

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 5TH JANUARY, 1951.

No. 1, GREETINGS—A happy New Year to all Sanawarians, wherever they may be.

No. 2, GAMES—When the School reopens in March, 1951, we shall begin our Games' Seasons with Hockey. That will be followed by Cricket. Soccer will come last of all. The Table Tennis Fixture with B. C. S. will be played at the same time as the Cricket.

No. 3, BULBS—The C. P. W. D. inform us that, in future, if bulbs have to be replaced in Staff quarters the cost of the new bulbs will have to be met by the Staff concerned.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 12TH JANUARY, 1951.

No. 4. INSPECTIONS—The School Station Wagon and Fire Trailers will be inspected on the 18th January, 1951.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 19TH JANUARY, 1951.

No. 5, TUCK SHOP—When charcoal is sold at the Tuck Shop it will be sold only by the bag. Mrs. Coombes will ensure that this Order is strictly enforced from now onwards and that no quantity less than the entire bag will be sold at any one time. If Staff wish to buy quantities less than that contained in a full bag they can share a bag amongst themselves but that will be their responsibility and not that of the Tuck Shop.

No. 6, HOUSES—The names of Houses will, subject to the approval of the Ministry of Education, be changed this year and will be as follows :—

Yellow to be Himalaya
Blue to be Nilagiri.

No. 7, TRANSFERS—The undermentioned transfers will take place at the opening of Term :—

From Prep. to B. S.

Jitendra Singh
A. Mehra
Mohinderjit Singh
Amarjit Singh
K. S. Dhami
Harishpal Dhillon
G. I. Singh
V. Soi
S. Lal
S. Chand

S. Chadha
Yeshvir Singh
Inderpal Singh
Ranjit Singh
Parminder Singh
S. Kalsy
R. Mountford
Pirtpal Singh
G. Holliday.

To G. S.

Suman Mala Yadunath
Priti Singh

Rani Khushwant
Vir Bala Singh.

No. 8, DUTY—With reference to Order No. 2 of the 5th January, 1951, the name of Mrs. Woodward should be added. Relevant entries will be made in the Service Books of Non-Gazetted Staff.

No. 9, SERVICE BOOKS—I notice that these are not always up to date and are filled in hurriedly when called for. The Bursar will be responsible from now onwards for ensuring that relevant entries in Service Books are made within a week of the events they record and that the books are placed before me for signature on the same day as that on which an entry is made.

CORRIGENDUM—With reference to Order No. 175 of the 22nd December, 1950, for 9-30 a. m. read 9 a. m. This refers to electric current.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 25TH JANUARY, 1951.

No. 10, CEREMONIAL—(i) The National Anthem shall be played for the National Salute. This salute will be confined to the President, and Governors Rajpramukhs (within their jurisdictions), on all ceremonial occasions.

Note—"National Salute" means the Command, 'National Salute, present arms' to the accompaniment of the National Anthem".

(ii) The National Anthem shall be played on the occasion of parades or other ceremonial functions—whether any of the persons referred to in (i) above is present or not—on the 15th August and the 26th January. On these occasions, the National Anthem shall be played when the National Flag is unfurled, and shall be treated as a salute to the Flag and **NOT** to the dignitary unfurling it, who will have received the salute appropriate to his status on arrival".

No. 11, POCKET MONEY—The Headmaster and Headmistress will arrange for pocket money books to be audited at least once every month. Prep. pocket money books will be submitted direct to the Office at the end of each month. The School rule about pocket money is quite clear. It must be paid into the Office. Should parents hand money over to a member of Staff that member of Staff must pay it into the Office with the least possible delay. The Office must always issue a receipt for any money received.

No. 12, PASSES—Passes, either W. O. Ps. or S. O. Ps., will be signed by House Staff alone in the Boys' School. In the Girls' and Prep. Schools W. O. Ps. and S. O. Ps. will be signed by Matrons and Housemistresses. The Headmaster and Headmistress should, however, always be notified at least one day in advance of children who are being granted passes. On sunshine holidays and other occasions when holidays may be granted without previous warning House Staff will use their own discretion in issuing passes, if the Principal has ruled that passes can be granted.

No. 13, ROSTER—Duty rosters will be submitted to me on the 1st of each month by Heads of Departments. Duties of Matrons in the three Departments concerned will be shown separately. Matrons have two evenings off a week, a long and a short, and this fact must be borne in mind when duty lists are being prepared. B. S. matrons will assist with baths and suppers of smaller boys in their Department.

Please Turn Over.

No. 14, DUTIES—The Headmaster and Headmistress and Housemistress, Prep., will inspect their Departments before Assembly each morning. Thereafter Houses will be the responsibility of the House Staff. There is no necessity for Heads to inspect children in dormitories of an evening and I do not want them to do so. Further, baths will be the responsibility of Housemasters and Matrons. Neither the Headmaster nor the Headmistress will make it part of his/her duty to supervise baths.

No. 15, MEALS—In view of the present food situation, the Prime Minister would like great care exercised in regard to official parties, receptions and other functions. Only absolutely necessary parties should be given and eatables should be reduced to the minimum. For dinners and lunches there should be, normally, three courses and no more. For European style establishments this will mean one main dish and two subsidiary dishes. Vegetables may be served as part of the main dish. For Indian style establishments the following suggestions are made :—

Vegetarians—One dhal, vegetables and a sweet dish.

Non-Vegetarians—Meat or fish or egg dish, vegetables and a sweet dish.

No. 16, STOCK.—All members of Staff who are responsible for stock should at all times keep their Stock books up to date. Deletions in their Stock book must be initialled both by them and the Head of the Department. Books must be kept neatly and stockholders will be responsible for any shortages in their stock. They will prepare expense vouchers each month, sign them and have them countersigned by the Head of the Department before submitting them to the Office for my signature. Expense vouchers will be prepared by stockholders themselves.

Indent books are another source of annoyance and must be treated with very much more care than in the past. In no circumstances will pages be torn out of an Indent book. When an indent has been prepared it will be sent direct through the Head of the Dept. to the Quartermaster who will scrutinise it and, if he is satisfied, forward it to the Office. If he is not satisfied he will call for an explanation from the person indenting.

Condemnings will be carried out by the Quartermaster every quarter. The list of articles condemned will be signed by him, the Stockholder and the Head of the Department before it is submitted to the Principal for signature. Stockholders will have their Stock checked at least twice a year. It will be their responsibility to invite such a check and if a check does not take place they will be held liable. They will inform the Principal, in writing, that their Stock is ready to be checked. The Principal will then nominate either the Head of the Department or the Quartermaster or some other officer to carry out the checking of Stock and to make the relevant entry in the Stock book.

No. 17, BUDGET—A Budget statement will be presented to me by the Bursar each month showing the expenditure up to the end of the preceding month and the total expenditure up to the end of the same month. I want Staff in all Departments to exercise the very greatest care in matters of expenditure and to economise and to think out ways of economising, compatible with efficiency, so as to reduce the expenses of Govt. in maintaining the School. I should like to emphasise this with all the power at my command and to stress that these are extremely difficult times and it behoves every member of Staff to exercise all possible precautions in safeguarding Govt. stock.

No. 18, GAMES—The senior Colour will normally, but not necessarily, be Captain of a particular game when the season opens. Should he be considered unfit to be Captain the Games Master will notify the Headmaster who, in turn, will submit a recommendation, on the advice of the Games Master concerned, to the Principal. Such a recommendation must be made with the least possible delay and in no case will a School team play as such until a final decision has been reached about the boy or girl who is to Captain the side.

No. 19, PREFECTS—The Prefectorial system in the Prep. School will be abolished in the new Term.

No. 20, HOLIDAY—Republic Day, January 26th, will be a holiday for the Office, Stores, Printers and Tailors. There will be a ceremony at 10-30 a. m. at the Flagstaff in Birdwood School, after which sweets will be distributed to the children of Class III and Class IV employees.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 9TH FEBRUARY, 1951.

No. 21, EXAMINATION—A scholarship examination will be held in Sanawar on March 1st. Papers will be of L-III standard and will be set by:—

Mrs. V. W. Carter

... Arithmetic.

Mr. S. C. Cowell

... English.

They should be of one hour's duration.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 23RD FEBRUARY, 1951.

No. 23, EXAMINATION—The Scholarship examination will begin at 10 a. m. on March 1st. Mr. Cuzen will be responsible for having all necessary stationery ready.

No. 24, POCKET MONEY—Further to Order No. 11 of the 25th January, 1951, pocket money will be disbursed only by House Staff. Should House Staff for any reason be unable to disburse pocket money the matter should be reported immediately by the Head of the Department concerned to the Principal in writing. Alternative arrangements will then be made. House Staff themselves have no authority to delegate this duty to another member of Staff.

No. 25, ECONOMY—The strictest need for economy in all departments and in all sections of the School is necessary. Condemnings will never be carried out lightly and losses will be paid for by the person responsible. Heads of Departments will draw this Order to the attention of their Staff. They will emphasise that henceforth members of Staff must strive in their own way to reduce School expenditure and to effect savings in the School budget. Orders for goods will be placed only when considered absolutely necessary for the welfare of the School. Goods will never be discarded merely because of age. They must continue in use until they are no longer serviceable.

No. 26, PAPER—The paper consumption of the School is very high and the following orders will take effect immediately :—

- (1) Typing will always be single space.
- (2) Both sides of the paper will always be used.
- (3) In Office, drafts of letters will be kept as office copies. Wherever possible backs of letters will be used for drafts or replies.
- (4) Old exercise books will be scrutinised before being destroyed and any blank pages will be retained for further use.
- (5) The greatest vigilance must be exercised by House Staff to ensure there is no wastage of note paper issued by the School.

No. 27, ELECTRICITY—Electric Current will be available only up to 8-30 a. m. *instead of* 9 a. m. and from 5 p. m. *instead of* 4-30 p. m. from the date of this Order.

Please Turn Over.

No. 28, SCHOOL ESTATE—I am not very happy about the cleanliness of the School estate and on my recent inspections have not failed to notice a great many tins, rags, cigarette packets, pieces of paper and other objectionable articles lying about the khuds and even on the roads. The R. M. O. will carry out a daily inspection of a certain portion of the estate. He will send me a list showing which sweepers are allotted to the different areas and will report immediately any cases of slackness or laziness. The estate is a heritage which every Sanawarian must preserve. Sweepers must be warned by the R. M. O. that if their work is unsatisfactory they will be replaced.

I have noticed sweepers burning leaves on the khudside. A previous order stopped this practice. We take a great pride in our trees and devote considerable care to them. Even so, we lose a large number each year during the summer months. Cattle which are allowed to wander around the estate cause further losses. If, on top of all this, sweepers are going to burn our saplings we shall soon be denuded of trees. I should be glad if the R. M. O. would give this matter his close attention.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 2ND MARCH, 1951.

No. 29, DOGS—The number of dogs in the station is now reaching alarming proportions and, very obviously, that number must be controlled. Some of the dogs wandering about are ill-kept and diseased. No more dogs will be allowed in the station for the present. Staff who live in quarters adjoining the dormitories of the children are never, in any case, permitted to keep dogs. The following rules will henceforth be observed :—

- (a) All dogs will be registered.
- (b) There will be a dog tax of Rs. 5/- p. a. for each dog.
- (c) Dogs will wear leather collars with discs which will bear the dog's number according to its Sanawar registration.
- (d) Dogs must not be allowed to wander around the School indiscriminately but should at all times be kept under control.
- (e) Owners must have chains for their dogs.

Owners are warned that if these orders are not obeyed their dogs are liable to be shot without warning. Dogs must be registered by March 31st.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 9TH MARCH, 1951.

No. 30, TIME-TABLE—The Time-Table for Saturday, March 10th, is given below :—

| | | | | |
|---------------------------|-----|-----|-----|------------|
| Rouser | ... | ... | ... | 7-00 a. m. |
| Breakfast | ... | ... | ... | 8-00 „ |
| Assembly | ... | ... | ... | 9-00 „ |
| Form Rooms | ... | ... | ... | 9-15 „ |
| Break | ... | ... | ... | 11-30 „ |
| Letter-writing (by Forms) | ... | ... | ... | 11-45 „ |
| Lunch | ... | ... | ... | 1-00 p. m. |
| Staff Meeting (Office) | ... | ... | ... | 2-30 „ |
| Tea | ... | ... | ... | 4-30 „ |
| Supper | ... | ... | ... | 7-00 „ |
| Lights Out | ... | ... | ... | 8-30 „ |

No. 31, RECORDS—History Sheets of children who have left the School should be brought up to date and completed by Heads of Departments.

No. 32, ARRIVALS—Children arriving after March 9th must not be allowed to re-join their Departments until they have been seen by the R. M. O.

No. 33, STOCK—Stock holders are entirely responsible for the safety of their Stock books. There can be no such thing as lending a Stock book to another member of Staff. Stock holders will have to bear any penalties laid down by Government if their Stock books are lost. No excuse of any sort will be accepted.

2. Checking of Stock in all Departments will begin this month with the least possible delay. The attention of Staff is drawn to Order No. 16/51.

No. 34, PROVIDENT FUND—Staff who wish to change their rates of subscription to the G. P. F. should notify the Bursar by March 15th.

No. 35, POCKET MONEY—Accounts will always be maintained in ink. Corrections and/or deletions must be initialled by the Housemaster/Mistress concerned.

No. 36, ORDERS—The attention of Staff is drawn to Orders No. 2, 3, 5, 6, 11, 12, 13, 14, 15, 16, 18, 19, 24, 25, 26, 28, 29 of 1951 and Part II Orders No. 12 and No. 20 of 1951. Staff should, as a matter of fact, make themselves conversant with all Orders published during the Long Vacation and will be responsible for doing so.

No. 37, CINEMA—American Educational films will be shown on Sunday, March 11th, at 6 p. m.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 16TH MARCH, 1951.

No. 38, FIXTURES—Hockey matches against B. C. S. will be on the following dates :—

| | | | |
|----------|-----|-----|----------------------------|
| Colts | ... | ... | 26th April (at Simla) |
| First XI | ... | ... | 28th April (at Sanawar). |

No. 39, PROMOTIONS—E. A. Rhind is appointed Head Girl.

No. 40, MEDICAL—Bhupinderpal Singh is excused games and strenuous exercises until further orders.

2. Daljit Singh Sihota is excused games and exercises up to the end of May, 1951, for the time being. He will then be examined by the Medical Officer who will submit a further report on his condition.

3. The R. M. O., in consultation with Heads of Departments, will fix dates for the weighing and measuring of children.

4. The Central Services (Medical Attendance) Rules, 1944, are not applicable to members of Staff. It has been decided, however, that members of Staff should continue to receive medical treatment at the School hospital as heretofore. It has further been decided that in respect of cases requiring medical facilities that are not available in the School hospital members of Staff will, until further orders, be entitled to reimbursement of medical expenses on an ad hoc basis subject to the condition that the treatment is obtained by them in the State maintained hospital in PEPSU. Claims for refund of expenses incurred by Govt. Servants will be considered individually on their merits and ex-gratia refund allowed on the analogy of the concessions admissible under the Central Services (Medical Attendance) Rules, 1944, with the special sanction of the Govt. of India.

(Authority—Government of India, Ministry of Education, letter No. F. 39-108/49-G. 3 of the 15th March, 1951.

No. 41, STOCK—Staff handing over Stock must ensure that handing over slips are completed in triplicate and signed both by themselves and by the person to whom they are handing over. Slips will then be submitted to the Principal for signature. One copy will be retained in Office, the other copies by the persons who have handed and taken over the Stock.

No. 42, AUDITORS—Official Auditors visiting the School must always receive a full measure of co-operation from Staff. That has always been our rule. Should the Auditors require information of any sort or if it is necessary for Staff to explain any point the Principal will send out a note on which alone action will be taken.

No. 43, COUNCIL—A School Council will be formed and will meet during the course of this month. The Principal will preside.

No. 44, CLUB—There will be a Club meeting at 11 a. m. on Sunday, March 18th, in the Club. Tea will be provided.

Please Turn Over.

No. 45, TRANSFER—R. Isaac is transferred from P. S. G. to G. S.

No. 46, RATIONS—House Staff and Matrons who are, normally, expected to have meals with the children may draw rations from the Quartermaster if they certify that certain of their meals are had at home. They must specify which meals those are. This matter has been discussed with the Auditors and the rule now given is in conformity with ration regulations. The Quartermaster will work out, in each case, what portion of a full ration can be drawn.

No. 47, WORKS—Members of Staff who wish their quarters repaired should notify the Office by the 31st March, 1951.

No. 48, FUEL—The undermentioned quantities of Fuel were sanctioned for Departments daily with effect from the 7th March, 1951 :—

| | <i>Steamcoal.</i> | <i>Firewood.</i> |
|---|-------------------|------------------|
| B. S. Kitchen for cooking purposes. ... | 336 lbs. | 80 lbs. |
| G. S. " " " " ... | 336 " | 80 " |
| B. S. Bath Houses " " ... | 224 " | 20 " |
| G. S. " " " " ... | 224 " | 20 " |
| P. S. " " " " ... | 224 " | 20 " |
| Hospt. " " " " ... | 56 " | 3 " |

2. The issue of wood and coal for fireplaces will be discontinued from the forenoon of the 20th March, 1951.

No. 49, LIGHTING—Oil, Kero., is sanctioned for 32 Lamps from the 8th March, 1951, @ 7 ozs. per lamp daily.

No. 50, MATCHES—Match boxes are sanctioned for 5 Incinerators @ 4 Boxes per Incinerator per month, and 4 boxes for Work Shop, B Smith 2, Tin Smith 2.

No. 51, REMUNERATION—It has been decided that persons employed in the Ministry of Education and its attached and subordinate offices may accept up to a limit of Rs. 1,000/- only, during a year, remuneration accruing from any source other than usual salary and allowances subject to necessary sanction for the whole or part thereof being obtained from the competent authority.

All money received except examination fees will be further subject to the operation of S. R. 12 *i. e.* "unless the Governor-General in Council (President) by special order otherwise directs, one third of any fee in excess of Rs. 50/- or, if a recurring fee, of Rs. 50/- a year paid to a Government servant shall be credited to Government".

No. 52, ELECTRICITY—Current will be available from 6 a. m. to 8 a. m. from the 17th March, 1951.

No. 53, TUCK SHOP—New goods will be on sale from March 17th, 1951.

No. 54, CINEMA—Australian Educational films will be shown on Sunday, March 18th, at 6 p. m.

No. 55, DOGS—Only three dogs have so far been registered. The attention of Staff is again invited to Order No. 29/51.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 22ND MARCH, 1951.

No. 56, PROMOTIONS—The following appointments are made.

School Prefects.

| | | | |
|-------------------|-----|-----|---|
| D. Mackintosh | ... | ... | Head of the School and Head of Nilagiri. |
| Gurbirinder Singh | ... | ... | Head of Himalaya. |

House Prefects.

| | | | |
|--------------|-----|-----|--|
| Himalaya 'A' | ... | ... | { Raj Dev Singh (M. I.) A. R. Palta. |
| Himalaya 'B' | ... | ... | { R. Sircar H. Singh. |
| Nilagiri 'A' | ... | ... | { S. Kumar D. P. Singh V. Soni (Reading Room). |
| Nilagiri 'B' | ... | ... | { Iqbal Singh Joginderpal Singh. |

2. Promotions, G. S:—

| | | | |
|-------------------|-----|-----|-------------|
| Head Girl | ... | ... | E. A. Rhind |
| M. I. Prefect | ... | ... | Prem Pal |
| Library Prefect | ... | ... | A. Vasudev |
| Rec. Room Prefect | ... | ... | R. Kapur. |

No. 57, TUCK—The times for Tuck Shop and Shri Charlie Bootlace will be:—

| Tuck Shop. | P. M. |
|--|-------------------|
| <i>Boys' School</i> —Monday, Tuesday, Thursday, Friday | 4-15—5-15. |
| Wednesday, Saturday | 4-45—5-30 |
| <i>Girls' School</i> —Wednesday, Saturday | 4-15—4-45. |
| <i>Prep Boys</i> —Wednesday, Saturday | 1-30—2-30 |
| <i>Prep. Girls</i> —Wednesday, Saturday | 2-30—3-30 |

Shri Charlie Bootlace.

| | |
|--|------------------|
| <i>Boys' School</i> —Monday, Tuesday, Thursday, Friday | 4-15—5-15 |
| ♦ Wednesday, Saturday, Sunday | 2-30—3-30 |
| <i>Girls' School</i> —Wednesday, Saturday | 3-30—4-30 |
| <i>Prep. Boys</i> —Sunday | 1-30—2-30 |

Please Turn Over.

