16th for all Depts. Staff are cordially invited to the Lunch which will be at 1 p. m. on that day.

No. 237, TUCK SHOP—The Tuck Shop will be open from 10-00 a. m.—12 noon on August 15th and 16th.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 29TH AUGUST, 1952.

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### Part II

No. 84, ESTABLISHMENT—Reference S. O. Part II No. 75 of 18-7-52, the temporary post of a mason is extended further for a month up to the afternoon of the 16-9-52.

No. 85, LEAVE—Reference S. O. Part II No. 42/2 dated, 11-4-52 Banwari, Cook, was granted 37 days' earned leave on full pay, on medical grounds, with effect from the forenoon of the 24-3-52 to the afternoon of the 29-4-52 and leave on half pay, on medical grounds, with effect from the forenoon of the 30-4-52 to the afternoon of the 31-8-52 (124 days).

2. Reference S. O. Part II No. 64 dated 6-6-52 (Under Appointments) the undermentioned Class IV Servants were granted the following leave on medical grounds :—

(a) Batto, Ayah, was granted 14 days' earned leave on full pay with effect from the forenoon of the 1-6-52 to the afternoon of the 14-6-52 and leave on half average pay with effect from the forenoon of the 15-6-52 to the afternoon of the 31-8-52 (78 days).

(b) Nunniah; Ayah, was granted 37 days' earned leave on full pay with effect from the forenoon of the 1-6-52 to the afternoon of the 7-7-52 and leave on half pay with effect from the forenoon of the 8-7-52 to the afternoon of the 31-8-52 (55 days).

(c) Mungia, Sweepress, was granted 20 days' earned leave on full pay with effect from the forenoon of the 1-6-52 to the afternoon of the 20-6-52 and leave on half pay with effect from the forenoon of the 21-6-52 to the afternoon of the 31-8-52 (72 days).

3. S. O. Part II No. 4/3 dated 11-1-52 is cancelled.

Reference S. O. Part II No. 118 of the 2-11-51 item 4, Mrs. I. Woodward is granted a further extension of 30 days' (16-1-52 to 14-2-52) leave without pay.

No. 86, LEAVE—The following were granted one day's leave without pay on 29-8-52.

Sammon, Sweeper.

Luka, Masalchi.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 22ND AUGUST, 1952.

No. 238, N. C. C.—The following promotions have been made :—

*Troop Sergeants.*

1. Rajinder Kumar Sircar
2. Dileshwar Prit Singh.

*Section Leaders.*

1. Ashok Bhatia
2. Ranjit Bhatia
3. Harbans Singh Dhillon
4. Ashok Nehru.

*Lance Cadets.*

1. Pritam Singh
2. Sowaranjit Singh.

No. 239, COLLECTION—The collection for the Servants' Fund at the special Service on Independence Day amounted to Rs. 175/10/3.

No. 240, SOCIETIES—The Mathematical Society will meet on August 24th at 6-30 p. m.

No. 241, CURRENT—Electricity will be available from 6 p. m. from the date of this Order.

No. 242, HODSONS—The undermentioned boys are excused on medical grounds :—

HIMALAYA.

1. R. Sircar
2. Paramjit Singh Purewal
3. Harinder Singh Sodhi
4. Vijay Pal Singh.

NILAGIRI.

1. Rajeshwar Pal Singh
2. Surrinder Singh
3. Suresh Mullick
4. Charanjit Singh Ahluwalia
5. K. Charanjit Singh.

SIWALIK.

1. Devinder Pal Singh
2. Pardeep Kumar Soneja
3. Om Saroop Dogra
4. Pardaman Singh
5. Chittar Pal Singh
6. John Phillips
7. Baljit Singh.

VINDHYA.

1. Yash Raj Singh Puar
  2. Bhupinder Pal Singh
  3. Biman Dhar
  4. Jatinder Daulat Singh
  5. Surrinder Kumar Singh
- Kalaan.

No. 243, WATER—The reserve now is 69,000 gallons.

No. 244, GIFTS—Mr. and Mrs. Hari Singh have very generously promised to present a gramophone to the Boys' School. Their kindness and their interest in us will be deeply appreciated by all Sanawarians. In this connection, perhaps it would not be out of place to say that gifts for Common Rooms would also be welcomed by House Masters/Mistresses.

No. 245, DOGS—Order No. 29 of the 2nd March, 1951, relates only to 1951. For 1952, dogs need only be registered. No tax will be payable. This order will remain in force in future unless amended.

No. 246, TUCK SHOP—Flannel is now available at the Tuck Shop at the following prices:—

*Scarlet* ... .. Rs. 14/- per yard  
*Blue* ... .. Rs. 14/- per yard.

These two are suitable for blazers.

*Grey* ... .. Rs. 15/- per yard.

Suitable for suits, trousers and shirts. Samples can be seen at the Tuck Shop where orders should be placed. All material is double width. Children should place their orders through House Staff.

No. 247, CURRENT—In addition to the normal hours, current was available at the following times:—

<i>Date</i>	<i>Time</i>
8-8-52 ...	9 a. m.—9-30 a. m. & 2-30 p. m.—6-15 p. m.
9-8-52 ...	9 a. m.—6-15 p. m.
10-8-52 ...	9 a. m.—2-30 p. m. & 4 p. m.—6-15 p. m.
11-8-52 ...	9 a. m.—11 a. m. & 4 p. m.—6-15 p. m.
12-8-52 ...	9 a. m.—12-15 p. m.
13-8-52 ...	9 a. m.—6-15 p. m.
14-8-52 ...	{ 9 a. m.—10-15 a. m., 3-45 p. m.—4-45 p. m. 6 p. m.—6-15 p. m.
15-8-52 ...	9 a. m.—9-30 a. m., and 10-45 a. m.—6-15 p. m.
16-8-52 ...	9 a. m.—12 noon & 12-15 p. m.—3 p. m.
17-8-52 ...	{ 9 a. m.—10-30 a. m., 12 noon—1 p. m. and 6 p. m.—6-15 p. m.
18-8-52 ...	9 a. m.—1 p. m.
19-8-52 ...	9 a. m.—6-15 p. m.
20-8-52 ...	9 a. m.—6-15 p. m.
21-8-52 ...	9 a. m.—6-15 p. m.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 5TH SEPTEMBER, 1952.

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### Part II

No. 87, STRENGTH—Increase from the forenoon of the 31st August, 1952 :—

Wajahat Habibullah (Bhaya) P. S. B.

Nazli Habibullah G. S.

Increase from the forenoon of the 1st September, 1952 :—

Chhatar Pati Singh B. S.

Sunil Mohan Ahuja P. S. B.

Increase from the forenoon of the 2nd September, 1952 :—

Aroon K. Gidwani P. S. G.

Increase from the forenoon of the 3rd September, 1952 :—

Davinder Sood B. S.

No. 88, APPOINTMENT—Shri Jagdish Ram, Ex Subedar-Major, (Military Pensioner), was appointed Military Instructor with effect from the forenoon of the 29-8-52.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 29TH AUGUST, 1952.

No. 248, CONTROL—The Govt. of India has decided to hand over the administration of the Lawrence School, Sanawar, Simla Hills, to an unofficial body to be known as Lawrence School (Sanawar) Society, with effect from the date this Society is registered with the Registrar, Joint Stock Companies, Delhi. The Society is expected to be registered in September, 1952.

Government is considering the question what should be the terms and benefits for those members of the staff who accept service under the new Board of Administration and also for those who do not wish to serve under the Board or whose services are not required by the Board. Pending a decision in this regard and from September 1st, 1952, the Board will pay the Staff salaries, etc., at their present rates. The Board is being requested to take necessary action in this matter.

(Authority—Govt. of India, Ministry of Education, letter No. F. 19-105/52-G. I. of the 26th August, 1952).

This Order will, presumably, be read by every literate member of the Staff. As it is one of considerable importance, I should like them, nevertheless, to hand in to the Head of their Department a certificate stating they have read the Order. Other members of staff will have the Order read and explained to them and a certificate, bearing their thumb impressions, must be submitted to this Office through the Head of the Department. All certificates must be in at the Office by September 1st, 1952. For the purposes of this Order, Heads of Departments are: R. M. O. for all Hospital employees and sweepers; Q. for all Stores employees; Bursar for all Office employees, chowkidars, Printers and tailors; Cashier for cooks, masalchis, ayahs; Headmaster for all Masters and Boys' School Matrons; Headmistress for all Mistresses and Girls' School Matrons: Headmistress, Prep., for all Prep. Mistresses and Matrons.