No. 58, RESULTS—The undermentioned candidates were successful in the Cambridge Examinations held in December, 1950 :—

H. S. C.

Anne Carter.

S. C.

| | | | |
|-----------------|-----|-----|------------|
| L. F. Coombes | ... | ... | 1st Grade. |
| K. D. S. Gujral | ... | ... | 1st Grade. |
| H. S. Guron | ... | ... | 1st Grade. |
| S. Sehgal | ... | ... | 3rd Grade. |

No. failures.

We offer our hearty congratulations to the candidates and to those who made their success possible.

No. 59, PICNIC—The Senior School will picnic at Dagroo on Monday, March 26th.

Preppers will go to Eagle's nest.

No. 60, BARNE'S—Through the kindness of the Commander-in-Chief and other Army Officers, work on Barne's will begin on April 2nd. There will be no interference with games except for a day or two when the work is nearing completion.

No. 61, MEDICAL—T. A. B. inoculations will be carried out in early April.

2. Jitendra Singh is excused games for three months.

3. The School is placed in quarantine until further orders.

No. 62, LETTERS—Would House Staff please ensure that all children who have not returned with the articles which the School asked parents to provide write home regularly for them until the articles are provided. The School asked for the following :—

Dressing Gown

Maekintosh

Gumboots

Lock with duplicate keys

Swimming costume (or trunks)

Swimming caps for girls and Sikh boys

Toilet requisites

Slippers.

Parents were also asked to provide for Sikh boys six white turbans which would be dyed locally and the bill sent to parents.

No. 63, CLUB—There will be a Social at the Staff Club on March 25th at 2-45 p. m. Members and honorary Members are cordially invited to games and tea.

No. 64, CINEMA—The film, Fort Apache, will be shown on Saturday, March 24th, at 6 p. m. There will be a charge of -/8/- from Staff and children who attend.

No. 65, TUCK-SHOP The Tuck Shop hours are 10 a. m. to 5-30 p. m.

No. 66, GIFTS—The Club has been presented with two green lamp shades and is most grateful to the donor for her generosity. A further two lamp shades are, however, required and anyone wishing to make a presentation is requested to get in touch with the Secretary.

No. 67, PRECAUTION—In order to eliminate any possibility of an accident when cars are in the station, the green gates near the Bakery will, in future, be closed on Sundays.

No. 68, FUEL—With reference to Order No. 48/2/51 the issue of wood and coal for fireplaces and to chowkidars will, in view of the present unexpected cold wave, be extended to the 27th March, 1951.

No. 69, HOLIDAY—March 23rd will be a holiday for Office clerks, Stores, tailors and the Printing Office.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 30TH MARCH, 1951.

No. 70, GREETINGS—Mr. and Mrs. Hazell have sent greetings to the School and all good wishes for a happy and successful year.

No. 71, CONGRATULATIONS—Miss Thompson and Mrs. Cooper send their warmest congratulations to all Cambridge candidates.

No. 72, TRANSFERS—The undermentioned boys will be transferred from B. S. to Prep. on March 31st, 1951 :—
 Raghu Sudon
 Narinderjit Singh Dinglay.

No. 73, MEDICAL—The R. M. O. has ruled that members of Staff can go to Kasauli even though the School is in quarantine.

No. 74, HOLIDAYS—The dates of the School holidays are given below for information :—

Spring—From 5 p. m. on 18th May to 5 p. m. on 27th May.

Summer—From 5 p. m. on 3rd August to 5 p. m. on August 12th.
 Children should send to their parents the Notices which the Office will send to Departments.

No. 75, FUEL—With reference to Order No. 68/51 the issue of fuel to chowkidars and Office fireplaces will, in view of the cold spell, be continued to the end of this month.

No. 76, NEWSPAPER—The price of the Statesman and the Sunday Statesman will be -/2,6 from the 2nd April, 1951.

No. 77, CINEMA—American Educational films will be shown on Sunday, April 1st, at 6 p. m.

No. 78, TURBANS—The rates for waching, starching and dyeing turbans are as follows :—

| | | | | | |
|-------------------------------------|-----|-----|-----------|---|-------------|
| Washing and starching | ... | ... | As. -/2/- | } | per turban. |
| Washing, starching and "kachha" dye | | | „ -/5/- | | |
| Washing, starching and "pucca" dye | | | „ -/6/- | | |

No. 79, RATIONS—Rations will be available on payment at the Ration Stand in No. 11 on the 1st and 3rd Wednesdays of each month from 2 to 4 p. m. Kerosene oil and fuel can be had from the Stores at any time, but no purchases will be made after the 25th of the month.

No. 80, INVITATION—There will be a Pagal Gymkhanna on the Parade ground in Kasauli commencing at 3 p. m. on Sunday, April 1st. The organisers extend a cordial invitation to all members of Staff.

CORRIGENDUM—With reference to School Order No. 57/51, Prep. boys will not go to the Tuck Shop on Saturdays.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 6TH APRIL, 1951.

No. 81, LIGHTING—The recent frequent break-downs in the supply of current are occasioned to a great extent by the use of high-powered electrical appliances, such as stoves, irons, kettles and even heaters. An additional cause is the use of higher-powered bulbs in points where they are not necessary, *e.g.* verandahs, or rooms where no reading or writing has to be done. All members of Staff are asked to co-operate in easing the strain on our electric plant, more especially during the “peak” period, 6-30 to 9 p. m., when the use of electrical appliances must be avoided altogether.

No. 83; CINEMA—“Till the End of Time” will be shown on Saturday, April 7th, at 6 p. m.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 12TH APRIL, 1951.

No. 84, HINDI—While the Government of India has decided that Hindi will not, for the present, be a compulsory subject in the Combined Competitive Examination for recruitment to the All-India and Central Services, candidates must realise that proficiency in Hindi will be essential to success in the Departmental Examinations which they will have to take after entry into Service.

In the rules of the Administrative and Police Services provision has already been made for a compulsory test in Hindi in the Probationers' Final Examination; and the other Services have been requested to make a similar provision in their rules, irrespective of whether or not recruitment is made through examinations conducted by the U. P. S. C.

No. 85, INSPECTIONS—The School Station Wagon and Fire Trailers will be inspected on the 21st April, 1951.

No. 86, CINEMA—American Educational Films will be shown on Saturday, April 14th, at 6 p. m.

No. 87, SOCIETY—The Play Reading Society (Lower V and above) will meet in the Geography Room on Sunday, April 15th, at 6 p. m.

No. 88, GAMES—D. Mackintosh is appointed Captain of Hockey.

No. 89, FUEL—The undermentioned issues of steam coal and wood were sanctioned for the Steam Disinfector for disinfecting clothes and blankets:—

| | | | <i>Steamcoal.</i> | <i>Firewood.</i> |
|---------|-----|-----|-------------------|------------------|
| 10-4-51 | ... | ... | 336 lbs | 10 lbs. |
| 11-4-51 | ... | ... | 224 lbs. | 10 lbs. |

No. 90, HOLIDAY—April 13th will be a holiday for Office Clerks, Stores, Tailors and the Printing Office.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 20TH APRIL, 1951.

No. 91, **ACKNOWLEDGEMENT**—The Principal would like to thank all those who sent letters and telegrams before his operation. He would like to say how grateful he is and what an inspiration all the messages of goodwill were. He sends his love to all Sanawar.

No. 92, **MEDICAL**—T. A. B. Inoculations will be carried out on Saturday, the 21st April, as under :—

| | | |
|-------------------------------|-----|------------|
| Prep. School (Boys and girls) | ... | 12 noon. |
| Senior Girls | ... | 2 p. m. |
| Boys' School | ... | 2-30 p. m. |

No. 93, **CINEMA**—Australian Educational films will be shown on Sunday, April 22nd, at 6 p. m.

No. 94, **LAUNDRY**—The Dhobi Contractor will deliver the clean wash and take the dirty wash in accordance with the following time-table, commencing at 9-00 a. m. daily :—

| | | |
|-------------------|-----|---|
| <i>Mondays</i> | ... | Boys' School (Senior Dormitories). |
| <i>Tuesdays</i> | ... | Boys' School (Junior Dormitories). |
| <i>Wednesdays</i> | ... | Girls' School Kitchen. |
| <i>Thursdays</i> | ... | Girls' School (Both Dormitories). |
| <i>Fridays</i> | ... | Prep. School Boys (Upper Dormitory) and Boys' School Kitchen. |
| <i>Sa'urdays</i> | ... | Prep. School Boys (Lower Dormitory) and Hospital. |

NOTICES.

DANCES—There will be a dance at the Alasia Hotel, Kasauli, on Saturday, April 21st, from 7-30 to 10 p. m. All members of Staff are cordially invited.

2. There will be a Dinner and Dance every Wednesday and Saturday at Hotel Maurice from 8 p. m. to 10 p. m.

LOST—Three keys on a small ring. Please would the finder, who will receive a reward, return them to the Office.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 27TH APRIL, 1951.

No. 95, RESULTS—The undermentioned candidates were successful in the Junior Cambridge examination :—

A. Vasudev
Kulbushan Deiswal
R. Sircar
V. Soni

We offer our hearty congratulations to the candidates and to those who made their success possible.

No. 96, VISITS—The Prospectus lays down quite definitely that parents and relatives are permitted to visit children only on Sundays. No member of Staff has the authority to make an exception to this rule. Should the Principal decide that a parent may see his/her child on a week-day, he will give the parent a letter of authority to the Housemaster, Housemistress concerned.

No. 97, TRUCK—Staff wishing to book the truck should do so through Miss Elloy.

If no reply is received by the applicant it should be presumed that the truck will be available. Only in cases when the truck is not available will Miss Elloy inform the applicant.

No. 98, CINEMA—The following films will be shown on Sunday, April 29th, at 6 p. m. :—

- (1) Sweet Cheat
- (2) Pinocchio

No. 99, CURRENT—Members of Staff are earnestly requested not to use defective electrical appliances as these lead to short circuits which, in turn, disrupt the entire lighting system of Sanawar.

No. 100, LIGHTING—With effect from the 28th April, 1951, current will be available from 6-00 a. m. to 7-30 a. m., and from 6-00 p. m. to 1-00 a. m.

No. 101, PROMOTIONS—School Order No. 56/51 is cancelled in so far as it relates to A. R. Palta.

E. G. CARTER,
Principal,

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 4TH MAY, 1951.

No. 102, COUNCIL—The School Council will meet at the Principal's bungalow on Sunday, May 6th, at 6-30 p. m.

No. 103, CRICKET—The Principal's XI will play the School on Sunday, May 6th, commencing at 11 a. m. Lunch and tea will be provided for the teams.

No. 104, PRESENTATION—The Commander-in-Chief has very generously presented the School a shield for "the Best House". Details as to how the award will be made will be worked out later. I have written to the Commander-in-Chief expressing Sanawar's deep appreciation of his generosity and continued interest in the School.

No. 105, MEDICAL—Bhupinderpal Singh, Jitendra Daulat Singh and Daljit Singh Sihota are excused games until the 31st May, 1951.

2. John Armstrong is excused games until the 30th June, 1951.

On the expiry of these periods they will be examined by the R. M. O. who will report on their condition.

No. 106, CINEMA—British educational films will be shown on Saturday, May 5th, at 6 p. m.

No. 107, INDENTS—Hereafter Indents will be checked and taken over at the Stores.

All bags, tins, bottles, etc., in which materials are issued from the Stores must be returned with the least possible delay.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 11TH MAY, 1951.

No. 108, MARK READING—The first Mark Reading of the year will be held in Barne Hall at 2-45 p. m. on Friday, the 18th May, 1951.

No. 109, INVITATION—The Girls' School cordially invite all members of Staff to a concert to be given in the Ridge Theatre at 5-30 p. m. on Thursday, 17th May.

No. 110, MEDICAL—Frequently Government servants consult medical officers other than their authorised medical attendants and then claim reimbursement of expenses incurred. Before a Government servant consults a medical officer in regard to himself or a member of his family he must make sure that the officer whom he proposes to consult is his authorised medical attendant.

No. 111, CINEMA—British educational films will be shown on Sunday, May 13th, at 6 p. m.

No. 112, CRICKET—There will be a Cricket Match against the P. T. S., Kasauli, at Barne's on Saturday, the 12th May, commencing at 2-30 p. m.

2. There will be a Cricket Match against a Kasauli XI at Barne's on Sunday, the 13th May, commencing at 11-30 a. m.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 18TH MAY, 1951.

No. 113, LIVE STOCK—A census of all livestock has to be taken on behalf of Govt. Residents of Sanawar who may have any cows, buffaloes goats, sheep, fowls, pigs, etc., should report the matter immediately to the Headmaster, A. V. School. All live stock will be registered by him and Shri Raja Ram Kanwar.

No. 114, M. I.—M. I. during the holidays will be at the same time as on Sundays.

No. 115, CRICKET—Sanawar will play a Kasauli team on Sunday, May 20th, commencing at 11 a. m. Lunch and tea will be provided.

No. 116, GOWNS—Until further orders teaching Staff need not wear gowns.

No. 117, CHESS—An Inter-House Chess tournament will be run during the course of the year in the Boys' School.

No. 118, PICNIC—The School picnic for the senior School will be held at Dagroo on Friday, May 25th. Preppers will go to Eagle's Nest. Staff who wish to attend should submit their names immediately to the Office indicating whether they will be at Dagroo or at Eagle's Nest.

No. 119, SOCIETY—The Philatelic Society will meet at the Principal's bungalow at 6-30 p. m. on Sunday, May 20th.

No. 120, CINEMA—The following films will be shown on Saturday, May 19th, at 6 p. m. :—

Pal Cannine Detective.

Shocking Affair.

Dumbo.

NOTICES.

DANCES—The Kasauli Club will hold its opening Cocktail dance on Wednesday, 23rd May, from 7-30 p. m. to 9-30 p. m. Members and their guests are welcome. Admission fee for guests is Rs 1/- per head. A late Dance will also be held on Saturday, 26th May, from 8-30 p. m. to 1 a. m. Dinner can be provided if advance notice of 48 hours is given. There will be weekly Cocktail and Late Dances every Wednesday and Saturday throughout the season.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 25TH MAY, 1951.

No. 121, SOCIETIES—The Photographic Society will be organised and conducted by Mr. V. D. Vyas. Mr. Kemp will look after the interests of the Senior Debating Society while Mrs. Gidwani will be in charge of the Junior Debating Society. Suggested programmes for Debates should be forwarded to the Principal as early as possible.

No. 122, LIBRARY—Mr. N. K. S. Rao is placed in charge of the Boys' School Library.

No. 123, BROADCAST—No Sanawar employee is permitted to give a broadcast talk without previous permission from the Ministry of Education. This permission will be obtained through the Principal. Further, no employee is allowed to accept any outside work, *e. g.* examination work, without the previous permission of the Principal.

No. 124, MEDICAL—Those children who have not been inoculated will receive their injections on Saturday at times laid down by the R. M. O. He will notify Departments of the children who have to attend hospital.

No. 125, TREES—The Quartermaster will ensure that no tree is ever cut without the prior knowledge and approval of the Principal. He will inspect the tree himself and then submit a report to the Office. This order will take effect immediately.

No. 126, CINEMA—The following film will be shown on Saturday, May 26th, at 6 p. m. :—

Till The Clouds Roll By.

On Sunday, the 27th May, British educational films will be shown at 6 p. m.

No. 127, WATER—There is now an acute water shortage and every precaution must be taken to see that water is not wasted. Bath water can be stored and used for watering gardens. The amount of water used in a bath might, perhaps, be reduced. In short, Staff and children must exercise their common sense and utilise the minimum amount of water compatible with the preservation of health.

No. 128, FIRES—This is the season of khud fires and our khuds should now be swept. Pine needles should never be burnt on the khud sides but should be collected and burnt in some area where there is no possibility of any damage being done.

No. 129, GREETINGS—Mr. A. E. Lunn, Headmaster of Bishop's High School, Poona, sends greetings and good wishes to all Bishop's boys now in Sanawar. He follows their progress here with the very keenest interest and will be delighted to hear from any of his old boys. I am writing to tell him how much his message has been appreciated.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 1ST JUNE, 1951.

No. 130, **FIXTURES**—The Senior Cricket Match will be held at Simla, epidemics permitting, on June 29th and 30th. The Colts' Match will be at Sanawar on June 27th.

No. 131, **VISITS**—The D. P. I., Pepsu, will visit Sanawar on June 7th, 1951.

No. 132, **OFFICE HOURS**—The School Office will begin work at 9 a. m. each morning during week-days.

No. 133, **FOUNDER'S**—The following provisional programme has been drawn up :—

1st Day

| | | | |
|----------|-----|-----|-----------------------------|
| 11 a. m. | ... | ... | O. S. Hockey (if possible). |
| 8 p. m. | ... | ... | Muddlers. |

Founder's Day

| | | | |
|------------|-----|-----|---|
| 11 a. m. | ... | ... | Arrival of Visitor & March Past. |
| 12 noon | ... | ... | Speeches & unveiling of portrait of Mahatma Gandhi. |
| 1-15 p. m. | ... | ... | Lunch. |
| 2-45 p. m. | ... | ... | Sports. |
| 4 p. m. | ... | ... | Tea. |
| 5-30 p. m. | ... | ... | Distribution of Prizes. |
| 8-30 p. m. | ... | ... | Lights Out. |

3rd Day.

| | | | |
|------------|-----|-----|---------------------|
| 11 a. m. | ... | ... | Pagal Gymkhana. |
| 1 p. m. | ... | ... | Lunch. |
| 2 p. m. | ... | ... | Gymkhana continued. |
| 4 p. m. | ... | ... | Tea. |
| 6-30 p. m. | ... | ... | Social. |
| 8 p. m. | ... | ... | Supper. |

The programme is subject to alterations. Every boy and every girl must learn :—

- (a) The National Anthem.
- (b) The School Song.

Please Turn Over.

No. 134, TESTS—Tests for June and the first Saturday in July :—

| | 9th June | 16th June | 23rd June | 30th June | 7th July. |
|-------------|-----------|------------|-------------|-------------|-----------|
| Sixth | Hindi | English | Mathematics | Geography | History |
| Upper V | Hindi | English | Mathematics | History | Geography |
| Lower V | Geography | English | History | Mathematics | Hindi |
| Upper IV | Physics | English | Mathematics | Hindi | Chemistry |
| Lower IV | Chemistry | English | Mathematics | Hindi | Physics |
| Upper III-A | English | Arithmetic | Hindi | Geography | History |
| Upper III-B | English | Arithmetic | Hindi | Geography | History |
| Lower III-A | English | Hindi | Arithmetic | History | Geography |
| Lower III-B | English | Hindi | Arithmetic | History | Geography |

No. 135, ENTERTAINMENT—There will be a conjuring show in Barne Hall on Saturday, 2nd June, at 2-30 p. m. There will be a charge of -/8/- per child. Staff will pay Re 1/-.

No. 136, FAIR—The Magistrate at Solan has very kindly invited some Senior boys and girls to the Solan Fair on 24th June. Arrangements have not yet been completed and details will be given later.

No. 137, CINEMA—American educational films will be shown on Sunday, June 3rd, at 6 p. m.

No. 138, TUCK SHOP—Mr. and Mrs. Gidwani will be responsible for the Tuck Shop from the date of this order.

No. 139, WATER—Supplies are now so short that further measures are imperative in order to meet the present scarcity. Water will, until the position eases, be available only at the following times :—

- (a) 6-00 a. m. to 9-00 a. m.
- (b) Hospital and School kitchen taps will be open in addition from 1 p. m. to 2 p. m. daily.
- (c) 5-00 p. m. to 7-30 p. m.

These hours will be in force on Sundays.

The following additional precautions must be taken.

The water used for baths will be reduced by 50 %.

These times will come into operation on Wednesday, 30th May, 1951.

NOTICE.

The Principal and Mrs. Carter will be leaving Sanawar this week on short leave. They will be delighted to hear from members of Staff and School. An address in England which will always find them is :—

C/o. Lloyds Bank, Ltd.,
Cox's & King's Branch,
6, Pall Mall,
London, S. W. 1.,
England.

They take this opportunity of wishing the School every success in all spheres of its life and look forward to being back again in the first week of September. Though they will be away from Sanawar, the School will be constantly in their thoughts.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 8TH JUNE, 1951.

No. 140, MESSAGE—The following telegram was received on the 5th June :—

Au revoir Sanawarians. Our love to every one of you.
Carters.

No. 141, APPROVED VENDORS—With effect from the date of this order, Shri Charlie Bootlace's times will be :—

| | | |
|----------------------|-----|--|
| <i>Boys' School</i> | ... | Saturday & Sunday, 2-30 to 3-30 p. m. |
| <i>Girls' School</i> | ... | Wednesday & Saturday, 3-30 to 4-30 p. m. |
| <i>Prep. Boys</i> | ... | Sunday, 1-30 to 2-30 p. m. |

No. 142, HOUSE STAFF—Mrs. G. Kumar is appointed House-mistress with effect from the forenoon of the 3rd June, 1951.

No. 143, CINEMA—American educational films will be shown on Saturday, the 9th June, at 7-15 p. m.

No. 144, SOCIETIES—The Lower, Middle and Upper School Debating Societies will meet at 5-30 p. m. on Saturday, the 9th June, as follows :—

| | | |
|---------------|-----|---|
| <i>Junior</i> | ... | (U-III & L-III) in Barne Hall (Mrs. Gidwani) ; |
| <i>Middle</i> | ... | (U-IV & L-IV) in the Geography Room (Mr. Evans) ; |
| <i>Senior</i> | ... | (L-V & above) in L-V (Mr. Kemp). |

No. 145, MARK READING—The next Mark Reading will be held in Barne Hall on Wednesday, the 11th July, at 12 noon. All marks must be handed in to Form Staff by 11 a. m. on Monday, the 9th July, and Mark Books to Heads of Departments by 9 a. m. on Wednesday, the 11th July.

No. 146, EXAMINATIONS—The half-yearly examinations will commence on Monday, the 23rd July. Papers for printing should be submitted through Heads of Departments as soon as possible and, in any case, not later than Friday, the 13th July. Papers which cannot be printed must be typewritten or cyclostyled.

No. 147, CRICKET—There will be a Cricket match against a Kasauli XI on Sunday, the 10th June, commencing at 11 a. m. Lunch and tea will be provided for the Teams.

Please Turn Over.

No. 148, WATER—In spite of two appeals, the daily consumption of water in Sanawar is on the increase. Our reserves are rapidly dwindling and the position is now desperate. Until further orders (1) Children will bathe on alternate days and use the minimum amount of water possible; (2) malis, Govt. as well as private, will use bath water only for watering gardens.

NOTICES.

Alasia Hotel will hold a Masked Gala Dance on Saturday the 16th June, 1951. Special dinners may be ordered if 24 hours' notice is given.

While in Sanawar Mr. Rudra lost a red pocket diary. A reward of Rs. 5/- has been offered. Will the finder please return to Office?

S. C. COWELL,
Offg Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 15TH JUNE, 1951.

No. 149, COUNCIL—There will be a meeting of the School Council in the School Office at 3-00 p. m. on Saturday, the 16th June.

No. 150, CRICKET—There will be a cricket match, Staff vs. The XI, on Sunday, the 17th June, commencing at 11-00 a. m. Stumps will be drawn at 4-00 p. m.

No. 151, SOCIETIES—There will be a meeting of the Play Reading Society in the Geography Room at 5-00 p. m. on Sunday, the 17th June.

No. 152, CINEMA—The following film will be shown on Sunday the 17th June at 6-15 p. m. :—

“ Along the Navajo Trail ”.

No. 153, INSURANCE—Particulars of the Post Office Insurance scheme have now been received. Members of Staff interested should enquire at the School Office.

No. 154, HINDI—Reference School Order No. 84 of the 12th April, 1951, the reference therein to the term “Hindi” means “Hindi in Devanagari script”.

The Government of India have decided that in cases where no departmental examination is prescribed, the officer concerned should not be subject to a compulsory test in Hindi before confirmation.

S. C. COWELL,
Offg Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 22ND JUNE, 1951.

No. 155, SOCIETIES—The Lower, Middle and Upper School Debating Societies will meet at 5-30 p. m. on Sunday, the 24th June, as follows :—

Junior ... (U-III & L-III) in Barne Hall (Mrs. Gidwani) ;
Middle ... (U-IV & L-IV) in the Geography Room (Mr. Evans) ;
Senior ... (L-V & above) in L-V (Mr. Kemp).

No. 156, PROMOTIONS—(1) School Order No. 56/51 is cancelled in so far as it relates to Rajdev Singh.

(2) Kulbhushan Singh Deiswal is appointed M. I. Prefect on probation.

No. 157, CRICKET—There will be a Cricket Match, Staff *vs* the XI, on Sunday, the 24th June, commencing at 11 a. m. Stumps will be drawn at 4-00 p. m.

2. The Inter-House Tournament will begin on Monday, the 25th June.

No. 158, TELEPHONES—The telephones in the Office and Hospital are for official use. Private calls from either of these telephones must be reduced to the absolute minimum and may be made only with the permission of the Principal and the R. M. O./Nursing Sister.

No. 159, LAUNDRY—The following alteration is made in Order No. 94/51 :—

Wednesday ... Hospital at 9 a. m. (instead of Saturday),
 Girls' School Kitchen at 11-30 a. m.

NOTICE.

LOST—One small, brown, Parker fountainpen. Will the finder please return to office ?

S. C. COWELL,
Offg Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 29TH JUNE, 1951.

No. 160, SOCIETIES—The Play Reading Society will meet at 6-00 p. m. on Saturday, the 30th June, in the Geography Room, when the following plays will be read :—

“Candida” ;

“She Stoops to Conquer”.

No. 161, CINEMA—“The Yearling” will be shown on Sunday, the 1st July, at 6-00 p. m.

No. 162, CRICKET—There will be a match, Staff *vs* the XI, on Sunday the 1st July, commencing at 11 a. m. Stumps will be drawn at 5 p. m.

No. 163, CHILDREN'S LETTERS—These must be posted on Saturday. Parents now expect to hear from their children on a particular day of the week and, if they do not, immediately write or wire, thus causing the Office a deal of unnecessary work, apart from involving a waste of time.

No 164, BADGES—White metal School badges at -/12/- each can now be had from the School Office. In the case of children, requisitions and payments will be made by House Staff.

No. 165, FURNITURE—Furniture borrowed from the Quartermaster Stores for the use of guests must be returned immediately it is no longer required. It is the responsibility of the person borrowing the furniture to ask the Quartermaster to have it removed to Stores.

S. C. COWELL,
*Offg Principal**

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 6TH JULY, 1951.

No. 166, TIME-TABLE—The normal time-table will be resumed with effect from Monday, the 9th July.

No. 167, MEDICAL—M. I. will be carried out in Departments with effect from Monday, the 9th July, at 8-10 a. m. on week-days and 9-10 a. m. on Sundays. The Senior Nursing Sister will be responsible for the Girls' School and Prep. School M. I., and the R. M. O. for the Boys' School M. I.

No. 168, CRICKET—The Festival Match will be played on Saturday, the 7th and Sunday, the 8th July.

Hours of play :—

| | | |
|-----------------|-----|------------------|
| <i>Saturday</i> | ... | 2-30—4-00 p. m. |
| | | 4-15—6-30 p. m. |
| <i>Sunday</i> | ... | 11-00—1-00 p. m. |
| | | 2-00—4-30 p. m. |

No. 169, CINEMA—Educational films will be shown at 6-00 p. m. on Sunday, the 8th July.

S. C. COWELL,
Offg Principal.

THE LAWRENCE SCHOOL ORDERS

SANAWAR, 13TH JULY, 1951.

No. 170, SOCIETIES—The Debating Societies will meet at 5-30 p. m. on Sunday, the 15th July, as follows :—

- Junior* ... (U-III & L-III) in Barne Hall (Mrs. Gidwani) ;
Middle ... (U-IV & L-IV) in the Geography Room (Mr. Evans) ;
Senior ... (L-V & above) in L-V (Mr. Kemp).

No. 171, PROMOTIONS—School Order 156/51 is cancelled in so far as it relates to Kulbhushan Singh Deiswal.

No. 172, CINEMA—British Educational Films will be shown at 6-00 p. m. on Saturday, the 14th July.

S. C. COWELL,
Offg. Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 20TH JULY, 1951.

No. 173, SOCIETIES—The Debating Societies will meet at 5-30 p. m. on Sunday, the 29th July, as follows :—

- Junior* ... (U-III & L-III) in Barne Hall (Mrs. Gidwani);
Middle ... (U-IV & L-IV) in the Geography Room (Mr. Evans);
Senior ... (L-V & above) in L-V (Mr. Kemp).

No. 174, HOSPITAL SLIP—Order No. 43, of the 31st March, 1950, is republished for information and compliance.

When a child is sent to hospital during School hours the Hospital Slip must be signed by the Master/Mistress teaching the Class at the time and must be returned to the Headmaster/Headmistress or Housemistress Prep. School. Out of School hours the Hospital Slip must be signed by the Master/Matron on duty and must be returned to them.

The child must always be accompanied by someone who will bring back the Hospital Slip.

Under no circumstances must a child who complains of feeling unwell be sent to lie down in the dormitory.

No. 175, CINEMA—The following films will be shown on Saturday, the 31st July, at 6 p. m. :—

- Pluto's Sweater.
 Music Will Tell.
 Spanish Main.

No. 176, PROMOTIONS—School Order 56/51 is cancelled in so far as it relates to R. Kapur.

No. 177, TUCK—The Tuck Shop times for Wednesdays and Saturdays as given in School Order No. 57/51 of the 22nd March, 1951, should be amended as follows :—

- | | |
|---------------|---------------------|
| Prep Girls | ... 1-30—2 p. m. |
| Prep Boys | ... 2-00—3 p. m. |
| Boys' School | ... 3-00—3-45 p. m. |
| Girls' School | ... 4-15—5-15 p. m. |

Please Turn Over.

No. 178, WATER—Within the last fortnight the daily consumption has risen from 12,000 to 21,000 gallons. Unless we all combine in a determined effort to conserve our supplies and build up an adequate reserve, there is no hope of refilling the swimming pool until the middle of August, if then.

No. 179, MEDICAL—The following boys are excused Boxing and/or Long Distance Running (Hodson Runs, the Half-Mile and Mile) :—

Boxing and Long Distance Running.

| | |
|-----------------|----------------------|
| H. S. Sodhi | K. Khorana |
| Kulbushan Singh | Pardaman Singh |
| Vijai Pal Singh | R. Sircar |
| Biman Dhar | Surjit Singh Purewal |
| P. K. Soneja | Rajeshwarpal Singh |
| Viney Soi | Chittarpal Singh |
| O. S. Dogra | Prithvi Raj Sud. |

Boxing only.

| | |
|------------------|---------------|
| Nitya Nand Singh | J. Armstrong. |
|------------------|---------------|

Long Distance Running only.

J. Phillips.

NOTICE.

LOST—One gold hair clip, set with blue and white sapphires. Will the finder please return to Office?

S. G. COWELL,
Offg. Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 27TH JULY, 1951.

No. 180, MARK READING—Mark Reading for the Prep. School will be held in Barne Hall at 11-15 a. m. on Thursday, the 2nd August, and for the Senior School in Barne Hall at the same time on Friday, the 3rd August.

No. 181, CINEMA—British Educational films will be shown at 6 p. m. on Saturday, the 28th July.

S. C. COWELL,
Offg Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 3RD AUGUST, 1951.

No. 182, **MEDICAL**—The following boys are excused games permanently on medical grounds :—

D. Sarkeys

P. S. B.

Vijainder Singh

P. S. B.

No. 183, **CINEMA**—The following film will be shown on Saturday, the 4th August, at 6-00 p. m.

South of St. Louis.

S. G. COWELL,
Offg Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 10TH AUGUST, 1951.

No. 184, DANCE—A Dance will be held at the Kasauli Club on Saturday, the 11th August, commencing at 10 p. m., with Max Geiger and the Patiala Band in attendance. Entrance fee: Rs. 2/- per head.

No. 185, SOCIAL—There will be a Social for the children in Barne Hall commencing at 5-30 p. m. on Saturday, the 11th August, to which all members of the Staff and their guests are cordially invited. Supper will be served in the Boys' Dining Hall at 7-30 p. m.

No. 186, CINEMA—The following films will be shown on Sunday, the 12th August, at 6 p. m. :—

Tennis Raquet

Basketeers

Last Days of Pompeii.

No. 187, ACCOUNTS—G. P. F. Accounts have been forwarded to all subscribers, who should scrutinise them carefully and notify the Office immediately in the case of errors in their statements. Certain subscribers have already drawn the attention of the Office to alleged mistakes and no subscriber should be satisfied unless he is absolutely certain his statement of account is correct.

No. 188, ELECTRICAL FITTINGS—Members of Staff should submit a list of any repairs to or replacements of electrical fittings required in their quarters to the School Office as soon as possible.

S. C. COWELL,
Offg Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 17TH AUGUST, 1951.

No. 189, FUEL—The undermentioned issues of steam coal and wood were sanctioned for the Steam Disinfector for disinfecting Hospital clothes, blankets, etc :—

| | <i>Steam Coal</i> | <i>Firewood.</i> |
|------------------|-------------------|------------------|
| 9th August, 1951 | 224 lbs. | 10 lbs. |

No. 190, PROMOTIONS—Pamela Sodhi is appointed Reading Room Prefect, on probation.

No. 191, ACKNOWLEDGMENT—I should like to thank all those members of Staff who contributed towards the success of the celebrations on Independence Day and the Principal's Birthday by giving so unstintingly of their time and energy.

No. 192, TABLE TENNIS—There will be a match between Himalaya ' B ' and Nilagiri ' B ' in Barne Hall, commencing at 10-45 a. m. on Sunday, the 19th August.

S. G. COWELL,
Offg Principal

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 25TH AUGUST, 1951.

No. 193, TESTS—Tests for August and September will be as under :—

| | 25th Aug. | 1st Sept. | 8th Sept. | 15th Sept. | 22nd Sept. |
|--------------------------------|------------|-------------|-------------|------------|---------------|
| Sixth | Physics | Chemistry | Geography | English | Hindi |
| Upper-V | Chemistry | English | Mathematics | Geography | History |
| Lower-V | History | Geography | Hindi | Chemistry | English |
| Upper-IV | History | Physics | English | Geography | Mathematics |
| Lower-IV | Geography | Mathematics | Biology | History | English |
| Upper-III A } Upper III-B } | Arithmetic | English | History | Geography | Biology |
| Lower III-A } Lower III-B } | English | Arithmetic | Geography | History | Nature Study, |

No. 194, MARK READING—The next Mark Reading will be held on Thursday, the 27th September, 1951. Marks will be handed in to Form Staff by 1-00 p. m. on Monday, the 24th September, and Mark Books will be handed to Heads of Departments by 1-00 p. m. on Wednesday, the 26th September.

No. 195, CRICKET—The following have been elected Occasionals :—

| | | | |
|-------------------|-----|----------|------|
| Ashok Desh Raj | ... | Nilagiri | "A". |
| Ashok Raj Palta | ... | Himalaya | "A". |
| Carter, Timothy | ... | Himalaya | "A". |
| Harbans Singh | ... | Nilagiri | "A". |
| Kul Bhushan Singh | ... | Himalaya | "A". |
| Nanda Cariappa | ... | Nilagiri | "A". |
| Ranjit Bhatia | ... | Nilagiri | "A". |
| Yog Raj Palta | ... | Himalaya | "A". |

No. 196, TABLE TENNIS—A School VII will play a Colts' VII in Barne Hall at 10-45 a. m. on Sunday, the 26th August.

Please Turn Over.

No. 197, STOCK—In order to help Mr. Cuzen check stock and catalogue text books, Form Staff should let him have up-to-date lists of all Mathematics text books in their Forms by 1-00 p. m. on Wednesday, the 29th, August 1951.

No. 198, COLLECTION—The Collection at the Special Service on Independence Day amounted to Rs. 130/-.

No. 199, ACKNOWLEDGEMENT—The Principal sends his love and thanks to all Sanawar for their birthday greetings and gift.

No. 200, MEASUREMENT BOOKS—These have now been sent out to Departments and should be completed and returned to Office not later than the 30th August.

No. 201, CINEMA—A programme of Educational films will be shown at 6 p. m. on Saturday, the 25th August, 1951.

No. 202, SOCIETIES—The Debating Societies will meet at 5-30 p. m. on Sunday, the 26th August, as follows:—

- Junior* ... (U-III & L-III) in Barne Hall (Mrs. Gidwani) ;
Middle ... (U-IV & L-IV) in the Geography Room (Mr. Evans) ;
Senior ... (L-V & above) in L-V (Mr. Kemp).

S. C. COWELL,
Offg Principal

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 31ST AUGUST, 1951.

No. 203, STOCK—In continuation of School Order No. 197 of the 25th August, 1951, Form Staff will submit to Mr. Cuzen up-to-date lists of all History and Geography text books in their Forms by Wednesday, the 5th September, and all English text books by Wednesday, the 12th September.

No. 204, MEDICAL—Vijainder Singh (P. S. B.) is permanently excused games, running and violent exercise of any kind.

No. 205, TABLE TENNIS—A School IX will play a Colts' IX in Barne Hall on Sunday, the 2nd September, at 10-45 a. m.

No. 206, CINEMA—Educational films will be shown at 6-00 p. m. on Sunday, the 2nd September.

S. C. COWELL,
Offg Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 7TH SEPTEMBER, 1951.

No. 207, CINEMA—The film 'Joan of Arc' will be shown at 6 p. m. on Saturday, the 8th September, 1951.

No. 208, TABLE TENNIS—A School IX will play a Colts' IX in Barne Hall at 10-45 a. m. on Sunday, the 9th September, 1951.

No. 209, HODSON RUNS—The Runs will begin at 3-45 p. m. on Saturday, the 8th September, 1951.

No. 210, SOCIETIES—The Senior Debating Society will present a Mock Trial in Barne Hall at 6-30 p. m. on Sunday, the 9th September, 1951.

No. 211, DOGS—Stray dogs in the station would appear to be as numerous as ever. They are a menace and there must be no false sentiment about them. Only dogs which have been registered at the Office and wear the official badge can be permitted to live here. All others must be shot. I should be grateful if our official sharpshooters would lose no time in dealing with stray dogs.

No. 212, WATER—As the necessity no longer exists, the rationing of water will cease forthwith.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 14TH SEPTEMBER, 1951.

No. 213, **FOUNDER'S**—The programme as originally laid down will have to be amended. Another programme, given below, has now been drawn up but it must be regarded as provisional and liable to alteration, if need arises :—

30th September.

Muddlers 8 p. m.

October 1st.

Athletics 1-45 p. m.

Arrival of visitor 5 p. m.

Speeches 5-30 p. m.

October 2nd.

Gymkhana 11 a. m.

Social or Cinema. 6-30 p. m.

If the above programme holds good, children will be allowed out immediately after the Gymkhana on October 2nd. They will have to be back in School by 5 p. m. on Sunday, October 7th.

No. 214, **EXHIBITION**—Mr. Mitra will hold an Exhibition of the work of his pupils on September 16th between 10 a. m. and 12 noon.