No. 249, CURRENT—In addition to the normal hours, current was available at the following times:—

<i>Date</i>	·	<i>Time</i>
22-8-52	...	9 a. m.—6 p. m.
23-8-52	...	9 a. m.—6 p. m.
24-8-52	...	9 a. m.—10 a. m. and 4-45 p. m.—6 p. m.
25-8-52	...	9 a. m.—3-15 p. m.
26-8-52	...	9 a. m.—1-15 p. m. and 2 p. m.—6 p. m.
27-8-52	...	9 a. m.—11-15 a. m.

2. Electricity will be available from 5-45 p. m. from the date of his Order.

No. 250, WATER—The reserve is now 80,600 gallons

E. G. CARTER,  
*Principal.*

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 12TH SEPTEMBER, 1952.

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Part II

No. 89, STRENGTH—Increase from the forenoon of the 8th September, 1952 :—

Shabnam Sahni

P. S. G.

No. 90, LEAVE—Lega Ram, Bookbinder, was granted 20 days' earned leave with effect from the forenoon of the 8-9-52 to the afternoon of the 27-9-52.

E. G. CARTER,

*Principal.*



## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 5TH SEPTEMBER, 1952.

No. 251, STATIONERY—It seems to me the expenditure is unusually heavy and that there is a great deal of wastage. Stationery must henceforth be strictly controlled and the following rules must be enforced immediately :—

Rubbers	...	...	1 a year
Pencils	...	...	1 every two months
Rulers	...	...	1 a year.

No. 252, MEDICAL—The M. O. will carry out a monthly examination of boys in the B. S. by Houses. Housemasters will be present. Times will be arranged by the M. O. in consultation with the Headmaster. The first examination must be completed by September 15th.

No. 253, TRANSFERS—From Cock Sparrow with effect from to-day :—

Harjit Singh Muchhal	to Himalaya
Kr. Charanjit Singh	to Nilagiri
Kr. Yeshvir Singh	} to Siwalik
M. Phillips	
Opinderjit Singh	} to Vindhya.
Sarbjit Singh Grewal	

No. 254, DEBATES—The Debating Society will meet at 6 p. m. on September 7th in the Geography Room.

No. 255, GIFTS—The School acknowledges with deep gratitude gifts for the Fête from :—

1. General K. M. Cariappa
2. Mrs. Vasudev
3. „ D. Assa Singh
4. „ P. K. Choudhry
5. „ C. Dhawan
6. „ Nanda
7. „ Raghvinder Singh
8. „ O. Chatterjee
9. „ Rajinder Singh
10. „ C. R. Chhabra

Unfortunately, owing to shortage of time and the busy programme ahead of us it may be necessary to defer the Fête to 1953.

**Please Turn Over.**

No. 256, PRIZES—The Officers of Hodson's Horse have sent Rs. 30/- for the Hodson Horse Prize. The Regiment's interest in us is a continued source of pleasure and we deeply appreciate this annual award.

No. 257, DOGS—All dogs which have not been registered in the Office will be shot without further notice. 3rd Officer Bhupinder Singh will be responsible for training the N. C. C. as dog shooters. He will be assisted by the P. T. I. and the Havildar attached to the N. C. C. It is stressed that dogs can be shot only within the School boundaries.

2. All Dog owners are advised to have their dogs inoculated against rabies. Inoculations will be carried out at the hospital at 10 a. m. on September 8th.

No. 258, SWEETS—A contractor has been appointed in place of Charlie Bootlace and will visit Departments at the same times as laid down previously.

No. 259, CONTROL—Paragraph 2 of Order No. 248 of the 29th August, 1952, is cancelled. The Govt. of India will hand over the administration of the School with effect from the date the new Lawrence School (Sanawar) Society is registered with the Registrar, Joint Stock Companies, Delhi. The Society is expected to be registered in September, 1952.

Authority—Govt. of India, M. of E., letter No. F19-105/52-G I of the 3rd September, 1952.

No. 260, WATER—The reserve now is 1,00,000 gallons.

No. 261, CURRENT—In addition to the normal hours, current was available at the following times:—

<i>Date</i>	<i>Time</i>
1-9-52	... 2 p. m.—3 p. m. and 5-30 p. m.—5-45 p. m.
2-9-52	... 2 p. m.—4-30 p. m.

E. G. CARTER,  
*Principal*

**THE LAWRENCE SCHOOL ORDERS.**

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SANAWAR, 19TH SEPTEMBER, 1952.

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**Part II**

No. 91, APPOINTMENTS—The following Class IV servants were declared medically unfit for further service and were taken off the School Establishment with effect from the forenoon of the 1st September, 1952 :—

Banwari	Cook.
Batto	Ayah.
Nunniah	Ayah.
Mongia	Sweeppress.

2. Reference S. O. Part II No. 84 of 29-8-52, the temporary post of a Mason is extended further for a month up to the afternoon of the 16-10-52.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 12TH SEPTEMBER, 1952.

No. 262, PROGRAMME—The following programme has been arranged for Founder's :—

### October 1st.

Art Exhibition ...	...	...	2-30 p. m.
Prep. Play ...	...	...	6-00 p. m.

### Founder's Day, October 2nd.

Assembly ...	...	...	9-00 a. m.
Arrival of Visitor and March Past ...	...	...	11-00 a. m.
Speeches ...	...	...	1-45 p. m.
Sports ...	...	...	3-00 p. m.
Tea ...	...	...	4-00 p. m.
Prizes ...	...	...	5-00 p. m.
Girls' School Play ...	...	...	8-00 p. m.

### October 3rd.

Warburton Cup Final ...	...	...	11-00 a. m. (Club)
Founder's Lunch ...	...	...	1-00 p. m.
Swimming Gala ...	...	...	3-00 p. m.
Boys' School Play & G. S. Dancing ...	...	...	8-00 p. m.

This programme is subject to alteration.

Children may go home from 8 a. m. on October 4th and must return by 5 p. m. on October 9th.

No. 263, BADGES—Badges are available in the Office and those who wish to buy them are advised to do so as early as possible to avoid a last minute rush. Names should be submitted to the Office through House Staff.

No. 264, CONDEMNING—At the suggestion of the auditors who visited us recently, all condemnings will be carried out by a Board. The permanent members will be Mr. H. S. Verma and the Quartermaster.

No. 265, GIFTS—We acknowledge with very real thanks gifts for the Fête from :—

P. C. Khanna

D. R. Chand.

No. 266, CINEMA—The film at 6 p. m. on September 13th will be :—

‘The Big Steal’.

**THE LAWRENCE SCHOOL ORDERS**

SANAWAR, 10TH OCTOBER, 1952.

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**Part II**

No. 92, APPOINTMENT—Miss P. Nelson was appointed Assistant Matron with effect from the forenoon of the 4th October, 1952.

No. 93, LEAVE—Dhani Ram, Compositor, was granted 4 days' earned leave, on full pay with effect from the forenoon of the 8-10-52 to the afternoon of the 11-10-52.

2. Tanna, Chaprasi, was granted 25 days' earned leave on full pay with effect from the forenoon of the 9-10-52 to the afternoon of the 2-11-52.

3. Ronki, Sweeper, was granted 10 days' earned leave on full pay with effect from the forenoon of the 9-10-52 to the afternoon of the 18-10-52.

4. Ghanta, Chaprasi, was granted 20 days' earned leave on full pay with effect from the forenoon of the 11-10-52 to the afternoon of the 30-10-52

5. Bala Ram, Blacksmith, was granted 15 days' earned leave on full pay on medical grounds with effect from the forenoon of the 7-10-52 to the afternoon of the 21-10-52.

E. G. CARTER,  
*Principal*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 19TH SEPTEMBER, 1952.

No. 272, BAND—H. H. The Maharaja of Patiala has very kindly granted permission for his Band to play at our Founder's celebrations. It will arrive at 1-30 p. m. on October 2nd and leave on October 4th. Q. will arrange accommodation in the Parents' Rooms.

No. 273, FOUNDER'S—The programme has been amended.

### October 3rd.

2-30 p. m.	...	...	Pagal Gymkhana
4-00 p. m.	...	...	An austere Tea
6-30 p. m.	...	...	B. S. Plays & Girls' Dancing
8-00 p. m.	...	...	Supper
8-45 p. m.	...	...	Social.

2. Preppers can attend all Dress Rehearsals, as can Staff children who are of Prep. age or younger. Very young children are merely a liability at night shows. Similarly, these children must not be permitted to attend Speeches or official teas. Speeches will be quite beyond the children while their restlessness will merely be a source of irritation to visitors.

No. 274, SWEETS—Order No 267 of the 12th September is cancelled. Timings will be:—

### Boys' School.

Thursday	...	...	4-00—5-30 p. m.
Saturday	...	...	3-30—5-00 p. m.
Sunday	...	...	3-30—5-00 p. m.

### Girls' School.

Thursday	...	...	2-30—3-30 p. m.
Saturday	...	...	2-00—3-00 p. m.