No. 215, **TABLE-TENNIS**—A School VI will play a Colts' VI in Barne Hall at 11-30 a. m. on September 16th, 1951.

No. 216, **CINEMA**—British Educational Films will be shown at 6 p. m. on Sunday, the 16th September, 1951.

No. 217, **MEDICAL**—Girls will be weighted and measured at 4-15 p. m. on the 17th September, Prep. boys at 4-15 p. m. on September 18th.

2. M. I. for the girls will be at 8 a. m. in future.

No. 218, **AUCTION**—Grass on the School estate will be auctioned on Tuesday, the 18th September, at 11 a. m.

No. 219, **ELECTRICITY**—Current will be available from 5-30 p. m. from the date of this Order.

Please Turn Over.

No. 220, FIXTURES—The B. C. S. Soccer Matches will be played on November 15th and 17th.

CORRIGENDUM—With reference to Order No. 190 of the 17th August, 1951, *for* "Reading" *read* "Recreation". Aruna Vasudev continues as Reading Room Prefect.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 21ST SEPTEMBER, 1951.

No. 221, CINEMA—British Educational films will be shown on Sunday, the 23rd September, at 6 p. m.

No. 222, MEDICAL—Iqbal Singh and Jitendra Singh will be weighed and examined every Saturday until further orders. Records will be maintained by the R. M. O. who will report any loss of weight direct to the Principal. He will also make any recommendations he deems necessary, for these two boys, direct to the Principal.

A list of children who have lost weight should be submitted to the Principal after the completion of weighing and measuring. The list should show in each case the exact amount of weight lost.

No. 223, HOLIDAYS—Children should notify their parents that they will be allowed out for the Founder's holidays after the Gymkhana on October 2nd, 1951.

No. 224, FIXTURES—The Colts' Soccer Match will be played at Sanawar on the 15th November, the Senior match at Simla on the 17th. Table-tennis Matches will take place on the same dates.

No. 225, BIRTHS—The date of birth of Baljit Singh, B. S., has now been given as the 9th June, 1940. Relevant amendments should be made in all records.

The R. M. O. has examined the undermentioned boys and their official ages will be as stated by him until such time as satisfactory evidence of the date of birth is received from parents:—

| | | | |
|-----------------------|-----|-----|----|
| S. Majumdar | ... | ... | 17 |
| Gurbirinder Singh | .. | ... | 16 |
| Devendra Pratap Singh | ... | ... | 13 |
| Dewan Ramesh Chand | ... | ... | 14 |
| Om Sarup Dogra | ... | ... | 15 |
| Gurmit Singh Mann | ... | ... | 14 |
| Sarbjit Singh | ... | ... | 11 |
| Harprit Singh Gill | ... | ... | 15 |

No. 226, RATIONS—Dalia will be issued to the School on five days in the week at the scale of 1 oz. per child per day. On Mondays and Thursdays rice, at the scale already laid down, will be issued. This Order will take effect from the 23rd September, 1951.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS

SANAWAR, 28TH SEPTEMBER, 1951.

No. 227, FOUNDECS—The final programme is given below but if last minute alterations are necessary they will have to be made :—

30th September.

| | | | | |
|----------|-----|-----|-----|---------|
| Muddlers | ... | ... | ... | 8 p. m. |
|----------|-----|-----|-----|---------|

1st October.

| | | | | |
|------------------------------|-----|-----|-----|------------|
| Athletics | ... | ... | ... | 1-30 p. m. |
| Prize Distribution | ... | ... | ... | 3-30 p. m. |
| Tea | ... | ... | ... | 4 p. m. |
| Arrival of Presiding Visitor | ... | ... | ... | 5 p. m. |
| Speeches | ... | ... | ... | 6 p. m. |
| Departure of Visitor | ... | ... | ... | 7-30 p. m. |
| Supper for Senior Schools | ... | ... | ... | 8 p. m. |

There will be an Assembly and a March Past in the morning but exact times will be notified to Departments later.

2nd October.

| | | | | |
|----------------------------|-----|-----|-----|-------------|
| Pagal Gymkhana | ... | ... | ... | 11-30 a. m. |
| Lunch | ... | ... | ... | 1 p. m. |
| Pagal Gymkhana (continued) | ... | ... | ... | 2-30 p. m. |

No. 228, PRECAUTIONS—Thefts have occurred in the past during Founder's. Valuables and money should be safely locked away. If Staff wish to make use of the School Treasury they may certainly do so.

No. 229, COLLECTION—The Collection on Independence Day amounted to Rs. 130/-. It will be devoted to the Mahatmaji Portrait Fund.

No. 230, BIRTHS—The date of birth of Anoop Singh Bedi, B. S., is the 7th October, 1937. Relevant amendments should be made in all records.

No. 231, PASSES—All servants, Government and private, will require passes on Founder's Day. This is a Police requirement. Application should be made to the Office.

No. 232, CINEMA—American educational films will be shown on Saturday, the 29th September, at 6 p. m.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 5TH OCTOBER, 1951.

No. 233, GREETINGS—Best wishes for Founder's—*Désirée* and Jean Clark (Cambridge)

A very happy Founder's—Jean Mackintosh (Allahabad).

Best wishes for a successful Founder's—Dippy and Bikram (Simla).

No. 234, PRIZES—Owing to a technical error, the Championship Cup at the sports for the Under 13 age group was wrongly awarded. According to our Sanawar custom, when two or more tie for the championship the cup goes to the competitor obtaining the greatest number of firsts. In this case, the competitor was James Coombes. We offer him our very hearty congratulations.

No. 235, FOUNDER'S—I should like to congratulate all those members of Staff who carried through so efficiently and smoothly our Founder's programme. I appreciate that a great deal of time and thought and work was given to organising the various items. But for the co-operation and devotion of the Staff our Founder's programme, which had to be completely altered at the last, could not have been carried out at all. I would ask Staff to accept my most cordial thanks for all they did. I myself played so small and negligible a part that I congratulate everybody all the more heartily this year.

No. 236, HOLIDAY—In honour of the President's visit to Sanawar, a holiday is sanctioned. It will be given later in the year.

No. 237, CINEMA—The Film "Fallen Sparrow" will be shown at 6 p. m. on Sunday, the 7th October, 1951.

No. 238, BAND—Ken Mac sends greetings to the School and mentions that he will be broadcasting at about 10-15 p. m. on October 5th on Medium Wave 244m and Short Wave 41.44.

No. 239, BIRTHS—The date of birth of Birendra Pal Singh has now been given as 16th October, 1940. Relevant amendments should be made in all records.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS

SANAWAR, 12TH OCTOBER, 1951.

No. 240, TESTS—Arithmetic will be set for all Forms for the Test on Saturday, October 13th.

No. 241, SOCIETIES—The Debating Societies will meet at 5-30 p. m. on Sunday, the 14th October, as follows:—

Junior ... (U-III & L-III) in Barne Hall (Mrs. Gidwani);

Middle ... (U-IV & L-IV) in Geography Room (Mr. Evans);

Senior ... (L-V & above) in L-V (Mr. Kemp).

No. 242, ELECTRICITY—Current will be available at the following times:—

6 a. m. to 8 a. m.

5-30 p. m. to 1 a. m.

No. 243, INDENTS—Requirements for 1952 must be indented for before November 10th, 1951.

No. 244, BIRTH—The date of birth of Jitendra Bhardwaja is the 19th June, 1936. Records will be amended accordingly.

No. 245, CINEMA—American educational films will be shown at 6 p. m. on Saturday, the 13th October, 1951.

No. 246, DHOBI—If washes are being taken and returned irregularly or if the Dhobi is responsible for losses, the Office should be informed by Departments so that necessary action can be taken. I should like Heads of Departments to send me a list of losses for which the Dhobi is responsible.

Washing should be delivered regularly each week at Departments on the dates fixed. It should be checked and taken over without any delay whatsoever.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS

SANAWAR, 19TH OCTOBER, 1951.

No. 247, MEDICAL—The water in the tank behind Birdwood School is solely for the use of the malis. In no circumstances must it be used for drinking purposes. Heads of Departments should make this abundantly clear to all children.

No. 248, STOCK—Order No. 16 of the 25th January, 1951, is reproduced for general information :—

“ All members of Staff who are responsible for stock should at all times keep their Stock books up to date. Deletions in their Stock book must be initialled both by them and the Head of the Department. Books must be kept neatly and stockholders will be responsible for any shortages in their stock. They will prepare expense vouchers each month, sign them and have them countersigned by the Head of the Department before submitting them to the Office for my signature. Expense vouchers will be prepared by stockholders themselves.

Indent books are another source of annoyance and must be treated with very much more care than in the past. In no circumstances will pages be torn out of an Indent book. When an indent has been prepared it will be sent direct through the Head of the Dept. to the Quartermaster who will scrutinise it and, if he is satisfied, forward it to the Office. If he is not satisfied he will call for an explanation from the person indenting.

Condemnings will be carried out by the Quartermaster every quarter. The list of articles condemned will be signed by him, the Stockholder and the Head of the Department before it is submitted to the Principal for signature. Stockholders will have their Stock checked at least twice a year. It will be their responsibility to invite such a check and if a check does not take place they will be held liable. They will inform the Principal, in writing, that their Stock is ready to be checked. The Principal will then nominate either the Head of the Department or the Quartermaster or some other officer to carry out the checking of Stock and to make the relevant entry in the Stock book ”.

No. 249, STOCK—We are now approaching the end of the academic year and I should like Heads of Departments to exercise every possible care over stock held by them or by Staff in their Departments. The Head of the Department concerned will be responsible for ensuring that Handing and Taking Over Slips are properly signed when new members, who are to be stock holders, take over from Staff who are vacating their appointments or when some internal distribution of work which entails handing over of stock is being made.

Please Turn Over.

No. 250, GAMES—There will be a Table Tennis fixture between a School IX and a Colts' IX on each of the next four Sundays, October 21st and 28th, November 4th and November 11th, at 11 a. m. in Barne Hall.

No. 251, ELECTRICITY—Lights will be available from the date of this Order at the following times :—

5-30 a. m. to 8 a. m.

5 p. m. to 1 a. m.

2. Current will be available on Sundays from 10-45 a. m. to 1 p. m. until further orders.

No. 252, PHOTOGRAPHERS—The well-known Kasauli photographers, Indera & Sons and Sharma & Co., will henceforth confine their visits to the School to Sundays. House Staff should ensure that no boy or girl pays more than four annas for a print, size $3\frac{1}{4}'' \times 4\frac{1}{4}''$.

No. 253, PREP—Morning Prep. for the Cambridge and U-V Forms will commence from the 22nd October at 6-15 a. m. and last an hour. Children should be given chota hazri before they begin work. Prep. for L-V will be voluntary.

No. 254, COUNCIL—The School Council will meet in the Principal's bungalow at 5 p. m. on Sunday, October 21st.

No. 255, CINEMA—Educational films will be shown at 6 p. m. on Sunday, October 21st.

No. 256, TESTS—Tests for the next four Saturdays are given below :—

| | 20th October | 27th October | 3rd November | 10th November |
|--------------|--------------|--------------|----------------|----------------|
| Sixth | Mathematics | History | Physics | Chemistry |
| Upper-V | Hindi | Physics | Mathematics | English |
| Lower-V | Physics | Mathematics | Hindi | Biology/French |
| Upper-IV | English | Geography | Biology/French | Mathematics |
| Lower-IV | Biology | Chemistry | Hindi | Physics |
| Upper-III S. | English | Hindi | Geography | History |
| Lower-III S. | Geography | History | English | Hindi. |

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS

SANAWAR, 26TH OCTOBER, 1951.

No. 257, LONG VACATION—The Vacation will begin on the 15th December, 1951. A further notice in connection with Vacation and end of Term arrangements will be published later.

No. 258, EXAMINATION—The School and Cambridge examinations will begin on Monday, November 26th. Examination papers for Forms from Form II upwards must be printed or typed or cyclostyled. Papers for printing must be submitted to the Office by November 12th. Copies of all papers will be submitted in advance, through subject Staff, to the Principal. This includes the Prep. School. Times-tables for the examinations will be posted up on Notice Boards.

No. 259, O. S. NEWS—Staff will be delighted to learn of the birth of a son to Capt. S. S. Pannun. The boy was born on the 22nd October, 1951. On behalf of Sanawar I have sent a letter of congratulations. Capt. Pannun sends his compliments to all his old friends at the School. I am certain every Sanawarian will wish him well in his retirement at Dehra Dun.

No. 260, MEALS—Prep. girls will have supper at 7 p. m. in future.

No. 261, TROPHIES—From time to time enquiries are made about the two guns outside Birdwood School. Sanawar historians will be interested to know that they were presented by the Government of India to the School in January, 1928. They are 3·5" Turkish guns. The guns, with their carriages, were despatched from Ferozepore Arsenal on the 20th March, 1928.

No. 262, WATER—It is reported that our reserves are dwindling and that our reservoir has less water than it should have. I should be glad if all Staff and Departments would exercise the greatest possible care in the use of water. Bath water can be used, for instance, for watering gardens.

No. 263, PROGRAMME—There will be a half-holiday on Tuesday, October 30th. There will be no Black Book or Prep. on that date. Wednesday will be a full working day.

No. 264, TIME-TABLE—The following times will obtain for Preppers (Boys) from today :—

| | | | |
|------------|-----|-----|------------|
| Supper | ... | ... | 6-30 p. m. |
| Baths | ... | ... | 7-15 p. m. |
| Lights Out | ... | ... | 8 p. m. |

Please Turn Over.

No. 265, TABLE-TENNIS—Matches will be on the dates and at the times given below:—

| | | |
|---------------|-----|--|
| October 27th | ... | At 6-30 p. m., School Finals. |
| October 28th | ... | (Barne Hall) at 11 a. m., School v Colts. |
| October 30th | ... | At 5-00 p. m., House Tournaments (Under 11) |
| November 1st | ... | At 4-15 p. m., House Tournaments (Colts). |
| November 3rd | ... | At 4-15 p. m., House Tournaments (Open). |
| November 4th | ... | (in Barne Hall) at 11 a. m., School v Colts. |
| November 11th | ... | (in Barne Hall) at 11 a. m., School v Colts. |
| November 15th | ... | Colts v B. C. S. (in Barne Hall). |
| November 17th | ... | School v B. C. S. at Simla. |

No. 266, BONFIRE—There will be a bonfire at 6-30 p. m. on Peacestead on October 30th. The Quartermaster will make all necessary arrangements.

No. 267, PRECAUTIONS—Staff are asked to avoid the use of heating appliances during the winter months. No suitable power wiring exists in Sanawar for such appliances. Further, we have been asked not to increase the load on the plant now in Sanawar.

When replacing fused bulbs the wattage stamped on shades of the light points should be scrutinised. It is reported that "over wattage bulbs are being fitted which has resulted in an increase in load".

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 2ND NOVEMBER, 1951.

No. 268, BIRTH—The date of birth of Gurvir (Bulbul) Inder Singh is the 22nd April, 1942. Records will be amended accordingly.

No. 269, CINEMA—British Education Films will be shown on Sunday, November 4th, at 6 p. m.

No. 270, WATER—The water report received today shows that we now have 21,500 gallons in our reservoirs.

CORRIGENDUM—With reference to School Order No. 265 of the 26th October, 1951, the Table Tennis match on November 3rd will start at 6-30 p. m.

E. G. CARTER,
Principal.

No. 273, LIBRARY—Now that the Staff Library is expending certain rules will have to be drawn up for its use. The following two rules will be introduced immediately :—

- (1) Reference books will never be taken out of the Library.
- (2) No more than two books may be taken out by a member of Staff. When they are returned a further two may be withdrawn. Books taken out from the Staff Library must be signed for in the register provided for the purpose.

No. 274, SIGNAL—The S. O., E & M, reports that the load these days is unusually heavy. The “ dip ” at night will, therefore, be suspended until further orders. The time signal will be the hooter at 7-30 each morning. The S. O. will be responsible for ensuring that his representative obtains the correct time each day from Miss Elloy and that the hooter is sounded at the right hour.

No. 275, BOUNDS—The Stores and all associated offices are strictly out of bounds for children. This applies very particularly to Prep. boys living in the vicinity. The Housemistress of the Prep. boys will issue necessary orders immediately.

No. 276, TIMINGS—Prep. girls will have their supper at 6-30 p. m. in future.

No. 277, WATER—The water reserve today is 24,000 gallons.

No. 278 CINEMA—The following films will be shown at 6 p. m. on the 10th and 16th November respectively :—

Wizard of Oz

Melody Time.

British educational films will be shown on the 11th November

No. 279, FLOWER DAY—November 14th will be observed as Flower Day in Sanawar. Collections are being made throughout the country for the benefit of children. Collections can be made by House Staff and forwarded to the Office.

No. 280, GAMES—The B. C. S. Colts' Teams for Soccer and Table Tennis will comprise seventeen boys. Two Staff will accompany the Teams. The Quartermaster will have the Parents' Rooms in readiness for our visitors who will be arriving on the evening of the 14th November. They will leave on November 16th.

No. 281, HOLIDAY—The President's holiday will be on Saturday, November 17th.

No. 282, BUDGET—The Bursar and Quartermaster will prepare and submit to me by the first week of each month a Statement showing the per capita expenditure on food.

E. G. CARTER,
Principal

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 9th NOVEMBER, 1951.

No. 271, FUEL—Daily issues of Steam Coal and wood fuel for the following fireplaces are sanctioned with effect from the dates shown against each :—

| Date. | Departments. | No. of fire-places. | Large or Small | Scale per fireplace. Steam Coal. | Wood fuel. |
|----------|---------------------------------|---------------------|----------------|----------------------------------|------------|
| 19-11-51 | School Office | 5 | Large | 30 lbs. | 1 lb. |
| 15-11-51 | School Chowkidars | 7 | — | — | 8 lbs. |
| 19-11-51 | Girls' Reading Room | 1 | Small | 15 lbs. | 1 lb. |
| 19-11-51 | Q. M. Office | 2 | Small | 15 lbs. | 1 lb. |
| 19-11-51 | Printing Office | 2 | Small | 15 lbs. | 1 lb. |
| 19-11-51 | R. M. O's. Office & Dispensary. | 2 | Small | 15 lbs. | 1 lb. |

No. 272, FUEL—Issues of Steam Coal, Wood fuel and Kerosene Oil for the following fireplaces and heaters are sanctioned daily for the period as shown against each :—

| Date | Department. | No. of fireplaces or heaters. Fireplaces Heaters. | Large or Small. | Scale per fireplaces or per heater. Steam Coal. | Wood fuel. | K. Oil. |
|----------------------------|---|---|-----------------|---|------------|---------|
| 19-11-51 To 15-12-51 | Staff Common Rooms | 2 — | Small | 15 lbs. | 1 lb. | — |
| 19-11-51 To 6-12-51 | Boys' Preparation Rooms | 2 — | Small | 15 lbs. | 1 lb. | — |
| 19-11-51 To 15-12-51 | Headmistress' Office Stock Room & Headmaster's Office | — 3 | — | — | — | 2 bots. |
| 26-11-51 To 6-12-51 | No. 5 (Cambridge Exams) | 2 6 | Large | 30 lbs. | 1 lb. | 2 bots. |
| 26-11-51 To 1-12-51 | Barne Hall | — 12 | — | — | — | 2 bots. |

No issues on Sundays.

Please Turn Over.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 16TH NOVEMBER, 1951.

No. 283, **LIBRARY**—The following books have not been returned to the Staff Library :—

- (1) Cassel's Book of Knowledge (Vol. 17 and 18) No. Ref. 239.
- (2) English Proverbs and Proverbial Phrases.....No. Ref. 243.

I should be grateful if Staff would now look through their rooms again and ascertain, also, if books have been inadvertently lent to children. Reference books must in no circumstances be withdrawn from the Library.

No. 284, **SOCIETIES**—The Debating Societies will meet at 5-30 p. m. on Sunday, November 18th, 1951.