### Prep. School.

Sunday	...	...	2-00—3-00 p. m.
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The new Contractor has stated that he will start selling his goods as from September 20th, at the latest.

No. 275, INDENTS—Indents for 1953 should be submitted by November 1st, 1952. These must include texts books, clothing and all items provided by the School. It need scarcely be pointed out that money is very tight and that only minimum demands, compatible with the efficient running of the School, should be made.

No. 276, CURRENT—Staff concerned should notify the Office as to when they will require electric light during Founder's or for rehearsals.

Please Turn Over.

No. 277, CONTRACTS—Contractors are engaged to serve the best interests of the School. The School is not here to serve contractors. They undertake to provide certain goods and supplies at prices agreed to by the School. If those goods and supplies are not forthcoming, the contractors must be penalised and penalised heavily. I want no misunderstanding about this and there can be no false sympathy or sentiment in matters where the welfare of our children is concerned. I want a very vigilant eye maintained, in particular, on all food supplies, including meat, fruit, vegetables, bread and cakes. Varieties of fruit and vegetables must be supplied and I should like the Headmaster/Mistress to submit a list of their requirements to Q. If our Contractor cannot or will not supply, we shall obtain our requirements from Solan or Simla or anywhere else and the contractor will, in accordance with his contract, meet the difference between what we pay and what we should have paid him. Q. will make this abundantly clear to him.

Bhutas must never be accepted in lieu of fruit.

No. 278, GREETINGS—P. R. Sood (O. S.) sends the School warmest greetings for Founder's.

No. 279, DUTIES—Driver Hans Raj will report to the Bursar at the Office at 9 a. m. on each Office working day. If there are any special duties for him they will be detailed by the Office. He will next report to Q. at Stores and will be attached to the Stores staff for administrative purposes. He will arrange to have his lunch each day in the station.

No. 280, MEDICAL—The R. M. O. has arranged to be at the Hospital from 4-30 p. m. to 6-30 p. m. on all days of the week except Sunday when his hours will be 5—6-30 p. m. The R. M. O. has also arranged to leave word at the Hospital as to his whereabouts so that he can be called immediately should any emergency arise.

No. 281, MEASUREMENTS—Measurements books will be sent to Departments on Saturday. Would Staff concerned please have measurements taken and all books returned to the Office by the 15th October, at the latest. Departments are responsible for obtaining the measurements of children in Hospital. Arrangements should be made direct for tailors.

No. 282, DRESS—Full academic dress will be worn by Teaching Staff at Speeches.

No. 283, WATER—The reserve now is 1,35,000 gallons

#### NOTICE.

Found, one hockey stick. Owner should apply to the Office.

E. G. CARTER,  
*Principal,*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 17TH OCTOBER, 1952.

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### Part II

No. 94, STRENGTH—Decrease from the afternoon of the 12th October, 1952 :—

J. Bhardwaj

B. S.

No. 95, APPOINTMENT—Mr. Om Prakash Chadha is appointed clerk on probation with effect from the forenoon of the 16th October, 1952.

No. 96, ESTABLISHMENT—Reference S. O. Part II No. 91/2 dated 19-9-52, the temporary post of a mason is extended further for a month up to the afternoon of the 16-11-52.

No. 97, LEAVE—Moti Singh, Tailor, was granted 6 days' earned leave on full pay with effect from the forenoon of the 12-10-52 to the afternoon of the 17-10-52.

2. Kundan, Groundsman, was granted 15 days' earned leave on full pay with effect from the forenoon of the 12-10-52 to the afternoon of the 26-10-52.

3. Padam, Chowkidar, was granted 7 days' earned leave on full pay with effect from the forenoon of the 14-10-52 to the afternoon of the 20-10-52.

4. Jagat Ram, Carpenter, was granted 8 days' earned leave on full pay with effect from the forenoon of the 16-10-52 to the afternoon of the 23-10-52.

E. G. CARTER,  
*Principal.*



## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 26TH SEPTEMBER, 1952.

No. 284, ADMINISTRATION—The School was registered as the Lawrence School (Sanawar) Society by the Registrar, Joint Stock Companies, Delhi, on the 19th day of September, 1952.

No. 285, GARDENS—I have noticed that Leisure is being used as a short cut by servants and A. V. School children on their way to and from Barne's. The continuation of this practice will destroy the garden while it is yet in a state of development. I should be glad, therefore, if the R. M. O., Bursar and Q. would notify Class IV employees and the A. V. School Headmaster that a fine will be imposed on all children and employees who trespass through the garden. It is reserved solely for the girls.

No. 286, FOUNDER'S—Assembly on Founder's Day will be at 10 a. m. The Gymkhana on October 4th will start at 2 p. m. Lunch on that day will have to be not later than 12-45 p. m.

No. 287, FOUNDER'S—Greetings and good wishes have been received from Anne and T. R. G. Carter.

No. 288, RECORDS—The date of birth of the undermentioned boy is stated against his name:—

S. S. Dhillon                      ...                      ...                      5-1-1937.

No. 289, SWIMMING—The Bath will be cleaned on the 27th and filled on the 29th September.

No. 290, COMPETITION—The G. G. Chocolate Factory invites rhymes for

“Football and/or Boxing” and  
“Shooting (the ducks) and/or hurdling”.

Chocolates will be awarded as prizes to winning competitors. Entries should be submitted to the Office by September 30th.

No. 291, CURRENT—Electric light was available from 5 p. m. from the 22nd September, 1952.

No. 292, WATER—The reserve is now 1,08,000 gallons.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 24TH OCTOBER, 1952.

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### Part II

No. 98, PROVIDENT FUND—Subscriptions to the G. P. F. will now be discontinued. A new P. F. Scheme will take its place. Details have yet to be worked out. Meanwhile, with effect from October 1st, 1952, a deduction of 6½% will be made from Staff salaries and placed in a suspense account, pending a final decision on the new P. F. Scheme by the Board of Governors.

No. 99, ESTABLISHMENT—The undermentioned Staff who were shown in records as being on probation should have been shown as being temporary :—

Mrs. M. Johnson	Miss P. Mohan
Miss N. Bose	Shri Phool Chand
Mrs. N. Hickie	Mathu Ram, Mason
Mrs. D. Gidwani	Chali Ram, Tailor
Mrs. N. Nanda	Ram Singh, Mazdoor
Mrs. C. Edwin	Taru, Sweeper
Miss S. Bhavnani	Gangu Ram, Masalchi
Mr. R. Mitra	Marium, Aya.
Mr. B. Singh	

Relevant Orders announcing their initial appointments must be amended.

No. 100, ESTABLISHMENT—Makundi, sweeper, was dismissed from service as from the afternoon of the 8th October, 1952. Reasons for his dismissal have been entered in his Service Book.

(b) Puran, Sweeper, has been severely reprimanded for failing to carry out his duty. He loses the local rank of Jemadar Sweeper and reverted to the post of ordinary sweeper as from the forenoon of the 24th October, 1952.

No. 101, LEAVE—Reference S. O. Part II No. 93/5 dated 10-10-52, a further extension of 7 days' earned leave on full pay on medical grounds was granted to Bala Ram, Blacksmith, up to the afternoon of the 28-10-52.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 10TH OCTOBER, 1952.

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No. 293, GREETINGS—While expressing his regret at being unable to attend our Founder's celebrations, the Commander-in-Chief sent his very best wishes to the School and hoped that it would keep gaining reputation throughout the country as being a first class educational institution.

No. 294, FOUNDER'S—Greeting for Founder's were received from Donald Mackintosh, Mrs. L. O. Cooper and Miss N. A. MacGuire, Horace McCarthy, Harkrishan Singh Guron, Mr. Cuzen and Mrs. Grollet.

No. 295, FOUNDER'S—I should like to congratulate and thank members of Staff and children on all arrangements made for Founder's. All Sanawar worked as a team and that must have been clear to every visitor. It is a long time since I have known Founder's to run so smoothly and satisfactorily. I am certain Founder's this year was the most successful and the happiest we have had for many a long year. Again, my congratulations and thank to those who contributed to its success.

No. 296, DUTIES—Q. is responsible for scrutinising all indents of any kind and of bringing such matters as violate audit, Government and School rules, to the attention of the Principal. That is part and parcel of his duties. Stores must never be regarded merely as an office of issue for various commodities. If, for instance, indents for rations by Heads of Departments are in any way incorrect or in violation of ration or other regulations, it is the Q. who must bring the matter to the notice of the Principal, even though the Principal may have passed the indents.

No. 297, GIFTS—The School gratefully acknowledges one dressing table set (3 pieces), one tray cloth and one hot water bottle cover presented by Harkishan Singh Badecha for the Fete.

No. 298, CINEMA—Educational films will be shown at 6 p. m. on October 11th.

No. 299, WATER—The reserve now is 40,000 gallons.