No. 285, OBITUARY—It is with profound regret that we have heard of the death, on November 6th, of S. Gurdial Singh of the School'Office. He was a gallant Sanawarian, devoted to his work and the School. He had been ill for many months in a Patiala hospital but so high was his courage and so outstanding his patience that his letters never gave any clue as to the seriousness of his condition. Nor did they ever contain a word of complaint. His last letter to us was full of questions about the School and so cheerfully did he write that we felt he must be on the mend. His loss to us is great. We mourn with his widow and extend to her and her two young children our deepest sympathies.

CORRIGENDA—In Part I Order No. 273, for "expending" read "expanding".

E. G. CARTER,
Principal

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 23RD NOVEMBER, 1951.

No. 286, SCHOOL CERTIFICATE TIME-TABLE—

| November. | Time | Paper | Invigilator. |
|---------------------|--|---|---|
| Monday, 26th ... | 9-00—11-40 1-00— 3-30 | English Literature Object Drawing | Mr. Evans Mrs. Coombes (Art Room). |
| Tuesday, 27th ... | 9-00—11-05 2-00— 4-05 | Arithmetic Geography I | Mrs. Carter Mr. Cowell |
| Wednesday, 28th ... | 9-00—10-35 11-00— 12-35 2-00— 4-05 | English Language I } English Language II } Physics II | Mr. Kemp Mr. Cowell |
| Thursday, 29th ... | 9-00—11-05 3-30— 5-35 | Algebra Chemistry II | Mrs. Carter Mrs. Coombes |
| Friday, 30th ... | 9-00—11-35 2-00— 3-35 4-30— 6-05 | Geometry Hindi I Hindi II | Mrs. Carter Mr. Evans Mr. Kemp |
| December. | | | |
| Saturday, 1st ... | 9-00 - 11-30 | Painting | Mr. Kemp (Art Room) |
| Monday, 3rd ... | 9-00—11-20 2-00— 4-05 | Practical Physics Hygiene & Physiology | { Mr. Evans { Mr. Cowell (Phy. Lab.) Mr. Kemp |
| Tuesday, 4th ... | 9-00—11-35 2-00— 4-05 | History Practical Chemistry | Mrs. Coombes { Mr. Kemp { Mr. Cowell (Chem Lab) |
| Wednesday, 5th ... | 9-00—12-00 3-30— 5-05 5-15— 6-50 | Imaginative Composition Physics I Chemistry I | Mrs. Coombes (Art Room). } Mrs. Carter |
| Thursday, 6th ... | 9-00 - 12-00 3-30— 5-35 | Design Geography II | Mr. Evans (Art Room) Mrs. Carter. |

No. 287, FUEL—Further to Order No. 271 of the 9th November, 1951, 15 lbs. steam coal and 1 lb. wood are sanctioned for each of two small fireplaces in the Tailors' Shop with effect from the forenoon of the 20th November.

No. 288, GAMES—The Festival Soccer Match will be played on Saturday, November 24th.

No. 289, CINEMA—Educational films will be shown on Sunday, November 25th, at 6, p. m.

No. 290, WATER—The water reserve today is 32,000 gallons.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 30TH NOVEMBER, 1951.

No. 291, LONG VACATION ARRANGEMENTS—

The present school year will end on Saturday, 15th December, 1951. The next term will begin on 7th March, 1952, and all pupils will be expected back by 5 p. m. on that date.

2. Only those children whose parents or guardians come for them will be allowed to leave before lunch on the 15th December.

3. Children in Hospital on the 15th morning will not be allowed to go home unless certified fit to travel by the Medical Officer. This certificate will be given on the ordinary discharge post card.

4. Luggage of children must be ready by 8-00 a. m. on 15th December.

Boxes should be labelled with the owner's name, address and destination and so arranged that all labels show in the same direction at the end of the box. Labels will be supplied to departments by the Office. All labelled boxes will be collected by School mazdoors, loaded on the Truck and transported to Dharampore. Boxes will be stacked by Depts.

Boys' School, Gymnasium Verandah.

Boys' Prep. School, Honoria Court Verandah.

Girls' School, No. 10 Verandah.

5. Children leaving Sanawar must be in possession of holiday slips. These will issued to Departments from the Office.

6. Children going on leave will hand in all Govt. property in their possession personally to matrons who will check it and if correct issue a Check slip. This slip will be presented to Head Matrons or House Masters by whom holiday slips will be given out. Passes will not be issued until Government clothes are handed in. In the case of children being escorted home the holiday slip must be given to the escort.

Any Government clothes lost will be entered on the Check slip and the slip sent to the Office to effect recovery of the cost of the articles.

No school bedding, clothing, or other Government property may be taken away from Sanawar. This rule is to be strictly enforced.

7. Children will travel only in those carriages assigned to them by the Railway authorities.

8. Staff who wish their heavy baggage transported by the School should have it ready by 8 a. m. on December 15th. They must notify the Quartermaster as to the number of packages they have.

Please Turn Over.

9. The School accepts no responsibility for lost luggage and Staff and children alike should supervise the loading of their boxes.

10. Travelling money and pocket money will be disbursed by Housemasters and Housemistresses at times convenient to them. Money for all departments will be sent to the House Staff as early as possible.

11. The Principal will be in Office between 9-00 a. m. and 12-00 a. m. on Home Day to see parents.

No. 292, LABELS—Luggage labels and holiday passes will be issued to Departments on the 13th December.

No. 293, LIGHTS—Staff must ensure that electric lights are switched off in their bungalows before they leave Sanawar.

No. 294, STAFF—Before leaving the station, Staff must enter their names in the address book at the Office. Keys of quarters should be labelled and sent to the Quartermaster. Heads of Departments will ensure that this Order is perfectly clear to all members of their Staff.

No. 295, STOCK-SCHOOL BOOKS—Form Staff should make a careful check of all books. Cupboards should be locked. Keys should be labelled and given in to Mr. Cuzen at the Stock Room

No. 296, STOCK LEDGERS—Staff should send their Stock Ledgers and Indent Books to the Office at the end of term. These may be required by the Auditors during the holidays.

No. 297, PAY RECEIPTS—Staff are asked to return pay receipts to the Office without delay during the vacation. Failure to do so will result in delay in later payments.

No. 298, DISCIPLINE—All children travelling in School parties are subject to School discipline until handed over to parents or guardians.

No. 299, POCKET-MONEY BOOKS—House Staff should leave their Pocket money books in the Office at the end of term.

No. 300, FOOD—Great care must be taken by escorts to ensure that any food bought by children on their journey home is obtained only from reputable vendors or at accredited Refreshment Rooms.

No. 301, TRAVEL—Children who are being escorted home and whose names, therefore, will not appear on the School party list must in no circumstances be permitted to leave Sanawar unless their escorts call for them. The only exceptions to this rule will be senior children going to Kasauli.

No. 302, LIBRARIES—Books borrowed from the Girls', Boys' and Staff Libraries should be returned by December 12th.

No. 303, STOCK—The end of term is, I know, a very busy time for all of us but I want all Stock-holders to exercise the greatest possible check on stocks held by them. Should there be any losses a full explanation must be given as to how they have occurred. There should be a complete stock-taking in all sections of the School before term closes and Heads of Departments and Stock-holders will be responsible to me for ensuring that stock is correct and adequately safeguarded for the Vacation.

No. 304, TRAVEL—Staff who would like the School to buy their rail tickets should notify the Office and deposit the cost of their tickets at the Office. It is pointed out that at least 40% of the School children are being escorted home by parents or relatives. Many Staff have offered to escort children to various stations and their offers are appreciated. But if numbers do not warrant a large number of escorts, Staff will have to be prepared to pay the normal fare for their tickets. We shall, however, make every endeavour to obtain concession tickets, at any rate. It is possible that we shall be able to obtain them for all Staff as far as Delhi. From that station they will have to buy tickets afresh and pay full fares, unless they are escorts to School parties. All Staff travelling on concessions will be in charge of some children.

No. 305, TIES—School, Spartan, Old Sanawarian and Inter-School ties are available for Sale in the Office. So, too, are Spartan Badges (old style). Prices are :—

| | | | |
|---------------------|-----|-----|---------------|
| Spartan Badges | ... | ... | Rs. 6/- each. |
| Spartan Ties | ... | ... | Rs. 3/8/- ,, |
| Inter-School Ties | ... | ... | Rs. 3/- ,, |
| Old Sanawarian Ties | ... | ... | Rs. 4/8/- ,, |
| School Ties | ... | ... | Rs. 3/- |

No. 306, FLOWER DAY—A sum of Rs. 152/- was collected for the Flower Day mentioned in Order No. 279 of the 9th November, 1951.

No. 307, CLUB—The annual Club Meeting will be held in the Club Reading Room at 11 a. m. on Sunday, 2nd December. Tea will be provided.

No. 308, CINEMA—Educational films will be shown on Sunday, December 2nd, at 5-30 p. m.

No. 309, NEWSPAPER—Staff who wish to discontinue their copies of "The Statesman" during the winter vacation should notify the Office by December 3rd.

No. 310, WATER—The water reserve on November 30th was 58,000 gallons.

No. 311, FUEL—(a) Two bottles of oil for each of eleven heaters, now in use in No. 50, were sanctioned for the period from November 26th to December 1, 1951.

(b) Fuel, as for a large fireplace, was sanctioned for an additional fireplace in the Office from November 27th 1951.

(c) Fuel for the Hospital was sanctioned for one large fireplace as from the 26th November, 1951.

2. Issues of steam coal and wood were sanctioned for under-mentioned fire places from Monday, 26th November, 1951.

| | | <i>Steam coal.</i> | <i>Firewood.</i> |
|--------------------------------|-----------|--------------------|------------------|
| Boys' Dormitories, fire places | 22 No. L. | 30 lbs. | 1 lb. each. |
| P. S. | " " " " | 8 No. L. | 30 lbs. |
| G. S. | " " " " | 4 No. L. | 30 lbs. |
| | | | 1 lb. each. |

No. 312, MEDICAL—On return to School on March 7th 1952, children should report first to the Hospital. Leave slips, which incorporate medical certificates, will be handed in the first instance to the R. M. O. who will initial if he passes a child fit to return to a Dept. In no case will a child be accepted in a Dept. without a leave slip bearing the R. M. O's initials.

No. 313, ACCOUNTS—A number of children have large amounts standing to their credit at the end of the year in their pocket money and Tuck Shop accounts. Tuck Shop accounts can be carried over to 1952 in the case of children returning. The Bursar will arrange for a complete statement of accounts to be submitted to the Office by the Tuck Shop by December 22nd at the latest. In the case of children not returning, any credit in their accounts will have to be returned to their parents.

I want House Staff to exercise the greatest possible care over pocket money accounts at the end of Term. Except where a parent expressly desires it, no child going to Delhi or to stations in the Punjab should be given more than Rs. 10/- from his/her pocket money account. Children going beyond Delhi can be given up to Rs. 20/- at the discretion of the Housemaster/Mistress. Any sums above these figures should be sent to the Bursar and receipts obtained.

No. 314, TRAVEL—All members of Staff who are entrusted with sums of money for children in School parties must keep detailed accounts of all expenditure incurred. These details should show, of course, the exact amount of money handed over to a child on completion of the journey. It would be best to hand money over direct to the parent or guardian meeting the child.

No. 315, NATIONAL SAVINGS—Details of this scheme can be had in office. Deposits can be withdrawn, we understand, at any time after investment.

E. G. CARTER,
Principal

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 7TH DECEMBER, 1951.

No. 316, PRIZE GIVING—The annual prize distribution will be held in Barne Hall at 2-30 p. m. on December 8th, 1951.

No. 317, CINEMA—The film "Sunset Pass" will be shown at 5 p. m. on December 8th.

No. 318, CLUB—There will be a party at the Club at 2 p. m. on December 9th. Tea at 4 p. m.

No. 319, PLAYS—The B. S. A. D. S. will give a performance at 6 p. m. on 12th December, the Girls' A. D. S. at 6 p. m. on December 13th. Preppers should attend the Dress Rehearsals of these performances at 6 p. m. on the 10th and 11th December, 1951.

No. 320, PARTIES—The Prep. will have its Break-up party on December 13th, the G. S. and B. S. theirs on December 14th.

No. 321, ASSEMBLY—There will be an Assembly at 10 a. m. on the 14th December.

No. 322, CONDEMNINGS—Only non-expendable articles can be condemned and all necessary care must be taken to see that only those articles which are completely unfit for further use are condemned. When articles are condemned, lists must be entered in a "Condemning Book" which is obtainable from Office. Lists are prepared in duplicate and only the original is forwarded to the Quartermaster. The Condemning Book itself must be carefully kept by the stock holder concerned in support of ledger balances.

No. 323, VOUCHERS—Expense Vouchers are prepared for all expendable items. They are prepared in duplicate, one copy going to the Quartermaster and the other being retained in the stock book by the stock holder.

No. 324, PROCEDURE—When Staff sign indents, expense vouchers, etc., only the original copies must be signed in full. All other copies will be initialled.

No. 325, MEDICAL—Mrs. P. Cuzen was placed on the sick list from the forenoon of the 16th November, 1951.

Please Turn Over.

No. 326, SPARTAN CLUB—The following elections have been made :—

| | |
|-------------------|----------------------|
| Mr. R. Mitra. | D. Mackintosh |
| Mr. N. K. S. Rao. | Gurbirinder Singh |
| Mr. B. Singh. | Iqbal Singh |
| Mr. V. Vyas. | Dileshwar Prit Singh |
| | Sowarnjit Singh |
| | Joginderpal Singh |
| | Ranjit Bhatia |
| | R. Sircar. |

No. 327, PHOTOGRAPH—A Staff photograph will be taken at 9 a. m. near Wavell Court, at the end of the building opposite the Punt-about. All teaching and Matrons' Staffs should be present together with the R. M. O., Nursing Sisters, Bursar, Quartermaster, P. A. to the Principal and Stenographer.

No. 328, MATRONS—The whole question of rent, if any, to be paid by Matrons is under consideration by Govt. For the present, Matrons who live in quarters attached to dormitories or School kitchens will not be asked to pay rent but should Govt. decide that rent must be charged they will have to pay with retrospective effect. Matrons not living in the quarters specified above will continue paying rent at the rate laid down for them.

(Authority :—Govt. of India, Ministry of Education, letter No. D9253/51G3 of the 4th December, 1951.)

No. 329, SUBSCRIPTIONS—The appeal for subscriptions towards the "Sardar Gurdial Singh Fund" has met with very generous response and a sum of about Rs. 300/- has been collected so far. The Fund is still open but I should like to thank all those who have subscribed for the sympathy they have extended to the family of one who was a very devoted Sanawarian.

No. 330, MEETING—There will be a Staff meeting in the Office next week. Date and time will be notified later.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 14TH DECEMBER, 1951.

No. 331, GREETING—I take this opportunity, on the eve of Home Day, of conveying the School's good wishes to every boy and girl and every member of the Staff for a happy holiday and a bright New Year. May those who are returning come back to us refreshed in mind and body and spirit, full of determination and vigour to keep the School Flag flying high and to make of 1952 a thoroughly successful year. To those who are not returning, be they Staff or children, I extend the School's good wishes for much-happiness and success in the new spheres of life to which they will be going. We hope that many of those now leaving will find it possible to visit the School from time to time. They will always be a part of our Sanawar family and will not need to be told how welcome they will always be. The very best of luck to all of them.

No. 332, TIMINGS—The following are the timings which have been given us for our School parties:—

SPECIAL TRAIN

| | | | |
|------------|-----|-----------|--------------------------|
| Dharampore | ... | Departure | 14-30 p. m. on 15-12-51. |
| Kalka | ... | Arrival | 16-30 p. m. on 15-12-51. |

2 Dn (Kalka Calcutta Mail)

| | | | |
|---------------|-----|-----------|--------------------------|
| Kalka | ... | Departure | 22-25 p. m. on 15-12-51. |
| Ambala Cantt. | ... | Arrival | 12-17 a. m. on 16-12-51. |
| Delhi | ... | Arrival | 6-45 a. m. on 16-12-51. |
| Delhi | ... | Departure | 8-10 a. m. on 16-12-51. |
| Allahabad | ... | Arrival | 19-13 p. m. on 16-12-51. |
| Howrah | ... | Arrival | 10-22 a. m. on 17-12-51. |

FOR BOMBAY PARTY ONLY

4 Up (Frontier Mail)

| | | | |
|----------------|-----|-----------|-------------------------|
| Delhi | ... | Departure | 8-00 a. m. on 16-12-51. |
| Bombay Central | ... | Arrival | 9-15 a. m. on 17-12-51. |

No. 333, MEDICAL—Mrs P. Cuzen was removed from the sick list from the afternoon of the 7th December, 1951.

No. 334, ELECTRICITY—Current will be available from 4-30 p. m. from the date of this Order.

No. 335, ELECTRICITY—Electric Light on Sundays, beyond the normal hours, will be discontinued.

No. 336, WATER—The reserve now is 1,10,000 gallons.

No. 337, FUND—The Gurdial Singh Fund has closed. The total amount collected was Rs. 336/-.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS

SANAWAR, 21ST DECEMBER, 1951.

No. 338, FEES—Government has decided that

(a) No fine shall be levied from parents of "non-entitled" pupils provided fees are paid not later than the last day of the first month of each Term.

(b) No penalty shall be collected from parents of "entitled" pupils provided fees are received not later than the last day of each month.

Where fees are paid after the last day of the first month in each Term, a penalty of Re. 1/- for each month or fraction thereof for which fees are in arrears shall be levied.

These amendments come into force from 8th December, 1951, and will not have retrospective effect.

(Authority—Government of India, Ministry of Education, letter No. F. 16-171/51-G3 of the 8th December, 1951.)

No. 339, RECORDS—The correct date of birth of Kuldip Singh Dharni is 21st January, 1940. School records should be amended.

No. 340, RULES—Whenever a vacancy after two months' duration or less occurs consequent on an Officer proceeding on leave or on deputation, no officiating promotion shall as a rule be made.

(Authority—Letter No. F. 12 (45)-Est. III/51 of the 1st December, 1951, from the Ministry of Finance).

No. 341, VACATIONS—In the light of recent experience, the following rules will be observed in future:—

(a) Children will go home on Home Day itself and on no other day.

(b) Children will be allowed home only under orders from the Principal. A case recently occurred of a child being allowed home with a servant. The Principal had no knowledge of this. School rules lay down that in no circumstances will servants be accepted as escorts.

(c) No child will be allowed home unless a parent/guardian has given explicit instructions in the matter.

(d) House Staff and Matrons will ensure that articles of clothing supplied by parents will be returned with the children.

Please Turn Over.

We shall have to consider very seriously the possibility of children leaving the School some days in advance of the Staff. That would obviate the last minute rush which, inevitably, handicaps Staff in their end of Term duties.

No. 342, THEFTS—In view of the fact that the B. S. kitchen was broken into two nights ago, it is very necessary that night chowkidars should keep awake at night, more particularly so as the School is now deserted. From the report given me by Shri Dhani Ram, it is clear that the miscreant must have made considerable noise when entering the kitchen. While we may envy the night chowkidars their capacity for sleep we feel they have certain duties to perform and those duties must be carried out. The head chowkidar will be responsible for the general supervision of the estate at night. Should any incident occur at night, the chowkidar responsible for patrolling the particular area in which the incident occurs will be held responsible. So, too, will the head chowkidar if he fails to report the matter. The Bursar will make this order known to all chowkidars.

No. 343, TUCK SHOP—Working hours from December 22nd will be from 10 a. m. till 3 p. m. until February 29th, 1952.

No. 344, ELECTRICITY—Current will be available from 6-30 a. m. till 9 a. m. from December 22nd, 1951.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 28TH DECEMBER, 1951.

No. 345, RECORDS—The Government of India has decided :—

(1) For issue of duplicate transfer certificates and extracts from admission register, requiring the looking up of records for and before 1947, the following charges should be made :—

| | |
|----------------|-------------|
| First copy | ... Rs. 5/- |
| Duplicate copy | ... Rs. 1/- |

(2) For issue of certificates and extracts requiring the looking up of records for and after 1948, the charges may be as shown below :—

| | |
|----------------|-------------|
| First copy | ... Free |
| Duplicate copy | ... Rs. 1/- |

The receipts thus accruing should be credited to Government accounts under the head "XXVI Education-D. Special Fees and other Receipts—Government Special School (Central) Lawrence School, Sanawar."

(Authority—Government of India, Ministry of Education, letter No. F. 16-109/51-G. 3 of the 19th December, 1951.)

No. 346, RULES—Class IV Govt. servants retire when they attain the age of 60 years, vide Rule 9 of the Central (Class IV) Services (Gratuity, Pension and Retirement) Rules.

(Authority—Govt. of India, Ministry of Education, letter No. F. 16-179/51-G. III of the 22nd December, 1951.)

No. 347, DUTIES—Winter hours for the Departments mentioned below will be :—

| | | | |
|----------|-----|-----|---|
| Stores | ... | ... | 10 a. m. to 5 p. m. |
| Tailors | ... | ... | 10 a. m. to 5 p. m. |
| Malis | ... | ... | 8-30 a. m. to 12-30 p. m. and 2-30 p. m. to 4-30 p. m. |
| Printers | ... | ... | 10 a. m. to 5 p. m. |

Chowkidars will report for duty at 6-30 p. m. each day.

No. 348 WATER—The reserve now is 1,76,000 gallons.

Please Turn Over.

No. 349, TRANSFERS—The undermentioned children will be transferred to the Departments shown from the Prep. School on the 7th March, 1952 :—

| | |
|-----------------------|-------|
| Pradeep Dixit | B. S. |
| Gurdip Singh Bedi | ” |
| Baljit Singh | ” |
| Vijay Khanna | ” |
| Harjit Kochar | ” |
| Sarvjit Laroia | ” |
| Surendra Daulet Singh | ” |
| Ajinder Singh Bal | ” |
| Suneel Murgai | ” |
| Paramjit Singh | ” |
| Michael Phillips | ” |
| Har Ranjit Singh | ” |
| Kailash Katoch | ” |
| Opinderjit Singh | ” |
| Satish Kuthiala | ” |
| Tejinder Shergill | ” |
| Amarinder Singh | ” |
| Vinod Kumar Nair | ” |
| Asha Shamsher Singh | G. S. |
| Asha Nanda | ” |
| Nalini Cariappa | ” |
| Rajinder Kaur | ” |
| Rita Isaac | ” |
| Suresh Kumari | ” |
| Manju Singh | ” |
| Jasbir Kaur | ” |
| Kiran Yashpaul | ” |

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 5TH JANUARY, 1951.

Part II.

No. 1, ESTABLISHMENT—Two posts of Nurses for the School were sanctioned with effect from the 6th May, 1950. Mrs. Y. Paige was transferred from the post of Additional Nurse to one of the new sanctioned posts with effect from the same date. She was authorised to continue drawing her old rate of pay but that rate was to be regarded as being personal to her.

No. 2, DUTY—The undermentioned members of the vacation Staff were detained on duty after Term closed :—

| | | |
|-------------------|-----|----------------|
| Mrs. V. W. Carter | ... | Headmistress. |
| Mrs. J. Coombes | ... | Mistress. |
| Mr. E. A. Cuzen | ... | Asstt. Master. |
| Mr. N. N. Paige | ... | Asstt. Master. |

No. 3, LEAVE—The undermentioned Non-Vacation Staff are granted earned leave on full pay with effect from the following dates :—

| | | | | |
|-------------|------------|-----|---------|---------|
| Moti | H/Chaprasi | ... | 7-1-51 | 30 days |
| Ghanta | Chaprasi | ... | 7-1-51 | 30 " |
| Kali Ram | " | ... | 11-1-51 | 30 " |
| Santa | Cook | ... | 1-1-51 | 30 " |
| Dhani Ram | " | ... | 7-1-51 | 30 " |
| Laloo Masih | " | ... | 7-1-51 | 30 " |
| M. John | Masalchi | ... | 1-1-51 | 25 " |
| Basanta | " | ... | 16-1-51 | 30 " |
| Girdhari | " | ... | 3-1-51 | 30 " |
| Pachkori | " | .. | 10-1-51 | 30 " |
| Marry | Ayah | ... | 10-1-51 | 30 " |
| Chhanga | Bearer | ... | 6-1-51 | 30 " |

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS

SANAWAR, 12TH JANUARY, 1951.

Part II.

No. 4, ESTABLISHMENTS—The Govt. of India has decided that the following posts hitherto classified as Central Service Class III will be Central Service Class IV :—

| | |
|-----------------|-------------|
| Storeman | Tailors |
| Headmason | Barber |
| Mason | Inkman |
| Blacksmith | Carpenters |
| Blacksmith Mate | Book Binder |
| Tinsmith | Compositor. |
| Tinsmith Mate. | |

It has further been decided that the following C. S. Class IV posts shall be Class III :—

Head Tailor
Driver.

The classification of the following sanctioned posts at present in C. S. Class III shall remain unaltered :—

Head Carpenter
Ration Clerk
Ledger Clerk.

The reclassification of the posts mentioned in para one will not affect adversely the position of existing incumbents and they will continue to enjoy the Class III status as personal to them even though the posts held by them as a result of these orders are included in C. S. Class IV. This refers to the undermentioned employees :—

Sardaroo, Carpenter
Budhu "
Murli "
Devi Ram "
Legga Ram, Book-binder
Dhani Ram, Compositor.

These orders take effect from the 1st January, 1951.

(Authority—G. of I, M. of E. letter No. F. 16-197/50 D. 3 of the 4th January, 1951).

No. 5, LEAVE—Gappoo cook was granted 7 days' leave without pay with effect from the forenoon of the 1st January, 1951, to 7th January, 1951.

Please Turn Over.

No. 6, LEAVE—The undermentioned Non-Vacation Staff are granted earned leave on full pay with effect from the following dates:—

| | | | | |
|------------|---------|-----|---------|---------|
| Hem Singh | Mazdoor | ... | 18-1-51 | 25 days |
| Parma Ram | " | ... | 18-1-51 | 25 " |
| Jacob | Cook | ... | 18-1-51 | 30 " |
| Batto | Ayahi | ... | 20-1-51 | 25 " |
| Nanniah | " | ... | 27-1-51 | 30 " |
| Ram Deyal | Sweeper | ... | 11-1-51 | 25 " |
| Nanka | " | ... | 11-1-51 | 25 " |
| Itwari | " | ... | 27-1-51 | 30 " |
| Darbari | " | ... | 27-1-51 | 30 " |
| Mangu | " | ... | 27-1-51 | 30 " |
| Bishna I | " | ... | 27-1-51 | 30 " |
| Bhikari | " | ... | 27-1-51 | 30 " |
| Tulsan | " | ... | 27-1-51 | 30 " |
| Jumman II | " | ... | 27-1-51 | 25 " |
| Jumia | " | ... | 27-1-51 | 25 " |
| Mukandi | " | ... | 27-1-51 | 25 " |
| Tunnoo | " | ... | 27-1-51 | 25 " |
| Balla | " | ... | 27-1-51 | 25 " |
| Pyare Lal | " | ... | 27-1-51 | 15 " |
| Babban | " | ... | 1-2-51 | 25 " |
| Sital | " | ... | 1-2-51 | 25 " |
| Samman | " | ... | 28-1-51 | 25 " |
| Gurcharan | " | ... | 1-2-51 | 20 " |
| Ram Kishan | " | ... | 1-2-51 | 25 " |
| Basanta | " | ... | 4-2-51 | 20 " |
| Timlu | " | ... | 23-1-51 | 25 " |

CORRIGENDUM—For Order No. 87 of the 29th December, 1950:—

For Sweeper Jumman II read Jumman I.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 19TH JANUARY, 1951.

Part II.

No. 7, STRENGTH—Decrease from the afternoon of the 16th December, 1950 :—

| | |
|----------------|----------|
| A. Runganadhan | B. S. |
| V. Runganadhan | P. S. B. |

No. 8, FEES—The Govt. of India has decided that with effect from the 9th March, 1951, members of the Teaching Staff will pay fees at the rates given below in respect of their children attending the School as day scholars :—

| | |
|----------------------|--------------------|
| (a) Class I to III | ... Rs. 15/- p. m. |
| (b) Class IV upwards | ... Rs. 20/- p. m. |

Full rates will be paid by Teaching Staff in receipt of salaries of Rs. 500/- or above. Half rates will be payable by those drawing a salary of between Rs. 250/- and Rs. 499/- p. m. No fees will be charged from members of the Teaching Staff drawing less than Rs. 250/- p. m.

The number of day scholars in any academic year will not exceed 5% of the total number of pupils on the rolls. The existing concessions in respect of tuition fees at present admissible to members of Staff of the School are abolished.

(Authority—G. of I., M. of E. letter No. F. 39-83/49-G. 3 of the 15th January, 1951).

No. 9, LEAVE—The undermentioned Non-Vacation Staff are granted earned leave on full pay with effect from the following dates :—

| | | | |
|-----------------|--------------|-------------|----------|
| Shri Daulat Ram | Clerk | ... 21-1-51 | 21 days. |
| „ Kishan Dass | Ration Clerk | ... 21-1-51 | 25 „ |
| „ Jageshwar Ram | Ink-man | ... 21-1-51 | 21 „ |
| „ Dila Ram | Mazdoor | ... 21-1-51 | 21 „ |

2. Ganga, chowkidar, was granted 20 days' earned leave on full pay with effect from the 15th January, 1951, to 4th February, 1951.

3. Saju, Mate mazdoor, was granted 30 days' earned leave on full pay with effect from the 18th January, 1951, to 16th February, 1951.

4. Esther, Ayah, was granted 30 days' earned leave on full pay with effect from the 19th January, 1951, to 17th February, 1951.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 25TH JANUARY, 1951.

Part II.

No. 10, LEAVE—Shri Bish Ram, Clerk, is granted 15 days' earned leave on full pay with effect from 5th February, 1951, to 19th February, 1951.

2. With reference to S. O. Part II No. 85/50, an extension of 15 days' earned leave on full pay is granted to Mastu, Civilian Dresser, with effect from 25th January, 1951.

3. Reference S. O. Part II No. 87, of the 29th December 1950, 8 days' extension of leave is granted to Kharku, Sweeper :—

From 23rd January, 1951, to 27th January, 1951, on full pay and from 28th January, 1951, to 30th January, 1951, on half average pay on medical grounds.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 9TH FEBRUARY, 1951.

Part II.

No. 11, STRENGTH—Decrease from the afternoon of the 16th December, 1950:—

| | |
|------------------|----------|
| L. F. Coombes | G. S. |
| S. S. Gill | B. S. |
| Amrita Verdi | P. S. G |
| Ravi Inder Verdi | P. S. B. |

No. 12, CASUAL LEAVE—The Govt. of India has decided that both Officers and Staff will be entitled to a maximum period of 15 days' casual leave in a year, subject to a limit of 10 days at any one time. This order takes effect from the 1st January, 1951, and is in supersession of all previous orders on the subject.

(Authority—Govt. of India, Ministry of Home Affairs letter No. 32/29/40-Public of the 27th January, 1951).

No. 13, APPOINTMENTS—Miss A. Loveday is confirmed in her appointment with effect from the 15th January, 1951.

2. Miss D. Thompson, officiating Mistress, vacated her appointment at this School from the afternoon of the 31st January, 1951.

No. 14, LEAVE—Miss L. Elloy, Lady Clerk, was granted 14 days' earned leave with effect from the forenoon of the 7th February, 1951.

No. 15, LEAVE—The undermentioned Non-Vacation Staff are granted earned leave on full pay with effect from the following dates:—

| | | |
|---------------------|------------|---------|
| Sobha Ram Chaprasi | ... 6-2-51 | 20 days |
| Bhagat Ram | ... 4-2-51 | 17 " |
| Bhori Singh Mazdoor | ... 4-2-51 | 26 " |

2. With reference to S. O. Part II, No. 6, of the 12th January, 1951, 8 days' extension of leave is granted to Nanka Sweeper:—

From 5th February, 1951, to 9th February, 1951, on full pay,
From 10th February, 1951, to 12th February, 1951, without pay.

3. Chowdhary Mali, is granted 15 days' earned leave on full pay with effect from 7th February, 1951.

4. Reference S. O. Part II, No. 3, of 5th January, 1951, one day's extension of leave is granted to Lalu Masih, Cook.

5. Man Singh, Chowkidar, is granted 30 days' earned leave on full pay with effect from 11th February, 1951, to 12th March, 1951.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 23RD FEBRUARY, 1951.

Part II.

No. 19, STRENGTH—Decrease from the afternoon of the 16th December, 1950 :—

A. Puri

B. S.

No. 20, FEES—Further to Part II Order No. 8/51, the Government of India, on reconsideration, has decided that the position in regard to admission of children of the Staff, which was in existence before the issue of Ministry of Education letter No. F 39-83/49-G. 3 of the 15th January, 1951, may continue temporarily until further orders. The Ministry letter of the 15th January, 1951, is cancelled.

The Government proposes to refer to the Committee of Management the entire question of concessions to the Staff and any orders which may be issued after consulting the Committee will be given immediate effect.

Staff should be fully aware of the implication of Government orders on the subject of fees. Staff children have, as is well known, enjoyed certain concessions. Although those concessions may not necessarily be withdrawn Staff are warned that such a possibility does exist and that while children may be allowed to attend as day-scholars at concession rates they may have to pay full fees for those children who attend as boarders.

No. 21, DUTY—The undermentioned members of Staff were recalled to duty on the forenoon of the 22nd February, 1951 :—

Mrs. P. Browne, Assistant Matron.

Mrs. R. Grollet, " "

Mrs. N. Hickie, " "

No. 22, LEAVE—Mrs. I. Woodward, Headmatron, P. S., was granted 15 days' earned leave with effect from the forenoon of the 7th February, 1951. She returned to duty on the 22nd February, 1951.

No. 23, LEAVE—S. Gurdial Singh, officiating Cashier, is granted a further 26 days' leave up to the 24th March, 1951, on average pay, and 7 days' leave on half-average pay from the 25th to the 31st March, 1951.

Please Turn Over

No. 24, LEAVE—Reference S. O. Part II, No. 6 of 12th January, 1951, Timloo, sweeper, is granted 4 days' extension of leave :—

From 17-2-51 to 19-2-51 on full pay and on 20-2-51 without pay.

2. Lahori, Mazdoor, is granted 13 days' earned leave on full pay with effect from the 20-2-51 to 4-3-51.

3. Reference S. O. Part II, No. 3, of 5-1-51, seven days' extension is granted on full pay to Basanta, Masalchi, with effect from 15-2-51 to 21-2-51.

4. Sital, Sweeper, is granted leave from 26-2-51 to 2-3-51 on full pay and 3-3-51 to 5-3-51 without pay.

5. Reference S. O. Part II, No. 85, of 22-12-50, 5 days' extension of leave on full pay is granted to Gurditta, Masalchi.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 2ND MARCH, 1951.

Part II

No. 25, STRENGTH—Decrease from the afternoon of the 16th December, 1950 :—

P. Sodhi

G. S.

No. 26, STRENGTH—Increase from the forenoon of the 1st March, 1951 :—

| | |
|-------------------------|----------|
| Daljit Singh Sihota | B. S. |
| Charanjeet Singh Sighat | B. S. |
| Kuldeep Singh Sighat | B. S. |
| Upinder Singh Anand | B. S. |
| Diljeet Singh Chowdhury | B. S. |
| Manjeet Singh Chowdhury | B. S. |
| Dalvinder Singh | B. S. |
| Itbar Singh | B. S. |
| Raghu Sudon | B. S. |
| Kulwant Singh Gill | B. S. |
| Daljit Kaur Anand | G. S. |
| Gurdev Singh Boparai | P. S. B. |
| Pradeep Bandyopadhyaya | P. S. B. |
| Amarjit Singh | P. S. B. |
| Aneet Singh Sihota | P. S. B. |
| Rajinder Singh Anand | P. S. B. |
| Apramjeet Singh. | P. S. B. |

No. 27, LEAVE—Reference S. O. Part II No. 84, of 22-12-50, Shri Sada Nand, Assistant Printer, is granted 3 months' and 21 days earned leave on full pay with effect from 1-11-50 to 21-2-51 and from 22-2-51 on half average pay on medical ground.

2. Reference S. O. Part II No. 6, of 12-1-51, the undermentioned Sweepers are granted extension on full pay :—

Itwari from 25-2-51 to 1-3-51 (5 days).

Basanta for 24-2-51 (one day only).

3. The undermentioned Non-Vacation staff were granted leave without pay :—

| | |
|-------------------------|----------------------|
| Basanta, Masalchi, from | ... 22-2-51—28-2-51 |
| Gurditta, " " | ... 10-2-51—17-2-51 |
| Gurcharan, Sweeper from | ... 21-2-51—24-2-51 |
| Babban " " | ... 26-2-51—28-2-51 |
| Ram Kishan " " | ... 26-2-51—28-2-51. |

CORRIGENDUM—Reference S. O. Part II No. 24/4 of 23-2-51 against Sital, Sweeper, for 5-3-51 read up to 6-3-51.

E. G. CARTER,
Principal.

Increase from the forenoon of the 6th March, 1951 :—

| | |
|------------------------|----------|
| Vijay Kumar Chopra | B. S. |
| Ashok Kumar Seth | B. S. |
| Annal Kumar Raikhy | B. S. |
| Vijay Kumar Maniktala | B. S. |
| Aman Singh Yadava | B. S. |
| Vijay Singh Yadava | B. S. |
| Kanwaljit Singh | B. S. |
| Surendra Pal Singh | B. S. |
| Brij Mohan Munjal | B. S. |
| Chintamani Pradeep Rao | B. S. |
| Ramesh Chand Diwan | B. S. |
| Gurnit Singh Mann | B. S. |
| Usha Shamsher Singh | G. S. |
| Kanta Handa | G. S. |
| Anil Kumar Seth | P. S. B. |
| Subash Isaac | P. S. B. |
| Anil Kumar Kumra | P. S. B. |
| Rupinder Singh | P. S. B. |
| Rita Isaac. | P. S. G. |

Increase from the forenoon of the 7th March, 1951 :—

| | |
|---------------------|----------|
| Hardip Singh Brar | B. S. |
| Pardip Kumar | B. S. |
| Kumar Chander Mohan | B. S. |
| Sarv Jit Laroia | P. S. B. |
| Opinderjit Singh | P. S. B. |
| Harjit Singh | B. S. |
| Paramjit Singh | P. S. B. |

Increase from the forenoon of the 8th March, 1951 :—

| | |
|---------------------|-------|
| Viaya Kumar Angrish | B. S. |
| Harkrishan Singh | B. S. |
| Anoop Singh Bedi | B. S. |

Increase from the forenoon of the 9th March, 1951 :—

| | |
|---------------------------|----------|
| Ashok Kumar Roshia | B. S. |
| Kr. Chittar Pal Singh | B. S. |
| Satindar Kaur | G. S. |
| Vinod Chander Chadha | P. S. B. |
| Shashi Chandrika Choudhry | P. S. G. |
| Kumari Prarthna | P. S. G. |
| Jasbir Kaur | P. S. G. |
| Gita Dass | P. S. G. |
| Meena Kirpal | P. S. G. |

No. 29, APPOINTMENTS—Mrs. J. H. Grollet, Asst. Matron, is appointed temporary Nursing Sister with effect from the forenoon of the 1st March, 1951.

2. Miss P. Ahuja is appointed Asst. Mistress, on probation, with effect from the forenoon of the 9th March, 1951.

3. The undermentioned Staff vacated their appointments on the afternoon of the dates shown against their names :—

| | |
|--------------------|--------------------------|
| Mrs. I. Kupferroth | ... 28th February, 1951. |
| Mr. Om Prakash | ... 8th March, 1951. |

CORRIGENDUM—Reference S. O. Part II No. 27/2 of 2-3-51, against Itwari, Sweeper, for 25-2-51 to 1-3-51 read 26-2-51 to 2-3-51.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 16TH MARCH, 1951.