E. G. CARTER,  
Principal.

**THE LAWRENCE SCHOOL ORDERS**

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SANAWAR, 31ST OCTOBER, 1952.

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**Part II**

No. 102, APPOINTMENT—Puran, sweeper, vacated his appointment with effect from the afternoon of the 23rd October, 1952.

2. Rosemary, ayah, vacated her appointment with effect from the afternoon of the 31st October, 1952.

No. 103, LEAVE—Amar Singh, Tailor, was granted 8 days' earned leave on full pay with effect from the forenoon of the 30-10-52 to the afternoon of the 6-11-52.

**E. G. CARTER,**  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 17TH OCTOBER, 1952.

No. 300, **FOUNDER'S**—Greetings were received from Gurbirinder and Gurbans J. Singh.

No. 301, **MEDICAL**—If Staff are absent from duty on the grounds of ill-health, they must report (a) to the R. M. O. who will send a medical report to the Principal with the least possible delay and (b) to the Head of their Departments before 8-45 a. m. They will stay in their quarters till removed from the sick-list.

No. 302, **TIME-TABLE**—The following arrangements will obtain for the winter term at the Prep. on week-days :—

Tea	...	...	3-45 p. m.
Games	...	...	4-15—5-15 p. m.
Supper	...	...	6-00 p. m.
Baths	...	...	7-00 p. m.
Lights Out	...	...	8-00 p. m.

No. 303, **TAILORS**—A Committee composed of :—

Mrs. Johnson

Mrs. Nanda

Q.

will study the work of tailors, their daily output and whether or not their retention is essential in the interests of the School. The Committee will submit a report, after very thorough investigation, to the Principal by November 15th.

No. 304, **STORES**—A Committee composed of :—

O. S. D.

Bursar.

Q.

has been formed to study the stocks surplus to requirements at Stores and to submit a report to the Principal by November 15th.

No. 305, **CELEBRATION**—There will be a bonfire on Peaces-tead at 6-30 p. m. on October 18th to celebrate Diwali. Departments will arrange their own decorations. Preppers and Sparrows will have supper at 6 p. m. before moving to the bonfire. Supper for Seniors will be at 7-45 p. m.

No. 306, **SOCIETIES**—The Durrant Society will meet at 6 p. m. on October 19th, 1952.

No. 307, **CURRENT**—Electricity will be available from 4-45 p. m. from the date of this Order.

No. 308, **WATER**—The reserve now is 38,000 gallons.

No. 309, **FOOTBALL**—The School will play the Star Club on October 18th.

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS.**

SANAWAR, 7TH NOVEMBER, 1952.

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**Part II**

No. 104, LEAVE—Bhikari, Sweeper, was granted 4 days' earned leave on full pay with effect from the forenoon of the 7-11-52 to the afternoon of the 10-11-52.

**E. G. CARTER,**  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 24TH OCTOBER, 1952.

No. 310, EXAMINATIONS—The School examinations for L-IV upwards will begin on November 20th, the Cambridge examinations on December 1st. For the remainder of the School, examinations will begin on November 23rd.

All question papers should be shown to the subject Master/Mistress concerned before they are typed, cyclostyled or printed.

The Printing Office will do its best to print papers for Lower IV upwards. Papers for printing must be submitted to the Office through the Headmaster/Headmistress *as soon as possible* and, in any case, not later than 11 a. m. on November 5th.

No. 311, RATIONS—When teams go to Simla or Patiala or any other station and when they are liable to be absent for a day or more, a statement must be submitted to the Office by the Head of the Department concerned so that necessary adjustments can be made in the rations for the day or days the team is away. Similarly, when children go home for holidays, lists showing absentees from Houses must be submitted by House Staff to Heads of the Departments who, in turn, will submit a consolidated list to the Office. They will simply give the number of absentees and not the names. Their statement will show the number above and below the age of 12. In the matter of rations it is far safer to underdraw than to overdraw in order to avoid audit objections.

No. 312, FOOTBALL—The following matches have been arranged:—

October 25th, 4 p. m. v Dagshai unit	...	Barne's
October 26th, 3-45 p. m. v Kasauli Club	...	„
October 28th, 3-45 p. m. v Kasauli unit	...	„

No. 313, DEBATES—The Debating Society will meet at 6 p. m. on October 26th.

No. 314, CAMP—The N. C. C. Camp will be held from December 20th to December 29th at Delhi. Both Sanawar troops will attend.

No. 315, MEDICAL—The M. O. will carry out his monthly inspection of boys in the B. S. by Houses on Sunday, October 26th, commencing at 2-00 p. m. Housemasters will be present.

No. 316, CURRENT—Electricity was available from 5-30 a. m. from the 21st October, 1952.

No. 317, WATER—The reserve now is 64,900 gallons.

No. 318, MEDICAL.—The undermentioned are exempted boxing :—

**Himalaya.**

R. Sircar  
Paramjit Singh Purewal  
Harinder Singh Sodhi  
Vijay Pal Singh.

**Nilgiri.**

Rajeshwar Pal Singh  
Surrinder Singh  
Suresh Mallick  
K. Charanjit Singh  
Gurvinder Singh.

**Siwalik.**

Pardaman Singh  
Chittar Pal Singh  
Baljit Singh  
Ravi Bhatia  
Nitya Nand Singh  
Arvind Bery.

**Vindhya.**

Yash Raj Singh Puar  
Bhupinder Pal Singh  
Biman Dhar  
Jatinder Daulat Singh  
Surrinder Kumar Singh Kalaan  
Karamjit Singh Kumbo.

No. 319, SWEETS—The new contractor's prices are :—

	Per Seer.	Each.
Ladoo Moti Choor	1 - 8-0	0-1-0
Jalebi	1 - 8-0	—
Shaker-Pare	2 - 0-0	—
Barfi	2-12-0	0-1-0
Baloo Shahi	2 - 8-0	0-2-0
Chocolate	3 - 0-0	0-1-0
Amarti	2 - 8-0	0-1-0
Gulabjaman	2 - 8-0	0-1-6
Kala Kand	3 - 0-0	0-2-0
Ladoo Malai	3 - 0-0	0-2-0
Rasgula White	—	0-2-0
Ghhaina Murgi	3 - 0-0	—
Mesoo Pak	2 - 8-0	0-2-0
Samosa	—	0-1-0
Mathi Salt	—	0-1-0
Mongra, Sewian, Dal Mong	2 - 4-0	—

Other things will be supplied at market rates.

E. G. CARTER,

*Principal.*



**THE LAWRENCE SCHOOL ORDERS.**

SANAWAR, 14TH NOVEMBER, 1952.

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**Part II**

No. 105, APPOINTMENTS—The Board of Governors has sanctioned an extension of service for one year for the undermentioned members of Staff:—

Shri Bhagwan Singh from 27th October, 1952.

Mrs. N. Hickie from 17th December, 1952.

(Authority—Resolution No. 14 of the Board of Governors dated 1st October, 1952).

No. 106, NOMENCLATURE—The “Church Bearer” and “Cemetery Chowkidar” will in future be known as “General Bearer” and “Chowkidar.”

(Authority—Resolution No. 16 of the Board of Governors dated October 1st, 1952).

No. 107, ALLOWANCES—The Board of Governors, in its Resolution No. 20 of 1st October, 1952, sanctioned the grant of pay and allowances for Sub. Jagdish Ram in the scale sanctioned for Assistant Masters.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 31ST OCTOBER, 1952.

No. 320, FOOTBALL—The Colts' and 1st XI Matches v Yadavindra will take place at Patiala. Teams will leave on November 7th. They will travel as far as Kalka in the School truck and will there change into the Yadavindra bus.

Matches v B. C. S. will be on the dates given below :—

November 13th ... Colts' Soccer and T. T. ... Simla.

November 15th ... Senior Soccer ... Sanawar.

At Table Tennis there will be three singles and two doubles. No boy will play twice in the same match though a Colt may also play in the senior match. Thus, a T.T. team will consist of seven players. Matches will be in the following order :—

Singles, Doubles, Singles, Doubles, Singles. The ranking of players, e. g. 1st string or 2nd string, is abolished. Players will draw for their opponents.

No. 321, SOCCER—The following boys will represent the Colts :—

Ashok Deshraj (Captain)  
M. V. K. Sharma  
Jasjit Singh Sangha  
Baljit Singh Sahmey  
Ramesh Pratap Singh  
Aditya Nehru  
Devinderjit Singh  
Charanjit Singh Ahluwalia  
Sudarshan Kumar  
John Phillips  
V. R. Choudry

2. The following will represent the School :—

Dileshwar Prit Singh (Captain)  
Sowaranjit Singh  
O. S. Dogra  
Harbans Singh  
A. Bhatia  
R. K. Kaul  
Paramjit Singh  
Pardaman Singh  
Prem Singh Mangat  
H. S. Sodhi  
Brijinder Bala

3. The following School matches have been arranged :—

v C. R. I., 1st November, 3-45 p. m. ... Kasauli.  
v K. F. L., 4th November, 3-45 p. m. ... Barne's.