Part II

No. 30, STRENGTH—Decrease from the afternoon of the 16th December, 1950 :—

| | |
|------------------------|------------------|
| S. Sahgal | G. S. |
| G. Holliday | B. S. |
| Sabita Devi | G. S. |
| Pritam Singh | P. S. B. |
| A. Kemp | P. S. G. |
| M. Chadha | B. S. |
| V. Chadha | B. S. |
| Hardev Singh | B. S. |
| Karaminder Singh | B. S. |
| John Davies | B. S. |
| Baldev Kaur | G. S. |

Increase from the forenoon of the 10th March, 1951 :—

| | |
|------------------------|----------|
| Jagvinder Singh Cheema | B. S. |
| Sarinder Singh Cheema | P. S. B. |

Increase from the forenoon of the 11th March, 1951 :—

| | |
|----------------------|----------|
| Chintamani Dilip Rao | P. S. B. |
|----------------------|----------|

Increase from the forenoon of the 12th March, 1951 :—

| | |
|---------------------|----------|
| Pritam Singh | B. S. |
| Jasjit | G. S. |
| Asha Shamsher Singh | P. S. G. |

Increase from the forenoon of the 14th March, 1951 :—

| | |
|-----------------------|----------|
| Tejpartap Singh | P. S. B. |
| Charanjit Singh Chima | P. S. B. |

Increase from the forenoon of the 16th March, 1951 :—

| | |
|--------------------------|----------|
| Vijay Kumar Gauba | B. S. |
| Jatinder Pal Singh Nakai | P. S. B. |

No. 31, LEAVE—Mr. Mohinder Singh was granted two days' extension of leave on the expiry of the leave sanctioned in Part II Order No. 18, 51.

2. Nursing Sister Y. Paige was granted leave from the forenoon of the 9th March, 1951.

3. Mrs. D. Gidwani was granted leave with effect from the forenoon of the 9th March, 1951.

Please Turn Over.

No. 32, APPOINTMENTS—Mr. V. D. Vyas is appointed Assistant Master, on probation, with effect from the forenoon of the 9th March, 1951.

2. Miss S. Sahgal is appointed temporary Assistant Matron with effect from the forenoon of the 9th March, 1951.

3. Mrs. G. Guzen vacated her appointment with effect from the afternoon of the 8th March, 1951.

No. 33, ESTABLISHMENT—The following posts are created in the School Hospital from the dates given against each on a purely temporary basis in the Scale—Pay Rs. 25/- plus D. A. Rs. 35/- per month :—

| | | | | |
|-----------|-----|---------------------------|-----|---------|
| Masalchis | Two | with effect from forenoon | ... | 1-3-51 |
| Aya | One | „ „ „ „ | ... | 7-3-51. |

No. 34, APPOINTMENTS—The following were appointed temporarily in the above vacancies :—

| | | | |
|-----------------|---------------------------|-----|---------|
| Nanku, Masalchi | with effect from forenoon | ... | 1-3-51 |
| Parās Ram, „ | „ „ „ „ | ... | 1-3-51 |
| Mariam, Ayah | „ „ „ „ | ... | 7-3-51. |

2. Ram Charan is appointed sweeper with effect from the forenoon of the 1st March, 1951.

CORRIGENDUM—With reference to Part II Order No. 28/51 for P. S. G. *read* G. D. in so far as it relates to Meena Kirpal.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 22ND MARCH, 1951.

Part II

No. 35, STRENGTH—Increase from the afternoon of the 21st March, 1951:—

Sangect Mohinder Singh

P. S. B.

No. 36, LEAVE—Jawahar I, chowkidar, is granted 30 days' earned leave on full pay with effect from forenoon of the 24-3-51 to 22-4-51.

CORRIGENDUM—Part II Order No. 30/51 is cancelled in so far as it relates to John Davies.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 30TH MARCH, 1951.

Part II

No. 37, STRENGTH—Increase from the forenoon of the 24th March, 1951 :—

| | |
|-------------------|----------|
| Ramni Anand | P. S. G. |
| Ashok Kumar Anand | P. S. B. |

Increase from the forenoon of the 28th March, 1951 :—

| | |
|-----------------|-------|
| Gurcharan Singh | B. S. |
|-----------------|-------|

Decrease from the afternoon of the 16th December, 1950 :—

| | |
|--------|----------|
| A. Dar | P. S. B. |
|--------|----------|

Decrease from the afternoon of the 24th March, 1951 :—

| | |
|------------------------|----------|
| Sangeet Mohinder Singh | P. S. B. |
|------------------------|----------|

No. 38, APPOINTMENTS—Mrs. P. Browne is confirmed in her appointment as an Assistant Matron with effect from the forenoon of the 9th March, 1951.

2. Mrs. D. K. Gidwani is confirmed in her appointment as an Assistant Matron with effect from the forenoon of the 9th March, 1951.

3. Mrs. D. K. Gidwani is appointed Assistant Mistress, on probation, with effect from the 26th March, 1951.

4. Mr. R. S. Verma vacated his appointment with effect from the afternoon of the 16th March, 1951.

No. 39, LEAVE—Mrs. D. K. Gidwani was granted leave from the forenoon of the 9th March, 1951, to the afternoon of the 22nd March, 1951.

2. Mrs. Y. Paige, Nursing Sister, is granted leave on medical grounds from the forenoon of the 9th March, 1951, to the afternoon of the 24th April, 1951.

3. The leave granted to S. Gurdial Singh is extended to the 30th April, 1951.

4. Reference S. O. Part II No. 27/51, Shri Sada Nand, Assistant Printer, was granted extension of leave on half-average pay on medical grounds from 22/2/51 to 30/4/51.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 6TH APRIL, 1951.

Part II

No. 40, STRENGTH—Increase from the forenoon of the 2nd April, 1951 :—

| | |
|-----------------|----------|
| Ravi Bhatia | B. S. |
| Malvinder Singh | P. S. B. |

No. 41, LEAVE—The under mentioned vacation staff are granted 13 days earned leave on full pay with effect from the forenoon of the 9th April, 1951, to the afternoon of 21st April, 1951.

Mr. N. Paige, Assistant Master.
Mr. E. Cuzen, " "

No. 42, APPOINTMENTS—Shri Anant Ram is appointed temporary Assistant Printer with effect from the forenoon of the 2nd April, 1951, *vice* Shri Sada Nand on sick leave.

2. Taru is appointed sweeper, on probation, with effect from the forenoon of the 1st April 1951.

No. 43, LEAVE—The following sweepers were put on leave without pay with effect from the forenoon of the 1st April, 1951, to the afternoon of the 22nd April, 1951 :—

Ram Charan
Ram Kishan
Gurcharan
Babban
Basanta
Darbari
Mangta.

No. 44, APPOINTMENTS—The following sweepers were appointed temporarily with effect from the forenoon of the 1st April, 1951, *vice* above sweepers :—

Kishan
Chhuna
Tulsi
Santu
Sukhdeva
Manna
Santokhi.

2. Nanka, Sweeper, is discharged from service with effect from the afternoon of the 9th February, 1951, being absent from duty without leave.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS

SANAWAR, 12TH APRIL, 1951.

Part II

No. 45, STRENGTH—Increase from the forenoon of the 10th April, 1951 :—

Gurdip Singh Uban. B. S.

Amarinder Singh P. S. B.

Increase from the forenoon of the 12th April, 1951 :—

Nikhil Verma B. S.

No. 46, APPOINTMENT—Mrs. E. Blackwell is appointed Assistant Matron, on probation, with effect from the forenoon of the 7th April, 1951.

No. 47, LEAVE—Shri Prem Chand Gupta, is granted 10 days' earned leave on full pay with effect from the forenoon of the 14th April, 1951, to the afternoon of the 23rd April, 1951.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS

SANAWAR, 20TH APRIL, 1951.

Part II

No. 48, **STRENGTH**—Increase from the forenoon of the 6th April, 1951 :—

| | |
|-----------------------|-------|
| Gurvinder Singh Lamba | B. S. |
| Ranjit Bhatia | B. S. |

No. 49, **APPOINTMENT**—Shri Rathin Mitra is appointed Assistant Master on probation, with effect from the forenoon of the 16th April, 1951.

No. 50, **LEAVE**—Reference S. O. Part II No. 39 of the 30th March, 1951, leave granted to Mrs. D. K. Gidwani and Mrs. Y. Paige is to be considered as under :—

1. Mrs. D. K. Gidwani, from the 9th March, 1951, to the 22nd March, 1951, without pay.
2. Mrs. Y. Paige, from the 9th March, 1951, to the 12th April, 1951, on full pay, and from the 13th April, 1951, to the 24th April, 1951, on half average pay on medical grounds.

No. 51, **APPOINTMENTS**—Reference S. O. Part II No. 44 dated, 6th April, 1951, insert the following respectively :—

| <i>Name.</i> | <i>Age.</i> | <i>Rate of Pay.</i> |
|--------------|-------------|---------------------|
| Kishan | 18 years. | 27/- p. m. |
| Chhuna | 15 ,, | 24/- ,, |
| Tulsi | 16 ,, | 25/- ,, |
| Santu | 16 ,, | 25/- ,, |
| Sukhdeva | 18 ,, | 27/- ,, |
| Manna | 16 ,, | 25/- ,, |
| Santokhi | Adult | 30/- ,, |

2. Marium, Ayah, vacated her appointment with effect from the forenoon of the 9th April, 1951.

3. Iqbal is appointed temporary ayah with effect from the forenoon of the 9th April, 1951.

No. 52, **LEAVE**—Bhagta, Chaprasi, was granted 15 days' earned leave on full pay with effect from the 15th April, 1951, to 29th April, 1951.

Please Turn Over.

2. Manglu, Mali, is granted 18 days' earned leave on full pay with effect from the 22nd April, 1951, to 9th May, 1951.

3. Makholia, Weighman, is granted 20 days' earned leave on full pay with effect from the forenoon of the 18th April, 1951, to the 7th May, 1951.

4. Bala Ram, Blacksmith, is granted 30 days' earned leave on full pay with effect from the 18th April, 1951, to the 17th May, 1951.

5. Sunder, Mazdoor, is granted 15 days' earned leave on full pay with effect from the 23rd April, 1951, to the 7th May, 1951.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 27TH APRIL, 1951.

Part II

No. 53, APPOINTMENT—Mrs. A. Sircar, B. A., B. T., was appointed Housemistress, Prep. School, on probation, with effect from the forenoon of the 1st December, 1951.

No. 54, APPOINTMENT—Kishan, temporary sweeper, will continue to be employed up to 22-5-51, *vice* Babban.

No. 55, LEAVE—Reference S. O. Part II No. 43 of 6-4-51, regarding Babban, sweeper, the leave without pay has been extended up to the afternoon of 22-5-51.

No. 56, PENSION—Shri Budhoo, Carpenter, was placed on the Pension list with effect from the forenoon of the 31st January, 1951, on expiry of the leave granted to him pending retirement.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 4TH MAY, 1951.

Part II

No. 57, STRENGTH—Increase from the forenoon of the 30th April, 1951 :—

Delphine I. Harris

G. S.

No. 58, APPOINTMENT—Mrs. J. H. Grollet, temporary Nurse, reverted to her substantive post as Assistant Matron with effect from the forenoon of the 1st May, 1951.

No. 59, APPOINTMENTS—Iqbal, temporary Ayah, vacated her appointment with effect from the afternoon of the 30th April, 1951.

2. Murium is appointed temporary Ayah with effect from the forenoon of the 1st May, 1951.

No. 60, LEAVE—Jawahar II, Chowkidar, was granted earned leave on full pay with effect from the forenoon of the 1st May, 1951 to the afternoon of the 30th May, 1951.

2. Jagat Ram, Chaprasi, was granted 30 days' earned leave on full pay with effect from the forenoon of the 5th May, 1951, to afternoon of the 4th June, 1951.

CORRIGENDUM—With reference to S. O. Part II No. 48/51, read from the forenoon of 16th April, 1951, *instead* of 6th April, 1951.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 11TH MAY, 1951.

Part II.

No. 61, STRENGTH—Increase from the forenoon of the 7th April, 1951 :—

Sabita Devi

G. S.

No 62, LEAVE—Ram Autar, Mazdoor, was granted 15 days' earned leave on full pay with effect from the forenoon of the 10th May, 1951, to the afternoon of the 24th May, 1951.

CORRIGENDUM—Reference S. O. Part II No. 53/51, *for* 1951 *read* 1950.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 18TH MAY, 1951.

Part II

No. 63, LEAVE—Reference S. O. Part II No. 39 of 30th March, 1951, a further extension of leave is granted to S. Gurdial Singh and Shri Sada Nand on medical ground from 1-5-51 to 31-5-51.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 1ST JUNE, 1951.

Part II

No. 64, STRENGTH—Increase from forenoon of the 28th May, 1951 :—

| | |
|--------------------|----------|
| Vinod Chopra | B. S. |
| Prem Mohini | G. S. |
| Indra Mohini | G. S. |
| Viney Kumar Mehta | P. S. B. |
| Ranbir Singh Sidhu | P. S. B. |

Increase with effect from the forenoon of the 29th May, 1951 :—

| | |
|------------------------|----------|
| Sarvinder Singh Bhasin | P. S. B. |
| Manjit Singh Bhasin | P. S. B. |

No. 65, APPOINTMENTS—Mr. C. Mukerji was appointed Assistant Master, on probation, with effect from the forenoon of the 28th, May, 1951.

2. Mr. Bhupinder Singh was appointed Assistant Master, on probation, with effect from the forenoon of the 28th May, 1951.

3. Mr. N. K. S. Rao is appointed School Librarian with effect from the forenoon of the 1st June, 1951.

4. Miss P. Rudra is confirmed in her appointment as Assistant Mistress with effect from the forenoon of the 1st June, 1951.

No. 66, LEAVE—Sher Singh I, Mazdoor, is granted one month's leave with effect from the forenoon of the 3rd June, 1951, to the afternoon of the 2nd July, 1951, on full pay.

2. Reference S. O. Part, II No. 55 of 27-4-51, regarding Babban Sweeper, the leave without pay has been extended up to the afternoon of the 31-5-51.

3. Narotam, chowkidar, is granted one month's earned leave on full pay with effect from the forenoon of the 3rd June, 1951 to afternoon of the 2nd July, 1951.

No. 67, APPOINTMENT—Kishan, temporary sweeper, will continue to be employed up to 31-5-51, *vice* Babban.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 8TH JUNE, 1951.

Part II

No. 68, STRENGTH—Increase from the forenoon of the 1st June, 1951 :—

| | |
|----------------------|----------|
| Sita Bhai | G. S. |
| Indira Bhai | P. S. G. |
| Ramesh Chander Mehra | B. S. |

Increase from the forenoon of the 4th June, 1951 :—

| | |
|-------------------|----------|
| Sarbjit Singh | B. S. |
| Vijay Nanda | G. S. |
| Jasraj Singh | P. S. B. |
| Ajitpal Singh | P. S. B. |
| Asha Lata Nanda | P. S. G. |
| Sukhinderpal Kaur | P. S. G. |

No. 69, LEAVE—The Government of India are pleased to grant Mr. E. G. Carter, Principal, three months' leave, *ex-India*, with effect from the forenoon of the 4th June, 1951.

2. The Government of India are pleased to grant Mrs V. W. Carter, Headmistress, 62 days' leave on full average pay and in continuation thereof leave on half average pay for 30 days, all *ex-India*, with effect from the forenoon of the 4th June, 1951.

(Authority—Ministry of Education letter No. F 16-242 50—G. 3 of the 1st June, 1951).

No. 70, APPOINTMENTS—Mr. S. C. Cowell, Headmaster, is appointed to hold full charge of the duties of the post of Principal, in addition to his ordinary duties, during the period of absence on leave, *ex-India*, of Mr. E. G. Carter.

2. Mrs. J. Coombes, Mistress, is appointed to hold full charge of the duties of the post of Headmistress, in addition to, her ordinary duties, during the period of absence on leave, *ex-India*, of Mrs. V. W. Carter.

(Authority—Ministry of Education letter No. F 16-242 50—G. 3 of the 1st June, 1951).

3. Mrs. Nain Nanda was appointed as assistant Matron, on probation, with effect from the forenoon of the 3rd June, 1951.

Please Turn Over.

No. 71, LEAVE—Shri Sada Nand, Assistant Printer, resumed duty with effect from the forenoon of the 1st June, 1951, on expiry of leave granted to him on medical ground.

2. Narain, Chaprasi, is granted one month's earned leave on full pay with effect from 10-6-51 to 9-7-51.

3. Jawahar I, Chowkidar, is granted 15 days' earned leave on full pay with effect from 8-6-51 to 22-6-51.

No. 72, APPOINTMENT—Shri Anant Ram, temporary Asstt. Printer, vacated his appointment with effect from the forenoon of the 1st June, 1951.

2. Babban, sweeper, resumed duty with effect from the forenoon of the 1st June, 1951 on expiry of his leave without pay.

3. Kishan is appointed sweeper, on probation, with effect from the forenoon of the 1st June, 1951, *vice* Nanka discharged.

S. C. COWELL,
Offg. Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 15TH JUNE, 1951.

Part II

No. 73, STRENGTH—Increase from the forenoon of the 14th, June, 1951 :—

Vijai Kumar Khanna P. S. B.

Ramesh Kumar Khanna P. S. B.

Increase from the forenoon of the 15th June, 1951 :—

Kanwarjit Singh Anand B. S.

No. 74, STRENGTH—Decrease from the afternoon of the 13th May, 1951 :—

Amarjit Singh P. S. B.

No. 75, APPOINTMENT—Kapuroo, temporary masalchi, vacated his appointment with effect from the afternoon of the 15th June, 1951.

2. Ganga Ram is appointed masalchi, on probation, with effect from the forenoon of the 16th June, 1951 *vice* Kapuroo.

S. C. COWELL,
Offg. Principal.

THE LAWRENCE SCHOOL ORDERS.SANAWAR, 22ND JUNE, 1951.

Part II

No. 76, STRENGTH—Increase from the forenoon of the 18th June, 1951 :—

Pamela Sodhi

G. S.

Increase from the forenoon of the 22nd June, 1951 :—

Anil Sarup Budhiraja

P. S. B.

No. 77, LEAVE—Reference S. O. Part II No. 63 of 18th May, 1951, leave granted to S. Gurdial Singh is extended up to the 30th June, 1951, on medical grounds.

S. C. COWELL,
Offg. Principal

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 29TH JUNE, 1951.

Part II

No. 78, STRENGTH—Increase from the forenoon of the 25th June, 1951 :—

Vinod Kumar

P. S. B.

No. 79, LEAVE—Shri Dhani Ram, Compositor, was granted 15 days' earned leave on full pay with effect from the 27th June, 1951, to 11th July, 1951.

S. C. COWELL,
Offg Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 6TH JULY, 1951.

Part II

No. 80, **STRENGTH**—Increase from the forenoon of the 2nd July, 1951 :—

| | |
|----------------|-------|
| Promila Seth | G. S. |
| Romila Seth | G. S. |
| Kamla Seth | G. S. |
| Prem Lata Seth | G. S. |

No. 81, **APPOINTMENT**—Mrs. C. Edwin is appointed Asstt. Nurse, on probation, with effect from the forenoon of the 1st July, 1951.

No. 82, **ESTABLISHMENT**—The President has sanctioned the creation of three additional posts of "Masalchis" in the prescribed Scale of Rs. 30— $\frac{1}{2}$ —35 at this School, for a period of six months in the first instance, with immediate effect.

(Authority—Govt. of India, Ministry of Education letter No. F. 16-87/51-G. 3., of the 15th June 1951).

No. 83, **APPOINTMENTS**—The following were appointed as masalchis in the above three vacancies with effect from the forenoon of the 1st July 1951 :—

Nanku
Paras Ram
Anant Ram.

No. 84, **APPOINTMENTS**—Ram Singh is appointed temporary Mazdoor with effect from the forenoon of the 4th July, 1951, *vice* Sher Singh I.

Age: 18 years ... Pay: Rs. 27-0-0 p. m.

2. Nanku and Paras Ram, masalchis, vacated their appointments with effect from the afternoon of the 30th June, 1951, on the abolition of the two posts of masalchis created temporarily vide S. O. Part II No. 33 of the 16th March, 1951.

No. 85, **LEAVE**—Reference S. O. Part II No. 77 of 22nd June, 1951, leave on half average pay granted to S. Gurdial Singh on medical grounds is extended up to the afternoon of the 2nd July, 1951, and thereafter leave without pay is granted upto the 31st July, 1951.

2. Tanna, Chaprasi, is granted 19 days' earned leave on full pay with effect from the 9th July, 1951, to 27th July, 1951.

3. Sher Singh I, Mazdoor, is granted 2 months' leave without pay with effect from the forenoon of the 4th July, 1951.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 13TH JULY, 1951.

Part II

No. 86, STRENGTH—Increase from the forenoon of the 9th July, 1951 :—

Vijainder Singh

P. S. B.

Increase from the forenoon of the 10th July, 1951 :—

Virindra Gupta

P. S. B.

No. 87, STRENGTH—Decrease from the forenoon of the 18th June, 1951 :—

Rajdev Singh

B. S.

No. 88, APPOINTMENT—Miss S. Sahgal, temporary Asstt. Matron, relinquished her appointment with effect from the afternoon of the 12th July, 1951.

CORRIGENDUM—Reference S. O. Part II No. 22/51 for “ granted 15 days’ earned leave ” *read* “ away on vacation for 15 days ”.

S. C. COWELL,
Offg Principal

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 20TH JULY, 1951.

Part II

No. 89, STRENGTH—Increase from the forenoon of the 14th July, 1951 :—

Jagteshwar Kaur

G. S.

No. 90, LEAVE—Sardaroo, Carpenter, is granted 15 days' earned leave on full pay with effect from 17-7-51 to 31-7-51.

2 Behari, Blacksmith Mate, is granted 30 days' earned leave on full pay with effect from 15-7-51 to 13-8-51.

S. C. COWELL,
Offg. Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 27TH JULY, 1951.

Part II

No. 91, APPOINTMENTS—Mrs. E. Sarkeys is appointed Assistant Matron, on probation, with effect from the forenoon of the 21st July, 1951.

2. Miss M. Delivra is appointed Assistant Matron, on probation, with effect from the forenoon of the 27th July, 1951.

3. Miss P. Ahuja, Assistant Mistress, vacated her appointment with effect from the afternoon of the 22nd July, 1951.

No. 92, LEAVE—Mrs. I. Woodward, Head Matron Prep. School, is granted 60 days' earned leave on medical grounds with effect from the forenoon of the 27th July, 1951: 33 days' earned leave on full pay and 27 days on half average pay.

S. C. COWELL,
Offg Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 3RD AUGUST, 1951.

Part II

No. 93, STRENGTH—Increase from the forenoon of the 1st August, 1951 :—

David Sarkeys

P. S. B.

No. 94, APPOINTMENT—Mrs. E. Blackwell, Assistant Matron, resigned her appointment with effect from the afternoon of the 28th July, 1951.

2. Shri Gian Singh is appointed Storeman, temporarily, with effect from the forenoon of the 1st August, 1951.

3. Marium, ayah, vacated her appointment with effect from the afternoon of the 31st July, 1951, on the abolition of the post of an ayah created temporarily in the School Hospital vide S. O. Part II No. 33 of the 16th March, 1951.

4. Reshmo, ayah, vacated her appointment with effect from the afternoon of the 31st July, 1951.

5. Marium is appointed ayah, on probation, with effect from the forenoon of the 1st August, 1951.

S. C. COWELL,
Offg Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 10TH AUGUST, 1951.

Part II

No. 95, STRENGTH—Decrease from the afternoon of the 5th August, 1951 :—

David Sarkeys

P. S. B.

No. 96, APPOINTMENT—Mrs. E. Sarkeys, Asstt. Matron, vacated her appointment with effect from the afternoon of the 5th August, 1951.

S. C. COWELL,
Offg Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 17TH AUGUST, 1951.

Part II

No. 97, STRENGTH--Increase from the forenoon of the 11th August, 1951 :—

Ashok Kumar Nehru

B. S.

No. 98, APPOINTMENTS—Miss N. Bose is appointed Asstt. Mistress, on probation, with effect from the forenoon of the 11th August, 1951.

2. Mr. C. Mukerji, Assistant Master, resigned his appointment with effect from the afternoon of the 12th August, 1951.

3. Mrs. E. P. Heatherly is appointed Assistant Matron, on probation, with effect from the forenoon of the 16th August, 1951.

4. Ganga Ram, Mason, is discharged from service with effect from the afternoon of the 6th August, 1951, being absent from duty without leave.

S. C. COWELL,
Offg Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 31ST AUGUST, 1951.

Part II

No. 99, APPOINTMENT—Mathu Ram is appointed mason, on probation, with effect from the 18th August, 1951.

S. C. COWELL,
Offg. Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 7TH SEPTEMBER, 1951.

Part II

No 100, STRENGTH—Increase from the forenoon of the 1st September, 1951 :—

| | |
|--------------------|----------|
| Giles Holliday | B. S. |
| Ashok Bhatia | B. S. |
| Indira Bhatia | G. S. |
| Swaraj Kumar | P. S. B. |
| Albert V. K. Edwin | P. S. B. |

Increase from the forenoon of the 3rd September, 1951 :—

| | |
|---------------------|----------|
| Tarun Mohan Khanna. | P. S. B. |
|---------------------|----------|

Decrease from the afternoon of the 31st August, 1951 :—

| | |
|---------------------|----------|
| June Parveen Kumar | P. S. G. |
| Victor Javed Kumar. | P. S. B. |

No. 101, APPOINTMENT—Mr. E. G. Carter resumed his duties as Principal on the forenoon of the 4th September, 1951.

2. Mr. S. C. Cowell relinquished his duties as Officiating Principal on the afternoon of the 3rd September, 1951.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 14TH SEPTEMBER, 1951.

Part II

No. 102, STRENGTH—Increase from the forenoon of the 12th September, 1951 :—

Ajit Kumar Angrish

B. S.

No. 103, APPOINTMENTS—Mrs. G. Kumar resigned her appointment as Assistant Mistress with effect from the afternoon of the 9th September, 1951.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 21ST SEPTEMBER, 1951.

Part II

No. 104, STRENGTH—Decrease from the afternoon of the 12th September, 1951 :—

Delphine Harris

G. S.

No. 105, APPOINTMENTS—Mrs. J. Coombes relinquished her duties as Headmistress with effect from the afternoon of the 15th September, 1951.

2. Mrs. V. W. Carter resumed her duties as Headmistress with effect from the forenoon of the 16th September, 1951.

No. 106, APPOINTMENTS—Sher Singh, I, Mazdoor, was discharged with effect from the afternoon of the 3rd September, 1951, being absent from duty without leave.

2. Ram Singh, Mazdoor, appointed *vice* Sher Singh I, *vide* S. O. Part II No. 84 of 6th July, 1951, is absorbed in the above vacancy.

No. 107, LEAVE—Bachna, sweeper, was granted one day leave without pay on 14th September, 1951.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 28TH SEPTEMBER, 1951.

Part II

No. 108, **STRENGTH**—Increase from the forenoon of the 26th September, 1951 :—

Gita Bery

G. S.

No. 109, **LEAVE**—Mrs. Woodward is granted one month's extension of leave with effect from the forenoon of the 25th September, 1951.

No. 110, **LEAVE**—Khiali Ram, sweeper, was put on leave without pay with effect from the forenoon of the 20th September, 1951.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 5TH OCTOBER, 1951.

Part II

No. 111, STRENGTH—Decrease from the forenoon of the 3rd October, 1951 :—

Vijander Singh

P. S. B.

No. 112, LEAVE—Moti, J./Chapراسي, is granted 30 days' earned leave on full pay with effect from 6th October 1951, to 4th November 1951.

2. Harji Ram, Mazdoor, is granted 12 days' earned leave on full pay with effect from 6-10-51 to 17-10-51.

3. Parma Nand, Mazdoor, is granted 12 days' earned leave on full pay with effect from 6-10-51 to 17-10-51.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 12TH OCTOBER, 1951.

Part II

No. 113, APPOINTMENTS—Miss P Mohan is appointed Assistant Mistress, on probation, with effect from the forenoon of the 8th October, 1951.

2. Miss M. Delivera vacated her appointment as temporary Assistant Matron with effect from the afternoon of the 10th October, 1951.

3. Reference S. O. Part II No. 83/1951, Anant Ram, temporary masalchi, resigned his appointment with effect from the forenoon of the 9th October, 1951.

No. 114, LEAVE—The Government gives ex post facto sanction to the grant of an extension of earned leave to Mrs. V. W. Carter, Headmistress, for twelve days on half-average pay with effect from the forenoon of the 4th September, 1951, with permission to suffix Sunday, the 16th September, 1951, to the leave.

(Authority—Ministry of Education letter No F. 16-242/50-G. 3 of the 4th October, 1951).

2. Ronki, sweeper, is granted 10 days' earned leave on full pay with effect from the forenoon of 8-10-51 to the afternoon of 17-10-51.

CORRIGENDUM—With reference to Part II Order No. 105 of the 21st September, 1951, *for* 15th and 16th September *read* 16th and 17th respectively.

2. School Order Part II, No. 111, of the 5th October, 1951, is cancelled.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 19TH OCTOBER, 1951.

Part II

No. 115, APPOINTMENTS—Miss S. Bhavnani is appointed Assistant Matron, on probation, with effect from the forenoon of the 16th October, 1951.

2. Mrs. M. Davia is appointed Assistant Matron, on probation, with effect from the forenoon of the 16th October, 1951.

No. 116, LEAVE—Sammon, sweeper, was granted leave without pay for two days, the 11th and 12th October, 1951.

2. Ram Kishan, sweeper, was granted leave without pay for one day on the 14th October, 1951.

3. Makholia, weighman, is granted 6 days' earned leave on full pay with effect from the forenoon of the 17th October, 1951, to the afternoon of the 22nd October, 1951.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 26TH OCTOBER, 1951.

Part II

No. 117, LEAVE—Kundán, groundsman, is granted 14 days' earned leave on full pay with effect from the forenoon of the 20th October, 1951, to the afternoon of the 2nd November, 1951.

2. Kanshi, chowkidar, is granted 8 days' earned leave on full pay with effect from the forenoon of the 20th October, 1951, to the afternoon of the 27th October, 1951.

3. Bansi, Chaprassi, was granted 14 days' leave from the forenoon of the 22nd October, 1951, to the afternoon of the 4th November, 1951.

4. The leave granted to Khiali Ram, sweeper, expired on the afternoon of the 23rd October, 1951.

CORRIGENDUM—Reference Part II Order No. 110 of the 28th September, 1951, for "leave without pay" read "earned leave on full pay" from forenoon of September 20th, 1951, to afternoon of October 4th, 1951, and "on half-average pay" from forenoon October 5th, 1951, to afternoon October 23rd, 1951.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 2ND NOVEMBER, 1951.

Part II

No. 118, LEAVE—Padam, chowkidar, is granted 14 days' earned leave from the forenoon of the 30th October, 1951, to the afternoon of the 12th November, 1951.

2. Shri Gurdev Singh, tailor, is granted 3 days' earned leave with effect from the forenoon of the 1-11-51 to the afternoon of 3-11-51.

3. The leave granted to Shri Kundan Ram, Groundsman, is extended by 2 days on half-average pay.

4. With reference to Part II Order, No. 109, of the 28th September, 1951, Mrs. I. Woodward is granted an extension of 83 days' leave on half-average salary on medical grounds from the forenoon of the 25th October, 1951.

No. 119, APPOINTMENTS—Bansi Ram, Chaprassi, is confirmed in his appointment.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 9th NOVEMBER, 1951.

Part II

No. 120, LEAVE—Mrs. M. Davis was granted leave without pay with effect from the afternoon of the 2nd November, 1951.

No. 121, LEAVE—Rulda & Khiali, Sweepers, and Lallu, Cook, were granted one day's leave each, without pay, on November 8th, 1951.

No. 122, APPOINTMENTS—The period for which permission was granted for the employment of three masalchis on a temporary basis has now been extended up to the end of February, 1952.

(Authority—M. of E. letter No. F. 16-127/51-G3 of the 7th November, 1951).

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 16TH NOVEMBER, 1951.

Part II

No. 123, APPOINTMENTS—Mrs. E. Heatherly vacated her appointment with effect from the afternoon of the 12th November, 1951.

2. S Gurdial Singh, officiating Cashier, is removed from the strength of [the] Staff with effect from the afternoon of the 6th November, 1951.

No. 124, LEAVE—Sher Singh, II, Mazdoor, is granted one month's earned leave on full pay with effect from the forenoon of the 15-11-51 to the afternoon of the 14-12-51.

2. Shagat Ram, tailor, is granted 10 days' earned leave on full pay with effect from the forenoon of the 13th November, 1951 to the afternoon of the 22nd November 1951.

3. Gurcharan, Sweeper, was granted two days' leave without pay on November, 6th and 7th.

4. Sardaru, carpenter, is granted 11 days' earned leave on full pay with effect from the forenoon of the 15th November, 1951 to the afternoon of the 25th November, 1951.

5. Sukh Ram, Barber, is granted 2 days' leave without pay with effect from the forenoon of the 14-11-1951 to the afternoon of the 15-11-1951.

6. Reference S. O. Part II, No. 85 of the 6th July, 1951, extra ordinary leave without pay granted to S. Gurdial Singh on medical grounds is extended up to the afternoon of the 6th November, 1951.

CORRIGENDA—In Part II Order No. 120, for "Davis" read "Davia".

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 23RD NOVEMBER, 1951.

Part II

No. 125, **STRENGTH**—Decrease from the forenoon of the 19th November, 1951 :—

Satish Kumar

B. S.

No. 126, **LEAVE**—Durga Ram, Tinsmith, was granted 12 days' earned leave on full pay with effect from the forenoon of the 20-11-51 to the afternoon of the 1-12-51.

2. Lahori, Mazdoor, is granted 12 days' earned leave on full pay with effect from the forenoon of the 25-11-51 to the afternoon of the 6-12-51.

3. Kanshi, Chowkidar, is granted 12 days' earned leave on full pay with effect from the forenoon of the 25-11-51 to the afternoon of the 6-12-51.

4. Ram Kishan, sweeper, was granted one day's leave without pay on 16-11-51.

No. 127, **APPOINTMENTS**—Mrs. M. Davia vacated her appointment with effect from the afternoon of the 2nd November, 1951.

E. G. CARTER,
Principal

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 30TH NOVEMBER, 1951.

Part II

No. 128, STRENGTH—The undermentioned boys will be withdrawn on December 15th, 1951 :—

| | |
|--------------------|-------|
| Kalwant Singh Gill | B. S. |
| J. Armstrong | B. S. |

Further lists will be published later.

No. 129, LEAVE—Balwant Singh, tailor, is granted 11 days' earned leave on full pay with effect from the forenoon of the 27-11-51 to the afternoon of the 7-12-1951.

2. Dalip Singh, tailor, is granted 11 days' earned leave on full pay with effect from the forenoon of the 27-11-51 to the afternoon of the 7-12-1951.

3. Hakam Singh I, tailor, is granted 11 days' earned leave on full pay with effect from the forenoon of the 29-11-51 to the afternoon of the 9-12-1951.

4. Item No. 5 of S. O. Part II No. 124 of the 16th November, 1951, is to be considered as cancelled and item No. 6 of this order is to be numbered No. 5.

5. Reference Item 4 of S. O. Part II No. 124 of the 16th November, 1951, the leave on full pay granted to Shri Sardaroo Ram, Carpenter, is extended up to the afternoon of the 24th December, 1951, on medical grounds.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 7TH DECEMBER, 1951.

Part II

No. 130, DESIGNATIONS—The Govt. of India has decided that new designations will come into force, as from 1st December, 1951, for the posts mentioned below :—

Head Matron will be Matron.

Lady Typist will be Stenographer & P. A. to Principal.

Lady Clerk will be Clerk.

(Authority :—Govt. of India, Ministry of Education, letter No. F39-8/49-G3 of the 29th November, 1951).

No. 131, APPOINTMENTS—Miss L. Elloy was transferred from the appointment of Lady Clerk to that of Lady Typist with effect from the afternoon of the 30th November, 1951.

2. Miss A. Loveday was transferred from the appointment of Lady Typist to that of Lady Clerk with effect from the afternoon of the 30th November, 1951.

No. 132, APPOINTMENTS—The services of Mrs. N. Hickie have been extended for a further period of one year from December 16th, 1951, by the Government of India.

(Authority :—Government of India, Ministry of Education, letter No. F16-179/51-G3 of the 29th November, 1951).

CORRIGENDUM—Item No. 5 of S. O. Part II No. 129 of 30th, November, 1951, for “24th, December” read “25th December”.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 14TH DECEMBER, 1951.

Part II

No. 133, APPOINTMENT—Mr. N. K. S. Rao was confirmed in his appointment as Assistant Master with effect from the 16th June, 1951.

E. G. CARTER,
Principal

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 21ST DECEMBER, 1951.

Part II

No. 134, STRENGTH—Decrease from the afternoon of the 15th December, 1951 :—

| | |
|--------------------|----------|
| E. A. Rhind | G. S. |
| Prem Pal | ” |
| Pamela Sodhi | ” |
| Iqbal Singh | B. S. |
| Gurbirinder Singh | ” |
| J. Armstrong | ” |
| Kulwant Singh Gill | ” |
| J. Sahgal | ” |
| D. Mackintosh | ” |
| Amar Pal Singh | ” |
| Narinder Singh | P. S. B. |

No. 135, LEAVE—Santa, Cook, is granted 30 days' earned leave on full pay with effect from the forenoon of the 21st December, 1951, to the afternoon of the 19th January, 1952.

E. G. CARTER,
Principal.

THE LAWRENCE SCHOOL ORDERS.

SANAWAR, 28TH DECEMBER, 1951.

Part II

No. 136, STRENGTH—Decrease from the afternoon of the 15th December, 1951 :—

| | |
|-----------------------|----------|
| Manjit Inder Singh | B. S. |
| Surjit Singh Purewal | B. S. |
| Dalvinder Singh Aulak | B. S. |
| Itbar Singh Aulak | B. S. |
| Yudhvir Singh | B. S. |
| Ranbir Singh Sidhu | P. S. B. |
| Shonan Hira | P. S. B. |
| Raghu Sudon | P. S. B. |

No. 137, LEAVE—The undermentioned Class IV servants were granted earned leave on full pay with effect from the dates mentioned against their names :—

| | | |
|------------|----------|-------------------------------------|
| Moti Singh | Tailor | from 22-12-51 to 15-1-52 (25* days) |
| Jagat Ram | Chaprasi | from 24-12-51 to 6-1-52 (14 days) |

2. Reference Item 5 of S. O. Part II No. 129 of 30-11-51, leave granted to Shri Sardaroo Ram, Carpenter, on full pay on medical grounds, is extended up to the afternoon of the 25th January, 1952.

3. The following Class IV Servants were granted earned leave on full pay with effect from the dates shown against their names :—

| | | |
|----------|---------|-------------------------------------|
| Mast Ram | Tailor | from 27-12-51 to 25-1-52 (30 days) |
| Mukandi | Sweeper | from 26-12-51 to 9-1-52 (15 days) |
| Mungia | ,, | from 26-12-51 to 24-1-52 (30 days) |
| Itwari | ,, | from 26-12-51 to 24-1-52 (30 days) |
| Bhikari | ,, | from 26-12-51 to 24-1-52 (30 days). |

E. G. CARTER,
Principal.