Please Turn Over.

No. 322, EXHIBITION—The Art and Photographic Societies will hold an Exhibition of Sanawar views at 2-30 p. m. on November 2nd.

No. 323, TABLE TENNIS—A "Selected IX" will play a Colts' IX in Barne Hall on Sunday, the 2nd November, at 11-00 a. m.

No. 324, INSPECTION—An Inspection Committee will inspect the School from the 3rd to the 5th November.

No. 325, SOCIETIES—The Mathematical Society will meet at 6 p. m. on November 2nd.

No. 326, CINEMA—The film on Saturday, November 1st, will be "Cinderella" and will be shown at 6 p. m.

No. 327, FUEL—The undermentioned issues of steam coal and wood were sanctioned for the steam Disinfector for disinfecting Hospital mattresses and blankets, etc., on 23rd October, 1952:—

Steam Coal.	Firewood.
224 lbs.	10 lbs.

No. 328, WATER—The Reserve is now 83,000 gallons.

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS.**SANAWAR, 21ST NOVEMBER, 1952.

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**Part II**

No. 108, STRENGTH—Decrease from the afternoon of the 16th November, 1952 :—

J. Singh	B. S.
S. Singh	B. S.

No. 109, APPOINTMENTS—Miss P. Nelson vacated her appointment with effect from the afternoon of the 18th November, 1952.

No. 110, LEAVE—Gangu Ram, Masalchi, was granted 5 days' earned leave on full pay with effect from the forenoon of the 18-11-52 to the afternoon of the 22-11-52.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 7TH NOVEMBER, 1952.

### No. 329, SCHOOL CERTIFICATE EXAM. TIME-TABLE—

December.	Time.	Paper.	Invigilator.
Monday, 1st	8-00—10-40	English Literature	Mr. Evans
	11-00— 1-30	Object Drawing	Mr. Cowell (Art School)
	2-30— 5-30	Design	Mrs. Carter (Art School)
Tuesday, 2nd	8-25—10-30	Arithmetic	Mr. Cowell
	10-45— 1-15	Painting (S)	Mrs. Coombes (Art School).
	1-55— 4-00	Geography I	Mr. Kemp.
Wednesday, 3rd	8-25—10-00	English Language I	Mr. Kemp
	10-15—11-50	English Language II	Mr. Kemp.
	12-15— 3-15	Imaginative Comp. (S),	Miss Chatterji (Art School).
	1-55— 4-00	Physics II	Mr. Cowell.
Thursday, 4th	8-55—11-00	Algebra	Mr. Evans
	12-25— 2-30	Geography II	Mrs. Carter
	3-55— 6-00	Chemistry II	Mr. Cowell.
Friday, 5th	8-55—11-30	Geometry	Mr. Kemp
	12-55— 2-30	Hindi I	Miss Chatterji
	3-55— 5-30	Hindi II	Mrs. Carter.
Monday, 8th	8-55—10-30	Physics I	Mr. Kemp
	10-45—12-20	Chemistry I <sup>a</sup>	Mr. Evans.
Tuesday, 9th	8-55—11-30	History	Mrs. Carter
	1-55— 4-00	Practical Chemistry	Miss Chatterji (Chem. Library).
Wednesday, 10th	8-55—11-15	Practical Physics	Mr. Cowell (Phy. Lab.)
	12-55— 3-00	Health Science II	Mr. Evans.
Thursday, 11th	8-55—11-00	Additional Maths. I	Mr. Kemp.
Friday, 12th	8-55—11-30	Additional Maths. II	Miss Chatterji
	12-25— 1-30	Health Science I	Mrs. Carter.

No. 330, ELECTRICITY—Current will be available from 4-30 p. m. from the date of this Order.

Please Turn Over,

No. 331, ADVANCES—The Office is repeatedly asked at the end of the year to recover money which has been advanced by House Staff to children. This involves the Office in a great deal of unnecessary correspondence. House Staff advancing money must do so at their own risk. Such advances should be recovered before the children leave the station by the House Staff themselves.

No. 332, SOCCER—The following matches has been arranged :—

The XI v. Yadavindra ... 8th November, 4 p. m.

The Colts v. Yadavindra ... Time will be fixed at Patiala.

No. 333, STOCK—Stocks must be verified by Heads of Departments before term closes.

No. 334, WATER—The reserve is now 1,08,000 gallons.

E. G. CARTER,  
*Principal.*

**THE LAWRENCE SCHOOL ORDERS.**

SANAWAR, 28TH NOVEMBER, 1952.

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**Part II**

No. 111, ESTABLISHMENT—Reference S. O. Part II No. 96 of 17-10-52, the temporary post of a mason is extended further for a month up to the afternoon of the 16-12-52.

No. 112, LEAVE—Sital, Sweeper was granted 10 days' earned leave on full pay with effect from the forenoon of the 27-11-52 to the afternoon of the 6-12-52.

2. Taru, Sweeper was granted 7 days' earned leave on full pay with effect from the forenoon of the 30-11-52 to the afternoon of the 6-12-52.

CORRIGENDA—In S. O. Part II No. 105 of 14-11-52, against Mrs. N. Hickie "*for*" "17th December" "*read*" 16th December, 1952.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS

SANAWAR, 14TH NOVEMBER, 1952.

No. 335, GAMES—B. C. S. teams for Soccer and T. T. will arrive at Dharpore on Friday evening and will come up in the School Truck. There will be 18 boys and 2 masters in the party. A further 34 boys and 3 masters will arrive on Saturday, 15th November. The T. T. match will begin at 11-30 a. m. in Barne Hall on the 15th, the Soccer match at 2-30 p. m.

2. The following will represent the School at T. T. *vs.* B. C. S. on November 15th, 1952 :—

### Singles.

Surinderpal Singh Gill (Captain)

Yog Raj Palta

Rattan Kumar Kaul.

### Doubles.

Karmjit Singh Kambo }  
Brijinder Singh Bala }

Vinod Raj Kumar }  
Dewan Ramesh Chand. }

No. 336, DUTIES—Further to Order No. 296 of October 10th, 1952, it must be drawn to the attention of all Staff that measures must be thought out of reducing the expenditure now incurred on the School. I shall hold Staff personally responsible for wastage or losses. Economy must be the order of the day. Q. must familiarise himself at an early date with all matters connected with his Stores. Rations, clothes and, in fact, all things indented for are his special care. He must scrutinise every indent before passing it to me. His signature on an indent will be an acknowledgment of the fact that the indent is no way excessive and that it does not violate any audit, School or Govt. rule.

No. 337, LANTERNS—Kitchens will henceforth be allowed only one lantern each, for use by the boiler men. They will be filled only once a week. Q. will be responsible for the implementation of this Order.

No. 338, CINEMA—The picture at 6 p. m. on November, 15th will be:—

When the Redskins Rode.

No. 339, CURRENT—Electric light will be available from 11 a. m. to 1-30 p. m. on Saturday, November 15th, for the T. T. match *vs.* B. C. S.

**Please Turn Over.**



No 340, EXAMINATIONS TIME TABLE 1952

**Thursday, 20th November.**

	8-45—10-45	11-00—1-00	2-00—3-30
U-V	Physics I (2)	Eng. Lang. (2)	Hindi I (1½)
L-V	Physics (2)	Eng. Lang. (2)	Geography (1½)
U-IV A. & B.	Eng. Lang. (2)	Physics (2)	Geography (1½)
L-IV A. & B.	Eng. Lang. (2)	Physics (1½)	History (1½)

**Friday, 21st.**

U-V	Arithmetic (2)	Geography (2)	Hindi, II (1½)
L-V	Geometry (1½)	Biol. (2)/F. (1½)	Chem./H. Sc. 1½
U-IV A. & B.	Eng. Lit. (2)	Biol. (2)/F. (1½)	Art I (1½)
L-IV A. & B.	Arithmetic (1½)	Art I (1½)	Biol. (1½)
U-III A.	Art (1½)	Geography (1½)	Eng. Lang. (1½)
U-III B.	Eng. Lang. (1½)	" "	Gen. Sci. (1½)
U-III C.	" " "	" "	Gen. Sci. (1½)
L-III A.	" " "	Revision	Nature (1½)
L-III B.	" " "	" "	Study. "
L-III C.	" " "	" "	" " "

**Saturday, 22nd.**

U-V	Adl. Math. (2½)
L-V	—
U-IV A. & B.	—
L-IV A. & B.	Geometry (1½)
U-III A. B. C.	El. Maths. (1½)
L-III A. B. C.	—

**Monday, 24th.**

U-V	Algebra (2)	Physics II (2)	History (2)
L-V	Eng. Lit. (2)	Art I (2)	History (1½)
U-IV A. & B.	Arithmetic (1½)	Chemistry (1½)	History (1½)
L-IV A. & B.	Algebra (1½)	Chemistry (1½)	Art II (1½)
U-III A.	Arithmetic (2)	History (1½)	Hindi (1½)
U-III B.	" "	" "	" "
U-III C.	" "	" "	" "
L-III A.	Art (1½)	Hindi (1½)	History (1½)
L-III B.	Revision	Hindi (1½)	" "
L-III C.	Revision	Hindi (1)	" "

**Tuesday, 25th.**

U-V	Eng. Lit.	(2)	Chemistry.	(2)	—
L-V	Arithmetic	(1½)	Hindi	(2)	Art II (1½)
U-IV A. & B.	Geometry	(1½)	Hindi	(1½)	Algebra (1½)
L-IV A. & B.	Eng. Lit.	(1½)	Geography	(1½)	H. D. ½ E. D. ½
U-III A.	Eng. Lit.	(1½)	Art I	(1½)	Eng. Dict. (½)
U-III B.	Art I	(1½)	Eng. Lit.	(1½)	Hindi Dict. (½)
U-III C.	"	(1½)	"	(1½)	" " (½)
L-III A.	Arithmetic	(2)	Revision		Geography (1½)
L-III B.	"	(2)	"		" (1½)
L-III C.	"	(2)	"		" (1½)

**Wednesday, 26th.**

U-V	Geometry	(2½)	—
L-V	Algebra	(1½)	—
U-IV A. & B.	E. D. ½ H. D. ½		E. D. ½ H. D. ½
L-IV A. & B.	Hindi	(1½)	Art II (1½)
U-III A.	Gen. Sci.	(1½)	—
U-III B.	Art II	(1½)	
U-III C.	"	(1½)	
L-III A.	Eng. Lit.	(1½)	H. D. ½ E. D. ½
L-III B.	"	(1½)	" "
L-III C.	"	(1½)	" "

No. 341, MEETING—The School Council will meet at the Principal's bungalow at 6 p. m. on the 16th November.

No. 342, PARTIES—Mr. Mitra will be in charge of the Calcutta and Mrs. Singh in charge of the Bombay party.

No. 343, WATER—The reserve is now 1,22,000 gallons.

No. 344, FUEL—Fuel, coal and wood, was sanctioned for the School Office for 2 small fireplaces with effect from the 11th November, 1952, @ 15 lbs. steam coal and 1 lb. firewood per fireplace, to the 14th November, 1952.

**Please Turn Over.**

No. 345, FUEL—Daily issues of steam coal and wood fuel for the following fireplaces are sanctioned with effect from the 10th November, 1952:—

Date.	Departments.	No. of fireplaces.	Large or Small.	Scale per Steam Coal.	fireplace. Wood fuel.
15-11-52	School Office	7	Large	30 lbs.	1 lb.
15-11-52	School Chowkidars	7	—	—	8 lbs.
15-11-52	Girls' Reading Room	1	Small	15 lbs.	1 lb.
15-11-52	Q. M. Office	2	Small	15 lbs.	1 lb.
15-11-52	Printing Office	2	Small	15 lbs.	1 lb.
15-11-52	R. M. O's. Office & Dispensary.	2	Large	30 lbs.	1 lb.
15-11-52	Tailors	2	Small	15 lbs.	1 lb.

No. 346, FUEL—Issues of steam coal, wood fuel and Kerosine oil for the following fireplaces and heaters are sanctioned daily for the period as shown against each:—

Date	Department.	No. of fireplaces or heaters.		Large or Small	Scale per fireplaces or per heater.		
		Fireplaces	Heaters.		Steam Coal.	Wood fuel.	K. Oil.
15-11-52 To 12-12-52	Staff Common Rooms	2	—	Small	15 lbs.	1 lb.	—
15-11-52 To 12-12-52	Boys' Preparation Room	1	—	Small	15 lbs.	1 lb.	—
15-11-52 To 12-12-52	Headmistress' Office Stock Room & Headmaster's Office	—	3	—	—	—	2 bots.

No issues on Sundays, except for chowkidars.

E. G. CARTER,  
*Principal.*

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 5TH DECEMBER, 1952.

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Part II

No. 113, LEAVE—Makhan, Sweeper, was granted 15 days' earned leave on full pay with effect from the forenoon of the 4-12-52 to the afternoon of the 18-12-52.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS

SANAWAR, 21ST NOVEMBER, 1952.

No. 347, TROPHIES—Defence Headquarters have very kindly offered to present a trophy to the School to the approximate value of Rs. 500/-. Suggestions are invited as to the form the trophy should take and the design. I should be grateful if the Headmaster and Headmistress would consult members of their staff and School Prefects in this matter.

No. 348, FINES—(a) Shri Kashmiri Lall is fined Rs. Thirty for grazing his goats on the School estate and for allowing them to damage trees and hedges.

(b) Bachan Lall is fined Rs. fifteen for cutting a tree near the dhobi ghat. He must also pay for the wood at market rates (Rs. 7/-/-).

(c) Tunia and Laloo Dhobies are fined Rs. 5/- each for being drunk and disorderly on the School estate.

All sums of money will be credited to School funds. The Bursar will issue official receipts.

No. 349, SOCIETIES—The Durrant Society will meet at 6-15 p. m. on November 23rd.

No. 350, EXAMINATION—Cambridge candidates will sit for their examination in the Art Room nearest the Principal's bungalow.

No. 351, MEDICAL—Times for the Weighing and Measuring of children will be arranged by the R. M., O. in consultation with Heads of Depts.

No. 352, FUEL—With reference to Order No. 345 of the 15th November, wood will be issued to 8 chowkidars as from the date of this Order.

No. 353, WATER—The reserve is now 1,60,000 gallons.

### NOTICE.

Brigadier M. S. Pathania and all Ranks of 11 Infantry Brigade request the pleasure of the company of the members of the Staff of the Lawrence School at the Brigade Annual Sports to be held at Sabathu on the 24th November, 1952, at 2 p. m.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 12TH DECEMBER, 1952.

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### Part II

No. 114, STRENGTH—Decrease from the afternoon of the 3rd December, 1952 :—

Deepak Nath	P. S. B.
Gurdial S. Handal	B. S.
J. Phillips	B. S.
M. Phillips	B. S.
Inderpal Singh	B. S.
Nalini Cariappa	G. S.
Indira Bhai	P. S. G.
Ashok Nath	P. S. B.
Ranbir Singh Nag	B. S.
Ranjiv Singh Chowdhry	B. S.

No. 115, LEAVE—Mr. K. N. Gidwani, Quartermaster, is granted leave with effect from the afternoon of the 22nd December, 1952, to the afternoon of the 31st January, 1953.

2. The following Class IV staff were granted earned leave on full pay from the dates mentioned against their names :—

Lallu Masih,	Cook	from forenoon	7-12-52—13-12-52	( 7 days)
Sunder,	Mazdoor	„ „	8-12-52—16-12-52	( 9 days)
Chhanga,	Bearer	„ „	9-12-52— 7- 1-53	(30 days)
Bhikari,	Sweeper	„ „	10-12-52—20-12-52	(11 days)
Tunnoo,	„	„ „	10-12-52—20-12-52	(11 days)
Kanshi,	„	„ „	10-12-52—24-12-52	(15 days)
Balla,	„	„ „	6-12-52—12-12-52	( 7 days)
Gappoo,	Cook	„ „	12-12-52—21-12-52	(10 days)
Behari,	Blacksmith mate	„ „	13-12-52—11- 1-53	(30 days).

3. Shri Parma Nand, Tuck Shop Clerk, is granted one months' leave on full pay with effect from the forenoon of the 15-12-52 to the afternoon of the 14-1-53.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 28TH NOVEMBER, 1952.

### No. 354, LONG VACATION ARRANGEMENTS—

The first batch of children will go home on Wednesday, 3rd December, 1952. The next term will begin on 6th March, 1953, and all pupils will be expected back by 5 p. m. on that date.

2. Only those children whose parents or guardians come for them will be allowed to leave before lunch on the 3rd December.

3. Children in Hospital on the 3rd morning will not be allowed to go home unless certified fit to travel by the Medical Officer. This certificate will be given on the ordinary discharge post card.

4. Luggage of children must be ready by 8-00 a. m. on 3rd December.

Boxes should be labelled with the owner's name, address and destination and so arranged that all labels show in the same direction at the end of the box. Labels will be supplied to departments by the Office. All labelled-boxes will be collected by School mazdoors, loaded on the Truck and transported to Dharampore. Boxes will be stacked by Depts.

Boys' School, Gymnasium Verandah.

Boys' Prep. School, Honoria Court Verandah.

Girls' School, No. 10 Verandah.

Sparrows, No. 9 Verandah.

5. Children leaving Sanawar must be in possession of S. O. P's which will be issued by House Staff.

6. Children going on leave will hand in all Govt. property in their possession personally to matrons who will check it and if correct issue a Check slip. This slip will be presented to Head Matrons or House Masters. Passes will not be issued until Government clothes are handed in. In the case of children being escorted home the S. O. P. must be given to the escort.

Any Government clothes lost will be entered on the Check slip and the slip sent to the Office to effect recovery of the cost of the articles.

No school bedding, clothing, or other Government property may be taken away from Sanawar. This rule is to be strictly enforced.

7. Children will travel only in those carriages assigned to them by the Railway authorities.

8. Staff who wish their heavy baggage transported by the School should have it ready by 8 a. m. on December 3rd. They must notify the Quartermaster as to the number of packages they have.

**Please Turn Over.**

9. The School accepts no responsibility for lost luggage and Staff and children alike should supervise the loading of their boxes.

10. Travelling money and pocket money will be disbursed by Housemasters and Housemistresses at times convenient to them. Money for all departments will be sent to House Staff as early as possible.

No. 355, LIGHTS—Staff must ensure that electric lights are switched off in their bungalows before they leave Sanawar.

No. 356, STAFF—Before leaving the station, Staff must enter their names in the address book at the Office. Keys of quarters should be labelled and sent to the Quartermaster. Heads of Departments will ensure that this Order is perfectly clear to all members of their Staff.

No. 357, STOCK-SCHOOL BOOKS—Form Staff should make a careful check of all books. Cupboards should be locked. Keys should be labelled and given in to Mr. Rao at the Stock Room.

No. 358, STOCK LEDGERS—Staff should send their Stock Ledgers and Indent Books to the Office at the end of term. These may be required by the Auditors during the holidays.

No. 359, PAY RECEIPTS—Staff are asked to return pay receipts to the Office without delay during the vacation. Failure to do so will result in delay in later payments.

No. 360, DISCIPLINE—All children travelling in School parties are subject to School discipline until handed over to parents or guardians.

No. 361, POCKET-MONEY BOOKS—House Staff should leave their Pocket money books in the Office at the end of term.

No. 362, FOOD—Great care must be taken by escorts to ensure that any food bought by children on their journey home is obtained only from reputable vendors or at accredited Refreshment Rooms.

No. 363, TRAVEL—Children who are being escorted home and whose names, therefore, will not appear on the School party list must in no circumstances be permitted to leave Sanawar unless their escorts call for them. The only exceptions to this rule will be senior children going to Kasauli.

No. 364, LIBRARIES—Books borrowed from the Girls', Boys' and Staff Libraries should be returned by December 1st.

No. 365, STOCK—The end of term is, I know, a very busy time for all of us but I want all Stock-holders to exercise the greatest possible check on stocks held by them. Should there be any losses a full explanation must be given as to how they have occurred. There should be a complete stock-taking in all sections of the School before term closes and Heads of Departments and Stock-holders will be responsible to me for ensuring that stock is correct and adequately safeguarded for the Vacation.



No. 366, TIES—School, Spartan, Old Sanawarian and Inter-School ties are available for Sale in the Office. So, too, are Spartan Badges (old style). Prices are :—

Spartan Badges	...	...	Rs. 6/- each.
Spartan Ties	...	...	Rs. 3/8/- „
Inter-School Ties	...	...	Rs. 3/8 „
Old Sanawarian Ties	...	...	Rs. 4/8/- „
School Ties	...	...	Rs. 3/8

No. 367, CLUB—The annual Club Meeting will be held in the Club Reading Room at 11 a. m. on Sunday, 7th December. Tea will be provided.

No. 368, NEWSPAPER—Staff who wish to discontinue their copies of “The Statesman” during the winter vacation should notify the Office by December 2nd.

No. 369, MEDICAL—On return to School on March 6th, 1953, children should report first to the Hospital. Leave slips, which incorporate medical certificates, will be handed in the first instance to the R. M. O. who will initial if he passes a child fit to return to a Dept. In no case will a child be accepted in a Dept. without a leave slip bearing the R. M. O's initials.

No. 370, ACCOUNTS—A number of children have large amounts standing to their credit at the end of the year in their pocket money and Tuck Shop accounts. Tuck Shop accounts can be carried over to 1952 in the case of children returning. The Bursar will arrange for a complete statement of accounts to be submitted to the Office by the Tuck Shop by December 22nd at the latest. In the case of children not returning, any credit in their accounts will have to be returned to their parents.

I want House Staff to exercise the greatest possible care over pocket money accounts at the end of Term. They will decide how much money a child should have for the journey home. Balances, if any, should be sent to the Bursar.

No. 371, TRAVEL—All members of Staff who are entrusted with sums of money for children in School parties must keep detailed accounts of all expenditure incurred. These details should show, of course, the exact amount of money handed over to a child on completion of the journey. It would be best to hand money over direct to the parent or guardian meeting the child.

No. 372, PHOTOGRAPH—The Staff photograph will be taken at 8-45 a. m. on November 29th. Teaching Staff should wear Caps and Gowns.

No. 373, PARTIES—The following Staff will act as escorts to School parties on the 3rd December as far as Delhi. They will leave Delhi on their return journey on December 4th and be back in Sanawar on the 5th December :—

Mrs. Johnson	Mr. Kaul
Mr. Vyas	Mrs. Sircar.

Calcutta and Bombay parties, under Mr. Mitra and Mrs. Singh,

No. 374, **BREAK-UP**—Break-up parties will be held in Departments on the 2nd December.

No. 375, **GREETINGS**—These will be the last Orders before the majority of the children leave on December 3rd and I take this opportunity, therefore, of wishing every body a very happy holiday and a bright and successful New Year. Some will not return in 1953. Sanawar extends to them sincerest good wishes for the future. May they find it possible to revisit the School from time to time. They will always be welcome.

No. 376, **THEFTS**—Last winter, one of the buildings was broken into. Heads of Departments and, in fact, all Staff should ensure that School properties, as well as their own possessions, are properly secured before they leave the station.

No. 377, **DEPARTURE**—The earliest date on which Staff, other than those escorting parties to Calcutta and Bombay, may leave the station is the 12th December. If it is necessary to hold a Staff Meeting on the 14th December, as is very likely, Staff will have to stay here till that date.

No. 378, **CLOTHES**—House Staff and Matrons will ensure that articles of clothing supplied by parents are sent back with the children.

No. 379, **EXAMINATIONS**—I shall see all Cambridge Candidates in the Art Room which they will be using for their examination at 11 a. m. on November 29th. I should like the Headmaster and Headmistress to be present.

No. 380, **DUTY**—Mr. H. S. Verma will proceed to Delhi on duty on Saturday, November 29th.

No. 381, **MEETING**—There will be a Staff Meeting in the Masters' Common Room at 11-30 a. m. on November 29th.

No. 382, **CONDEMNINGS**—B. S. Condemnings will take place on December 2nd.

No. 383, **FUEL**—Fuel for one large fireplace is sanctioned for Cambridge candidates from December 1st to 5th and again from December 8th to 12th.

2. Daily issues of steam coal and fuel wood were sanctioned as follows:—

	<i>Fireplace.</i>	<i>S. Coal.</i>	<i>Wood.</i>
From 24-11-52	No. Small.	lbs.	lb
Hospital Sister's duty Room	1	15	1 daily.

No. 384, **WATER**—The reserve is now 1,50,000 gallons.

No. 385, **BOUNDS**—A. V. School pupils will go to and from their School by one of three ways. These are:—

- (a) The main road from Gharkhal.
- (b) The Short Backway.
- (c) The main road up from Barnes and then below "The Pines" and above 'Garden City' on to the A. V. School.

Q. will draw this Order to the attention of the Headmaster, A. V. School.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 19TH DECEMBER, 1952.

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### Part II.

No. 116, STRENGTH—Decrease from the afternoon of the 3rd December, 1952 :—

D. Anand	G. S.
R. Anand	P. S. B.

Decrease from the afternoon of the 12th December, 1952 :—

A. Vasudev	G. S.
I. Bhatia	G. S.
S. Singh	G. S.
R. Kapur	G. S.
R. Sircar	B. S.
R. Bhatia	B. S.
P. Singh	B. S.
V. Soni	B. S.

No. 117, LEAVE—Chowdhry, Mali, was granted 10 days' earned leave on full pay with effect from the forenoon of the 18-12-52 to the afternoon of the 27-12-52.

2. Mary, Ayah, was granted 26 days' earned leave on full pay with effect from the forenoon of the 19-12-52 to the afternoon of the 13-1-53.

3. Mansa Ram, Cook, was granted 10 days' earned leave on full pay with effect from the forenoon of the 20-12-52 to the afternoon of the 29-12-52.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 1ST DECEMBER, 1952.

No. 386, PRIZES—This Prize Distribution will be at 11 a. m. on the 2nd December.

No. 387, MEDICAL—It is a Standing Order that children will be discharged from Hospital only of an evening. This Order will be strictly enforced by the R. M. O. and there must not be the slightest deviation. There can be no such thing as discharging a child at 11 in the morning and detaining him/her till 5 p. m. The discharge takes effect from the time the child leaves Hospital. Admission and Discharge Certificates will always be issued by the R. M. O. or by the Sister on duty. They will be carefully retained by Departments for record.

2. If a child is detained in Hospital for 48 hours, a post card must be sent out to the parents informing them of the child's condition. The R. M. O. will be responsible for ensuring that this is done.

No. 388, TIMINGS—The following are the timings which have been given us for our School parties:—

### SPECIAL TRAINS. 3-12-52.

	Departure.	Arrival.
First Train—Dharampore	14-30 p. m.	Kalka 16-30 p. m.
Second Train        ,,	15-00 p m.	Kalka 17-00 p. m.

### 2 DN (Kalka—Calcutta Mail).

Kalka—	Departure	22-25	...	on	3-12-52.
Ambala Cantt.	Arrival	0-17	...	„	4-12-52.
Ambala Cantt.	Departure	0-39	...	„	„
Delhi	Arrival	6-50	...	„	„
Delhi	Departure	8-30	...	„	„
Kanpur	Arrival	16-16	...	„	„
Allahabad	„	19-29	...	„	„
Gaya Station	„	1-37	...	„	5-12-52.
Howrah	„	9-56	...	„	5-12-52.

### For Bombay Central.

### 4 UP—Frontier Mail.

Delhi—	Departure	7-55 a. m.	...	on	4-12-52.
Bombay Central—	Arrival	9-25	...	on	5-12-52.

Smaller Prep. School children will go to Dharampore at 1-00 p. m. from the Bakery in the School Station Wagon.

Please Turn Over.

No. 389, SPARTAN CLUB--The following are elected to the Spartan Club :—

H. S. Sodhi

R. K. Kaul

V. Soni

S. S. Gill

A. Bhatia

B. S. Bala

Mr. J. D. Williams

Mr. S. Khan.

No. 390, TIES—Reference School Order No. 366 of 28-11-52 :—

Against "School Ties" for "Rs. 3/-" read "Rs. 3-8/-".

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 26TH DECEMBER, 1952.

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### Part II

No. 118, STRENGTH—Decrease from the afternoon of the 3rd December, 1952 :—

Pirtpal Singh	B. S.
J. S. Ranghar	B. S.
Charanjit Saini	B. S.
N. D. Dhashmana	B. S.
J. S. Purewal	B. S.
I. S. Chawla	P. S. B.
R. Puri	B. S.
C. S. Saini	B. S.
C. M. Jagota	P. S. B.
V. Baghirath Lal	P. S. B.
A. S. Budhiraja	P. S. B.
Jatinderpal Singh Nakai	P. S. B.
P. Gangulee	P. S. B.

No. 119, LEAVE—Shri Dhanpat Rai, Clerk, was granted one month's earned leave on medical grounds on full pay with effect from the forenoon of the 23-12-52 to the afternoon of the 22-1-53.

2. Itwari, Masalchi, was granted 10 days' earned leave on full pay with effect from the forenoon of the 21-12-52 to the afternoon of the 30-12-52.

No. 120, ESTABLISHMENT—Reference S. O. Part II No. 111 of 28-11-52, the temporary post of a mason is extended further up to the afternoon of the 31st December, 1952.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 5TH DECEMBER, 1952.

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No. 391, RECORDS—History Sheets must be completed and returned to Office before Staff leave the Station. They should show, inter alia, whether or not a child has been promoted.

No. 392, SICK-LIST—Mrs. I. Woodward was placed on the sick-list from the forenoon of the 24th October, 1952.

No. 393, WATER—The reserve now is 1,58,000 gallons.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS

SANAWAR, 12TH DECEMBER, 1952.

No. 394, **STRENGTH**—The undermentioned children will, if they return to School, be transferred from the Prep. to the B. S. and G. S. respectively at the beginning of the new term in 1953:—

### GIRLS.

Indra Sachdev	Kamaljeet Grewal
Sukvinder Kaur	Harbeen Kaur
Kumari Prathana	Sashi Choudry.

### BOYS.

Shiv Das	Gurcharan Brar
Amit Merchant	Arvind Kumar
Javed Kumar	Balkrishan
Gurpreet Singh	Vinod Vij
Rupender Singh	Arun Mehra
Chandra Krishan Mahajan	Ranjeet Mehra
Anil Seth	Gurdip Singh
Sanjeev Choudry	Rajinder Singh Anand
Anit Singh Sihota	Himmat Singh
Yograj Bhagirathlal	Rajesh Khanna
Daleep Rao	Ranbir Singh
Pushpinder Singh	Vinay Mehta
Savinder Singh Basin	Apramjeet Singh.
Lalit Kumar	

No. 395, **DUTIES**—Winter hours for the Departments mentioned below will be:—

Stores	...	...	10 a. m. to 5 p. m.
Printers	...	...	10 a. m. to 5 p. m.
Tailors	...	...	10 a. m. to 5 p. m.
Malis	...	...	8-30 a. m. to 12-30 p. m. and 2-30 p. m. to 4-30 p. m.

Chowkidars will report for duty at 6-30 p. m. each day.

No. 396, **ELECTRICITY**—The Section Officer reports that the load on the engines is "still near about 65 shooting up to 75.76 amps" and that, therefore, both engines have to be run. It is very necessary that the load should drop to 45.5 amps in order that the engines may be cleaned and overhauled. The greatest care must be taken to economise in the use of electric current. Consumption must be cut down immediately to a minimum.

**Please Turn Over.**



No. 397, KITCHENS—The G. S. Kitchen will close on the afternoon of the 12th December, 1952. Q. should report on the state of No. 8 kitchen before the 17th December. He will also report on any repairs to be carried out in the B. S. kitchen.

No. 398, STOCK—The following suggestions have been put forward by the officers constituting the Condemning Board :—

1. Pen holders and rulers are expendable articles and need not be collected for condemning. Similarly, other articles such as rubbers are expendable.
2. Numbers of books could be bound and used again. Such books should be sent to the Office.
3. Books fit to be condemned must be condemned every year without fail.

No. 399, WATER—The reserve is now 1,70,000 gallons.

E. G. CARTER,  
*Principal.*

## THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 19TH DECEMBER, 1952.

No. 400, DUTY—All vacation staff were detained on duty till the afternoon of the 12th December, 1952.

The undermentioned vacation staff were detained on duty till the afternoon of the dates shown against their names:—

Mr. S. C. Cowell	...	...	18-12-52.
Mr. Bhupinder Singh	...	...	18-12-52.
Mrs. N. Nanda	...	...	18-12-52.
Mrs. I. Matthews	...	...	18-12-52.
Mrs. C. Edwin	...	...	18-12-52.
Miss A. Anderson	...	...	18-12-52.

No. 401, SICK-LIST—Mrs. I. Woodward was removed from the sick-list from the afternoon of the 12th December, 1952.

No. 402, FUEL—Fuel coal and fire wood issued to  
P. S. Hotwater up to 3-12-52.

Fuel coal and fire wood issued to	Hosp.	Hotwater up to	3-12-52.
" " " "	to G. S.	Hotwater up to	12-12-52.
" " " "	to B. S.	Hotwater up to	18-12-52.
" " " "	to Girls'	Kitchen up to	12-12-52.
" " " "	to Boys'	Kitchen up to	18-12-52.
" " " "	to Staff Common Room for	1 fire place up to	3-12-52.
" " " "	to Staff Common Room for	1 fire place up to	12-12-52.
" " " "	to Girls' Reading Room for	1 fire place up to	12-12-52.
" " " "	to B. S. Preparation Room for	1 fire place up to	10-12-52.
" " " "	to Hosp. for Sister duty room for	1 fire place up to	18-12-52.

Kero. oil issued for 3 Heaters in Birdwood School up to 12-12-52.

No. 403, KHUDS—The khuds should be swept regularly and kept clean but leaves must never be burnt on the khudsides. A great deal of damage is done to saplings through negligence on the part of sweepers and repeated Orders on the subject appear to be of little avail. The R. M. O. will issue the necessary instructions in this matter to all sweepers and see that this Order is implemented.

No. 404, WATER—The reserve is now 1,94,000 gallons.

E. G. CARTER,  
*Principal,*